

# 2015-2016 Catalog



**Culver-Stockton College • One College Hill • Canton, MO 63435-1299**  
**Phone: (573) 288-6000 • Admission: (800) 537-1883**  
**[www.culver.edu](http://www.culver.edu)**

**Failure to read this catalog does not exclude students from the regulations and requirements described herein.**

# Campus Office Directory

According to the nature of the inquiry, you may direct your questions or requests for information to the appropriate office.  
For assistance, call (573) 288-6000.

Admission procedures, requests for applications, campus visits .....	Admission (800) 537-1883
Career services, off-campus employment, internships .....	Career Services (573) 288-6536
Contributions, gifts or bequests, estate planning, alumni services .....	Advancement Office (800) 755-2287
Educational programs, academic counseling, curriculum, faculty .....	Academic Affairs (573) 288-6325
Financial aid assistance, scholarships, Federal Work Study, on-campus employment .....	Financial Aid (573) 288-6307
Library information or assistance with online resources .....	Library Office (573) 288-6321
General college policy .....	Academic Affairs (573) 288-6325
Payroll, accounts payable .....	Administration and Finance (573) 288-6328
Student accounts, veterans' affairs .....	Student Financial Services (573) 288-6492
Student activities, campus life, housing .....	Student Life (573) 288-6334
Transcripts, educational records, evaluation of transfer credits, student academic records .....	Registrar's Office (573) 288-6330

## Statements of Compliance

Culver-Stockton College is an Equal Opportunity/Affirmative Action institution and does not discriminate on the basis of the person's race, color, national origin, age, religion, disability status, gender, sexual orientation, gender identity, genetic information, marital status or any other classification protected by law in admission, employment, benefits, educational programs or activities. Further, faculty, staff, students, and applicants are protected from retaliation for filing complaints or assisting in an investigation of discrimination. Inquiries regarding non-discrimination policies may be directed to: Associate Dean for Academic Success, Culver-Stockton College, One College Hill, Canton, Mo., 63435. Further inquiries regarding the institution's compliance may be made by contacting the Assistant Secretary for Civil Rights, U.S. Department of Education.

**Dear Student:**

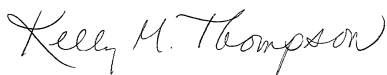
To be educated at Culver-Stockton College is an experience that transcends a mere academic credential or early-career certification. There is a more vital quality in a Culver-Stockton education that may not be available to students attending other kinds of institutions. The essence of our college lies in a set of core values that provides you and other students a greater sense of what matters, besides intellectual competence—lifelong relationships, moral discernment, the whole person, leadership, altruism, spiritual depth, and high responsibility.

The ability to serve a new generation of talented students is a privilege for all of us at Culver-Stockton and a special honor for me personally. As your president, I will work to enhance the living and learning community of our campus and to provide the leadership to focus on a shared vision for the future.

Culver-Stockton has changed magnificently over the last few years and, in the process, has transformed its curriculum into countless experiential learning opportunities for students. As you set out on this new road on your own career map, I encourage you to use this academic catalog as a guidebook preparing you for an adventure that will last a lifetime; one that begins in the classes you will take, the internships you will experience, and the unfinished conversations you will start.

I'm excited about the opportunities that await you, so turn the page and enter the life of Culver-Stockton College—a life of the mind and a time in life to discover the world.

Sincerely,

A handwritten signature in cursive script that reads "Kelly M. Thompson".

Kelly M. Thompson, Ed.D.  
President

# Culver-Stockton College

## 2015-2016 Academic Calendar

### FALL SEMESTER

August 24	Classes Begin	Monday 8 a.m.
September 7	Labor Day (no classes)	Monday
October 2	Mid-term	Friday
November 16	Last Day of Classes (12 week)	Monday
November 17	Reading Day	Tuesday
November 18-20	Final Exams (12 week)	Wednesday-Friday
November 21-29	Thanksgiving Break	Saturday-Sunday
November 30	Classes Begin (3 week)	Monday
December 18	Last Day of Classes (3 week)	Friday
December 19- January 10	Christmas Break	Saturday-Sunday

### SPRING SEMESTER

January 11	Classes Begin (12 week)	Monday 8 a.m.
January 18	Martin Luther King Day (no classes)	Monday
February 19	Mid-term	Friday
February 27-March 6	Spring Break	Saturday – Sunday
March 25-28	Easter Break (no classes)	Friday-Monday
April 8	Last Day of Classes (12 week)	Friday
April 11-13	Final Exams (12 week)	Monday-Wednesday
April 14-15	Term Break	Thursday-Friday
April 18	Classes Begin (3 week)	Monday
May 6	Last Day of classes (3 week)	Friday
May 6	Baccalaureate	Friday
May 7	Graduation	Saturday

### SUMMER SESSION 2015

1<sup>st</sup> 5 week session – May 16 to June 20

2<sup>nd</sup> 5 week session – June 21 to July 27

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## Accreditation/Memberships

Culver-Stockton College is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools and the State Department of Education of Missouri. The commission's web site address is: [www.ncahlc.org](http://www.ncahlc.org), and the telephone number is (312) 263-0456.

Culver-Stockton College is accredited by the National Association of Schools of Music (NASM). The Culver-Stockton College athletic training program is recognized by the Commission on Accreditation of Athletic Training Education (CAATE) as an accredited program. The business programs (accountancy, business and finance) are accredited by the International Assembly for Collegiate Business Education (IACBE). The Culver-Stockton College Teacher Certification Program is accredited by the Missouri Department of Elementary and Secondary Education. The Blessing-Rieman College of Nursing and Culver-Stockton College bachelor of science degree in nursing program is accredited by the Commission on Collegiate Nursing Education. Blessing-Rieman College of Nursing is accredited by The Higher Learning Commission and is a member of the North Central Association and the State Department of Education of Missouri. The nursing program is approved by the Illinois Department of Financial and Professional Regulation, State of Illinois Board of Higher Education, and Missouri State Board of Nursing.

Culver-Stockton College is approved by the Missouri State Approving Agency for educational assistance benefits to veterans and veterans' dependents. Culver-Stockton College is approved by the Immigration and Naturalization Service of the U.S. Department of Justice to enroll non-immigrant students.

The American Council of Education, American Association of Colleges for Teacher Education, Association of American Colleges and the American Association of University Women include Culver-Stockton College on their lists of approved colleges. Culver-Stockton College is affiliated with the Christian Church (Disciples of Christ).

Culver-Stockton reserves the right to change courses, requirements, regulations, and policies listed in this catalog without advance notice.

# A Brief History

In the 1850s, Dr. Pat Henderson and other Disciples of Christ leaders were interested in creating an institution for the education of male and female students and in 1853 were granted a charter by the State of Missouri to establish Christian University. Classes began in 1855. Dr. James Shannon became the first president the following year.

During the Civil War, classes were suspended while federal troops occupied the school's only building. Under the leadership of Ben H. Smith, the college reopened in 1865, but made little progress until Dr. Carl Johann became president in 1902. When Old Main burned in 1903, it was replaced by Henderson Hall.

Robert Stockton and Mary Culver of St. Louis played a vital role in the school's history making generous donations for residence halls and a new gymnasium, and providing grants for faculty salaries. In recognition of their generosity, the trustees directed in 1917 that the college be renamed from Christian University to Culver-Stockton College.

Most of the present buildings on campus have been built since 1937. Much construction and complete renovation of the major buildings on campus have taken place since 1980. Culver-Stockton College's newest academic building is its state-of-the-art Science Center, which opened for classes in the fall of 2002. Other buildings, including the college's Charles Field House, were restored in 2003 following a tornado. That same year, a new Activity and Recreation Center was built as a fitness center and athletic practice facility.

A strength of the college has been its board of trustees, which has provided the college with a great and diverse support base. Other strengths include support of the Christian Church (Disciples of Christ) and the dedication of the faculty to excellence in teaching.



## The Mission

The mission of Culver-Stockton College is to prepare students of promise for a dynamic world through our distinctive experiential curriculum within a supportive learning community founded upon the best values of faith and the human spirit.

## The Community

Culver-Stockton College accomplishes this mission as a learning-centered community committed to freedom of inquiry, excellence in teaching, and its heritage as a Midwestern college in covenant with the Christian Church (Disciples of Christ).

## The Vision

The Vision of Culver-Stockton College is to continue to be a premier institution of higher education recognized for our innovative experience-based curriculum preparing students for leadership roles in an ever-changing world.

## College Objectives

The objectives of Culver-Stockton College are:

- To give each student opportunities for exploration of the knowledge, artistic expressions, and values of the liberal arts tradition.
- To ensure each student is skilled in critical thinking, effective communicating, and creative problem solving.
- To prepare each student for a career or graduate study through programs that provide in-depth knowledge, disciplinary methodologies, professional specialization, and experiential learning.
- To provide each student opportunities for social and leadership development through co-curricular activities and organizations.
- To help each student engage in global citizenship with knowledge of the American experience and Judeo-Christian heritage.
- To provide a supportive environment in which the college mission can be accomplished.

## Resolution of Commitment to Institutional Effectiveness

We, the faculty, administration, and staff of Culver-Stockton College, as an institution of higher education, have a continuing commitment to excellence in our educational programs and environment.

Therefore, we are committed to a comprehensive and ongoing strategy of assessing and improving the effectiveness of the institution in meeting its mission and purposes.

## Academic Information

Culver-Stockton's unique curriculum incorporates experiential learning in all disciplines of the College and a general education curriculum for all students that provides a foundation for lifelong learning. The general education program includes a First-Year Experience class, an introductory-level experiential learning course, a variety of courses in the liberal arts and sciences, and a capstone multidisciplinary seminar for junior and senior students.

In our curriculum, courses are taught in an innovative 12-week/3-week semester calendar. The 3-week courses allow for a wealth of opportunities for students, including taking courses involving immersion into another culture, travel study courses (domestic and international), internships, and research courses. In addition to the opportunity for individual study abroad experiences for a semester or a summer, Culver-Stockton College offers unique 3-week study abroad courses in which students travel with C-SC faculty and other students to be immersed in specific cultural and educational opportunities.

Experiential learning allows students to gain knowledge from direct experience by engaging in hands-on, active learning opportunities with a real-world focus. Within a student's coursework, experiential learning may occur in the classroom but frequently occurs outside of the traditional classroom and beyond the books. Students gain an advantage when establishing a career in a competitive marketplace. Employers value the real-world experience that C-SC students achieve. The benefits of experiential learning include:

- Improvements in critical thinking, problem solving, and communication skills;
- Global and cross-cultural awareness;
- Expanded social and civic responsibility;
- Ethical development and enhanced personal growth;
- Career exploration and development;
- Preparation and guidance for successful careers, personal fulfillment, and life-long learning.

Culver-Stockton College is a member of the National Society of Experiential Education (NSEE) and has adopted the NSEE "Principles of Good Practice for All Experiential Learning Activities."

Experiential Learning courses are denoted by ExL.

Another aspect of the college's curriculum is its Academic and Cultural Events (ACE) Program. The program offers free performances in theatre, music, and art, lectures by regional and national leaders in various fields, and campus events. These events are widely advertised and appeal to a variety of learners, including residents and scholars in the surrounding communities.

Culver-Stockton College also expresses the value of lifelong learning through its Online Campus Program. Online Campus allows a student to complete a Bachelor of Science in business administration, criminal justice or sport management via online coursework. The Online Campus program has been in place since 2005. It is offered in eight-week terms during the academic year and five-week terms during the summer, with two terms being offered in a typical fall semester, two terms in the spring semester, and two terms during the summer. Students in the online program typically take one or two classes per term or two to four per semester. More specific information for the Online Campus Program may be accessed at [www.culver.edu/online](http://www.culver.edu/online).

All summer classes are taught online, and this has increased the College's offerings to both traditional students and nontraditional Online Campus students. Online course offerings range from 100- and 200-level introductory courses to 300- and 400-level courses for majors.

## General Education Requirements

The purpose of the Culver-Stockton College general education curriculum is to develop both the desire and ability for students to become life-long learners. This will empower them to become active, interested, and informed members of their local communities and to be aware of and have concern for the global community. This will include experiential learning opportunities in an active learning environment. Students will learn the skills, competencies, and knowledge to prepare them for balancing life and work after college. As a college affiliated with the Christian Church (Disciples of Christ), Culver-Stockton College supports the concept of an examined faith.

**Foundations:** All of the following are required

Fye 100: First Year Experience  
 Eng 101: Writing for Thinkers  
 Eng 110 or 200 Writing and Literature  
 Exp 101: Intro to Experiential Learning

Com 115: Fundamentals of Speech  
 Ped 1xx: Lifetime Sports  
 Academic and Cultural Events ( 24 events)

Students will select one of the following:

Rel 101: Hebrew Bible,



Rel 102: New Testament, or  
Rel 103: Religion in America.

Senior Capstone Experience: All majors conclude with a senior capstone experience appropriate for each major.

### **Exp 101 Introduction to Experiential Learning (3)**

The EXP 101 portion of the general education program paves the way for more meaningful and well-integrated experiential learning opportunities during the rest of your time at C-SC. Rooted in one or more of our seven approved types of experiential learning, these courses challenge first year students to learn to grapple with real problems, connect their classroom learning to real-world applications, and to view complex issues from multiple perspectives.

### **Explorations**

In Explorations, students are provided the opportunity for study of the knowledge, artistic expressions, and values of the liberal arts tradition. These areas of exploration develop the student's understanding of different disciplinary perspectives on society, culture, and the physical world, and explore both the strengths of those disciplinary approaches and their limitations. Through the study of these various modes of inquiry, students further their skills in critical thinking, communication, and problem solving.

The following specific courses satisfy the modes of inquiry (note that courses in the student's major discipline cannot be used to satisfy Exploration requirements):

#### **CREATIVITY AND THE ARTS:** (must earn 3 credit hours)

(Choose one)

Mus 157-158/357-358: Symphonic Band

Art 117: Digital Studio

Art 119: Drawing I

Art 230: Printmaking

Art 245: Clay

Art 255: Painting

Art 262: Digital Photography

Art 275: Sculpture

Art 2/489: Photography Field Experience

Art 375: Fibers

Eng 217: Introduction to Creative Writing

Mus 100: Fundamentals of Music

Mus 101: Comprehensive Musicianship

Mus 150: Exploring Music Creatively

Mus 155-156/355-356: Collegiate Choir

The 105: Introduction to Theatre

The 120: Tap Dance

The 130: Musical Theatre Dance

The 150: Jazz Dance I

The 160: Modern Dance

The 209: Stage Make-up

The 225: Acting I

The 226: Acting for Non-Majors

The 245: Children's Theatre

The 249: Introduction to Technical Theatre

The 316: Playwriting

The 317: Stage Movement

The 328: Applied Theatre Theory

#### **WESTERN CULTURES:** (Choose one)

Art 341: Art History II, Renaissance to 19th Century

Art 342: Art History III, Modern and Contemporary Art

Eng 130: Literary Experience

Eng 220: World Roots of British Literature

Eng 221: World Roots of American Literature

Eng 222: British Literature

Eng 223: World Roots of Contemporary Literature

His 335: Classical Greece/Rome

His 375: Tudor Britain

His 392: Sports in American History

Phi 101: Introduction to Philosophy

His 105: Themes in Modern World History

His 107: History of US to 1865

His 108: History of US since 1865

His 370: Renaissance and Reformation Europe

His 385: Europe's 20th Century

His 389: Civil War Era

Rel 315: Life and Teachings of Jesus

Rel 322: Disciples of Christ in American Culture

Rel 325: Religion and American Popular Culture

**DIVERSE POPULATIONS:**

(Choose one)

Art 340: Art History I: Prehistory/Gothic  
 Geo 201: Human Geography  
 His 212: Asian Civilization  
 His 220: Latin America, 1492 to Present  
 His 225: Modern China  
 His 240: African American History  
 His 245: US Women's History  
 His 308: War in Modern World History  
 His 320: Modern Middle East

His 356: The Age of the Crusades  
 Mus 160: Non-Western World Music  
 Mus 385: Diverse Styles of Music  
 Pos 210: Politics of the Developing World  
 Pos 304: Comparative Pol/Int'l Relations  
 Rel 120: World Religions  
 Rel 320: Peace and Violence in the World Religions  
 Soc 311: Race & Ethnicity in the Region  
 The 327: American Indian Performance

**THE INDIVIDUAL AND SOCIETY:**

(Choose one)

Bus 210: Principles of Organizational Structure & Management  
 Com 204: Interpersonal Communication  
 Eco 201: Principles of Macroeconomics  
 Eco 202: Principles of Microeconomics  
 Phi 304: Ethics  
 Pos 205: American Government and Politics

Pos 203: Social Problems  
 Psy 101: Introductory Psychology  
 Rel 335: Religion & Contemporary American Politics  
 Soc 102: Introduction to Sociology  
 CJ 105: Introduction to Criminal Justice

**NATURAL SCIENCE:**

(Choose one)

Bio 110: Bio: Molecules and Cells  
 Bio 111: Bio: Unity and Diversity of Life  
 Bio 112: How the Body Works  
 Bio 250: Genomics Research I  
 Bio 251: Genomics Research II  
 Bio 323: Field Biology  
 Bio 324: Tropical Ecology  
 Che 112: Introductory Chemistry with Lab  
 Che 125: Chemistry for the Life Sciences  
 Che 251: General Chemistry I

Phy 201: General Physics  
 Nas 108: Environmental Science  
 Nas 200: Astronomy  
 Nas 201: Explorations in Physical Science  
 Nas 202: Meteorology  
 Nas 203: Life in the Universe  
 \*\* BSN students, Bio 210, 211 & 260 will satisfy requirement  
 Nas 204: Geology  
 Nas 305: Solar System  
 Nas 310 Climatology

**QUANTITATIVE LITERACY:**

(Choose one)

Mat 110: College Algebra  
 Mat 115: Precalculus  
 Mat 120: Applied Calculus  
 Mat 204: Math for Ele/Mid School Teachers II

Mat 205: Elementary Statistics  
 Mat 221: Introduction to Probability  
 Phi 206: Logic

**MULTI-DISCIPLINARY SEMINARS/EXPERIENTIAL LEARNING COURSES – MDP 300 OR EXP 301**

All students will take a multi-disciplinary seminar or a 300 level experiential learning course in their Junior or Senior Year.

Transfer students that have completed an associate of arts or associate of science degree at an accredited junior college are considered to have completed most general education requirements. Bachelor of Arts candidates must complete 6 hours of a single foreign language Academic & Cultural Events and required religion. All other bachelor's degree candidates must complete Academic & Cultural Events and required religion.

# Academic and Cultural Events Program

The Academic and Cultural Events program is an integral part of the college's liberal arts education. It seeks to broaden academic pursuits, introduce current issues, serve as a forum for ethical concerns, offer cultural breadth and refinement, and stimulate new directions and perspectives for thought. The program has an educational focus and each program will offer new experiences under the direct involvement of at least one full-time faculty member.

The program will embody one or more of the following goals:

- 1) Stimulate the intellect and promote advanced critical thinking by extending the curriculum of the academic divisions with activities connecting with and relating to the C-SC liberal arts education.
- 2) Foster creativity by offering new approaches to everyday life through the fine and language arts and allowing students to not only experience the arts as observers, but also participants in the events through performance, discussion, and other engagement that leads to creative thinking.
- 3) Explore campus and societal concerns including, but not limited to student wellness, diversity, campus and community leadership and philanthropy.

The ACE program includes three components: Artistic and Cultural Experiences, Academic Experiences, and Campus and Cultural Experiences. Students enrolled at Culver-Stockton for four years must attend a total of 24 events. The events will be divided as follows:

- 1) **Artistic and Cultural Experiences** – 15 events suggested (12 minimum required) – events may include choral or band concerts, theatre productions, art gallery openings and other types of artistic and cultural events.
- 2) **Academic Experiences** – 5 events suggested (4 minimum required) – these events can be proposed and sponsored by any academic department on campus and will include several annual lecture series events.
- 3) **Campus and Cultural Experiences** – 4 events suggested (3 minimum required) – these are special events, sponsored by any department on campus and in collaboration with at least one faculty member that meet the above guidelines/goals.

Participation in an event constitutes attendance.

Faculty may petition to the ACE Committee for ACE credit for non-class required events during study abroad or domestic travel. Non-class required events are defined as those not required as part of the course's original syllabus.

Upon initial enrollment, each student file will be reviewed by the Registrar and assigned a total number of ACE events required to graduate based on the number of semesters the student will be in attendance and anticipated graduation date. The number of events required will be recorded on the student record.

For students attending less than 8 full-time semesters, the number of events required are:

6 or 7 semesters of attendance – 18 total events required

Artistic and Cultural Experiences – 11 events suggested ( 9 minimum required)

Academic Experiences – 4 events suggested (3 minimum required)

Campus and Cultural Experiences – 3 events suggested (2 minimum required)

4 or 5 semesters of attendance – 11 total events required

Artistic and Cultural Experiences – 8 events suggested ( 6 minimum required)

Academic Experiences – 2 events suggested (2 minimum required)

Campus and Cultural Experiences – 1 event suggested (1 minimum required)

1, 2 or 3 semesters of attendance – 6 total events required

Artistic and Cultural Experiences – 4 events suggested ( 3 minimum required)

Academic Experiences – 1 event suggested (1 minimum required)

Campus and Cultural Experiences – 1 event suggested (1 minimum required)

The total number of events required may change of the graduation date changes. The registrar makes the final decision on the number of events required and for any and all reductions made.

Proper dress and behavior is expected at all events, An event, dedicated to teaching proper etiquette at campus events will be led by faculty/staff and is a part of the FYE class experience. This event will promote and encourage etiquette that is expected when attending any event, whether held on or off campus. Students that violate proper dress and etiquette will earn no credit for said event. Any faculty or staff member in attendance will have the right to dismiss a student from any event.

If a student is in danger of not meeting the number of events required to receive ACE credit and graduate, the ACE Committee will send a warning to both the student and the student's advisor the semester prior to graduation.

If a student does not complete ACE requirements, the ACE Committee can vote to allow the student to take an online course after all other graduation requirements are completed and the student is eligible to participate in their scheduled graduation ceremony.

### **GED 100: Academic and Cultural Experiences (1).**

This course fulfills the ACE credit for the Culver-Stockton College general education curriculum. The course is offered only to students who do not meet the total number of ACE events required. Students must have met all other graduation requirements and be eligible to participate in the graduation ceremony. Prerequisite: consent of ACE Committee. Offered in the first five week summer session and the first eight week online session in the spring. The fee for the course is \$200.

## **General Requirements for a Degree**

1. All candidates for a degree must earn at least 120 semester hours of credit, 60 of which must be from an accredited four- year college or university, with a minimum grade point average (GPA) of 2.0 and a minimum grade point average of 2.00 in the major. Some majors may require more credit hours and higher minimum cumulative grade point average and major grade point average. Those exceptions are noted in each area of study. In order to complete a minor, a student must satisfy all minor requirements and attain a minimum GPA of 2.0 in the minor field of study.
2. All candidates for a degree must earn at least 40 semester hours in upper-division courses (300- or 400-level courses) and at least 12 hours of upper-division courses in the major field.
3. Thirty of the last 45 semester hours must be earned in residence at Culver-Stockton College, with the following possible exception. Candidates who have completed at least 94 semester hours of professional preparation, of which at least 60 semester hours have been earned in residence at Culver-Stockton College, and who have otherwise met degree requirements, may receive their degrees by transferring one year of required work from an accredited professional school.

Proposals for waiver or substitutions of requirements in the major or minor field must be approved by the department chairperson, registrar and academic dean. Course prerequisites may be waived by the course instructor. Unresolved exceptions to major requirements and all petitions for exceptions to graduation requirements must be directed to the Academic Standards Committee.

Responsibility for meeting all degree requirements rests with the student. Through faculty, advisors, and administration, Culver-Stockton College makes every effort to advise students well. The ultimate responsibility for fulfilling requirements, however, rests with the student.

Formal application from degree candidates must be made no later than the end of the third week of classes of the semester in which the student expects to complete degree requirements. A graduation fee is charged to the student account in such semester.

Commencement exercises are held during the last week of the spring semester. In order for a student to participate in the commencement exercises, degree requirements must be completed or the student must have 12 or fewer hours remaining to complete

at the time of commencement exercises, and the courses must be completed during the immediately following summer sessions. Prior to approval, a specific plan on how the student will complete remaining degree requirements must be on file in the Registrar's Office.

## Degrees

**The Bachelor of Arts** candidate must complete all requirements in the major field of study and satisfy all General Education requirements. Six hours of a single foreign language are required for Bachelor of Arts candidates. No more than 42 credits in any single discipline can be counted toward graduation.

**The Bachelor of Science** candidate must complete all course requirements in the major field of study and satisfy all General Education requirements. No more than 48 credits in any single discipline can be counted toward graduation.

**The Bachelor of Fine Arts** candidate must complete 60–62 semester hours in the selected fine arts discipline (studio art, graphic design art, arts management, musical theatre or theatre), and complete all General Education requirements. This pre-professional degree offers students the opportunity to engage in a more rigorous course of study in the major area than the BA degree, and is particularly suited for students wishing to enter graduate school programs for a Master of Fine Arts.

**The Bachelor of Music Education** degree is available for students who wish to concentrate in music education. The candidate for this degree must complete 60 hours within the music discipline including skills proficiencies, satisfy all General Education requirements and state teacher certification requirements, and present a senior recital. This professional degree allows the student to prepare for a career in music education. By following a more rigorous course of study, the student may prepare himself or herself to be certified to teach vocal and/or instrumental music in grades K–12. While this program may be completed in eight semesters, it is not unusual for students to require additional time to complete their degree.

**The Bachelor of Science in Nursing** candidate must successfully complete 61 semester hours in nursing, satisfy 27 hours of support course requirements, and meet all General Education requirements. The Bachelor of Science in Nursing degree is offered jointly with the Blessing-Rieman College of Nursing in Quincy, Illinois.

**The Bachelor of Applied Arts and Sciences** degree is available to students with previous relevant training or experience in the military or other professional areas related to criminal justice. Students must complete all general education requirements.

**Degrees with Distinction** are awarded at Culver-Stockton College for the following accomplishments:

Summa cum laude, with highest distinction, 3.85 cumulative GPA

Magna cum laude, with great distinction, 3.75 cumulative GPA

Cum laude, with distinction, 3.50 cumulative GPA

To graduate with the academic honors of summa cum laude, magna cum laude, or cum laude, the student must have earned a minimum of 60 semester hours in residence at Culver-Stockton College. Only those hours earned at Culver-Stockton College will be considered in determining these honors.

## Majors

The majors offered within each degree are as follows:

**Bachelor of Arts (BA):** Art, English, History, Media Communication, International Studies, Music, Political Science, Public Relations, Religion and Philosophy, Theatre, and Individualized Studies

**Bachelor of Science (BS):** Accountancy, Art Education, Athletic Training, Biology, Biological Chemistry, Business, Criminal Justice, Elementary Education, Finance, Legal Studies, Marketing, Mathematics, Physical Education, Psychology, Speech and Theatre Education, Sport Management, and Individualized Studies

**Bachelor of Fine Arts (BFA):** Art, Arts Management, Musical Theatre, and Theatre

**Bachelor of Music Education (BME):** Music Education

**Bachelor of Science in Nursing (BSN):** Nursing

**Bachelor of Applied Arts and Sciences (BAAS):** Criminal Justice

Students may declare their major at any time. Students may declare or change a major or minor online or by submitting a major declaration form to the office of the registrar. Students are advised that declaring or changing their major late in their college career may result in the need for additional work in excess of 120 semester hours to meet all major department and degree requirements.

Students may major in two areas of study within the same degree. In the case of a double major, all requirements for both areas of study must be met. Students should be advised that some combinations of majors may not be compatible due to degree differences. Further, some combinations of majors may result in significant additional work being required.

## Preprofessional Areas

Culver-Stockton provides the undergraduate course work required for admission to graduate and professional programs, including the following:

### Pre-Health Sciences

**Pre-Dentistry, Pre-Medicine, Pre-Optometry, Pre-Pharmacy, and Pre-Veterinary:** Since medical and dental school requirements vary from institution to institution, students are strongly urged to familiarize themselves with the specific requirements of the schools to which they intend to apply. Information regarding the specific requirements of medical schools may be accessed online at [www.aamc.org](http://www.aamc.org). Corresponding information regarding dental schools may be found at [www.ada.org](http://www.ada.org).

An accelerated baccalaureate/doctoral program is available in osteopathic medicine with Kansas City University of Medicine and Biosciences (KCUMB). To qualify for early admission to KCUMB's College of Osteopathic Medicine, the student must have a minimum ACT score of 28, a minimum 3.25 cumulative GPA, a minimum 3.5 GPA in science coursework, and have completed 90 hours of coursework at Culver-Stockton College. Additionally, students must complete with a grade of "C" or higher coursework in the fields of the biological sciences (12 hours), genetics (3 hours), chemistry (13 hours), biochemistry (3 hours), physics (8 hours), and English composition and/or literature (6 hours). Other eligibility criteria include involvement in community service and activities. Students are selected for this program based on interviews with Culver-Stockton's pre-med committee and with KCUMB. After completion of the first year of medical school, a student earns a B.S. in Biology from Culver-Stockton College. After completion of three additional years of medical school, a student earns a Doctor of Osteopathic Medicine (D.O.) degree from KCUMB. Students interested in this program should contact Dr. Lauren Schellenberger, chair of the natural and mathematical sciences division, for additional information about eligibility and requirements.

Medical schools require applicants to take the Medical College Admission Test (MCAT). Students normally take this test in their junior year.

Dental schools usually require applicants to take the Dental Aptitude Test (DAT). It is given at various testing centers via computer.

Students interested in any of these programs should see Dr. El-Bermawy, professor of biology/chemistry.

**Pre-Occupational Therapy:** A 3-2 baccalaureate/master's program is available in Occupational Therapy with Washington University's School of Medicine in St. Louis, Mo. To qualify for preferential admission to Washington University's program in occupational therapy, the student must have a minimum 3.25 cumulative GPA, a 3.0 GPA in the prerequisite core classes, completed the general education and core requirements of Culver-Stockton College, and completed a major field of study. Students interested in this program should contact Kelli Stiles, lecturer in psychology, prior to enrollment.

Specific prerequisite occupational therapy courses requiring a B or higher include Bio 210 and Bio 211 (Anatomy/Physiology with lab); Bio 220 Medical Terminology (highly recommended); Psy 310 Statistics for Social Sciences; Psy 310 Abnormal Psychology; 3 credit hours of Life Science (recommended Bio 310 Pathophysiology or Psy 253 Biological Psychology); Psy 200 Lifespan and Human Development; 3 credit hours of Social Sciences (recommended Psy 326 Social Psychology or Soc 102 Introduction to Sociology). Knowledge in computer course work to include basic computer skills in word processing, spreadsheets, and e-mail.

Applicants require a minimum of 30 hours of an OT related internship. Occupational Therapy applicants are advised to take the Graduate Record Exam (GRE) during the fall before their application year and be CPR and First Aid Certified.

**Pre-Physical Therapy:** A preprofessional program is offered to allow students to meet requirements of individual schools of physical therapy. This program requires a strong background in liberal arts and general education. Specific requirements include courses in psychology, biology, physics, statistics, chemistry, physical education, English, speech and humanities. Students usually complete a BS in biology or athletic training at Culver-Stockton College and then complete a master's degree at an accredited school of physical therapy. Students are expected to complete an internship with a physical therapist mentor and also to do volunteer work. Students work closely with their faculty advisor to learn more about available programs and course requirements. Students interested in the program should contact Robert Carmichael, athletic training education program director. Physical therapy applicants are advised to take the Graduate Record Exam (GRE) during the fall of their senior year. Corresponding information regarding physical therapy schools can be accessed online at [www.apta.org](http://www.apta.org).

## Pre-Law

Culver-Stockton College offers to the pre-law student the liberal arts background recommended by the Law School Admissions Council. While there is no single preferred pattern for pre-law students, Culver-Stockton College does offer a major in Legal Studies. Law schools accept superior students with a good liberal arts background regardless of their major field of study. A bachelor's degree is required. Students interested in careers in law should take courses that stress reading, writing, research, analysis, and theory. Prelaw students are advised to take the Legal Studies major. Law schools require that the Law School Admission Test (LSAT) be taken prior to consideration for admission. Students interested in learning more about pre-law preparation should contact the Chair of the Legal Studies Department.

## Selection of a Minor

The completion of a minor area of study provides students with documentation of a smaller concentration of courses in an area of interest. Course work within a minor can be related to the major or entirely unrelated. In most cases, courses within the minor can be counted toward satisfying general education requirements.

Minors are available in the following areas of study:

**Applied Liberal Arts and Sciences:** Biology, Chemistry, History, International Studies, Mathematics, Physical Science, Political Science, Psychology, Religion and Philosophy, Spanish.

**Fine, Applied and Literary Arts:** Art, Digital Media, Arts Management, Creative Writing, English, Media Communication, Music, Musical Theatre, Public Relations, Theatre.

**Business, Education & Law:** Accountancy, Business, Criminal Justice, Finance, Health, Legal Studies, Marketing, Sociology, Sport Management.

## Academic Services and Opportunities

### Johann Memorial Library

The Carl Johann Memorial Library supports the mission of Culver-Stockton College by offering a broad collection of academic resources online and in print, by providing research training and information literacy instruction, and by fostering an environment conducive to learning and the open and free exchange of ideas and knowledge. The library has numerous locations for group collaboration or private study along with the latest technology and Wi-Fi accessibility throughout. The Library Commons holds a computer lab, a multi-purpose study area, and the Tutoring and Academic Support Center (TASC) is located nearby. A computer lab classroom, open in the evenings, is also available to students after classroom hours. Single-user desks are located throughout the library stacks for private, silent study. The library also features a redesigned children's area that benefits children and educators/education majors. Services, equipment, and materials that support the academic program are offered to all students and faculty, and the library's catalog, eBook collection, and databases are available to students online as well as in the library. Culver-Stockton College belongs to the MOBIUS consortium, which provides access to millions of books located all across Missouri with 2-4 business day shipping at no charge, and traditional Interlibrary Loan services allow students access to materials held in libraries in this country and abroad. The Culver-Stockton Archives houses items on college and local history in the lowest level of the Johann Building and can be viewed by appointment. The library staff encourages exploration and self-development by student interaction.

with library materials, and regularly develops and conducts orientation programs for new students as well as specific instruction in specialized resources.

## Academic Support Services

Students in need of assistance in their courses are urged to speak to their instructors and advisors for advice and support. Additional academic support is available through a team of tutors, who can assist students with such problems as motivation, study skills, time management, writing, and test-taking. Tutoring for specific academic disciplines or courses also is available. Students interested in tutoring or other academic support services may contact the Coordinator of Academic Support Services in Johann Library or may utilize the walk-in service available at the Tutorial and Academic Support Center (TASC) located in Johann Library. TASC operating hours are posted on-site and at other locations on campus.

## First-Year Experience

The mission of the First-Year Experience program is to promote academic and personal success, career exploration, a sense of community, civic-mindedness, and responsible behavior among first-year students.

The success and retention of students depends greatly on their experiences during their freshman year, especially during the early weeks of that first year. Students need to feel connected to each other and to the college, to have a sense of purpose and meaning about their lives, to know how to navigate campus resources, and to acquire a basic set of skills necessary for academic and personal success.

The mission of this program is carried out through the events and activities associated with Summer Registration/Orientation, August Wildcat Welcome, and our FYE course taken by all freshman students during their first semester. For more information, contact the Associate Dean for Academic Success.

## Honors Scholars Program

The mission of the College Honors Scholars Program is to enhance the educational environment of Culver-Stockton College by providing unique academic opportunities to highly motivated students and faculty. This mission is based on the belief that academic excellence requires high expectations and personal engagement; therefore, the Honors Scholars Program seeks creative avenues for exploring and implementing this belief in both theory and practice.

For more information on the Culver-Stockton College Honors Scholars Program, obtain an Honors Scholars Policy and Procedures Handbook from the Director of the Honors Scholars Program.

## Study Abroad Programs

Culver-Stockton College offers a large and varied range of study-abroad opportunities. Many students chose to participate in one of our short-term, faculty-led travel study courses during the three-week portions of both semesters. Not only is the content variable and the number of locations extensive, but because of a generous gift by a donor to the college, Culver-Stockton can offer a substantial scholarship to almost all students who apply. Locations in the past have included Britain, Ireland, France, Italy, Russia, Finland, Turkey, Israel, Germany, Austria, Poland, Estonia, Greece, Canada, Costa Rica, Belize, Guatemala, Mexico, Cuba, China, Hong Kong, Malaysia, Indonesia and Singapore.

In addition, the college is affiliated with a number of study abroad providers and foreign universities who enable us to offer semester or year-long experiences. This may include academic coursework or internships. In the past students have participated in long-term programs in Australia, France, Bulgaria, Ireland and Great Britain.

The college takes seriously the obligation to prepare students for successful careers in the global marketplace of goods and ideas. Thus, faculty design travel experiences that take full advantage of off-campus settings, teach students to appreciate other cultures, promote healthy group dynamics, encourage intellectual growth and cultivate a sense of individual responsibility. Information about study abroad opportunities can be obtained from Dr. C. Patrick Hotle, Director of Travel Study.

## Career Services

The Career and Internship Services Center plays an important role in our students' collegiate experience and is designed to help students relate their liberal arts education to a wide array of career options. Employers expect students to be savvy about using their



college years to gain related work/internship experience, add leadership experiences through extracurricular organizational involvement and athletics, and take every advantage of opportunities to learn about their strengths as they relate to the marketplace. Most Culver-Stockton students must complete an internship as part of their academic requirements and advance planning is necessary if they are to complete it before the senior year. A variety of workshops and job/career fair experiences are provided during the academic year to assist students with career exploration, internship planning, graduate school preparation, résumé development, interviewing skills, and the job search. Students can begin career planning early in their college career by meeting with the career services staff, preparing a résumé, planning for internship prospects related to their career interests, attending job fairs, and gaining meaningful summer work or career-related experience throughout college. Students will be more successful in their post graduation pursuits if they combine excellence in academics, campus involvement and leadership, and quality internship/work experiences before graduation. Contact the coordinator of career and internship services in 205 Gladys Crown Center, or call x6535 for more information.

## Internships

Student internships at Culver-Stockton College represent one of the best and most exciting forms of experiential learning. According to the official definition used by the National Association of Colleges and Employers (NACE), “An internship is a form of experiential learning integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Internships give students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths and give employers the opportunity to guide and evaluate talent.” As a result, students not only gain valuable per-professional experiences, but also experiences that mirror the “Eight Principles of Good Practice” maintained by the National Society for Experiential Education (NSEE). Culver-Stockton College is a member of the NSEE and adheres to these principles for all experiential learning activities.

The NSEE Principles (Intention, Preparedness and Planning, Authenticity, Reflection, Orientation and Training, Monitoring and Continuous Improvement, and Acknowledgement) are present in all C-SC internships. In every internship, students work with an academic advisor and an internship supervisor to develop goals and prepare for an authentic real-world experience. During and after that experience, both the faculty member and internship supervisor will work to help the student process and celebrate what they have learned. Because C-SC internships parallel the NSEE principles, these internships courses are automatically designated as experiential courses.

Students may enroll in multiple internships during their college career; however, only nine credit hours of internship experience will be counted toward a baccalaureate degree. Certain departments may limit the number of internship hours counted toward completion of major requirements. A minimum of 40 hours per credit hour of work on the job is required in addition to other academic requirements to complete the experience for academic credit. Internships for credit are considered regular course credit hours and are subject to tuition fees, including those completed during the summer. There are two types of internships available to students:

### XXX 276: Exploratory Internships (1-3 hours):

Freshmen and sophomore students may earn one to three credit hours in an exploratory internship (granting a pass/no pass credit). Exploratory internships allow students the opportunity to explore career interests within their academic fields to further focus their course of study.

### XXX 476: Professional Internships (1-6 hours):

Junior and senior students may earn one to six credit hours in a professional internship (graded). Professional internships are designed to help students practice the skills they have learned in the classroom to prepare for their future careers.

Contact the coordinator of career and internship services in 205 Gladys Crown Center or call x6536 for more information.

## Disability Services

Culver-Stockton College is committed to providing the best possible educational environment for all students. Students desiring reasonable accommodations for disabilities must submit appropriate documentation and must request assistance by contacting the Coordinator of Academic Support Services.

# Academic Policies and Regulations

## Academic Honesty

### Expectations of Students and Faculty

Academic honesty is required in all circumstances, and students are expected to conduct themselves in such a way that their integrity is unquestioned. Cheating and plagiarism are strictly forbidden and will not be tolerated. The instructor of any course has the right to challenge any student when questionable circumstances arise and to require the student to furnish any relevant material. Appropriate sanctions will be imposed when cheating or plagiarism occurs.

Faculty are required to uphold the college Academic Honesty Policy, discuss it in their classes, and include a reference to it in their course syllabi. Faculty will treat all cases of academic dishonesty as opportunities to impart knowledge, teach skills, and promote the value of academic integrity. Faculty members will report all cases of student academic dishonesty to the academic dean.

### Definitions

Cheating includes, but is not limited to, engaging in any of the following practices in regards to any class assignment (which includes papers, projects, homework, examinations, presentations, etc.): stealing an examination or any other material, copying or getting assistance from another student during an examination, collaborating on projects when not allowed by the instructor, submitting work that is not one's own, or assisting a student in any of the aforementioned activities. Due to the nature of certain classes and programs, individual instructors may also have additional academic honesty policies that students should be aware of when in any such classes or programs.

Plagiarism is defined as taking someone's ideas or words and passing them off as one's own. Examples include, but are not limited to: buying or otherwise securing a paper or assignment from someone and submitting it as one's own work, presenting the exact words of a source without citing the source and without putting those words in quotation marks, and using another person's ideas without acknowledging the source of those ideas.

### Sanctions for Dishonesty

An instructor who finds a student to be guilty of cheating or plagiarism has the right and duty to impose an appropriate sanction. The instructor has wide latitude in this, however, and may choose such options as asking the student to redo an assignment (perhaps with a lowered grade), giving the student a '0' on a paper, examination or class assignment, or failing the student in the class. Students should also be aware that certain academic and co-curricular programs may have academic honesty policies of their own.

### First Offense

A first offense carries with it the sanctions imposed by the instructor and a mandatory meeting with the academic dean. A letter from the academic dean is also sent to the student and placed in the student's file. Upon graduation, the first report of a violation is removed from any student record.

### Second Offense

A second offense carries with it the sanctions imposed by the instructor and a mandatory meeting with the Academic Standards Committee. The Academic Standards Committee may also impose additional sanctions on the student up to and including suspension. A letter from the academic dean is also placed in the student's file. Upon graduation, first and second reports of a violation are removed from any student record.

### Third Offense

A third offense carries with it sanctions up to and including the possibility of suspension or expulsion from the college.

### Appeals

Students may appeal any sanctions imposed for academic dishonesty to the academic dean.

## Academic Load

The minimum academic load for purposes of classification as a full-time student is 12 semester hours. The average course load required to meet the 120-credit hour graduation requirement in eight semesters is 15 credits per semester. The recommended load for the 12-week session is 9-14 credit hours and for the 3-week session is 3-4 credit hours. An academic overload is an excess of 18

credits in any semester and must be approved by the academic dean and is subject to an additional tuition charge. Students that opt out of taking a class in the 3 week session must sign a waiver in the Registrar's Office.

## Grading

Grading at Culver-Stockton College is on a 4.0 scale as follows:

A=work of outstanding qualify; excellent mastery of course work, 4.0 quality points

B=Good work and achievement of course material, 3.0 quality points

C=Satisfactory achievement of course material, 2.0 quality points

D=Deficiency in mastering course material, 1.0 quality points

F=Failure to meet course requirements, 0.0 quality points

Semester grade point averages and cumulative grade point averages are calculated by dividing the number of quality points earned by the number of credit hours attempted.

At the end of the third week of the 12 week session each semester, faculty will record progress for each student in the categories of participation and work completed by using S for satisfactory or U for unsatisfactory.

Mid-semester and final grades will be recorded by faculty in Jenzabar e-Learning on the appropriate dates as published on the academic calendar.

The grade of "FA" will be used for a student that failed because they stopped attending the class (not because they exceeded the absence policy for an individual faculty member). The academic record will reflect an F.

When final grades are submitted, faculty will be asked to document the last day of attendance for those students who earned an "FA" grade. Federal financial aid may be returned for students who have not attended past 60% of the semester.

## Categories of Academic Standing

### Academic Standing for Full-Time Students

Students' academic standing will be dependent upon grade point average and number of hours earned as follows:

Hours Earned	Good Standing	Contractual Good Standing	Probation
1-30 hours earned	2.00 and above	1.75-1.99	Below 1.75
31-45 hours earned	2.00 and above	1.80-1.99	Below 1.80
46-60 hours earned	2.00 and above	1.90-1.99	Below 1.90
61+ hours earned	2.00 and above	n/a	Below 2.00

### Academic Standing for Transfer Students

The GPA for determining good standing at the end of the first semester at Culver-Stockton College for transfer students includes all grades earned at regionally accredited colleges or universities, including Culver-Stockton College. The computed grade point average is used to determine good standing based on the guidelines listed above.

Academic standing at the end of the second semester and thereafter is determined by using only the grade point average earned at Culver-Stockton College.

### Academic Standing for Part-time Students

Part-time, degree-seeking students will be expected to maintain the minimum academic standards of the college as listed above.

#### Contractual Good Standing

Students who are placed on contractual good standing must enroll in CS 102 Strategies for Success, the semester immediately following placement on contractual good standing. The student must submit, in writing, rationale to the Director of Student Success to be exempt from taking CS 102. If the student has already completed CS 102 with a C or better, the student does not have to retake it.

#### Academic Probation

A student whose cumulative grade point average falls below the specified minimum forfeits good standing and is placed on academic probation. A student on academic probation will be subject to special conditions for the privilege of continued enrollment in the college. The special conditions of academic probation may include, but are not limited to, the following:

1. A student on academic probation forfeits the right to exercise independent choice in matters of total hours enrolled, classes taken, and housing.
2. A student placed on academic probation is given a one-semester grace period to make up academic deficiencies in order to remain eligible for all forms of financial assistance. Thereafter, a student continued on probation is only eligible to receive scholarships, grants, and/or loans from the college or private resources. (Federal and state support will not continue.)
3. A student on academic probation may not hold student office.
4. A student on academic probation is no longer in good standing and is therefore ineligible to participate in intercollegiate competition.
5. A student on academic probation may be placed on contract student status.
6. A student on academic probation who fails to achieve sufficient academic progress may be subject to suspension or dismissal from the college at the close of the semester or at any time during the semester.
7. A student on academic probation must enroll in CS 102 Strategies for Success and earn a grade of C or better. The student must submit, in writing, rationale to the Director of Student Success to be exempt from taking CS 102.

**Returning students placed on probation** will have their financial aid evaluated at the end of the following semester. If the student is removed from probation at that time the student's financial assistance will continue. If the student is continued on probation he/she will lose federal and state funding. Institutional and other non-college funding will continue.

### **Contract Student Status**

Any time a student is placed on contractual good standing or is placed on academic probation, the Academic Standards Committee may designate that student as a contract student. Students designated as contract students will work closely with their academic advisor and contract advisor. Course work, social, co-curricular, and extracurricular activity planning occurs in concert with the contract advisor. Regular weekly or bi-weekly contact with the contract advisor may be a condition of the contract. The contract is designed to reflect both institutional and student needs and interests and may be reviewed by the Academic Standards Committee.

### **Suspension/Dismissal**

Any student who receives below a 1.0 in any given semester, regardless of his or her cumulative GPA, may be suspended. Students who fail to meet published academic standards or fail to show satisfactory progress during the period of probation may be suspended or dismissed from the college at any time during the semester, or following the close of a semester, by action of the Academic Standards Committee. Depending upon circumstances, students on academic suspension may be invited to reapply to the college at a later time.

### **Academic Honors**

At the end of each semester, a list of those students who rank highest in scholarship is issued as the academic honor roll. This list is divided into three sections: The President's List, the Dean's List, and the Honor Roll. To be eligible for these honors, a student must be enrolled for a minimum of 12 hours in a given semester and receive no grade lower than a 'C.' To qualify for the President's List, a student must have a semester grade point average of 4.0. To qualify for the Dean's List, a student must have a semester grade point average of 3.500 to 3.999. To qualify for the Honor Roll, a student must have a semester grade point average of 3.200 to 3.499.

## **Classification of Students**

**Full-time student.** A student registered for 12 or more hours in a given semester.

**Part-time student.** A student registered for less than 12 hours in a given semester.

**Non-degree student.** A student who is enrolled in classes but is not a candidate for a degree. Non-degree students are independent of the college's degree program, but are bound by individual course prerequisites.

**Degree student.** A student who is enrolled in the college in pursuit of a baccalaureate degree. Students who are admitted as degree candidates will be classified as follows at the beginning of each semester.

**Freshman.** A student who has been admitted to the college and who has not yet earned 30 semester hours.

**Sophomore.** A student who has earned at least 30 semester hours, but less than 60 semester hours.

**Junior.** A student who has earned at least 60 semester hours, but less than 90 semester hours.

**Senior.** A student who has earned at least 90 semester hours.

## Student Appeals/Complaints

Culver-Stockton College students who wish to appeal to the Academic Standards Committee in matters of variance (substitution, waiver, exemption, etc.) from established policy may do so, in writing, through the office of the registrar. Such petitions should show endorsement or acknowledgment by the student's academic advisor.

Enrolled students may file a formal complaint by submitting a written/signed complaint to one of the following institutional officers: the president, the vice president for academic affairs and dean of the college, or the dean of student life.

### Course Grade Appeals

Culver-Stockton College has established a procedure for the resolution of disputes over course grades. When a student wishes to dispute a final course grade received in a course, he or she must first try to resolve the disagreement with the course professor of record. If negotiations with the course professor do not resolve the disagreement, the student may contact the appropriate division chair or program supervisor for assistance in resolving the disagreement. Cases in which resolution has not been achieved by negotiations among the student, faculty member, division chair and/or program supervisor may be remanded by the vice president for academic affairs and dean of the college (VPAA) to the Academic Standards Committee for review.

The Academic Standards Committee will consider each case, has the authority to make final recommendations, and will make every effort to preserve both the substance and the appearance of impartiality and fairness. In the event that a member of the Academic Standards Committee is directly involved in the case, that member will not participate. If that member is the chair of the Committee, the Committee will elect a chair, pro tem.

The Committee may make a determination with or without a hearing. In either case the results will be communicated to the VPAA. The VPAA will communicate the final decision to the student, the appropriate division chair or program supervisor, the Registrar, and the faculty member.

Any student considering a grade appeal should understand that each faculty member has the academic freedom and responsibility to determine and assign grades according to any professionally acceptable method chosen by the faculty member, communicated to everyone in the class, and applied to all students equally.

An appeal must be made in writing to the faculty member who taught the course (copies to the appropriate academic division chair or program supervisor and VPAA) no later than the fifteenth calendar day of the next succeeding regular semester.

## Pass/No Pass Option

Certain courses may be taken on a pass/no pass basis provided the student:

- a. has junior or senior standing,
- b. has a cumulative GPA of 3.0 or better,
- c. takes no more than one pass/no pass course each semester, and
- d. designates a course as a pass/no pass course by midterm of the semester in question.

No general education requirement or course in the major or minor fields (excluding exploratory internships) may be taken pass/no pass. Following mid-semester, no course designated as a pass/no pass course may be changed to a graded course.

To receive a grade of P (pass), the student must perform at a level of C or better. The pass/no pass grade will not affect the student's grade point average. All exploratory internships, either inside or outside of a student's major, are taken pass/no pass.

## Incomplete

A student may receive a grade of incomplete upon consent of the instructor of the course and the academic dean. The incomplete grade must be completed by the middle of the following semester if a student is currently attending Culver-Stockton College, and no later than one year after being recorded if a student is not currently enrolled. Incompletes are recorded with the grade earned if no further work takes place (e.g. I/F, I/D, I/C, I/B, I/A), and are calculated into the GPA as if that grade had been earned. Grades recorded as an I will be calculated in the GPA as an F. If the required work is completed within the time limitation, the grade point average is then recalculated. If the remaining course requirements are not met during this time period, the original grade entry becomes the permanent grade (e.g. I/F reverts to an F grade).

## Repeating of Courses

Courses taken at Culver-Stockton College may be repeated. The course in question must be repeated at Culver-Stockton College in order for the new grade to substitute for the former grade and be calculated in the overall GPA. Transfer credit for courses initially taken at Culver-Stockton and repeated elsewhere will not be accepted. The initial grade remains posted on the transcript; however, only the grade and credit recorded the last time the course was taken may be used in the calculation of the GPA and credit earned.

## No Grade

Under certain circumstances and in certain courses where a grade may not be possible or an I (incomplete) is not appropriate, the designation NG may be entered at midterm and will not affect the GPA.

## Audit

Courses that are taken for no credit and with no expectation of a grade are considered audit courses. In order for an audited course to appear on a student's transcript, the student must comply with the audit attendance policy established by the instructor. When audited courses do appear on the transcript, they will be reflected as a grade of 'AU,' and show no hours attempted, no hours earned, and no quality points earned. For a full-time student, there is no additional charge for an audited class provided the total hours enrolled in plus the number of hours audited do not exceed 18. Students whose loads exceed 18 hours are charged one-half the normal overload fee for audit hours in excess of 18. Part-time students are charged one-half regular tuition to audit.

Students may switch from taking a class for credit to audit status, or vice versa, providing they do so by midterm of the semester and pay any applicable price differentials.

## Transcripts

Transcripts for all current students will be provided without charge. All graduates and former students may obtain a transcript free of charge until six months after the last enrollment period. After that time, the transcript fee is \$5 per transcript.

Requests for both unofficial and official transcripts must be made in writing to the office of the registrar or through electronic submission. No transcript, official or unofficial, will be issued to a student or former student who is delinquent in financial obligations to the college.

## Final Examinations

Final examinations are scheduled at the close of the 12-week session and must be taken at that time unless special permission has been received from the instructor and the academic dean. Final examinations in the 3-week session are at the discretion of the instructor.

## Advanced Standing

**AP—Advanced Placement.** Culver-Stockton College recognizes and awards credit upon successful completion of the Advanced Placement examination. Students entering Culver-Stockton College will be granted a minimum of three credits upon presentation of a score of 3 or higher on any of the Advanced Placement examinations of the College Board. Inquiries about Advanced Placement should be directed to the registrar or high school counselor.

**CLEP—College Level Examination Program.** Culver-Stockton College recognizes and accepts credit for most of the subject-matter CLEP tests. The only general test that Culver-Stockton accepts is the English Composition with Essay general test. Students interested in learning more about CLEP tests should contact the office of the registrar.

**Dual Credit.** Students who have received dual credit through their high school with an accredited institution of higher education can transfer acceptable coursework with a grade of C or better. Students who have accumulated 64 or more college credits while in high school will be considered a transfer student for admission purposes. Students must submit official transcripts of college credits.

**Regents Tests.** Culver-Stockton College accepts selected Regents tests (formerly ACT PEP tests) for RN students interested in obtaining credit for nursing and related science courses. Students interested in learning more about Regents tests should contact the registrars of Blessing-Rieman College of Nursing.

## Transfer Credit

Transfer credits are accepted from regionally accredited colleges and universities.

Academic course credit earned at regionally accredited institutions prior to enrollment at Culver-Stockton College (or earned in summer sessions) will be accepted if the work is relevant to the Culver-Stockton curriculum and does not repeat a course taken at Culver-Stockton. All coursework completed prior to enrollment at Culver-Stockton is evaluated by the registrar's office in consultation with the academic departments to determine equivalency. Grades from the transfer institution do not become a part of the Culver-Stockton academic record, only the transfer credit.

Credits may be transferred if the grade is a C or higher. Credit will be accepted in transfer for grades of a D or higher if an associate of arts or associate of science degree has been completed. Students with a completed Associates of Arts (AA), Associates of Sciences (AS), or Associates of Arts for Transfer (AAT) will satisfy the General Education course requirements with the exception of a required religion and the Academic & Cultural Events requirement.

Transfer students may petition for a maximum of seven credit hours of 100-200 level courses in which a grade of D was earned to be accepted provided the courses are not in the student's major at the time of the petition. Approval by a Sub-Committee of the Academic Standards Committee is required.

All candidates for a degree from Culver-Stockton must earn at least 60 hours from a four-year college or institution. All candidates for a degree must earn at least 40 semester hours in upper-division courses (300-or-400 level courses) and at least 12 hours of upper-division courses in their major field. Thirty of the last 45 semester hours must be earned in residence at Culver-Stockton (with the possible exception of students transferring in the last year from an accredited professional school, e.g. clinical laboratory science, occupational therapy, etc.)

**Transfer Credit for Summer Courses Taken at Other Institutions.** Students considering enrolling during the summer at other institutions should receive approval for course transferability by presenting course descriptions to the Culver-Stockton College registrar prior to taking the course. Advanced approval is strongly recommended.

Any matriculated Culver-Stockton College student who has obtained permission to take summer course(s) at another institution will have the grade from that work recorded and figured as a part of the Culver-Stockton College GPA.

## Course Regulations

### Class Attendance

Students are expected to attend classes regularly. Classroom attendance is often one of the most necessary and important means of learning and, in many classes, is essential to the educational objectives of the course.

Due to federal financial aid policies, faculty are required to record attendance in all college courses in Jenzabar e-Learning.

At the end of the drop/add period ( five days after classes begin in the 12 week session and two days after classes begin in the 3 week session), faculty will report to the Registrar any student that has not attended class sessions. If a student has not attended any class sessions by that date the student will be administratively dropped from said class(es) unless they have approval from the Academic Dean.

If the student is delinquent in attending ALL classes during the drop/add period, the administrative drop will be considered a complete **unofficial** withdrawal. Tuition charges, course fees and room and board charges will be removed from the student's account and financial aid will also be removed.

If the student is delinquent in attending only selected classes during the drop/add period, those classes will be administratively dropped. Applicable adjustments will be made to tuition charges, financial aid and course fees if warranted.

When final grades are submitted, students that failed all classes will be reviewed. Federal financial aid may be returned for students who have not attended past 60% of the semester based on attendance records.

## Dropping and Adding Classes

Dropping or adding classes after classes begin requires approval of the student's academic advisor. The drop/add period is during the first five class days in the 12-week session and during the first two class days in the 3-week session. In the case of adding a class after the class begins, the student is responsible for all assignments made prior to enrollment.

If a student drops a class during the drop/add period, the class is removed from the student's academic record. If a student drops a class after the drop/add period but before the published last drop date on the academic calendar, a final grade of W (withdrawn) is assigned to the class. Applicable adjustments are made to tuition charges, financial aid and course fees only during the drop/add period. If a student drops a class after the published last drop date, the final grade is an 'F'.

Change of registration forms to drop or add classes are available in the Registrar's Office or from academic advisors. The change of registration form must be processed in the Registrar's Office.

Under extenuating circumstances, a student may appeal to the Academic Standards Committee to drop a class(es) after the last drop date. The student is expected to provide documentation of the extenuating circumstances. Appeal forms are available in the Registrar's Office.

## Official Withdrawal

A student who requests a total withdrawal from school on or before the published last day of classes in the 12-week session will be dropped from all classes, and a final grade of W (withdrawn) will be assigned in each class. Students must initiate the official withdrawal in the Registrar's Office by completing the required withdrawal form, or by contacting other designated college officials orally or in writing. The Registrar determines the official withdrawal date based on the date the student initiates the process. Students that withdraw from all classes are subject to the guidelines in the Withdrawal and Refund Policy in the Financial Information section of the catalog.

## Leave of Absence

Students who are leaving Culver-Stockton College with extenuating circumstances (i.e. medical) and who may wish to return at a later date are encouraged to apply for a leave of absence. If the student is in good standing at the time of departure, the leave of absence will eliminate the need for readmission and ensure that graduation requirements at the time of admission will remain in effect for the student. Leaves of absence are arranged for up to two semesters. The leave of absence must be requested at the time of departure. If a student attends another institution as a full-time student while on leave of absence, the leave of absence is void.

## Independent Study



When appropriate to a student's educational objectives, independent study may be undertaken in a subject matter not covered in a regular course offering.

Application and proposal materials are available in the office of the registrar. Proposals for independent study must be approved by the instructor, student's academic advisor, division chairperson, and academic dean.

## Arranged Courses

In those instances where unavoidable conflicts make it impossible to register for a required course, a student may petition for an arranged course. An arranged course is a specially scheduled class developed to enable the student to meet his or her requirements in an appropriate time frame. Application materials are available in the office of the registrar. An arranged course petition must be approved by the academic advisor, instructor, division chairperson, and academic dean.

## Academic Divisions

Courses in the college are organized into three academic divisions: Applied Liberal Arts and Sciences, Fine, Applied and Literary Arts, and Business, Education and Law. Each division embodies certain disciplines.

### Applied Liberal Arts and Sciences

Lauren Schellenberger, Chairperson, Associate Professor of Biology

Disciplines represented: Athletic Training, Biology, Chemistry, Foreign Language, History, Geography, Mathematics, Natural Science, Nursing, Political Science, Psychology, Religion, Philosophy, and Physics.

### Fine, Applied and Literary Arts

S. Kent Miller, Chairperson, Professor of Theatre

Disciplines represented: Art, Arts Management, Communication, English, Music and Theatre.

### Business, Education and Law

Kimberly Gaither, Chairperson, Associate Professor of Finance

Disciplines represented: Accountancy, Business, Criminal Justice, Economics, Education, Finance, Health, Legal Studies, Management Information Systems, Physical Education, Sociology, and Sport Management.

## Course Descriptions

Culver-Stockton College publishes course descriptions in the following format:

**Departmental listings:** The academic departments are generally listed in alphabetic order. All courses are listed under the department that offers them.

**Course number:** Courses numbered 100–199 and 200–299 are generally freshmen and sophomore level courses; courses numbered 300–399 and 400–499 are generally junior and senior level courses.

**Course title**

**Credit:** Indicates the number of credit hours awarded for successful completion of the course.

**Course description**

**Prerequisites:** Courses, material, or standing required for entrance into the course. Courses with prerequisites normally build upon content taught in previous courses.

**Sequencing:** Culver-Stockton College seeks to assist students, faculty and advisors with academic planning by publishing anticipated course sequencing where possible. Publishing this information should not be construed as a commitment by the college to offer specific courses at specific times. When indicating sequencing, the following conventions are used:

1. "Fall of an odd-numbered year" would indicate the fall term of 2015 (August–December, 2015).
2. "Spring of an even-numbered year" would indicate the spring term of 2016 (January–May, 2016).
3. "Fall of an even-numbered year" would indicate the fall term of 2016 (August–December, 2016).
4. "Spring of an odd-numbered year" would indicate the spring term of 2017 (January–May, 2017).

**Experiential Learning:** Experiential Learning courses are denoted by ***ExL***.

**Culver-Stockton College reserves the right to change course numbers, titles, descriptions, prerequisites, sequencing, and credit awarded at any time and without advance notice.**

## Courses of Study

### ACCOUNTANCY

Culver-Stockton College has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE), located in Lenexa, Kansas, USA. The business programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Finance, Business and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting our website at [www.culver.edu/business/accreditation](http://www.culver.edu/business/accreditation) or by contacting Kathy Markovich, Administrative Assistant to the Business Division at Culver-Stockton College, One College Hill, Canton, MO 63435 or calling 573-288-6471 or by emailing [kmarkovich@culver.edu](mailto:kmarkovich@culver.edu).

#### Statement of Philosophy

The major in accountancy prepares students for challenging careers in a field that is constantly evolving. Graduates may choose to pursue careers in management or public accounting, or enter graduate school. The accountancy curriculum is designed to provide students with the necessary requirements to sit for the Certified Management Accountant (CMA) examination. The curriculum also fulfills the requirements to sit for the Certified Public Accountant (CPA) examination as defined by the **American Institute of Certified Public Accountants (AICPA)** for students completing the requisite 150 hours.

#### Bachelor of Science with a Major in Accountancy (63-64 hours)

##### Foundation Courses (24 hours)

- Act 125: Principles of Accounting I (3)
- Act 126: Principles of Accounting II (3)
- Eco 201: Principles of Macroeconomics (3)
- Eco 202: Principles of Microeconomics (3)
- Bus 301: Marketing (3)
- Bus 302: Management (3)
- Bus 308: Legal Issues I (3)
- Fin 311: Finance (3)

##### Core Courses (24 hours)

- Act 225: Intermediate Accounting I (3)
- Act 226: Intermediate Accounting II (3)
- Act 301: Cost Management (3)
- Act 302: Advanced Cost Management (3)
- Act 321: Fraud Prevention through Internal Controls (3)
- Act 343: Income Tax Accounting (3)
- Act 410: Auditing (3)
- Act 416: Advanced Accounting (3) (Capstone Course)

##### Experiential Courses (6 hours) (each of these courses may be repeated)

- Act 476: Professional Internship in Accounting (3)

Choose 3 hours of experiential courses (Act 285/286 may be repeated)

- Act 285: Professional Development (1)
- Act 286: Corporate Experience (3))

**Act 425: Multimedia in Business (1-3)****Support Courses (9-10 hours)**

Mat 110: College Algebra (3) or Mat 115: Precalculus (3) or Mat 120: Applied Calculus (4)

Mat 205: Elementary Statistics (3)

Mis 220: Management Information Systems (3) or Mis 225: Computer Applications in Business (3)

**Minor in Accountancy (18 hours)**

The minor in accountancy is one of six minors (accountancy, business, finance, management information systems, marketing and web design) available to students with a major outside of the Business Division. The accountancy minor supplements many undergraduate majors and enhances the career opportunities for students interested in pursuing a management accounting dimension in their chosen field. The minor in accountancy is not available to students majoring in business or finance.

**Core Courses (12 hours)**

Act 125: Principles of Accounting I (3)

Act 126: Principles of Accounting II (3)

Act 225: Intermediate Accounting I (3)

Act 226: Intermediate Accounting II (3)

**Elective Courses (6 hours)**

Select 6 hours from the following courses:

Act 301: Cost Management (3)

Act 302: Advanced Cost Management (3)

Act 321: Fraud Prevention through Internal Controls (3)

Act 343: Income Tax Accounting (3)

Act 410: Auditing (3)

**Minor in Forensic Accounting (Available only to majors in Accountancy) (18 hours)**

CJ 105: Introduction to Criminal Justice (3)

CJ 205: Criminal Investigation (3)

CJ 218: Criminal Law (3)

CJ 306: Judicial Process (3)

CJ 315: Criminology (3)

CJ 416: Constitutional Law (3)

## Accounting Courses

**Act 125 Principles of Accounting I (3)**

The accounting cycle, including analysis of transactions for a double-entry, accrual system of accounting. Basic financial statements, inventory systems, accruals and deferrals are covered with an emphasis on decision making. Prerequisite: Mat 103 and/or Mat 104 if required. Offered every fall semester.

**Act 126 Principles of Accounting II (3)**

Introduction to managerial accounting theory and practice including the application of accounting principles to management planning and control. Interpretation of financial statements for management purposes. Specific techniques include cost terms and concepts, cost accumulation, product costing, cost behavior, and cost-volume-profit analysis. Prerequisite: Act 125. Offered every spring semester.

**Act 225 Intermediate Accounting I (3)**

Advanced topics in financial reporting, accounting for liquid assets, cash controls, receivables, and inventory cost and

evaluation procedures. Treatment of noncurrent assets and associated accounts is also covered. Prerequisite: Act 126. Offered every fall.

**Act 226 Intermediate Accounting II (3)**

Topics include accounting for liabilities, stockholders' equity, earnings per share, and other financial accounting concepts. Prerequisite: Act 225. Offered every spring.

**Act 276 Exploratory Internship in Accounting (1-3) (ExL)**

Experience in the workplace designed to help the student make career choices in accounting. Prerequisites: approval of advisor and internship coordinator.

**Act 285 Professional Development in Finance and Accounting (1)**

Course of study will include participation in continuing professional education activities and development of the strategic plan for the award of excellence program. Students will be required to assist in organizing the professional development activities, including participation in the Business Leadership Exchange Series and the Quincy IMA Chapter meetings. May be repeated for a maximum of 6 hours. Offered every semester.

**Act/Bus 286 Corporate Experience (3)**

This course is designed to acquaint students with the corporate environment and allow them to evaluate career choice/options through exposure to a variety of business corporations. Course includes engagement in activities that will introduce the student to business functions in the workplace. Emphasis will also be placed on professional development, business etiquette, and written and oral communication skills. Prerequisite: sophomore standing and a 2.0 GPA or consent of instructor. Offered as needed in the 3-week term.

**Act 289 Selected Topics in Accounting (1-3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Act 299 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with international travel. Prerequisite: consent of instructor. Offered as needed.

**Act 301 Cost Management (3)**

Procedures for allocating costs for manufacturers, emphasizing job order costing and process costing. An introduction to budgets is included. Prerequisite: Act 126. Offered every fall.

**Act 302 Advanced Cost Management (3)**

Analysis of cost behavior, an introduction to standard cost systems, differential cost and profit analysis, by-product and joint product costing. Prerequisite: Act 301. Offered every spring.

**Act 321 Fraud Prevention through Internal Controls (3)**

An examination of internal control systems utilized for fraud prevention. Course will include a study of the control systems, Sarbanes-Oxley requirements, and recent corporate scandals. Prerequisites: Act 126 and junior standing or consent of instructor. Offered every spring in the 3 week session.

**Act 343 Income Tax Accounting (3)**

A study of federal income tax reporting for individuals and an introduction to income tax reporting for corporations. Current tax laws, regulations, and research are emphasized. Prerequisite: Act 126 or consent of instructor. Offered every fall in the 3 week session.

**Act 410 Auditing (3) (ExL)**

Accounting principles and auditing standards. Procedures and tests used in audit of financial statements and reports, internal controls, and professional ethics are discussed. Prerequisite: Act 225. Offered every fall.

**Act 416 Advanced Accounting (3)**

Selected topics in accounting theory and external reporting. Consolidated statements, foreign currency, and SEC requirements are examined. Prerequisite: Act 225. Offered every spring.

**Act 425 Multimedia Usage in Business (1-3) (*ExL*)**

See Bus 425

**Act 476 Professional Internship in Accounting (1–6) (*ExL*)**

An orientation to accounting in the business enterprise or accounting firm is provided. Prerequisites: junior standing, approval of advisor and internship coordinator and major advisor.

**Act 480 Independent Study (1–3)**

Individual or group projects in accounting under the supervision of the instructor. Prerequisite: consent of instructor, advisor, division chairperson, and academic dean.

**Act 489 Selected Topics in Accounting (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Act 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session. .

**Act 499 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with international travel. Prerequisite: consent of instructor. Offered as needed.

## ART AND DESIGN

**Bachelor of Arts with a Major in Art (40 hours)**

This course of study is recommended for students interested in a diverse and dynamic mixture of art classes that will instill intellectual curiosity, critical thinking, and problem solving. Students completing this degree will be prepared for a variety of art-related careers or graduate study in architecture, art history, art therapy, interior design, museum studies, and other art-related disciplines.

**Foundation Courses (24 hours)**

Art 117: Digital Studio (3)

Art 119: Drawing I (3)

Art 230: Printmaking (3)

Art 245: Clay (3)

Art 253: Graphic Design (3)

Art 255: Painting (3)

Art 275: Sculpture (3)

Art 375: Fibers (3)

**Core Courses (Select a minimum of 3 hours from the following courses):**

Art 340: Art History I—Prehistory through Gothic (3)

Art 341: Art History II—Renaissance to the Early 19th Century (3)

Art 342: Art History III—Modern and Contemporary Art (3)

Intermediate and Advanced courses in Art (6 hours)

The student must take a minimum of 6 hours of upper-division courses in one art discipline. Courses to be chosen in consultation with the student's advisor.

Capstone Courses (7 hours)

Art 490: Senior Capstone (3)

Art 491: Art and Design Senior Show (1)

Art 492: Creative Professional & Portfolio (3)

**Bachelor of Science with a Major in Art Education (K–12) (43 hours)**

This course of study is recommended for students seeking a career in teaching the visual arts. Art can be one of the most exciting aspects of a school's curriculum as it allows students to learn about themselves and the world around them. Teaching art can change the lives of young students by allowing them a safe place to dream, test ideas, fail without harm, and perform without competition.

The requirements for the Bachelor of Science with a Major in Art Education are the same as the Bachelor of Arts with a Major in Art with the addition of one course:

Edu 314: Methods of Teaching Art in the Elementary Schools (3)

Art majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in art courses and must satisfy all professional education and certification requirements. (See education requirements beginning on page 73).

**Bachelor of Fine Arts with a Major in Art with an Emphasis in Studio Art (64 hours)**

This course of study is recommended for students who are interested in a career as a professional artist or looking for a solid undergraduate experience that is essential for acceptance into graduate school. Professional artists create works of fine art that can be seen in national, regional and local art shows and galleries and purchased by museums and corporate/private art collectors. Artists teach classes, conduct workshops and become art critics or consultants for foundations and institutional collectors.

Foundation Courses (27 hours)

Art 117: Digital Studio (3)

Art 119: Drawing I (3)

Art 230: Printmaking (3)

Art 245: Clay (3)

Art 253: Graphic Design (3)

Art 255: Painting (3)

Art 262: Digital Photography (3)

Art 275: Sculpture (3)

Art 375: Fibers (3)

Core Courses (15 hours)

Art 335: Intermediate Drawing (3)

Art 340: Art History I (3)

Art 341: Art History II (3)

Art 342: Art History III (3)

Art 476: Professional Internship in Art (3)

Intermediate and Advanced Courses (12 hours)

Students must enroll in a minimum of 6 hours of upper division courses in two art disciplines. Courses are to be selected in consultation with the student's advisor.

**Elective courses (3 hours)**

Students must enroll in a minimum of 3 hours of art electives.

**Capstone Courses (7 hours)**

Art 490: Senior Capstone (3)

Art 491: Art and Design Senior Show (1)

Art 492: Creative Professional & Portfolio (3)

**Bachelor of Fine Arts Degree with a Major in Art with an Emphasis in Graphic Design (61 hours)**

With an emphasis in Graphic Design, you will dive deep into the meaning of visual communication, exploring a field that is essential in today's information-rich world. Think of the posters, websites, books, ads, street signs, magazines, package labels, apps, and other visual information you engage with every day. Each one involves Graphic Design. Not only will you develop an eye for aesthetics, problem solving through the eyes of a creative mind is a recognized skillset that many industry leading companies are eager to employ.

**Foundation Courses (21 hours)**

Art 117: Digital Studio (3)

Art 119: Drawing I (3)

Art 230: Printmaking (3)

Art 245: Clay (3)

Art 255: Painting (3)

Art 262: Digital Photography (3)

Art 275: Sculpture (3)

**Core Courses (21 hours)**

Art 253: Graphic Design (3)

Art 343: Design History (3)

Art 392: Media Design (3)

Art 396: Web Design (3)

Art 425: Advanced Graphic Design (3)

Art 476: Professional Internship in Art (3)

Mis 201: Web Programming (3)

**Intermediate and Advanced Courses (6 hours)**

Art 3XX: Intermediate Studio Art course (3)

Art 4XX: Advanced Studio Art course (3)

Students must take a minimum of 6 hours of upper-division (300-400) courses in one studio art discipline. Courses should be chosen in consultation with the student's advisor.

**Elective Courses (6 hours)**

Students must take a minimum of 6 hours of elective courses in art and design.

**Capstone Courses (7 hours)**

Art 490: Senior Capstone (3)

Art 491: Art and Design Senior Show (1)

Art 492: Creative Professional & Portfolio (3)

**Minor in Art (18 hours)**

The minor in art provides students with an opportunity to gain knowledge and develop skills in the visual arts. This course work can be a stepping-stone for students who are planning to pursue graduate studies in architecture, art history, art therapy, interior design, museum studies, and other related art-related disciplines.

Art 117: Digital Studio (3)

Select 9 hours from the following courses:

Art 119: Drawing I (3)

Art 230: Printmaking (3)

Art 245: Clay (3)

Art 253: Graphic Design (3)

Art 255: Painting (3)

Art 262: Digital Photography (3)

Art 275: Sculpture (3)

Art 375: Fibers (3)

Select 3 hours from the following courses:

Art 340: Art History I—Prehistory through Gothic (3)

Art 341: Art History II—Renaissance to the Early 19th Century (3)

Art 342: Art History III—Modern and Contemporary Art (3)

3 hours of art electives

### **Minor in Digital Media (18 hours)**

The minor in digital media offers students an opportunity to design and create different types of digitized content including text, graphics, and video.

Art 117: Digital Studio (3)

Art 253: Graphic Design (3)

Art 262: Digital Photography (3)

Art 392: Media Design (3)

Select 6 hours from the following courses:

Art 343: Design History (3)

Art 364: Motion Design (3)

Art 396: Web Design (3)

Art 425: Advanced Graphic Design (3)

Mis 201: Web Programming (3)

## **Art Courses**

### **Art 115 Art Experience (3)**

This course focuses on creativity, idea development, and exploration of the elements of art and principles of design. Students work with digital media to produce unique design concepts and create works of art using traditional studio techniques.

### **Art 117 Digital Studio (3) (ExL)**

Students will learn basic operating system procedures of Mac OSX and progress to extensive use of design industry standard programs – Adobe Bridge, Adobe InDesign, Adobe Illustrator and Adobe Photoshop. Emphasis will be placed on applied knowledge as the class progresses from program to program. Interaction among all programs will occur by the end of the semester. Becoming comfortable with the technology of the field and empowering independent usage within the boundaries of best design practices are the ultimate goal. Offered every semester.

### **Art 119 Drawing I (3) (ExL)**

Introductory studio drawing, covering a variety of approaches to traditional subject matter. The primary emphasis will be on objective analysis through accurate measure. Other pertinent issues will include composition and design, presentation,



expression, and utilization of the vocabulary of the discipline. Prerequisite: This course must be taken before enrollement in any intermediate art class. Offered every fall.

**Art 230 Printmaking (3) (E $\times$ L)**

An introduction to traditional and contemporary printmaking techniques including a selection from intaglio, relief, serigraphy, monoprinting and collagraphs. Offered every fall.

**Art 245 Clay (3) (E $\times$ L)**

Contemporary and traditional approaches to clay, with emphasis on wheel-throwing and hand-building techniques. Students will be introduced to terminology and techniques including decorating, glazing, slips, and use of kilns. Offered every fall.

**Art 253 Graphic Design (3) (E $\times$ L)**

This class is a broad introduction to design aesthetics and the visual organization of information. Students will focus on learning typographic and aesthetic fundamentals. Current design theory, research and practical application will also be studied in conjunction with project development. The course is designed to aid students in developing formal design skills with a strong background in process and practicality. Prerequisite: Art 117. Offered every spring.

**Art 255 Painting (3) (E $\times$ L)**

A variety of subjects in oil, acrylic, or watercolor. Color theory, composition, and other design issues are addressed through painting problems, class critiques, and homework. Offered every spring.

**Art 262 Digital Photography (3) (E $\times$ L)**

This course consists of the study of digital photography including the camera, computer workstation, image editing, software (raster graphics); and preparation of images for print, Web, and other digital media. Students will learn the artistic, theoretical, and technical aspects of digital photography through hands-on exploration. Students must provide their own digital camera (minimum of 6 megapixels). Offered every semester.

**Art 275 Sculpture (3) (E $\times$ L)**

A study of basic three-dimensional design and sculptural form. This course covers the elements and principles of three-dimensional design and a broad range of techniques and forming methods associated with the art of sculpture. Offered every spring.

**Art 276 Exploratory Internship in Art (1–3)**

An exploratory internship with an art agency, arts council, art gallery or museum, advertising or design firm, graphics/printing company or other organizations where professional experience can be related to the student's academic program. Prerequisites: second-semester freshman through senior standing as an art major and acceptance by an art faculty sponsor, art faculty advisor, host agency, and internship coordinator.

**Art 289 Selected Topics in Art (1–3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Art 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Art 331 Intermediate Printmaking (3) (E $\times$ L)**

A continuation of printmaking with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: Art 119 and Art 230. Offered every Fall.

**Art 335 Intermediate Drawing: Figure Studies (3) (ExL)**

Studio drawing concentrating on drawing the human figure from live models. Topics include proportion, structure, rendering, and composition. Prerequisite: Art 119. Offered every spring.

**Art 340 Art History I—Prehistory through Gothic (3)**

This course surveys art and archaeology from ancient civilizations through the Gothic period. Major Western and non-Western civilizations including Africa, Egypt, Mesopotamia, China, Greece, Rome, India, and ancient America will be discussed in historical, social, and religious context. The course will examine subjects such as the Pyramids of Giza, Pantheon, Coliseum, Great Wall of China, Macchu Picchu, and Great Stupa at Sanchi. Offered fall of even-numbered years.

**Art 341 Art History II—Renaissance to the Early 19th Century (3)**

This course examines European and American art from the Renaissance to the early 19th century. The course will focus on the historical, religious, and social aspects of major art movements including the Renaissance, Baroque, Rococo, Neoclassical, Romantic, and Realist periods. Artists such as Leonardo da Vinci, Michelangelo Buonarroti, Raphael Sanzio, Rembrandt van Rijn, Jacques-Louis David, Francisco Goya, and Gustave Courbet will be discussed. Offered fall of odd-numbered years.

**Art 342 Art History III—Modern and Contemporary Art (3)**

This course focuses on the **main** movements in modern art from its beginning in the late 19th century to the present. The course will cover the historical, social, cultural, and technological influences on such artistic movements as Impressionism, Post-Impressionism, Fauvism, Cubism, Dada, Futurism, Surrealism, American Modernism, Abstract Expressionism, Pop, Conceptual, and Post-Modernism. Offered spring of odd-numbered years.

**Art 343 Design History (3)**

This course examines design trends in aesthetics and theory from the invention of writing to the digital revolution. Students will learn how to identify styles and understand their significance to contemporary design. They will develop their ability to write personal and analytical commentary of a particular design subject as well as their ability to research and present view points on design. Since current design trends include nostalgic and appropriated styles, this course will increase students understanding of the roots of that visual language. Further development will be made by creating inspired design pieces with respect to historical design techniques and research of influential designers. Offered spring of even-numbered years.

**Art 345 Intermediate Clay (3) (ExL)**

A continuation of clay with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: Art 119 and Art 245. Offered every fall.

**Art 355 Intermediate Painting (3) (ExL)**

A continuation of painting with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: Art 119 and Art 255. Offered every spring.

**Art 360 Workshop in a Selected Studio Technique (3)**

Concentrated workshop, with emphasis on experimentation and innovation, in a selected studio technique that is not offered in depth in the art program. Prerequisite: consent of instructor.

**Art 361 Intermediate Digital Photography (3) (ExL)**

A continuation of photography with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: Art 119 and Art 262. Offered every spring.

**Art 364 Motion Design (3)**

This course revolves around the subset of graphic design known as motion. Adobe After Effects will be the instructional focus of this course as well as the application of design principles to film and video production. Kinetic typography used during the title sequences of films as well as commercial advertisements are two major areas this course will cover.

Multimedia projects will be researched and created with an emphasis on concept and creative exploration.

Prerequisite: Art 117. Offered Spring of odd-numbered years.

**Art 375 Fibers (3)**

A survey of various natural fibers and their applications in fiber arts. Projects can include making handmade paper (sheet forming), paper (pulp) casting, weaving, basketry, and fiber sculpture. Emphasis will be placed on the design and development of finished pieces using fiber as the main component. Offered fall of odd-numbered years.

**Art 392 Media Design (3)**

This course focuses on current multimedia formats: Video/Motion, Web, and Mobile Applications. Students will focus on the design process from research and conceptualization to presentation and implementation. Prerequisite: Art 117. Offered every fall.

**Art 396 Web Design (3)**

This course will focus on the need to design and build websites from scratch using basic HTML and CSS coding. Under standing code can help anyone who works with the web: designers can create more attractive and usable sites with guidance and respect to back-end development. From understanding how the web works to an emphasis on usability, information architecture, SEO (search engine optimization), this course will prepare designers for interactions with web developers and user experienced designers. Prerequisites: Art 117. Offered every fall.

**Art 422 Advanced Drawing (3) (ExL)**

Advanced study in drawing with emphasis placed on personal subject matter, style, and techniques. Prerequisite: Art 335. May be repeated for credit. Offered every spring.

**Art 423 Advanced Printmaking (3) (ExL)**

Advanced study in printmaking with emphasis placed on personal subject matter, style, and techniques. Prerequisite: Art 331. May be repeated for credit. Offered every spring.

**Art 424 Advanced Clay (3) (ExL)**

Advanced study in clay with emphasis placed on personal subject matter, style, and techniques. Prerequisite: Art 345. May be repeated for credit.

**Art 425 Advanced Graphic Design (3)(ExL)**

Comprehensive instruction on the creation of design collateral using page layout and typesetting software, Adobe InDesign. There is a focus on multi-page print based artifacts. Students will study the creation and production of design pieces from initial production schedules and creative brainstorming and problem-solving techniques to aesthetic development and modes of output. Prerequisite: Art 253. Offered every spring.

**Art 426 Advanced Painting (3) (ExL)**

Advanced study in painting with emphasis placed on personal subject matter, style, and techniques. Prerequisite: Art 355. May be repeated for credit. Offered every spring.

**Art 427 Advanced Digital Photography (3) (ExL)**

Advanced study in photography with emphasis placed on personal subject matter, style, and techniques. Prerequisite: Art 361. May be repeated for credit.

**Art 476 Professional Internship in Art (1-6)**

A professional internship with an art agency, council, gallery, museum, advertising design firm, publishing/printing company, or other organization where professional experience can be related to the student's academic program.

Prerequisites: second-semester junior or senior standing as an art major and acceptance by an art faculty sponsor, advisor, host agency, and internship coordinator.

**Art 489 Selected Topics in Art (1–3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Art 490 Senior Capstone (3)**

Students will create a major body of highly evolved work in a primary studio or graphic design area. The senior capstone project includes individual thematic (series) development at an advanced level of creative exploration. This body of work will become a major component of the senior show. Prerequisite: senior standing. Offered every fall.

**Art 491 Art and Design Senior Show (1)**

Preparation and hanging of the senior gallery show, including preparing work for display, publicity, opening reception, and oral presentation. Students provide their own materials. Prerequisite: Art 490. Offered every spring.

**Art 492 Creative Professional & Portfolio (3)**

This course will help students prepare for the professional world. Students will produce professional portfolios, resumes and freelance business collateral during the course of this class. At times, industry professionals will be invited to speak about their experiences and give advice on how to progress in the field. If available, trips may be taken to local businesses for tours and behind-the-scenes looks at business operations. This class will not only prepare students to apply for jobs and be successful during the interview process, but it will also give the students the tools to succeed on a freelance basis and apply to graduate school. This class is recommended to be taken during the first semester of students' senior year to prepare them for job and graduate school applications. Offered every fall three-week term.

**Art 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Art 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## **Art Departmental Guidelines**

1. Students enrolled in 3-credit-hour art courses will be expected to work a minimum of six hours per week outside of class in order to complete course work given. This includes time spent on research, presentations, papers, and hands-on projects.
2. Students seeking a BS in Art Education should make applications for acceptance into the Teacher Education Program during their sophomore year. For more information on teacher certification, refer to the education section of this catalog.
3. Students are encouraged to enter artwork in our annual Student Honors Art Show held in April each year. The exhibition is a juried show with Best of Show, Artistic Excellence, and Merit awards given by a professional judge. The department also presents a number of annual awards to outstanding students who have shown exceptional talent and dedication to art.
4. Junior Portfolio Review: Students who are completing their junior year are asked to present their best work to the art faculty. Students will be asked questions related to technical competence, sensitivity to artistic style, and general knowledge of art and art history. The purpose of this review is to provide the student and art faculty with a preliminary look into the student's continuing development as an artist and provide insight into the student's artistic direction. This junior review also provides focus and direction for the senior portfolio project.
5. Senior Portfolio Review: Students who are completing their senior year are required to present their digital portfolio to the art faculty during finals week. Degree candidates will be asked questions related to knowledge of media and techniques, and influence(s) from historic or contemporary artists relevant to their own work. Degree candidates will

also be asked questions related to aesthetics, composition, subject matter, creativity, technique, craftsmanship, and presentation. The purpose of this review is to provide the art faculty with a comprehensive look at the student's development as an artist.

## ARTS MANAGEMENT

### **Bachelor of Fine Arts with a Major in Arts Management (59-61 hours)**

#### Core Courses (18 hours)

- Arm 117: Digital Studio (3)
- Arm 251: Management of Arts and Non-Profit Organizations (3)
- Arm 355: Managing a Nonprofit Organization (3)
- Arm 360: Publicity and Promotion for Non-Profit Organizations (3)

Select 3 hours from the following courses:

- Arm 376: Practicum in Arts Management (1-3)
- Arm 476: Internship in Arts Management (1-3)

Select 3 hours from 2 lab areas (courses may be repeated):

- Arm 305: Arts Management Lab in Music (1)
- Arm 307: Arts Management Lab in Art (1)
- Arm 308: Arts Management Lab in Theatre (1)

#### Communication/Business Required Courses (15 hours)

- Com 302: Principles of Public Relations (3)
- Bus 302: Management (3)
- Bus 309: Legal Issues II (3)

Select 3 hours from the following courses:

- Mkt 301: Marketing (3)
- Bus 429: Human Resource Management (3)
- Com 253: Introduction to Graphic Design (3)

*(Com 253 may be taken as an art elective under the Art prefix, but must be replaced with a communication elective)*

3 hours of electives in communication, economics, business, or accountancy

#### Fine Arts Support Courses (26-28 hours)

Select 3 hours from the following theatre courses:

- The 105: Introduction to Theatre (3)
- The 318: Theatre History through the 17th Century (3)
- The 319: Theatre History from the 18th Century (3)

6 hours of theatre electives

Art 119: Drawing I (3)

6 hours of art electives

Select 3-4 hours from the following music courses:

- Mus 100: Fundamentals of Music (3)
- Mus 101: Comprehensive Musicianship (4)

Select 2-3 hours from the following music courses:

- Mus 150: Exploring Music Creatively (3)
- Mus 160: Non-Western World Music (3)
- Music 102: Theory II (2)

3 hours of music electives

### **Minor in Arts Management (18 hours)**

**Core Courses (9 hours)**

Arm 251: Management of Arts and Non-Profit Organizations (3)

Arm 376 or 476: Practicum/Internship in Arts Management (3)

Art 117: Digital Studio (3)

**Elective Courses (9 hours)**

Select 3 hours from the following courses:

The 105: Introduction to Theatre (3)

Mus 150: Exploring Music Creatively (3) OR Mus 160: Non-Western World Music (3)

Select 6 hours from business or communication courses:

Mkt 301: Marketing (3)

Bus 302: Management (3)

Bus 429: Human Resource Management (3)

Com 253: Graphic Design (3)

Com 302: Principles of Public Relations (3)

Com 310: Organizational Communication (3)

## **Arts Management Courses**

**Arm 117 Digital Studio (3)**

See Art 117.

**Arm 251 Management of Arts and Non-Profit Organizations (3)**

An introduction to the basic skills and concepts used in management of arts and non-profit organizations, including management structure, budget planning, funding, resources, public relations, operations, and facility management. Offered fall of even-numbered years.

**Arm 276 Exploratory Internship in Arts Management (1–3) (*EXL*)**

Experience in the workplace designed to help the student make career choices in arts management. Graded pass/no pass.

Prerequisites: consent of advisor and internship coordinator. Offered as needed.

**Arm 289 Selected Topics in Arts Management (1–3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated.

Prerequisite: consent of instructor. Offered as needed.

**Arm 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Arm 305 Arts Management Lab in Music (1)**

Students will help in planning and preparations for either the annual choir or band tours. They will serve as house manager for selected music events during the semester. Prerequisite: consent of supervising faculty member. Offered as needed.

**Arm 307 Arts Management Lab in Art (1)**

Students will work under the guidance of the gallery director. They will help with the installation of art shows in Mabey Gallery. Prerequisite: consent of supervising faculty member. Offered as needed.

**Arm 308 Arts Management Lab in Theatre (1)**

Students will serve as the box office and/or house manager for selected theatre events during the semester. Prerequisite: consent of supervising faculty member. Offered as needed.

### **Arm 355 Managing a Nonprofit Organization (3) (EXL)**

This course is an advanced study of the nonprofit arts organization and its special needs. The scope of the course will include marketing strategies, grants and subscription bases, as well as managing and working with artists, volunteers, and paid staff. This class will look closely at what is required of a director/manager of a nonprofit arts organization. Offered spring of odd-numbered years.

### **Arm 360 Publicity and Promotion for Non-Profit Organizations (3) (EXL)**

This course is a study of the tools used to market events and programs supporting the mission of non-profit organizations. Students will also develop and distribute publicity for campus events during the semester, as well as oversee the development of publicity for the following semester. One of the goals is for the student to have a publicity and promotion portfolio of realized work. Offered fall of odd-numbered years.

### **Arm 376 Practicum in Arts Management (1-6)**

This will include supervised experiences in actual management techniques through direct apprenticeship in area arts management programs. Prerequisites: junior standing and permission of the internship coordinator and faculty advisor. Offered as needed.

### **Arm 476 Professional Internship in Arts Management (1-6) (EXL)**

Assignment and evaluation will be directed by the faculty advisor and internship director. Offered as needed.

### **Arm 489 Selected Topics in Arts Management (1-3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

### **Arm 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

### **Arm 499 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## **ATHLETIC TRAINING**

### **Statement of Philosophy**

Culver-Stockton College offers a bachelor of science degree with a major in athletic training, and is recognized by the Commission on Accreditation of Athletic Training Education (CAATE) as an accredited professional athletic training program ([www.CAATE.net](http://www.CAATE.net)). Successful completion of this program will provide eligibility for students to take the Board of Certification examination to become a certified athletic trainer (AT). Accreditation standards require formal admission into this program; therefore, students must be formally admitted prior to registering for any athletic training courses above the 100 level.

### **Admission**

Application materials for formal admittance into the Athletic Training Program (ATP) may be obtained from the Program Director (PD) or ATP Handbook located on the program home page. Students being considered for the program must attain a cumulative GPA of at least 2.75 and a minimum ACT (or equivalent) score of 21; a grade of C or higher in Atr 150, Atr 175, Bio 210, and Bio 211; OR

have at least 24 hours of college credit with a cumulative GPA of at least 3.00 and receive a grade of B or higher in each of these four courses; and both options require at least 100 observation hours (15 hours must be practice/game observation, and 50 hours must be completed at C-SC or an institution approved by the PD). Students must also pass a comprehensive entrance exam with a 75% or better within 3 attempts. Applications should be submitted by April 1 for a student to be fully considered for fall-semester admission. However, a rolling admission process will be used for any additional spaces available in the ATP. Students will be notified of admission upon release of final grades, and receipt and evaluation of all application materials.

Candidates seeking admission should also provide the following information to the PD:

1. Record of recent physical examination that shows that the student is free of communicable disease and capable of handling physical duties required of an athletic training student.
2. Current immunization records that show rubella vaccinations or evidence of an immune titer, a mumps and polio vaccination or evidence of having had the disease, a history or evidence of an immune titer to varicella (chicken pox), and a tetanus inoculation within the last five years. Students are also strongly encouraged to receive the Hepatitis B vaccination. Students refusing HepB vaccination will be required to sign a waiver.
3. Current CPR/AED for the Professional Rescuer or equivalent certification. Continuous certification must be maintained throughout participation in the program at the expense of the student.
4. Signed statements of understanding and ability to meet "additional program requirements". See the ATP Handbook for these requirements

Acceptance will be primarily based on total points earned on a score sheet, which corresponds to areas evaluated in the application criteria. Areas evaluated include overall quality and completeness of application materials, professional references, overall GPA, and performance in the introductory-level support and athletic training courses. This is a competitive entrance criteria standard. Therefore, fulfillment of the criteria does not guarantee admission into the program. Space available in the program may fluctuate, but generally will not exceed more than 12 students per year. You should contact the PD prior to admission for specific space availability. Program administrators also reserve the right to utilize discretion in determining admission and ability to meet ATP requirements.

## Transfer Students

Transfer students are subject to the same admission process, and will be evaluated on the same criteria as other candidates. The Registrar and the PD will evaluate all transcripts for congruency with course competencies. Some courses may be accepted if the candidate can provide sufficient evidence, such as course syllabi or competency/proficiency check sheets showing that the course is similar in scope and content to courses offered at Culver-Stockton College. Transfer students must be willing to commit a minimum of two academic years following acceptance into the program. Those transferring in with no previous athletic training course work or clinical experience should expect to spend a minimum of three years at Culver-Stockton College. The first year would be considered a pre-professional phase, allowing students the opportunity to meet admission criteria. All transfer students must take athletic training courses above the 100 level at Culver-Stockton College, unless otherwise approved by the PD.

## Retention/Probation/Dismissal

Students will be evaluated each semester for congruence with program conditions and subsequent retention. The following criteria must be met in order for the student to remain in good standing in the program:

1. Students must maintain both a cumulative and major GPA of 2.75.
2. Students will receive no grades lower than C in all required courses. Students receiving a grade lower than a C shall retake the course(s) and attain a grade of C or better. Any individual course may only be taken twice, and a student may not retake more than two required courses. \*Any student receiving a grade lower than a C in ATR203/204 must take ATR202 instead.
3. Compliance with ATP student discipline policies and the National Athletic Trainers Association (NATA) Code of Ethics.
4. Ability to continually meet "additional program requirements"

Failure to comply with these standards at any time constitutes grounds for probation, or possibly dismissal, at which time the student will be removed from clinical rotations and/or the program. Being placed on probation could necessitate an additional semester(s) to complete all program requirements in appropriate sequence. Students who are unable to rise above probationary status the following semester, upon the next available course offering for a deficient grade, or accumulate a second violation of the criteria for good standing will be dismissed from the program. Students are also expected to make satisfactory progression in the clinical portion of the program. A more detailed explanation of clinical expectations and criteria for satisfactory progress is outlined in the ATP Handbook and clinical course syllabi.

\*In the event that a student is probated or dismissed from the ATP, that student reserves the right to appeal that decision. All appeals should follow the Academic Policies & Regulations located in the most current edition of the Culver-Stockton College Academic Catalog.

### **Bachelor of Science with a Major in Athletic Training (70.5 hours)Core Courses (45.5 hours)**

Atr 150: Athletic Training Exploration (3)

Atr 175: Care and Prevention of Athletic Injuries (3)

Atr 175L: Care and Prevention of Athletic Injuries Lab (1)



Atr 201: Foundations of Clinical Experience (1)  
Atr 202: Equipment Intense Clinical Experience (2) or  
Atr 203: and 204: Equipment Intense Clinical Experience - Alternates I and II (1) each  
Atr 250: Upper Extremity Assessment (3)  
Atr 250L: Upper Extremity Assessment Lab (1)  
Atr 275: Lower Extremity Assessment (3)  
Atr 275L: Lower Extremity Assessment Lab (1)  
Atr 301: Upper Extremity Clinical Experience (2)  
Atr 302: Lower Extremity Clinical Experience (2)  
Atr 350: Medical Aspects of Athletic Training (3)  
Atr 350L: Medical Aspects of Athletic Training Lab (1)  
Atr 375: Organization and Administration of Athletic Training (3)  
Atr 385: Fitness Assessment & Prescription (2)  
Atr 401: Outreach Clinical Experience (1)  
Atr 402: General Medical Clinical Experience (0.5)  
Atr 425: Pharmacological Aspects of Athletic Training (2)  
Atr 450: Therapeutic Modalities (3)  
Atr 450L: Therapeutic Modalities (1)  
Atr 455: Evidence Based Practice in Health Professions (2)  
Atr 475: Basic Concepts in Rehabilitation (3)  
Atr 480: Advanced Concepts in Rehabilitation (2)

#### Tool Courses (25 hours)

Bio 210: Human Anatomy and Physiology I (4)  
Bio 211: Human Anatomy and Physiology II (4)  
Bio 220: Medical Terminology (2)  
Bio 310: Pathophysiology (3)  
Ped 318: Physiology of Exercise (3)  
Ped 336: Kinesiology (3)  
Hlt 333: Nutrition (3)  
Psy 314: Abnormal Psychology (3)

#### Suggested Electives

Atr 430: Graston Technique Training (1)  
Atr 490: Senior Seminar in Athletic Training (1), taken in the fall 3-week term of the senior year  
Mat 205: Elementary Statistics (3)  
Spn 105: Beginning Spanish I (3)  
Spn 106: Beginning Spanish II (3)

For additional information or application materials, contact Jay Hoffman, DHSc, ATC, Culver-Stockton College, One College Hill, Canton, MO 63435, (573) 288- 6000, [jhoffman@culver.edu](mailto:jhoffman@culver.edu).

#### Program Fees

There are various fees and costs associated with completing the ATP requirements. ATP course fees will vary by course and cost of delivery. Please view the course catalog for specific course fees. Upon admission to the ATP, students will be required to maintain continuous membership with the National Athletic Trainers' Association (NATA) or ATrack, as well as maintain their American Red Cross CPR/AED certification. Students should access the NATA, ATrackonline.com, and American Red Cross websites for membership/certification fees. Students are also required to purchase and maintain liability insurance. Cost can vary by policy and broker. In addition, students are responsible for reliable transportation and all costs associated with traveling to and from assigned clinical rotations. All program fees are reviewed and renewed annually to reflect the most current market costs. ATP programmatic fees are specific to the program and are in addition to, and do not replace, any institutional fees. Please refer to the ATP Handbook for estimated and established programmatic fees/costs.

\*The ATP Handbook is the most detailed and accurate version of all programmatic policies, procedures and fees. All prospective and current students interested or enrolled in the ATP should familiarize themselves with this document. The ATP Handbook can be accessed through the program home page or contacting the PD at [jhoffman@culver.edu](mailto:jhoffman@culver.edu)

## Athletic Training Courses

### **Atr 150 Athletic Training Explorations (3)**

This course is designed for students wishing to pursue a career in athletic training. Students will investigate the athletic training profession and undergo an orientation to the Athletic Training Education Program (ATEP) at C-SC, while interacting with current ATEP student-mentors, clinical instructors, and faculty. Students will also complete or begin some of the entrance requirements for the ATEP, including, but not limited to, CPR/AED for the professional rescuer, first aid, clinical observation and program overview. Offered every fall.

### **Atr 175 Care and Prevention of Athletic Injuries (3)**

This course will explore various concepts that may impact performance and/or injury/illness situations in an athletic or recreational setting. Basic procedures in the recognition and treatment of athletic-related injuries and illnesses will be introduced. Offered every spring.

### **Atr 175L Care and Prevention of Athletic Injuries Lab (1)**

Basic taping, wrapping, padding and bracing techniques will be introduced and evaluated. The use of standard and customized protective equipment will also be demonstrated and practiced. Evaluation of environment conditions and basic fitness testing concepts will also be introduced.

### **Atr 201 Foundations of Clinical Experience (1)**

This course is designed to give athletic training students hands-on experience in a structured and affiliated clinical setting. Emphasis will be placed on the development of professional affective behaviors, integration of psychomotor competencies, and completion of select clinical proficiencies. Students will complete a minimum of 40 clock hours under the supervision of a qualified clinical instructor in an athletic training or sports medicine setting. Prerequisites: admittance into ATR program. Repeatable for up to a total of 3 credit hours, but must be at a different site.

### **Atr 202 Equipment Intense Clinical Experience (2)**

This course is designed to give athletic training students hands-on experience as it relates specifically to the use of helmets, shoulder pads, and other standard and specialized protective equipment (specifically within the sports of football, ice hockey, or men's lacrosse). Emphasis will be placed on the development of professional affect behaviors, integration of psychomotor competencies, and completion of select clinical proficiencies. Students will complete a minimum of 80 clock hours under the supervision of a qualified clinical instructor in an athletic training or sports medicine setting. Alternately, the requirement may be met if the student completes two shorter rotations (Atr 203 and Atr 204, each at 40 clock hours) within an equipment intense exposure. Such arrangements must be approved by the ATEP director and clinical coordinator. The student must complete Atr 203 and 204, and a minimum of 80 clock hours in order to fulfill ATEP requirements for equipment intense experience. Prerequisites: Admittance into ATR program.

### **Atr 203 and Atr 204 Equipment Intense Clinical Experience - Alternates I and II (1) each**

This course is designed to give athletic training students hands-on experience as it relates specifically to the use of helmets, shoulder pads, and other standard and specialized protective equipment (specifically within the sport of football, ice hockey, or men's lacrosse). Emphasis will be placed on the development of professional affect behaviors, integration of psychomotor competencies, and completion of select clinical proficiencies. Students will complete a minimum of 40 clock hours under the supervision of a qualified clinical instructor in an athletic training or sports medicine setting. This course is available specifically for the student who has conflicts or circumstances that does not allow them to complete Atr 202 (i.e. fall sport student-athletes). The student must complete Atr 202 or 203 and 204, and a minimum of 80 clock hours in order to fulfill ATEP requirements for equipment intense experience. Prerequisites: Admittance into ATR program/

permission of ATEP program director and clinical coordinator.

**Atr 250 Upper Extremity Assessment (3)**

This course will provide the student with knowledge in the area of recognition, evaluation, and immediate care of athletic injuries. The student will be exposed to advanced assessment and management techniques for athletic injuries. This course will focus on the head, neck/back, and upper extremities. Prerequisites: Bio 210 and Bio 211. Offered every fall.

**Atr 250L Upper Extremity Assessment Lab (1)**

Students will practice and become competent in advanced evaluation techniques of the head, neck/back, and upper extremities.

**Atr 275 Lower Extremity Assessment (3)**

This course will provide the student with knowledge in the area of recognition, evaluation, and immediate care of athletic injuries. The student will be exposed to advanced assessment and management techniques for athletic injuries. This course will focus on the lower back, hip, and lower extremities. Prerequisites: Bio 210 and Bio 211. Offered every spring.

**Atr 275L Lower Extremity Assessment Lab (1)**

Students will practice and become competent in advanced evaluation techniques of the lower back, hip, and lower extremities.

**Atr 289 Selected Topics in Athletic Training (1–3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Atr 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Atr 301 Upper Extremity Clinical Experience (2)**

This course is designed to give the athletic training student hands-on experience as it specifically relates to injuries of the upper extremity. Emphasis will be placed on the development of professional affect behaviors, integration of psychomotor competencies, and completion of select clinical proficiencies. Students will complete a minimum of 80 clock hours under the supervision of a qualified clinical instructor in an athletic training or sports medicine setting. Prerequisites: admittance into ATR program and Atr 250.

**Atr 302 Lower Extremity Clinical Experience (2)**

This course is designed to give the athletic training student hands-on experience as it relates to injuries of the lower extremity. Emphasis will be placed on the development of professional affective behaviors, integration of psychomotor competencies, and completion of select clinical proficiencies. Students will complete a minimum of 80 clock hours under the supervision of a qualified clinical instructor in an athletic training or sports medicine setting. Prerequisites: admittance into ATR program and Atr 275.

**Atr 305 Psychosocial Aspects of Athletic Training (2)**

This course will explore psychosocial issues related to exercise, injury, inactivity, and rehabilitation following injury. Strategies for identifying problems, interviewing as needed, and making appropriate referral will be presented. Performance issues, psychological disorders, health/substance abuse, gender, and race/ethnic issues will also be addressed. Prerequisites: Psy 101 or Psy 102 and junior standing as an athletic training major or consent of instructor. Offered every other spring.

**Atr 350 Medical Aspects of Athletic Training (3)**

This course is a study of general medical issues that are not necessarily related to the musculoskeletal system. There will also be a focus on general health/safety issues that may affect injury or performance. Prerequisites: Bio 210 and Bio 211. Offered every fall.

**Atr 350L Medical Aspects of Athletic Training Lab (1)**

This course will allow students to develop skills in the assessment of general medical conditions. These skills will include, but not be limited to: auscultation and percussion of the thoracic and abdominal cavity; the use of otoscope and ophthalmoscope; the use of peak flow meters; the use of urinalysis; the use of glucose meters; the use of pulse oximeters. Offered every spring.

**Atr 375 Organization and Administration of Athletic Training (3)**

This course is a study of the organizational and administrative issues specific to the athletic training setting. Topics include, but are not limited to: budgetary issues, facility design, staffing issues, legal/liability concerns, record keeping, and general management issues. Offered every spring.

**Atr 385 Fitness Assessment and Prescription (2)**

In-depth review of ACSM exercise assessment methodology and prescriptive program planning for healthy populations and those challenged by life-style related injuries/conditions. Integrated labs will emphasize exercise assessment skill application/development, data analysis, and exercise prescription. This course will assist with preparation for certain ACSM and possibly NSCA certifications for the personal fitness instructor/strength coach. May count as physical education.

**Atr 401 Outreach Clinical Experience (1)**

This course is designed to give the athletic training student hands-on experience in a structured outreach setting. Emphasis will be placed on the development of professional affective behaviors, integration of psychomotor competencies, and completion of select clinical proficiencies. Students will complete a minimum of 40 clock hours under the supervision of a qualified clinical instructor in an athletic training or sports medicine setting. Prerequisites: admittance into ATR program and Atr 475.

**Atr 402 General Medical Clinical Experience (0.5)**

This course is designed to give the athletic training student hands-on experience in a general medical setting. Emphasis will be placed on the development of professional affective behaviors, integration of psychomotor competencies, and completion of select clinical proficiencies. Students will complete a minimum of 20 clock hours under the supervision of a qualified clinical instructor in an athletic training or sports medicine setting. Prerequisites: admittance into ATR program and Atr 350.

**Atr 425 Pharmacological Aspects of Athletic Training (2)**

This course is designed to provide students with information on medications commonly used in the athletic training setting. A foundation for understanding basic pharmacological principles such as drug interactions, dosages, metabolism, absorption, and indications/contraindications of drugs will be emphasized. Prerequisite: Bio 211.

**Atr 430 Graston Technique Training (module 1) (1)**

Introduction to instrument assisted soft tissue mobilization via the Graston technique. Students will receive 12 hours of module 1 training on the lower and upper extremities. Upon course completion, students will receive a Graston technique certificate of completion. An official certificate can then be obtained upon passing the BOC test.

**Atr 450 Therapeutic Modalities (3)**

This course will cover the theories, principles, and applications of therapeutic modalities used in the treatment of athletic injuries, including but not limited to: infrared agents, electrical stimulation, ultrasound, diathermy, biofeedback, intermittent compression, traction, massage, etc. Prerequisites: Atr 250 and Atr 275. Offered every spring.

**Atr 450L Therapeutic Modalities Lab (1)**

Students will practice and become competent in the use of various therapeutic modalities. Prerequisites: Atr 250 and Atr 275. Offered every spring.

**Atr 455 Evidence Based Practice in Health Professions (2)**

This course will focus on the knowledge and skills necessary for entry-level health professionals to use a systematic approach to ask and answer clinically relevant questions that affect patient care by using review and application of existing research

evidence. May count as Health.

**Atr 475 Basic Concepts in Rehabilitation (3)**

This course will cover the basic theories and principles of rehabilitation in athletic training, as they relate to tissue healing and various injuries. Students will also practice and demonstrate hands-on skills in clinical laboratory, as well as receive practical experience in patient evaluation, documentation, and development of basic evidence-based rehabilitation programs. Material will be presented in a combination of lecture and laboratory-type activities. Prerequisites: Atr 250 and Atr 275. Offered every fall.

**Atr 476 Professional Internship in Athletic Training (1–3) (ExL)**

An off-campus internship under the supervision of a certified athletic trainer or other allied health professional in an appropriate setting (i.e., sports medicine clinic, hospital, professional or amateur sports team, etc.). Prerequisites: junior standing as an athletic training major, accepted by the director of athletic training and the host site, and approval of the internship office. Offered every semester.

**Atr 480 Advanced Concepts in Rehabilitation (2)**

This course will focus on the investigation, prescription, and application of advanced rehabilitative exercises, as they relate to specific extremities, a variety of surgical techniques, pathology, and anatomical alterations. Students will participate in in-depth critical analysis of rehabilitation programs, professional discussions, continued development of hands-on skills, and be exposed to a variety of experts and contemporary topics in the field of rehabilitative medicine. Each module contains multiple laboratories and professional discussions. Prerequisites: Atr 250, Atr 275, and Atr 475. Offered every spring.

**Atr 489 Selected Topics in Athletic Training (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Atr 490 Senior Seminar in Athletic Training (1)**

This course will place heavy emphasis on the Board of Certification examination preparation, graduate training, job opportunities and job search issues, professional credentialing, and continuing education and professional development issues. Prerequisites: all required courses below Atr 480. Offered every fall.

**Atr 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Atr 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## BIOLOGY

**Statement of Philosophy**

The biology program is designed to provide students with a solid and contemporary foundation of biological concepts, experience, and understanding of scientific problems using investigative techniques. Students are required to complete course work in different areas of biology to ensure a well-balanced background. Students will learn from lectures and hands-on experiences utilizing our innovative curriculum. Training is provided for students entering careers immediately upon graduation such as government, academic and industrial laboratory work, conservation, and agriculture. Program offerings prepare students for graduate study with a future in

research and academics, as well as professional careers in medicine, dentistry, veterinary medicine, physical therapy, occupational therapy and chiropractic medicine.

**Bachelor of Science with a Major in Biology (58-61 hours)**

The foundation of the biology degree is provided by the core curriculum of biology and chemistry and is required for ALL majors. Thirty hours of biology courses (Bio) are required. In addition, modern biologists require a background in a number of other disciplines to increase their insight into biological phenomena. Thus, support courses in chemistry, natural sciences, and mathematics are required.

**Core Courses (36-37 hours)**

- Bio 205: General Botany (4)
- Bio 206: General Zoology (4)
- Bio 303: Genetics and Evolution (4)
- Bio 323: Field Biology (4) OR Bio 324: Tropical Ecology (3) OR Bio 402: Ecology (4)
- Bio 404: Molecular and Cell Biology (4)
- Bio 484: Introduction to Research (1)
- Bio 485: Research Problem I (1)
- Bio 486: Research Problem II (3)
- Che 251: General Chemistry I (4)
- Che 252: General Chemistry II (4)
- Che 301: Organic Chemistry I (4)

**Select 9 hours from the following courses:**

- Bio 210: Human Anat/Phys I
- Bio 211: Human Anat/Phys II
- Bio 220: Medical Terminology (2)
- Bio 260: Microbiology (4)
- Bio 305/Che 305: Biochemistry (3)
- Bio 309: General Physiology (4)
- Bio 310: Pathophysiology (3)
- Bio 323: Field Biology (4) (if not taken under the core courses)
- Bio 324: Tropical Ecology (3) (if not taken under the core courses)
- Bio 330: Immunology (3)
- Bio 402: Ecology (4) (if not taken under the core courses)
- Bio 407: Developmental Biology (4)
- Bio 476: Professional Internship in Biology (1-3)
- Bio 489: Selected Topics in Biology (1-3)
- Che 302: Organic Chemistry II (4)
- Che 310: Instrumental Analysis (4)

**Select at least two math courses (7 hours):**

- Mat 115: Precalculus (3) OR
- Mat 120: Applied Calculus (4) AND
- Mat 205: Elementary Statistics (3)

**Select at least two courses in physical and natural sciences (6-8 hours)****Either:**

- Phy 201: General Physics I (4)
- Phy 202: General Physics II (4)

**Or from the following:**

- Nas 200: Astronomy (3)
- Nas 201: Explorations in Physical Science (3)
- Nas 202: Meteorology (3)
- Nas 204: Geology (3)

Nas 310: Climatology (4)

Nas 412: Geographic Information Systems (3)

**Bachelor of Science with a Major in Biological Chemistry (57-60 hours)**

The biological chemistry major is designed for students who plan to pursue careers in the molecular life sciences. Students in this major have the advantage of having hands-on experiences of both chemistry and biology.

Core Courses (includes support courses in physical science and mathematics)

Bio 205: General Botany (4)

Bio 206: General Zoology (4)

Bio 303: Genetics and Evolution (4)

Bio 404: Molecular and Cell Biology (4)

Bio 484/Che 484: Introduction to Research (1)

Bio 485/Che 485: Research Problem I (1)

Bio 486/Che 486: Research Problem II (1-3)

Che 251: General Chemistry I (4)

Che 252: General Chemistry II (4)

Che 301: Organic Chemistry I (4)

Che 302: Organic Chemistry II (4)

Che 305/Bio 305: Biochemistry (3)

Che 310: Instrumental Analysis (4)

Phy 201: General Physics I (4)

Phy 202: General Physics II (4)

Mat 120: Applied Calculus (4)

Select one math course from Mat 110, Mat 115 or Mat 205 (3 hours):

**Bachelor of Science with a Major in Biology with a Unified Science Teaching Certification (72 hours)**

Biology majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in biology courses and must satisfy all professional education and certification requirements. (See education requirements beginning on page 73.)

Core Courses (65 hours)

Bio 205: General Botany (4)

Bio 206: General Zoology (4)

Bio 210: Human Anatomy and Physiology I (4) OR

Bio 211: Human Anatomy and Physiology II (4)

Bio 260: Microbiology (4)

Bio 303: Genetics and Evolution (4)

Bio 402: Ecology (4)

Bio 404: Molecular and Cell Biology (4)

Bio 484: Introduction to Research (1)

Bio 485: Research Problem I (1)

Bio 486: Research Problem II (3)

Che 251: General Chemistry I (4)

Che 252: General Chemistry II (4)

Che 301: Organic Chemistry I (4)

Phy 201: General Physics I (4)

Phy 202: General Physics II (4)

Nas 201: Explorations in Physical Science (3) OR Nas 200: Astronomy (3)

Nas 202: Meteorology (3) OR Nas 310: Climatology (4)

Nas 204: Geology (3)

Nas 405: History and Philosophy of Science (3)

Select at least two Math courses (6-7 hours) Mat 115: Precalculus (3) OR

Mat 120: Applied Calculus (4) AND

Mat 205: Elementary Statistics (3)

### Departmental Recommendations

Biology majors applying to graduate school need:

1. A biology major and a chemistry minor OR
2. A biological chemistry major
3. Two courses of physics
4. At least one calculus course and one statistics course

Biology majors applying to preprofessional school:

1. Preparation for qualifying examinations (MCAT, DAT, VCAT) is minimally achieved by completing at least the following courses: molecular and cell biology, general zoology, and genetics and evolution.
2. Two courses in general chemistry and two courses in organic chemistry
3. At least one course in mathematics
4. Two courses in physics
5. Two to three courses in English

### Minor in Biology (18 hours)

Core Courses (8 hours)

Bio 205: General Botany (4)

Bio 206: General Zoology (4)

Elective Courses (10 hours)

10 hours of biology courses

### Minor in Forensic Science for students majoring in Biology or Biological Chemistry (18 hours)

CJ 105: Introduction to Criminal Justice (3)

CJ 205: Criminal Investigation (3)

CJ 218: Criminal Law (3)

CJ 315: Criminology (3)

CJ 416: Constitutional Law (3)

Law 205: Introduction to Law (3)

## Biology Courses

### Bio 110 Biology: Molecules and Cells (3)

An overview of the chemistry of life, cell structure and function, cell division, protein synthesis, metabolism, photosynthesis, and tissues. This course is appropriate for non-majors and satisfies part of the science requirement for elementary education majors. This course cannot be counted toward a major or minor in biology. Offered every fall.

### Bio 111 Biology: Unity and Diversity of Life (3)

Students will study the structure and function of organisms, diversity of life, ecology, and evolution. In addition, several human organs systems are examined. This course is appropriate for non-majors and satisfies part of the science requirement for elementary education majors. This course cannot be counted toward a major or minor in biology. Offered every spring.

### Bio 112 How the Body Works (3)



This is a course designed for students to appreciate the beauty and complexity of the human body. Some fundamental skills of measurement and evaluation will be taught by using different equipment and conducting various tests. Body functions will be studied by relating to daily activities. This class is designed for non-majors only and does not count toward the biology major. Offered every spring during the three week session.

**Bio 205 General Botany (4)**

A study of the principles of plant cytology, structure, growth, physiology, reproduction, ecology, evolution, and classification. Prerequisite: two years of high school biology or consent of instructor. Offered every fall.

**Bio 206 General Zoology (4)**

A study of the diversity of animal structure, growth, physiology, inheritance, reproduction, evolution, classification, and behavior. Three lectures and one laboratory. Prerequisite: two years of high school biology or consent of instructor. Offered every spring.

**Bio 210 Human Anatomy and Physiology I (4)**

The essentials of the structure and function of the human body beginning with basic chemistry, cells, and tissues and proceeding through the skeletal, muscular, and cardiovascular systems. Three lectures and one laboratory. Prerequisites: Two years of high school biology or consent of instructor. Student must also be a biology major, biological chemistry major, athletic training major, P.E. major, nursing or pre-nursing major, or must have had college-level biology or chemistry or consent of instructor. Offered every fall.

**Bio 211 Human Anatomy and Physiology II (4)**

The essentials of the structure and function of the human body including endocrine, nervous, respiratory, digestive, and urogenital systems. Three lectures and one laboratory. Prerequisite: Bio 210 or consent of instructor. Offered every spring.

**Bio 220 Medical Terminology (2)**

Designed to provide a background in the language of medicine and health care. The course utilizes a system of learning medical terms from root words, combining forms, prefixes, and suffixes. At the completion of this course the student will be able to recognize, build, define, and correctly spell medical terms. Offered every fall.

**Bio 250 Genomics Research I (2)**

The theory and practice of modern molecular methods. Students will isolate microorganisms from the environment, purify their genomic DNA and characterize them by electron microscopy and nucleic acid analysis. Must be taken in sequence with Genomics Research II and Genomics Research III. Offered every fall during the 12-week session.

**Bio 251 Genomics Research II (1)**

A continuation of the genome characterization project from Genomics Research I. Students will prepare the isolated DNA samples for sequence analysis, collate their data and make formal presentations of their fall research efforts. Must be taken in sequence with Genomics Research I and Genomics Research III. Offered every fall during the 3 week session.

**Bio 252 Genomics Research III (3)**

Students will annotate the DNA sequence of the microorganisms isolated in Genomics Research I and II. The genome and amino acid sequences will be compared to other microorganisms using computational methods and bioinformatics. Must be taken in sequence with Genomics Research I and Genomics Research II. Offered every spring during the 12 week session.

**Bio 260 Microbiology (4)**

Study of the structure, classification, and physiology of microorganisms as well as their impact on immunity and disease. Three lectures and one laboratory. Prerequisite: either Bio 205, Bio 206, Bio 210, or Bio 211, or consent of instructor. Offered every spring.

**Bio 276 Exploratory Internship in Biology (1–3) (ExL)**

The internship offers experience in an appropriate agency, hospital, industry, research setting, or other approved setting.

Prerequisites: consent of faculty advisor and internship coordinator.

**Bio 289 Selected Topics in Biology (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated.

Prerequisite: consent of instructor.

**Bio 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Bio 303 Genetics and Evolution (4)**

The genetic basis of inheritance, molecular biology and evolution. Three lectures and one laboratory. Prerequisite: Bio 206.

Offered fall of odd-numbered years.

**Bio 305 Biochemistry (3)**

An examination of the molecular properties of cellular components, emphasizing the structure and function of proteins, nucleic acids, carbohydrates, and lipids. Discussion of metabolic processes and their control, signal transduction pathways, and photosynthesis; introduction to molecular biology. Three lectures. Prerequisites: Bio 205 or 206 and Che 302 or consent of instructor. Offered spring of odd-numbered years.

**Bio 309 General Physiology (4)**

Function of vertebrate organ systems with special emphasis on the human body. Three lectures and one laboratory.

Prerequisite: Bio 206 or Bio 210 or consent of instructor. Offered fall of odd-numbered years.

**Bio 310 Pathophysiology (3)**

The study of abnormal function in living tissue. Physiological principles underlying the causes, signs, symptoms, and pattern of development of human disease states in areas such as neurophysiology, hematology, endocrinology, immunology, muscle, cardiovascular, renal, respiratory, and reproductive physiology will be examined. Prerequisites: Bio 210 and 211 or consent of instructor. Offered every spring.

**Bio 323 Field Biology (4)**

Aspects of identification, classification, ecology, and museum techniques for botanical and zoological specimens. This course involves extensive field work including one week spent at a biological field station. Offered every spring during the three-week session.

**Bio 324 Tropical Ecology of Belize and Guatemala (3)**

An international travel-study course in Belize and Guatemala to explore the principles of rain forest ecology, marine biology, and ecosystem conservation. Students will also study ancient and contemporary Mayan culture. This course involves extensive field and lab work. Offered during the three-week session in chosen fall semesters.

**Bio 330 Immunology (3)**

Study of the physiological mechanisms of disease resistance, classes of immunoglobulins and their production, and immunopathology. Three lectures/discussions per week. Some lab work will be included. Prerequisite: Bio 260 or consent of instructor. Offered spring of even-numbered years.

**Bio 402 Ecology (4)**

Study of the interrelationships among plants and animals and their environment, dynamic population changes, and the vegetation of the northern hemisphere. Three lectures and one laboratory. Prerequisites: Bio 205 and 206 or consent of instructor. Field trips are arranged. Offered fall of even-numbered years.

**Bio 404 Molecular and Cell Biology (4)**

Study of the biochemistry of cell metabolism, the plasma membrane and organelle structure and functions, and aspects of molecular genetics. Three lectures and one laboratory. Prerequisites: Bio 205 and 206; Che 252. Offered fall of even-numbered years.

**Bio 407 Developmental Biology (4)**

Study of the underlying principles of development, including fertilization, genetic control, cell differentiation, and morphogenesis. Three lectures and one laboratory. Prerequisite: Bio 206. Offered as needed.

**Bio 476 Professional Internship in Biology (1–3) (EXL)**

Internship in an appropriate agency, hospital, industry, research setting, or other approved setting. Prerequisites: second-semester junior standing.

**Bio 480 Independent Study (1–3)**

An individual project in biology under the supervision of the instructor. Prerequisites: six hours in biology, and consent of instructor, advisor, division chairperson, and academic dean.

**Bio 484 Introduction to Research (1)**

An introduction to developing an undergraduate scientific research problem. Development of a research proposal and preparation for the senior research problem will be undertaken. Must be taken in sequence with Bio 485 and Bio 486. Prerequisite: junior standing. Offered every spring during the 12-week session.

**Bio 485 Research Problem I (1)**

An individual project in biology. The student must design and complete a project culminating in a written paper and oral presentation. Must be taken in sequence with Bio 484 and Bio 486. Prerequisite: senior standing and Bio 484. Offered every fall during the 12-week session.

**Bio 486 Research Problem II (3)**

A continuation of the individual project in Bio 485. Must be taken in sequence with Bio 484 and Bio 485. Prerequisite: senior standing and Bio 484 and Bio 485. Offered every fall during the 3-week session.

**Bio 489 Selected Topics in Biology (1–3)**

A study of selected issues not covered in other courses. This course may involve field trips and/or travel, and may be repeated. Prerequisites: 12 hours of biology and consent of instructor.

**Bio 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session. **Bio 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## BUSINESS

Culver-Stockton College has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE), located in Lenexa, Kansas, USA. The business programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Business, Finance and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting our website at [www.culver.edu/business/accreditation](http://www.culver.edu/business/accreditation) or by contacting Kathy Markovich, Administrative Assistant to the Business Division at Culver-Stockton College, One College Hill, Canton, MO 63435 or calling 573-288-6471 or by emailing [kmarkovich@culver.edu](mailto:kmarkovich@culver.edu).

**Bachelor of Science with a Major in Business (61-62)**

The major in business provides a solid foundation for students pursuing immediate entry into the business world or graduate education through completion of the foundation and core business courses. .

Students who double major in Business Administration and Marketing may not double count any of the 9 elective hours.

**Foundation Courses (24 hours)**

Act 125: Principles of Accounting I (3)  
Act 126: Principles of Accounting II (3)  
Eco 201: Principles of Macroeconomics (3)  
Eco 202: Principles of Microeconomics (3)

Bus 302: Management (3)  
Bus 308: Legal Issues I (3)  
Fin 311: Finance (3)  
Mkt 301: Marketing (3)

**Core Courses (16 hours)**

Bus 285/485: Professional Development in Business (1)  
Bus 310: Organizational Behavior (3)  
  
Bus 415: Global Business (3)  
Bus 429: Human Resource Management (3)  
Bus 465: Business Strategy (3) (capstone course)  
Fin 362: Corporate Financial Management (3)

**Select 9 elective hours from the following courses:**

Bus 304: Risk Management (3)  
Bus 309: Legal Issues II (3)  
Bus 350: Effective Training (3)  
Bus/Act 286: Corporate Experience (3)  
Bus/Act 321: Fraud Prevention (3)  
Bus 411: Operations Management (3)  
Bus 470: Business Ethics (3)  
Bus 499: Study Abroad (3)

**Experiential Course (3 hours)**

Bus 476: Professional Internship (3)

**Support Courses (9 hours)**

Mat 110: College Algebra (3), Mat 115: Precalculus (3) or Mat 120: Applied Calculus (4)  
Mat 205: Elementary Statistics (3)  
Mis 225: Computer Applications in Business (3)

**MINORS****Minor in Business (18 hours)**

The minor in business is one of four minors (accountancy, business, finance, and marketing) available to students with a major outside of the Business Division. The business minor supplements many undergraduate majors and enhances the career opportunities for

students interested in pursuing a business dimension in their chosen field. The minor in business is not available to students majoring in accountancy, business, or finance.

**Core Courses (18 hours)**

- Act 125: Principles of Accounting I (3)
- Bus 302: Management (3)
- Bus 308: Legal Issues I (3)
- Eco 202: Principles of Microeconomics (3)
- Fin 311: Finance (3)
- Bus 429: Human Resource Management (3) OR Bus 310: Organizational Behavior (3)

**Minor in Marketing (18 hours)**

The minor in marketing is one of five minors (accountancy, business, finance, marketing and digital media) available to students with a major outside of the Business Division. The marketing minor supplements many undergraduate majors and enhances the career opportunities for students interested in pursuing a marketing dimension in their chosen field. The minor in marketing is not available to students majoring in accountancy, business, or finance.

**Core Courses (18 hours)**

- Eco 202: Principles of Microeconomics (3)
- Mkt 301: Marketing (3)
- Mkt 305: Social Media Marketing (3)
- Mkt 401: Integrated Marketing Communications (3)
- Mkt 405: Consumer Behavior (3) OR Mkt 414: Advertising (3)
- Mkt 410: Market Research (3)

## Business Courses

**Bus 125 Business Leadership (3) (*EXL*)**

Students in this course will examine management and leadership styles and theories. It will also give students the opportunity to review current literature about leadership and to give professional presentations. Offered in the 3-week as needed.

**Bus 210 Principles of Organizational Structures and Management (3)**

A survey course of the principles of organizational functions, environments, and systems. Specific topics include social responsibilities, ethics, marketing, finance, human resources, and financing organizations. Offered every semester.

**Bus 276 Exploratory Internship in Business (1–3) (*EXL*)**

Learning activities in connection with a business enterprise. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and internship coordinator.

**Bus 285 Professional Development in Business (1)**

Course of study will include participation in continuing professional education activities and development of the strategic plan for the regional Students in Free Enterprise competition. Students will be required to assist in organizing the professional development activities. May be repeated for a maximum of six credit hours. Offered every semester.

**Bus/Act 286 Corporate Experience (3)**

This course is designed to acquaint students with the corporate environment and allow them to evaluate career choice/options through exposure to a variety of business corporations. Course includes engagement in activities that will introduce the student to business functions in the workplace. Emphasis will also be placed on professional development, business etiquette,

and written and oral communication skills. Prerequisite: sophomore standing and a 2.0 GPA required or consent of instructor. Offered as needed in the three-week term.

**Bus 289 Selected Topics in Business (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisites: consent of instructor, academic advisor, division chairperson, and the academic dean.

**Bus 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Bus 302 Management (3)**

Study of the systematic approach to the management of the firm and its resources. Administrative and operative management principles applicable to all organizations are discussed. Objectives, policies, functions, leadership, organizational structure, coordination, and control procedures are also examined. Offered every semester.

**Bus 304 Risk Management (3) (*ExL*)**

See Fin 304

**Bus 308 Legal Issues I (3)**

Study of rules governing business transactions in the area of creditors' rights in secured transactions and suretyship; sales as covered by the Uniform Commercial Code; business relationships such as agency and forms of business ownership. Prerequisite: junior standing or consent of instructor. Offered every semester.

**Bus 309 Legal Issues II (3)**

Study of rules governing dispute resolution including the court system, administrative agencies, and private dispute resolution; contract rights; commercial paper as covered by the Uniform Commercial Code; intellectual property rights. Prerequisite: junior standing or consent of instructor. Offered every spring.

**Bus 310 Organizational Behavior (3)**

This course covers the study of behavior in the business world and other organizational settings for achieving effective use of human resources. Prerequisite: Bus 302.

**Bus 350 Effective Training Methods (3)**

This course covers the theories related to learning and training within an organization. Emphasis will be placed on needs assessment, development of materials implementation and evaluation. Students will gain practical knowledge about the training function within an organization, alternative methods of instruction, implementation issues and evaluation of training materials. Prerequisite: sophomore standing.

**Bus 410 Business Calculus (3)**

A course in business calculus and related mathematical topics, designed to prepare students for mathematical and quantitative topics. Business applications will be emphasized. Prerequisites: Mat 110 and Mis 225 or equivalent. Offered in summer sessions.

**Bus 411 Operations Management (3)**

Introduction to operations management. Includes product and process design, production scheduling, capacity management, facility layout, dispatching, management resource planning, and optimized production technology. Prerequisite: Mis 225 and Mat 205. Offered online.

**Bus 412 Innovations in Business (3)**

An introduction to the concepts of “entrepreneurial” activity, including the introduction of new products or processes, identification of new markets or sources of supply, or the creation of new types of organization. Course of study will include case studies, field trips, and presentations by successful entrepreneurs. Prerequisites: Bus 301, Bus 302, Fin 311, and junior standing or consent of instructor. Offered every spring three-week term.

**Bus 415 Global Business (3) (ExL)**

An introduction to the concepts of international business. Topics include the international marketplace, identifying specific markets, international marketing, international management, and international finance. The course also covers cultural, technological, political, and economic dynamics of the international business world. Prerequisites: Bus 301, Bus 302, junior standing or consent of instructor. Offered every fall three-week term.

**Bus 425 Multimedia Usage in Business (1-3) (ExL)**

This course is an introduction to multimedia usage in a professional setting through the use of video presentations. The course will focus on content preparation through story-boarding techniques, videotaping skills, and digital video editing. Project management and team skills will be emphasized. Students must have basic computer knowledge and skills. Prerequisites: junior standing or consent of instructor. May be repeated for a maximum of 3 credit hours. Offered every fall.

**Bus 429 Human Resource Management (3)**

Structure and functions of human resources management, including importance of human capital, organization of work, recruitment, testing, placement, equal opportunity, and other pertinent legal issues; employee training, management development, and performance appraisal; favorable work environments, motivation, and leadership; labor relations; compensation, benefit programs, health, and safety. Through use of problems and cases, students can explore the range of human resource functions. Prerequisite: junior standing or consent of instructor. Offered every semester.

**Bus 465 Business Strategy (3)**

This capstone course for business and finance majors incorporates upper-level concepts from all course work required during the student’s undergraduate preparation. Concepts and techniques utilized by managers in developing and implementing a business strategy are discussed using examples from both successful and struggling organizations. The course will incorporate a capstone project for each graduate. It is recommended that this course be taken during the student’s final semester prior to graduation. Prerequisites: Bus 301, Bus 302, and Fin 362 or consent of the instructor. Offered as needed.

**Bus 470 Business Ethics (3) (ExL)**

An examination of situations and facts that give rise to ethical problems in a business setting, and alternative courses of action that might be taken. Various ethical theories will be discussed as will the constituencies that will be affected by making certain decisions. Offered every spring 3-week term.

**Bus 476 Professional Internship in Business (1–6) (ExL)**

An orientation to career areas in business enterprises is provided. Prerequisites: junior standing and consent of the internship coordinator and faculty advisor.

**Bus 480 Independent Study (1–3)**

Individual or group projects in business under the supervision of the instructor. Course may be repeated. Prerequisite: junior standing or consent of instructor, academic advisor, division chairperson, and academic dean.

**Bus 485 Professional Development in Business (1)**

Course of study will include participation in continuing professional education activities and development of the strategic plan for the regional Students in Free Enterprise competition. Students will be required to assist in organizing the professional development activities. May be repeated for a maximum of six credit hours. Offered every semester.

**Bus 488 Quantitative Analysis (3)**

An introductory course for students that covers focused topics in financial computations, matrix representations, matrix algebra, probability concepts and distributions, applied probability, linear programming, and simulation. Specialized features of Microsoft Excel and the Excel Solver add-in will also be featured. Business applications will be emphasized. Prerequisite: Mat 110 and Mat 205. Offered online in the summer.

**Bus 489 Selected Topics in Business (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisites: consent of instructor. Offered as needed.

**Bus 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Bus 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel abroad. Prerequisite: consent of instructor.

## Economics Courses

**Eco 106 Economic History of the United States (3)**

American historical development as actuated by the economic motive with special reference to the current problems of the nation. Offered as needed.

**Eco 201 Principles of Macroeconomics (3)**

Economic aggregates including employment, production, purchasing power, government revenue, and expenditure. Offered every semester.

**Eco 202 Principles of Microeconomics (3)**

The theory of the individual business firm, behavior of households, price, wage, and income determination. Offered every semester.

**Eco 289 Selected Topics in Economics (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Eco 403/Fin 403 Financial Institutions and Monetary Policy (3)**

The principles of money and their instruments of credit, banks, and their major functions. Examination and evaluation of the Federal Reserve System is included. Prerequisites: Eco 201 and Eco 202 or consent of instructor. Offered every fall.

**Eco/Fin 410 International Corporate Finance (3)**

Economic trade theory, exchange-rate determination, balance of payments, global financial markets and institutions, risk management, global capital budgeting, and multinational cost of capital. Prerequisites: Eco 201 and Eco 202. Offered every spring.

**Eco 420 Current Trends in Economics (3)**

This course will consider how a growing influence of market-oriented thinking will affect public policy as it relates to health care, taxes, income security, and other topics of concern. Prerequisite: junior standing or consent of instructor. Offered as needed.



**Eco 480 Independent Study (1–3)**

Individual or group projects in economics under the supervision of the instructor. Prerequisites: consent of instructor, academic advisor, division chairperson, and academic dean.

**Eco 489 Selected Topics in Economics (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Eco 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

## Management Information Systems Courses

**Mis 117 Digital Studio (3) (EXL)**

See Art 117

**Mis 201 Web Programming (3)**

An introduction to the internet and the World Wide Web, and to web design and web programming. Construction and publication of web documents using XHTML, CSS, and XML are featured. Server-side programming and database access using MySQL is also introduced. The class is conducted in a hands-on laboratory environment. Prerequisite: Mat 103 and 104 or equivalent. Offered every fall.

**Mis 215 Computer Programming (3)**

An introductory programming course featuring a visual, event-driven computer language. Essential elements of programming will be introduced, including data types, branching and looping structures, subroutines and functions, arrays, and file access. Programming in a graphical interface, writing event-oriented applications, and elementary object-oriented programming will be introduced. Students may elect to pursue a business-oriented sequence of exercises and assignments or a mathematical sequence of exercises and assignments. Offered every spring.

**Mis 220 Management Information Systems (3)**

An introductory course in information systems with an emphasis on business applications. The course will provide an introduction to computer hardware, computer software, and computer communications and will feature an overview of e-commerce, transaction processing, managerial applications, and decision support. Offered every semester.

**Mis 225 Computer Applications in Business (3)**

An overview of computer applications including spreadsheets, database, presentation graphics, and word processing. Advanced concepts and specific implementations will be presented. Both individual and group work will be utilized to give the student an understanding of the use of computer applications as tools in business analysis. Prerequisite: none. Offered every semester.

**Mis 230 Web Development (3)**

A comprehensive course in creating and publishing web documents. Client-side and server-side aspects will be explored. Individual topics will include XHTML, CSS Dynamic HTML, AJAX, and XML. Server-side scripting and database access using ASP and ASPX are also introduced. Students will be expected to produce complex web pages and publish them on college web servers. Prerequisite: Mis 201 and Mat 103 and 104 or equivalent. Offered spring of even-numbered years.

**Mis 253 Graphic Design (3) (EXL)**

See Art 253

**Mis 262 Digital Photography (3) (ExL)**

See Art 262

**Mis 276 Exploratory Internship in Management Information Systems (1–3) (ExL)**

Designed to acquaint students with management information systems in a particular setting and help students to evaluate career and professional goals. Prerequisites: consent of faculty advisor and internship coordinator.

**Mis 289 Selected Topics in Management Information Systems (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Mis 320 Intelligent Systems (3)**

An introduction to intelligent systems featuring applications of expert systems, fuzzy logic, neural nets, genetic programming, data mining, and intelligent agents. Business applications will be stressed. Prerequisite: Mis 225 and Mat 205. Offered fall of odd-numbered years.

**Mis 330 Systems and Networks (3)**

An introduction to essentials of computer hardware, software, and basic networking concepts. Common hardware components of microcomputer systems are discussed as functional entities, properties of Windows and Linux Operating Systems are explored, and essential networking concepts are introduced. Featured activities include configuration and management of common web servers. Prerequisite: Mis 201. Offered spring of odd-numbered years.

**Mis 360 Instructional Technology (3)**

An introduction to computer hardware, software, audio techniques, imaging techniques, video techniques, and web features of interest to elementary and secondary school teachers. Creation, administration, and evaluation of online courses will also be presented. Hands-on exercises are emphasized. Offered every semester.

**Mis 396 Web Design (3)**

See Art 396

**Mis 412 Geographic Information Systems (3)**

See Nas 412

**Mis 430 Decision Support Systems (3)**

A study of decision support systems and applications. Topics include decision support frameworks, decision processes, design and development of decision support packages, architecture and networking, group-based DSS, Web-based DSS, and evaluating DSS projects. Prerequisites: Mis 225 and Mat 205. Offered as needed.

**Mis 450 Systems Analysis and Design (3)**

A senior-level course in the design of a computer information system, including general systems theory, analysis, and design methods; system development life cycles; logical and physical design; and project management. Prerequisites: Mis 225. Offered as needed.

**Mis 476 Professional Internship in Management Information Systems (1–6) (ExL)**

An orientation to career areas in management information systems is provided. Prerequisites: junior standing and consent of the internship coordinator and faculty advisor.

**Mis 489 Selected Topics in Management Information Systems (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Mis 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

## CHEMISTRY

**Statement of Philosophy**

The chemistry offerings are designed to familiarize the student with the basic areas within chemistry. The biological chemistry major is designed for students who plan to pursue careers in the molecular life sciences. Students in this major have the advantage of having hands-on experiences of both chemistry and biology. It is suited for students who plan to attend graduate school to study molecular biology, biochemistry, and other life sciences programs. It is also geared toward students who plan to enter pre-health, programs such as: pre-medicine, pre-pharmacy, pre-veterinary, and pre-dentistry. Students will learn from lectures and hands-on experiences utilizing our innovative curriculum.

**Bachelor of Science with a Major in Biological Chemistry (59-60 hours)**

The biological chemistry major is designed for students who plan to pursue careers in the molecular life sciences. Students in this major have the advantage of having hands-on experiences of both chemistry and biology.

Core Courses (includes support courses in physical science and mathematics)

- Bio 205: General Botany (4)
- Bio 206: General Zoology (4)
- Bio 303: Genetics and Evolution (4)
- Bio 404: Molecular and Cell Biology (4)
- Bio 484/Che 484: Introduction to Research (1)
- Bio 485/Che 485: Research Problem I (1)
- Bio 486/Che 486: Research Problem II (3)
- Che 251: General Chemistry I (4)
- Che 252: General Chemistry II (4)
- Che 301: Organic Chemistry I (4)
- Che 302: Organic Chemistry II (4)
- Che 305/Bio 305: Biochemistry (3)
- Che 310: Instrumental Analysis (4)
- Phy 201: General Physics I (4)
- Phy 202: General Physics II (4)
- Mat 120: Applied Calculus (4)

Select one math course from Mat 110, Mat 115 or Mat 205 (3 hours)

**Minor in Chemistry (19–20 hours)**

Core Courses (16 hours)

- Che 251/252: General Chemistry I and II (8)
- Che 301/302: Organic Chemistry I and II (8)

Elective Courses (3–4 hours)

Select one of the following courses:  
Che 305: Biochemistry (3) OR  
Che 310: Instrumental Analysis (4)

## Chemistry Courses

### **Che 112 Introductory Chemistry with Lab (3)**

A survey of selected basic concepts in chemistry designed for the non-science major. Applications in everyday life are emphasized. No prior study of chemistry is assumed. Two lectures and one laboratory per week. Offered spring of even-numbered years.

### **Che 125 Chemistry for the Life Sciences (4)**

A survey of the fundamental concepts of inorganic chemistry, organic chemistry, and biochemistry. Three lectures and one three-hour laboratory each week. Prerequisite: high school chemistry and algebra or equivalency, or consent of instructor. Offered fall of even-numbered years.

### **Che 251/ 252 General Chemistry I and II (4/4)**

A study of the fundamental concepts and quantitative relationships of chemistry including atomic and molecular structure, the periodic table, stoichiometry, thermodynamics, states of matter, solutions, chemical equilibrium, kinetics of reactions, acid-base titrations, electrochemistry, descriptive chemistry, and/or a brief introduction to organic chemistry. Three hours of laboratory per week designed to illustrate and reinforce lecture material. A year of high school chemistry is presumed for students in this course. Offered every fall and spring.

### **Che 276 Exploratory Internship in Chemistry (1–3) (EXL)**

The internship offers experience in an appropriate agency, hospital, industry, research setting, or other approved setting. Prerequisites: consent of faculty advisor and internship coordinator.

### **Che 289 Selected Topics in Chemistry (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

### **Che 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

### **Che 301/302 Organic Chemistry I and II (4/4)**

Principles and theories of carbon compounds, including nomenclature, stereochemistry, reaction mechanisms, characteristic reactions of the various functional groups, synthesis and applications of spectroscopy. Three hours of laboratory per week to accompany the lecture are designed to cover basic laboratory techniques, preparations and reactions of representative compounds, and identification of unknowns. Prerequisites: Che 251 and 252. Offered every fall and spring.

### **Che 305 Biochemistry (3)**

See Bio 305. Offered spring of odd-numbered years.

### **Che 310 Instrumental Analysis (4)**

Study of various instrumentation techniques such as infrared spectrophotometry, nuclear magnetic resonance, mass spectrometry, ultraviolet, gas and liquid chromatography. Three lectures and one laboratory designed to illustrate and reinforce lecture material. Prerequisites: Che 302 and Phy 201. Offered fall of odd-numbered years.

### **Che 476 Professional Internship in Chemistry (1–6) (EXL)**

The internship offers experience in an appropriate agency, hospital, industry, research setting or other approved setting. Prerequisites: second-semester junior standing.

### **Che 480 Independent Study (1–3)**

An individual project in chemistry under the supervision of the instructor. Prerequisites: consent of instructor, academic advisor, division chairperson, and academic dean.

**Che 484 Introduction to Research (1)**

An introduction to developing an undergraduate scientific research problem. Development of a research proposal and preparation for the senior research problem will be undertaken. Must be taken in sequence with Che 485 and 486.

Prerequisite: Junior standing. Offered every spring during the 12-week session.

**Che 485 Research Problem I (1)**

An individual project in chemistry. The student must design and complete a project culminating in a written paper and oral presentation. Must be taken in sequence with Che 485 and 486. Prerequisite: senior standing and Che 484. Offered every fall during the 12-week session.

**Che 486 Research Problem II (3)**

A continuation of the individual project in Che 485. Must be taken in sequence with Che 485 and 486. Offered every fall during the 3-week session. Prerequisite: senior standing and Che 484 and Che 485.

**Che 489 Selected Topics in Chemistry (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated.

Prerequisite: consent of instructor.

**Che 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Che 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## COLLEGE SUCCESS

**CS 098 Communication and Academic Success (2)**

This course is designed for students with limited English proficiency to improve the written and spoken communication that is required for success in future Culver-Stockton courses. Areas of study will include: learning and adapting to the cultural communication norms of our campus and surround community (through guided role play, etc.), study skills (time management, note taking, etc.), and language fluency (through reading and vocabulary building assignments), and writing skills. This is a two credit hour course that meets three days a week – two days of direct instruction and an additional day devoted to homework, study, and one-on-one meeting with the instructor(s). The credit hours for this course do not count toward total credit hours for graduation.

**CS 101 Orientation to College Learning (1)**

This course is designed to assist students in developing study strategies and executive functioning skills necessary for academic success in college. Students will increase understanding of and use of study techniques, create a functional understanding of their learning styles, and learn to effectively manage time and priorities in college through the use of planning and time management techniques. Successful students will learn to apply study techniques to enhance their success in other courses and in their college career. Offered every semester.

**CS 102 Strategies for Success (1)**

This course is designed to help students create greater success in college and in life by learning strategies for creating greater academic, professional, and personal success. Intended outcomes include accepting personal responsibility, discovering self-motivation, mastering self-management, employing interdependence, gaining self-awareness, adopting lifelong learning, and developing emotional intelligence. A grade of C or better is required. Offered every semester.

## COMMUNICATION

### Statement of Philosophy

The communication program serves the mission of the college and the needs of an information and communication age through a wide range of interdisciplinary courses offering both theory and practice in a variety of forms of communication. Development of communication skills not only enhances personal relationships, self-esteem, and self-perception, but also serves as a pathway to greater career opportunities. The program serves the general student as well as majors preparing for direct access into the world of work or entry to graduate studies as communications specialists.

### Bachelor of Arts in Communication with an Emphasis in Media Communication (36 hours)

The communication major with a media emphasis prepares students for news media and other media-related careers including radio production and broadcasting, television production and broadcasting and social network management. Students in this emphasis become well versed in proper journalistic principles through experiential learning in media writing, communication law and mass media and society. Students have the opportunity to develop their skills by working on the Megaphone, the college's bimonthly award winning newspaper on the KCSW Radio staff, the college's fully operational, FCC licensed radio station or on KATZ-TV, the college television station.

#### Core Courses (24 hours)

- Com 201: Advanced Public Speaking (3)
- Com 204: Interpersonal Communication (3)
- Com 214: Mass Media and Society (3)
- Com 215: Media Writing (3)
- Com 303: Introduction to Radio and Television (3)
- Com 401: Communication Law (3)
- Select three hours from
  - Com 216/416: Practicum in Newspaper (0-2)
  - Com 217/417: Practicum in Campus Radio Station (0-2)
  - Com 218/418: Practicum in Campus Television (0-2)
- Com 490: Senior Seminar (3)

#### Elective Courses (12 hours)

12 hours of communication electives (Com 115 does not count toward electives)

### Bachelor of Arts in Communication with an Emphasis in Public Relations (36 hours)

The communication major with a public relations emphasis prepares students for media-related careers such as advertising, marketing and public relations. Students in this emphasis become skilled at spoken and written communication at many levels, including interpersonal, group, organizational and media communication. Small classes, hands-on classroom activities and internships provide students with an excellent background for communication careers or graduate school pursuits.

#### Core Courses (27 hours)

- Com 201: Advanced Public Speaking (3)
- Com 204: Interpersonal Communication (3)
- Com 214: Mass Media and Society (3)
- Com 302: Principles of Public Relations (3)
- Com 311: Gender and Intercultural Communication (3)
- Com 318: History of Communication (3)
- Select 3 hours from the following

- Com 216/416: Practicum in Newspaper (0-2)
- Com 217/417: Practicum in Campus Radio Station (0-2)
- Com 218/418: Practicum in Campus Television (0-2)
- Com 401: Communication Law (3)
- Com 490: Senior Seminar (3)

#### Elective Courses (9 hours)

9 hours of communication electives (Com 115 does not count toward electives)

**Bachelor of Arts in Communication with an Emphasis in Sports Communication (39 hours)** The communication major with a sports emphasis prepares the students for a career in sports media, sports information, sports public relations and several other media-related careers. Students receive a perfect blend of instruction from communication, sports management and business courses to help develop their needed skills. With opportunities like working on the Megaphone newspaper, being a part of the KCSW Radio staff and working with KHQA-TV, a CBS television news affiliate, students will be fully prepared to enter the workforce.

#### Core Courses (24 hours)

- Com 214: Mass Media and Society (3)
- Com 215: Media Writing (3)
- Select 3 hours from the following:
  - Com 216/416: Practicum in Newspaper (0-2)
  - Com 217/417: Practicum in Campus Radio Station (0-2)
  - Com 218/418: Practicum in Campus Television (0-2)
- Com 302: Principles of Public Relations (3)
- Com 303: Introduction to Radio and Television (3)
- Com 305: New Media (3)
- Com 401: Communication Law (3)
- Com 490: Senior Seminar (3)

#### Sports Communication courses(15 hours) Spm 150: Introduction to Sport Management (3)

- Spm 225: Sport Ethics and Governance (3)
- Spm 430: Sport Marketing (3)
- Spm 450: Legal Issues of Sport (3)
- Ped 412: Psychological and Sociological Aspects of PE/Sport (3)

#### Bachelor of Science with Major in Speech and Theatre Education (30 hours)

This course of study is recommended for those students wishing to attain education certification in speech and theatre. It is strongly recommended that speech/theatre education majors also complete endorsement requirements in another endorsement area. A total of 30 hours in theatre and communication disciplines is required with a GPA of 2.75 or higher. Students wishing to be certified to teach in Missouri must also satisfy all professional education and certification requirements. (See education requirements beginning on page 73)

#### Core Courses (27 hours)

- Com 201: Advanced Public Speaking (3)
- Com 204: Interpersonal Communication (3)
- Com 206: Small Group Communication (3)
- Com 214: Mass Media and Society (3)
- Com 233: Argumentation and Debate (3)
- The 225: Acting I (3)
- The 249: Introduction to Technical Theatre (3)
- The 318 or The 319: Theatre History (3)
- The 360: Directing (Senior Capstone Course) (3)

**Elective Courses (3 hours)**

3 hours of theatre electives

**Minor in Communication (Media Communication) (18 hours)**

Com 201: Advanced Public Speaking (3)

Com 204: Interpersonal Communication (3)

Com 214: Mass Media and Society (3)

Com 215: Media Writing (3)

6 hours of communication electives (Com 115 does not count toward electives)

**Minor in Communication (Public Relations) (18 hours)**

Com 201: Advanced Public Speaking (3)

Com 204: Interpersonal Communication (3)

Com 214: Mass Media and Society (3)

Com 311: Gender and Intercultural Communication (3)

6 hours of communication electives (Com 115 does not count toward electives)

## Communication Courses

**Com 115 Fundamentals of Speech (3)**

A practical and theoretical exploration of the various elements of oral communication. Offered every semester.

**Com 201 Advanced Public Speaking (3)**

Principles of formal communication in the public context. Attention will be given to the roles of speakers and critical listeners. Course includes formal oral presentations. Prerequisite: Com 115.

**Com 204 Interpersonal Communication (3)**

The focus of this course is on communication in interpersonal relationships, including aspects such as empathy, self-disclosure, and self-esteem. Consideration of such topics as language acquisition, the relationship between thought and language, basic phonetic structure of general American speech, nonverbal communication, and the principles of general semantics are placed in the context of the interpersonal process. The course is activity oriented. Prerequisites: Com 115 and sophomore standing.

**Com 206 Small Group Communication (3)**

A study of procedures, processes, and dynamics of small groups. Students engage in small-group projects throughout the semester to gain understanding and experience in small-group theory and behavior. Prerequisite: Com 115.

**Com 214 Mass Media and Society (3)**

A study of the roles that mass media play in society. Focus is on the interdependence of the media and the economic, technological, and value structures of society. American and Western media are primarily discussed, although some attention is given to non-Western societies. Offered every fall.

**Com 215 Media Writing (3)**

The techniques of evaluating, gathering, and reporting news are developed through written assignments dealing with various types of stories. Prerequisite: keyboard proficiency.

**Com 216 Practicum in Campus Newspaper (0–2)**

Designed to develop skills in writing, layout, photography, management, and other skills used in the production of the campus newspaper. Students will receive practical experience as editors and staff members of the campus newspaper, *The Megaphone*. The editor may take the course for 2 hours credit. May be repeated up to four times for a maximum of 4 hours per course number. Three hours count toward the core of the major, and only 3 additional hours can be counted as major



electives. Academic ranking will determine which number students enroll in (Freshman and Sophomores 200, Juniors and Seniors 400). May count as English credit. Offered every semester.

**Com 217 Practicum in Campus Radio Station (0–2)**

Practical experience in the production of news, sports, cultural, and music programming, accomplished through regular shifts on the campus radio station. Students are expected to attend all staff meetings and training sessions as well as maintain a regular shift schedule. May be repeated up to four times per course number. Three hours count toward the core of the major and only 3 additional hours can be counted as major electives. Academic ranking will determine which number students enroll in (Freshman and Sophomores 200, Juniors and Seniors 400). Station manager may enroll for 2 credit hours.

**Com 218 Practicum in Campus Television (0-2)**

Designed to develop skills in video photography, production, anchoring, audio production and technical directing among other skills. Students will receive practical experience in television, broadcasting with KATZ-TV. May be repeated up to four times for a maximum of four hours per course number. Three hours count toward the core of the major. Offered every semester.

**Com 221 Oral Interpretation (3)**

See The 221.

**Com 233 Argumentation and Debate (3)**

An investigation of the theories and structure of argument, research, and debate techniques.

**Com 253 Graphic Design (3) (EXL)**

See Art 253.

**Com 262 Digital Photography (3) (EXL)**

See Art 262.

**Com 276 Exploratory Internship (1–3) (EXL)**

The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and internship coordinator.

**Com 289 Selected Topics in Communication (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Com 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Com 302 Principles of Public Relations (3)**

A study of current methods of dissemination of public information by business, industry, and organizations. Emphasis is placed upon the role and process of public relations and its trends and principles in modern society. Prerequisite: sophomore standing.

**Com 303 Introduction to Radio and Television (3)**

Exploration of the growth, impact, criticism, and challenges of electronic media in American society. Some attention is given to the writing and reporting of news and to the organizational structure of electronic media. Prerequisites: Com 214, Com 215 or consent of instructor.

**Com 305 New Media (3)**

Study of and practice in the creation and social impact of new forms of mass media, which exist alongside of and in competition with the traditional mainstream media.

**Com 310 Organizational Communication (3)**

Principles of communication applied to the organizational context. Course covers various topics including information flow, organizational structure, and leadership styles related to communication and communication problems within organizations. Prerequisites: Com 115 and junior standing.

**Com 311 Gender and Intercultural Communication (3)**

An examination of current theories in gender and intercultural communication. Approximately one-half of the semester will be spent discussing each area. Class participation and skills development will be emphasized.

**Com 312 Interviewing (3)**

An examination of the various types of interviews. Students will develop techniques in conducting and participating in interviews.

**Com 318 History of Communication (3)**

By tracing the history of rhetoric from ancient Greece to the present, this course will focus on the relationship between theories of language use and cultural practice during the classical, medieval, renaissance, early modern, modern, and post-modern ages. Therefore, this course will introduce students to a range of methods for understanding communication that have developed over time and that are still in use today.

**Com 325 Advanced Media Writing (3)**

Study of and practice in feature stories, interpretive and investigative stories, and editorial and opinion writing in mass communication. The course will include practice in writing stories of various lengths. Prerequisite: Com 215. Offered every fall.

**Com 361 Intermediate Digital Photography (3) (*ExL*)**

See Art 361.

**Com 392 Media Design (3)**

See Art 392.

**Com 401 Communication Law (3)**

A study of the rights and limitations of the press. The course will emphasize the origin and development of the First Amendment, libel, privacy, obscenity, freedom of information, free press/fair trial conflicts, broadcasting regulation, advertising regulation, antitrust regulation, and copyright.

**Com 414 Advertising (3)**

See Mkt 414.

**Com 416 Practicum in Newspaper (0-2)**

See Com 216.

**Com 417 Practicum in Campus Radio Station (0-2)**

See Com 217

**Com 418 Practicum in Campus Television (0-2)**

See Com 218

**Com 425 Public Relations Strategies and Campaigns (3)**

This course offers the opportunity for the development and execution of a public relations campaign for a nonprofit organization. Students will learn public relations theory and practice in-depth case study analysis. Public relations is a communication-driven practice, used to develop and manage mutually beneficial relationships between an organization and its various constituencies. Individual writing and case study assignments help to prepare students for successful participation in a team campaign project, serving a nonprofit client. Prerequisite: Com 302. Offered every spring.

#### **Com 476 Professional Internship (1–6) (*ExL*)**

The student will receive supervised practical experience in communication arts by working as a full-time staff member for a newspaper, magazine, broadcasting station, advertising agency, or public relations office. The student will carry out duties assigned by the faculty sponsor and site supervisor. May be repeated.

#### **Com 480 Independent Study (1–3)**

Individual or group projects in communication arts under the supervision of the instructor. Prerequisites: consent of instructor and six hours in the field, or consent of instructor, academic advisor, division chair person, and academic dean.

#### **Com 489 Selected Topics in Communication (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

#### **Com 490 Senior Seminar (3)**

Required of all majors in communication. Offered every spring.

#### **Com 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

#### **Com 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## **CRIMINAL JUSTICE**

### **Statement of Philosophy**

The criminal justice program provides educational preparation for students desiring entry-level positions in both public and private agencies concerned with the administration of justice. The major is founded on a broad-based liberal education and is designed to provide the student with knowledge specific to the institutions and processes of criminal justice.

Men and women interested in working with people and improving society will find a career in criminal justice satisfying. Some of the potential career tracks are local, state, and federal law enforcement or corrections; various types of protective services; private security; and graduate school.

### **Bachelor of Science with a Major in Criminal Justice (36 hours)**

#### **Core Courses (24 hours)**

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigations (3)
- CJ 211: Policing (3) OR CJ 212: Corrections (3)
- CJ 218: Criminal Law (3)
- CJ 315: Criminology (3)
- CJ 320: Introduction to Social Research (3)

CJ 476: Professional Internship (3)

CJ 490: Senior Seminar (3)

**Elective Courses (12 hours selected from the following courses)**

CJ 276: Exploratory Internship in Criminal Justice (3)

CJ 289: Selected Topics in Criminal Justice (3)

CJ 299: Study Abroad (3)

CJ 310: Deviant Behavior (3)

CJ 313: Community Corrections (3)

CJ 317: Juvenile Delinquency (3)

CJ 325: Independent Studies and Criminal Justice Research (3)

CJ 330: Homeland Security (3)

CJ 340: Interview and Interrogation (3)

CJ 350: Comparative Criminal Justice (3)

CJ 410: Criminal Justice Management (3)

CJ 416: Constitutional Law (3)

CJ 418: Victimology (3)

CJ 435: Current Issues in Criminal Justice (3)

CJ 480: Independent Study (3)

CJ 487: Trial Advocacy (3)

CJ 488: Alternative Dispute Resolution (3)

CJ 489: Selected Topics in Criminal Justice (3)

CJ 499: Study Abroad (3)

**Bachelor of Science with a Major in Criminal Justice with a specialization in Forensic Science (68-69 hours)**

An ACT score of 21 or higher for incoming students is required for this major. A minimum ACT score of 23 or higher is required for the Genomics courses. A minimum grade point average of 2.75 or higher is required after the freshman year. This coursework satisfies the requirements for a minor in biology and chemistry.

**Core Courses (24 hours)**

CJ 105: Introduction to Criminal Justice (3)

CJ 205: Criminal Investigation (3)

CJ 211: Policing (3) OR CJ 212: Corrections (3)

CJ 218: Criminal Law (3)

CJ 315: Criminology (3)

CJ 320: Introduction to Social Research (3)

CJ 476: Professional Internship (3)

CJ 490: Senior Seminar (3)

**Forensic Science Specialization Courses (44-46 hours)**

Bio 205: General Botany (4)

Bio 206: General Zoology (4)

Bio 250: Genomics Research I (2), Bio 251: Genomics Research II (1), and Bio 252: Genomics Research III (3)  
OR

Bio 303: Genetics and Evolution (4)

Bio 260: Microbiology (4)

Bio 323: Field Biology (4)

Bio 404: Molecular and Cell Biology (4)

Che 251: General Chemistry I (4)

Che 252: General Chemistry II (4)

Che 301: Organic Chemistry I (4)

Che 302: Organic Chemistry II (4)

Che 310: Instrumental Analysis (4)

**Bachelor of Science with a Major in Criminal Justice with a specialization in Forensic Accounting (42 hours)**

An ACT score of 21 or higher for incoming students is required for this major. A minimum grade point average of 2.75 or higher is required after the freshman year.

**Core Courses (24 hours)**

CJ 105: Introduction to Criminal Justice (3)

CJ 315: Criminology (3)

CJ 205: Criminal Investigation (3)

CJ 211: Policing (3) OR CJ 212: Corrections (3)

CJ 320: Introduction to Social Research (3)

CJ 218: Criminal Law (3)

CJ 476: Professional Internship (3)

CJ 490: Senior Seminar (3)

**Forensic Accounting Specialization Courses (18 hours)**

Act 125: Principles of Accounting I (3)

Act 126: Principles of Accounting II (3)

Act 225: Intermediate Accounting I (3)

Act 226: Intermediate Accounting II (3)

Act 321: Fraud Prevention through Internal Controls (3)

Act 410: Auditing (3)

**Bachelor of Applied Arts and Sciences with a Major in Criminal Justice (36 hours)**

Students may receive Culver-Stockton College credit by successfully documenting their prior relevant training and experience. To apply for course credit, students prepare a portfolio to be assessed by the faculty, which provides evidence they have achieved the learning goals for the particular course. For more information, contact the Director of Online Programs.

**Core Courses (21 hours)**

Law 205: Introduction to Law (3)

CJ 320: Introduction to Social Research (3)

CJ 350: Comparative Criminal Justice (3)

CJ 410: Criminal Justice Management (3)

CJ 416: Constitutional Law (3)

CJ 418: Victimology (3)

CJ 435: Current Issues in Criminal Justice (3)

**Elective Courses (15 hours which may include the following:)**

Up to 31 hours from experience and training

Physical Education (PE XXX – 1 hour)

CJ 105: Introduction to Criminal Justice (3)

CJ 205: Criminal Investigation (3)

CJ 211: Policing (3)

CJ 212: Corrections (3)

CJ 218: Criminal Law (3)

CJ 313: Community Corrections (3)

CJ 315: Criminology (3)

CJ 317: Juvenile Delinquency (3)

CJ 325: Independent Studies & Criminal Justice Research (3)

CJ 330: Homeland Security (3)

- CJ 340: Interview and Interrogation (3)
- CJ 435: Current Issues in Criminal Justice (3)
- CJ 480: Independent Study (3)
- CJ 489: Selected Topics in Criminal Justice (3) course may be repeated

### **Minor in Criminal Justice (18 hours)**

#### **Core Courses (15 hours)**

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 211: Policing (3) OR CJ 212: Corrections(3)
- CJ 315: Criminology (3)
- CJ 320: Introduction to Social Research (3)

#### **Elective Courses (3 hours selected from the following courses)**

- CJ 317: Juvenile Delinquency (3)
- CJ 289: Selected Topics in Criminal Justice (3)
- CJ 313: Community Corrections (3)
- CJ 325: Independent Studies and Criminal Justice Research (3)
- CJ 330: Homeland Security (3)
- CJ 340: Interview and Interrogation (3)
- CJ 350: Comparative Criminal Justice (3)
- CJ 410: Criminal Justice Management (3)
- CJ 416: Constitutional Law (3)
- CJ 418: Victimology (3)
- CJ 435: Current Issues in Criminal Justice (3)
- CJ 489: Selected Topics in Criminal Justice (3)

### **Minor in Forensic Science for students majoring in Biology or Biological Chemistry (18 hours)**

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 218: Criminal Law (3)
- CJ 315: Criminology (3)
- CJ 416: Constitutional Law (3)
- Law 205: Introduction to Law (3)

### **Minor in Forensic Accounting for students majoring in Accounting (18 hours)**

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 218: Criminal Law (3)
- CJ 315: Criminology (3)
- CJ 416: Constitutional Law (3)
- Law 205: Introduction to Law

## **Criminal Justice Courses**

### **CJ 105 Introduction to Criminal Justice (3)**

The historical development and contemporary function of the subsystems of criminal justice: police courts and corrections.  
Prerequisite to all other CJ courses. Offered every semester.

### **CJ 205 Criminal Investigation (3)**

A study of criminal investigation procedures, which include search and seizure, interview and interrogation, crime scene investigation, collection and preservation of evidence, report writing, ethical issues, and trial presentation. Prerequisite: CJ 105 or Soc 102 or consent of instructor. Offered every fall.

**CJ 211 Policing (3)**

This course is an introduction to the police profession. Topics include organization of law enforcement agencies, the police role in society, police operations, discretion, corruption, minority relations, and current and emerging issues. Prerequisite: CJ 105 or Soc 102 or consent of instructor. Offered every fall of odd numbered years.

**CJ 212 Corrections (3)**

An overview of the field of corrections, consisting of its objectives, practices, strengths and weaknesses. Topics include the historical, theoretical, ideological, sociological and philosophical foundation of the corrections systems and their impacts. Prerequisite: CJ 105 or Soc 102 or consent of instructor. Offered fall of even numbered years.

**CJ 218 Criminal Law (3)**

See Law 218.

**CJ 276 Exploratory Internship in Criminal Justice (1-3) (ExL)**

Designed to acquaint students with criminal justice work in a particular setting and help the students to evaluate career and professional goals. Prerequisites: consent of faculty advisor and internship coordinator.

**CJ 289 Selected Topics in Criminal Justice (1-3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**CJ 299 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**CJ 310 Deviant Behavior (3)**

The study of deviant behavior from a sociological context. The course examines the difficulty in properly defining deviance, reviews theories of deviance, and profiles various types of deviance. Prerequisite: CJ 105 or Soc 102 or consent of instructor. Offered spring of odd numbered years.

**CJ 313 Community Corrections (3)**

A study of the philosophy, administrative procedures, and operational techniques used in the community based treatment and supervision of offenders. The course reviews the history of probation, parole, and intermediate sanctions together with the effectiveness of these community based programs. The conditions imposed by the court are discussed together with procedures dealing with modifications, revocations and terminations.

**CJ 315 Criminology (3)**

This course surveys the depth and scope of criminology as a science. Students will learn the methods in measuring crime, historical and modern theories offered to explain criminal behavior, and the sociological profiles of most types of crimes and the people who commit them. Prerequisite: CJ 105 or Soc 102 or consent of instructor. May count as sociology. Offered every fall.

**CJ 317 Juvenile Delinquency (3)**

See Soc 317.

**CJ 320 Introduction to Social Research (3)**

The purpose of this course is to introduce students to the process and methods involved in conducting scientific social research. Students will gain first-hand experience in designing, conducting and analyzing the results of a scientific research

study. Students will also learn the skill of writing a scientific research paper in APA style. Prerequisite: consent of instructor. Offered every fall.

**CJ 325 Independent Studies and Criminal Justice Research (3)**

This course is designed to focus on research and study of modern relevant topics in criminal justice, such as ethics, legalization of drugs, reformation of our juvenile justice system, crime issues unique to rural areas, elder abuse, and domestic violence.

**CJ 330 Homeland Security (3)**

An in-depth study of strategic, legal, policy, operational and organizational issues associated with the defense of the U.S. homeland from foreign and domestic terrorist threats. Topics include psychology of mass movements, terrorists' ideology, religion and terror, legal issues in homeland security, weapons of mass destruction, effective interfacing between local, state and federal agencies, emergency management operations and dealing with mass casualties. Offered in spring of even-numbered years.

**CJ 340 Interview and Interrogation (3)**

Emphasis on current methods of interviewing and interrogation, the fundamental characteristics of good questions, and the use of psychological influences. How to obtain a statement, how to prepare for a questioning session, how to understand and work with the subject's emotions, ethics and standards are also included.

**CJ 350 Comparative Criminal Justice (3)**

A study of criminal justice systems around the world. The organization, administration, and philosophy of various criminal systems will be examined, along with the cultural and historical environment in which they developed and exist.

Prerequisite: CJ 105 or consent of instructor. Prerequisite: CJ 105 or consent of instructor.

**CJ 410 Criminal Justice Management (3)**

A study of theories and principles of supervision as applied to criminal justice agencies. Topics include organization, leadership, motivation, human resources flow, and managerial ethics. Topics include communication, motivation, decision making, team building, performance appraisal, discipline, ethical behavior, cultural diversity and others. Offered spring of odd-numbered years.

**CJ 416 Constitutional Law (3)**

See Law 416.

**CJ 418 Victimology (3)**

An analysis of crime and justice from a victim's perspective. Crime victimization will be analyzed within the context of specific social structural relationships, such as economics, politics, culture, class, race, ethnicity, gender, religion, nationality, and age. Prerequisite: Soc 102 or CJ 105 or consent of instructor. Offered spring of odd numbered years.

**CJ 435 Current Issues in Criminal Justice (3)**

This course is designed to focus on current criminal justice issues, such as rural crime, enforcement and judicial discretion in sentencing, capital punishment, gang violence, illegal immigration, and the associated theoretical and policy issues. Offered during the 3-week term.

**CJ 476 Professional Internship in Criminal Justice (1-6) (ExL)**

An internship in a line criminal justice agency, such as a police department, probation department, or juvenile facility. This course may be repeated with the consent of the internship instructor. Prerequisites: upper-division criminal justice major and permission of the internship instructor.

**CJ 480 Independent Study (1-3)**

Individual or group projects in criminal justice under the supervision of the instructor. Prerequisite: consent of the instructor and six hours in the field, or consent of instructor, academic advisor, division chairperson, and academic dean.



**CJ 487 Trial Advocacy (1-3)**

See Law 487.

**CJ 488 Alternative Dispute Resolution (3)**

See Law 488.

**CJ 489 Selected Topics in Criminal Justice (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated.

Prerequisite: consent of instructor.

**CJ 490 Senior Seminar (3)**

Assesses the graduating senior in their major field and assists in preparing them for postgraduate studies and/or for their professional career. Required for all majors in sociology and criminal justice. Offered every spring.

**CJ 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**CJ 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## EDUCATION

**Authorization to Offer Teacher Education Programs**

The Teacher Education Program of Culver-Stockton College is authorized by the Missouri State Board of Education to offer programs leading to the certification of teachers in the following areas:

**Early Childhood Birth-Grade 3** (must complete elementary education certification)

**Elementary Grades 1–6**

**Middle School**

Areas of concentration (must complete certification with elementary or secondary major)

Language Arts 5–9

Science 5–9

Mathematics 5–9

Social Science 5–9

**Secondary Education**

Art K–12

Physical Education K–12

English 9–12

Social Science 9–12

Health K–12 (must complete physical education certification)

Mathematics 9–12

Speech and Theatre 9–12 (recommended to complete certification in another area)

Music K–12

Unified Science/Biology 9–12

Students wishing to certify to teach must complete with qualifying score, the assessment tests specified by the department of elementary and secondary education.

Culver-Stockton College reserves the right to change courses, regulations, and policies (at any time) in order to comply with the Missouri Department of Elementary and Secondary Education.

In compliance with Title II, Sections 207 and 208 of the Higher Education Act, Culver-Stockton College publishes the Annual Institutional Report on Teacher Preparation. The most recent report is available in the Office of the Registrar, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435.

### **Admission to the Teacher Education Program**

An eligible student should make application for the Teacher Education Program through the Council on Teacher Education, preferably in the student's sophomore year. For the applicant to be approved by the Council on Teacher Education, the student must: (1) submit a formal application; (2) have a minimum cumulative 2.75 GPA; (3) have a minimum cumulative 3.00 GPA in content area and professional coursework; (4) have successfully completed Psy 201; (5) be recommended by the chairperson of the division in which the student is doing major work; (6) have an ACT or SAT score on record; (7) have successfully completed the Mo GEA (Missouri General Education Assessment) examination; (8) have successfully completed Edu 249; and (9) be in compliance with Department of Elementary and Secondary Education certification requirements.

Students enrolled in Edu 249: Sophomore Early Field Experience, Edu 349: Junior Early Field Experience, any education practicum course work, and student teaching will be required to request and clear a criminal background check as well as child abuse/neglect screening. Also prior to certification, a second clearance for criminal background check in a child abuse/neglect screening is required by the state of Missouri. A TB test is also required by some school systems. Students will be responsible for any costs involved. Students seeking two or more endorsement areas may take longer than four years to complete the endorsement areas.

The Department of Elementary and Secondary Education in Missouri has required that candidates for teacher certification possess the knowledge, skills, and competencies defined as appropriate to their area(s) of professional responsibility. Culver-Stockton College requires students to develop individual portfolios that will be used for assessment in demonstrating knowledge, growth in skill development, and competencies over the four- or five-year program. Please refer to the Teacher Education Handbook for specific details regarding portfolio requirements. This may be obtained in the Education Division Office.

### **Admission to the Student Teaching Program**

**I.** Application should be made by October 1 for spring semester student teaching placement and by April 1 for fall semester student teaching placement.

**II.** To secure approval to student teach a student must:

- a. Have been admitted to the Teacher Education Program.
- b. Have advisor's approval.
- c. Have a minimum cumulative average 2.75 GPA in all course work attempted at all institutions.
- d. Have a minimum GPA of 3.00 in the subject and concentration area in which certification is being sought.
- e. Have passed prerequisite courses, including Edu 249 and Edu 349.
- f. Have passed all parts of the Mo GEA exam.
- g. Have no grade lower than a C in any professional education course.
- h. Must complete Edu 402 before enrolling in secondary student teaching.
- i. Be recommended by three full-time faculty members (one outside the major)
- j. Demonstrate a professional attitude in personal and academic integrity and class attendance, on the disposition form.

Transfers and students seeking only certification must first successfully complete 6 hours in the major area on campus before student teaching can be approved.

The application should be filed with the Council on Teacher Education and will be used as a basis for final approval of the applicant.

### **Bachelor of Science with a Major in Elementary Education (87-89 hours)**

Core Courses (51 hours)

- Edu 149: Explorations in Education (1)
- Edu 150: Foundations of Education (2)
- Edu 249: Sophomore Early Field Experience (1)
- Edu 307: Teaching of Reading (3)
- Edu 309: Methods of Teaching Language Arts and Literature in the Elementary Schools (3)
- Edu 310: Methods of Teaching Mathematics in the Elementary Schools (3)
- Edu 311: Methods of Teaching Social Studies in the Elementary Schools (3)
- Edu 312: Methods of Teaching Science in the Elementary Schools (3)
- Mus 313: Methods of Teaching Music in the Elementary Schools (2)
- Edu 314: Methods of Teaching Art in the Elementary Schools (3)

Edu 315: Methods of Movement for Elementary Teachers (2)  
 Edu 325: Psychology and Education of Exceptional Children (3)  
 Edu 335: Content Literacy (3)  
 Edu 349: Junior Early Field Experience (1)  
 Edu 404: Tests and Measurements (2)  
 Edu 405: Student Teaching (12)  
 Edu 419: Teaching Remedial Reading (3)  
 Edu 420: Classroom Organization and Management (2)

#### Additional Required Courses (39-41 hours)

Hlt 209: Personal, School, and Community Health (3)  
 Psy 101: Introduction to Psychology (3)  
 Psy 201: Child and Adolescent Development (3)  
 Mis 360: Instructional Technology (3)  
 His 107: History of the United States to 1865 (3)  
 His 108: History of the United States since 1865 (3)  
 Pos 205: American Government and Politics (3)  
 Mat 203: Mathematics for Elementary/Middle School Teachers I (3)  
 Mat 204: Mathematics for Elementary/Middle School Teachers II (3)  
 Geo 201: Human Geography (3)  
 Eco 106: Economic History of the US, Eco 201 Prin of Macroeconomics, or Eco 202 Prin of Microeconomics (3)  
 Two science courses with labs: (6-8)  
 one biological science and one physical science (Che, Nas or Phy) (3-4 each)

## Early Childhood Education Endorsement

Certification to teach early childhood classes (Birth-grade 3) in Missouri can be met by successfully completing the following courses in addition to completing the Elementary Education major. Students completing the Early Childhood endorsement will complete student teaching in grades K-3. If student teaching has been completed in grades 4-8, a three hour practicum in early childhood is also required.

#### Required Courses (17 hours)

Ece 250: Family and Community Resources (3)  
 Ece 350: Curriculum Methods/Materials for Early Childhood (2)  
 Ece 376A: Infant/Toddler Practicum (1)  
 Ece 376B: Pre-K/Kindergarten Practicum (1)  
 Spd 318: Psychological Diagnosis of Children (2)  
 Spd 326: Language Development of Children (2)  
 Ped 326: Physical Growth and Motor Development (3)  
 Hlt 333: Nutrition (3)

Students seeking the early childhood education endorsement take Edu 406 Student Teaching in the Elementary Schools (6 hours) and ECE 408 Student Teaching in Kindergarten (6 hours) in place of Edu 405 Student Teaching in the Elementary Schools (12 hours).

## Middle School Certification Endorsement

Certification to teach in a middle school (grades 5–9) setting in Missouri can be met by either elementary education or secondary education majors.

**Elementary Education Majors seeking middle school certification endorsement:** Students must student teach in a middle school classroom. In addition to completing the course work for the elementary major the following course work is required.

Core Courses (6 hours) (Required for all areas of middle school certification.)

Edu 350: Middle School Curriculum/Lab (3)

Edu 355: Middle School Philosophy (3)

**Additional course work in each area of concentration**

**Language Arts (grades 5-9)** (21 additional hours)

Eng 325: Modern English Grammar (3)

Eng 420: Teaching Writing (3)

One course (3 hours) from: Eng 220 World Roots of British Literature, Eng 221 World Roots of American Literature, Eng 222 British Literature or Eng 223 World Roots of Contemporary Literature

12 hours English electives (Eng 109 and 110 do not apply)

**Mathematics (grades 5-9)** (15 additional hours)

Mat 115: Precalculus (3)

Mat 120: Applied Calculus (4)

Mat 205 Elementary Statistics (3)

5 hours Math electives

**Science (grades 5-9)** (16 additional hours)

Bio 205: General Botany (4)

Nas 200: Astronomy (3) or Nas 204: Geology (3)

Che 112: Intro Chemistry (3) or Che 125: Chemistry For Life Science (4)

6 hours Science electives

**Social Science (grades 5-9)**

No additional courses required

**Secondary Education majors seeking middle school certification endorsement:** Student teaching will be split between middle school and secondary school settings. In addition to completing the requirements for their major and the secondary education requirements listed in the next section, students must choose two science courses with labs (one of which will satisfy the natural science area in general education), and complete the following courses:

Core Courses (9 hours) (Required for all areas of middle school certification with a secondary education major)

Edu 350: Middle School Curriculum/Lab (3)

Edu 355: Middle School Philosophy (3)

Select 3 hours from the following courses:

Edu 307: Teaching of Reading (3)

Edu 419: Teaching Remedial Reading (3)

**Language Arts (grades 5-9)** (23-24 additional hours)

21 credit hours in courses with an English or Communication prefix

Select 2-3 hours from the following courses:

Edu 309: Methods of Teaching Lang Arts (3)

Edu 402: Methods of Teaching Secondary English (2)

**Mathematics (grades 5-9)** (23 additional hours)

21 credit hours in courses with a math prefix

Select 2 hours from the following courses:

Edu 310: Methods of Teaching Math (2)

Edu 402: Methods of Teaching Secondary Math (2)

**Science (grades 5-9) (23 additional hours)**

21 credit hours in courses with a biology, chemistry or natural science prefix

Select 2 hours from the following courses:

Edu 312: Methods of Teaching Science (2)

Edu 402: Methods of Teaching Secondary Unified Science (2)

**Social Science (grades 5-9) (23 additional hours)**

21 credit hours in courses with a geography, history, political science, psychology, or sociology prefix

Select 2 hours from the following courses:

Edu 311: Methods of Teaching Social Studies (2)

Edu 402: Methods of Teaching Secondary History (2)

**Secondary Education Requirements (37 hours)**

For certification in: Art (grades K-12), Unified Science (grades 9-12), Speech & Theatre (grades 9-12), English (grades 9-12), Math (grades 9-12), Vocal Music (grades K-12), Instrumental Music (grades K-12), Physical Education/Health (grades K-12), Social Science (grades 9-12).

Edu 149: Explorations in Education (1)

Edu 150: Foundations of Education (2)

Edu 249: Sophomore Early Field Experience (1)

Edu 325: Psychology and Education of Exceptional Children (3)

Edu 335: Content Literacy (3)

Edu 349: Junior Early Field Experience (1)

Edu 401: Student Teaching in the Secondary School (12)

Edu 402: Methods in Secondary Subject Areas (2)

Edu 404: Tests and Measurements (2)

Edu 420: Classroom Organization and Management (2)

Mis 360: Instructional Technology (3)

Psy 101: Introductory Psychology (3)

Psy 201: Child and Adolescent Development (3)

**K-12 Certification**

Students may become eligible for certification in K-12 in the teaching areas of art, music, and physical education. The candidates must have a minimum GPA of 2.75 overall (and in their subject area). Students will be required to teach in both elementary and secondary classrooms.

**The Student Teaching Semester in Education**

One term of the senior year must be reserved for student teaching. No other class work may be engaged in during this professional semester. Students must have completed special methods courses that correspond to their major prior to the professional semester.

The student teacher must also make arrangements so that personal affairs, extracurricular activities, and employment do not interfere with the professional experience.

Students who anticipate excessive absences from the classroom due to campus responsibilities (music, athletics, etc.) should apply for permission to student teach during the semester with the fewest obligations.

The student teaching semester will consist of approximately 17 weeks under the supervision of a college supervisor and the cooperating teacher of the school. During that time, 12-15 days will be spent on campus for course work and job-embedded professional development.

1. Students seeking certification in both elementary and middle school will enroll in Edu 405.
2. Students seeking secondary certification will enroll in Edu 401.
3. Students seeking certification in music will enroll in Edu 403.

## Education Courses

### **Edu 105 Introduction to Chess (1)**

Learn about one of the classic strategic games played throughout the world. Students will learn the rules, basic checkmates, and tactics of the game. This course is for beginners who want to learn how to play and intermediate students who want to play better.

### **Edu 149 Explorations in Education (1)**

An introduction to the Culver-Stockton College Teacher Education Program, its philosophy, mission and purpose, conceptual framework, student expectations, and its entry and exit requirements. A study of the sociological foundations of education will be explored as necessitated by diversity in society, social challenges in schools, and education that is multicultural. Offered every semester.

### **Edu 150 Foundations of Education (2)**

A study of the legal, historical, philosophical, and sociological foundations of education. This course is required for certification in all areas.

### **Edu 249 Sophomore Early Field Experience (1)**

The student will perform 40 or more clock hours of directed participation in selected classrooms. Selected sites are arranged by the Field Experience Coordinator. Prerequisite: Psy 101 (may be taken concurrently with Edu 249) and successful completion of C-BASE exam.

### **Edu 289 Selected Topics in Education (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Courses may be repeated. Prerequisite: consent of instructor.

### **Edu 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

### **Edu 307 Teaching of Reading (3)**

Methods, techniques, and materials used in teaching children to read in elementary education classrooms. Students will be required to participate in Read America, working directly with first and second grade students to improve their reading proficiency skills. Prerequisites: Psy 201, and admission to the Teacher Education Program. Offered every fall.

### **Edu 309 Methods of Teaching Language Arts and Literature in the Elementary Schools (3)**

The fundamental methods, materials, techniques, and evaluation of teaching language arts in elementary education classrooms. There is a heavy emphasis on using children's literature and interdisciplinary units. Prerequisites: Psy 201 and admission to the Teacher Education Program. Offered every fall.

### **Edu 310 Methods of Teaching Mathematics in the Elementary Schools (3)**

The fundamental methods, materials, techniques, and evaluation of teaching mathematics in elementary education classrooms. Prerequisites: Psy 201 and admission to the Teacher Education Program. Offered every fall.

### **Edu 311 Methods of Teaching Social Studies in the Elementary Schools (3)**

The fundamental methods, materials, techniques, and evaluation of teaching social studies in elementary education classrooms. Prerequisites: Psy 201 and admission to the Teacher Education Program. Offered every spring.

### **Edu 312 Methods of Teaching Science in the Elementary Schools (3)**

The fundamental methods, materials, techniques and evaluation of teaching science in elementary education classrooms. Prerequisites: Psy 201 and admission to the Teacher Education Program. Offered every spring.

**Edu 313P Methods in Elementary Music/Field Experience (3) (ExL)**

A study of the goals and problems of music instruction in the first six grades. Offered spring semester of odd-numbered years in the three-week session for music education majors. Includes field experience (EDU 249). The completion of this course serves as a pre-requisite for admission to the teacher education program.

**Edu 314 Methods of Teaching Art in the Elementary Schools (3)**

An examination of the principles and practices of teaching art to children from preschool through middle school. Prerequisite: admission to the Teacher Education Program. Lab fee required. Offered every spring.

**Edu 315 Methods of Movement for Elementary Teachers (2)**

Knowledge, understanding and application of health and skill related components for the classroom teacher, used to design and implement interdisciplinary movement within the classroom. For elementary education majors only. Prerequisite: Admission to the Teacher Education Program. Offered every fall.

**Edu 325 Psychology and Education of Exceptional Children (3)**

An introduction to the psychology, identification, and required special educational services of atypical children: mentally retarded, physically handicapped, behaviorally disordered, emotionally disturbed, sensory impaired, communication disordered, severely/multiply handicapped, and learning disabled. Aspects of meeting their needs in either special or main-streamed classrooms are included. Prerequisite: Psy 201. May also count as psychology. Offered every semester.

**Edu 335 Content Literacy (3)**

Prospective teachers discover how to use reading to learn in the various content areas. Differentiation of instructional strategies to enhance critical thinking and learning of students is explored. Prerequisite: Edu 349, and admission to the Teacher Education Program.

**Edu 349 Junior Early Field Experience (1)**

The student will perform 40 or more clock hours of directed observation and participation in selected classrooms. Prerequisites: Edu 249, junior standing, and admission to the Teacher Education Program. Offered every semester.

**Edu 350 Middle School Curriculum/Lab (3) (ExL)**

The fundamental steps in developing curriculum and instruction specific to the middle school classroom. An emphasis will be placed on utilizing an interdisciplinary approach. This course is required for certification in all areas taught in a middle school setting (grades 5–9). A 15-hour lab will be included. Prerequisite: Psy 201. Offered every spring.

**Edu 355 Middle School Philosophy (3) (ExL)**

A study of the importance of a well-designed philosophy of education specific to middle school students. Educational philosophies that have had an impact on American education are reviewed and analyzed. This course is required for certification in all areas taught in a middle school setting (grades 5–9). Prerequisite: Psy 201. Offered every fall.

**Edu 401 Student Teaching in the Secondary School (12)**

Student teaching is done in a normal school situation and under competent supervision. Prerequisite: admission to student teaching (professional semester fee required).

**Edu 402 Methods in Secondary Subject Areas (2)**

Objectives, materials, methods, and evaluation of teaching in specialized secondary subject areas. Prerequisite: admission to the Teacher Education Program. Offered as needed.

**Edu 402P Methods in Secondary Music/Field Experience (for Music Education Majors) (3) (ExL)**

Objectives, materials, methods, and evaluation of teaching in secondary music. Includes the equivalent of Field Experience (Edu 349). Offered fall semester of odd-numbered years in the three-week session. The completion of this course serves as a pre-requisite for admission to student teaching.

**Edu 403 Student Teaching in Music (12)**

Student teaching is done in a normal school situation and under competent supervision. Prerequisites: admission to student teaching and consent of advisor in music.

**Edu 404 Tests and Measurements (2)**

This course acquaints the student with techniques of objective testing and the use of standardized tests as a means of teaching and evaluating the teaching process.

**Edu 405 Student Teaching in the Elementary Schools (12)**

Student teaching is done in the normal school situation and under competent supervision. Students desiring middle school certification should request grades 5–6. Prerequisite: admission to student teaching (professional semester fee required).

**Edu 406 Student Teaching in the Elementary Schools (6)**

Student teaching is done in the normal school situation under competent supervision. Prerequisite: admission to student teaching (professional semester fee required).

**Edu 419 Teaching Developmental Reading (3)**

Methods of diagnosis and re-mediation of reading disabilities in elementary classrooms. Students will be required to participate in Read America, working directly with first and second grade students to improve their reading proficiency skills. Prerequisites: Edu 307 and admission to the Teacher Education Program. Offered every spring.

**Edu 420 Classroom Organization and Management (2)**

A study is made of modern elementary and secondary curricula, general methods of teaching, the use of instructional material, and the organization of the elementary and secondary school.

**Edu 470 Problems in Education (2–3)**

Teaching methods or general problems in elementary or secondary education are investigated. The course is open to juniors and seniors. A student must file content and procedure of the project with the chairman of the division and obtain the approval of the faculty member who has agreed to supervise the project. Offered as needed.

**Edu 480 Independent Studies (1–3)**

Individual or group projects in the field of education under the supervision of the instructor. Prerequisites: consent of instructor, advisor, division chairperson, and academic dean.

**Edu 489 Selected Topics in Education (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Courses may be repeated. Prerequisite: consent of instructor.

**Edu 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Edu 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Pre-requisite: consent of instructor. Offered as needed.

## **Early Childhood Education Courses**

**Ece 250 Family and Community Resources in Early Childhood (3)**



The use of family and community resources and organizations, including Parents as Teachers, is explored from both the social and psychological points of view. Participants will examine the roles of families and professional organizations in designing family education and involvement programs.

**Ece 350 Curriculum Methods and Materials for Early Childhood (2)**

The fundamental methods, materials, techniques and evaluation of teaching young children, birth-grade 3. Prerequisite: Admission to the Teacher Education Program.

**Ece 376A Infant/Toddler Practicum (1)**

Early field experience of 40 clock hours in an infant/toddler setting.

**Ece 376B Pre-K/Kindergarten Practicum (1)**

Early field experience of 40 clock hours in pre-kindergarten/kindergarten settings. Prerequisite: Admission to the Teacher Education Program.

**Ece 408 Student Teaching in Kindergarten (6)**

Student teaching is done in the kindergarten classroom and under competent supervision. Students majoring in elementary education with an early childhood education endorsement will complete 6 credit hours of student teaching in a kindergarten classroom combined with 6 credit hours of student teaching in a primary grade (Edu 406). Prerequisite: Admission to student teaching.

**Spd 318 Psychological Diagnosis of Children (2)**

The fundamental methods of assessment and diagnosis for prescriptive placement and teaching of children. Prerequisite: Psy 325.

**Spd 326 Language Development of Children (2)**

A brief overview of language development. Various language problems will be studied together with diagnostic and treatment procedures to be utilized.

## ENGLISH

**Statement of Philosophy**

English courses at Culver-Stockton College are designed to increase skill in written composition, to provide liberal arts electives for students majoring in other fields, to offer specialized work for English majors, and to provide study in the English language and in literature as part of the preparation for such vocations as teaching, business, law, library science and the ministry. The general areas of study include courses in the English language, literature, composition, and creative writing.

**Bachelor of Arts with a Major in English (36 hours)**

Core Courses( 21 hours) Eng 221: World Roots of American Literature (3)

Select two of the following three courses

Eng 220: World Roots of British Literature (3)

Eng 222: British Literature (3)

Eng 223: World Roots of Contemporary Literature in English (3)

Eng 245: Literary Theory (3)

Eng 276 or 476: Internship (3)

Eng 310: Narrative Fiction (3)

Eng 490: Senior Seminar (3)

Elective Courses (at least 15 hours)

- 3 hrs from Eng 324 or Eng 325
- 3 hrs from Eng 425 or Eng 450
- 6 hrs from Eng 217, Eng 301, or Eng 302
- 3 hrs of English electives at the 300- and 400-level

### **Bachelor of Arts with a Major in English and Secondary Education Certification (36 hours)**

English majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in English courses and must satisfy all professional education and certification requirements. (See educational requirements beginning on page 73.)

#### **Core Courses (18 hours)**

- Eng 220: World Roots of British Literature (3)
- Eng 221: World Roots of American Literature (3)
- Eng 222: British Literature (3)
- Eng 223: World Roots of Contemporary Literature in English (3)
- Eng 245: Literary Theory (3)
- Eng 490: Senior Seminar (3)

#### **Required English Education Courses (15 hours)**

- Eng 209: American Multicultural Literature for Adolescents (3)
- Eng 217: Introduction to Creative Writing (3)
- Eng 324: History of the English Language (3)
- Eng 325: Modern English Grammar (3)
- Eng 420: Teaching of Writing (3)

#### **Elective Courses (at least 3 hours)**

- 3 or more hours from English electives at the 300- and 400-level

### **Minor in English (18 hours)**

The minor in English is designed to provide students with a foundation in literature as well as in writing and language. The minor complements majors such as business, communication, history, music, psychology, religion and philosophy, and theatre.

#### **Requirements:**

18 hours of English electives with 9 hours at the 300- and 400-level. No more than 6 hours in creative writing courses are allowed. Three hours in Practicum in Literary Magazine are allowed. English 109 and English 110 may not be counted toward this minor.

### **Minor in Creative Writing (18 hours)**

The minor in creative writing is designed to provide students with a foundation in the various genres of creative writing.

#### **Core Courses (15 hours)**

- Eng 215/415: Practicum in Literary Magazine (3)
- Eng 217: Introduction to Creative Writing (3)
- Eng 301: Fiction Workshop (3)
- Eng 302: Poetry Workshop (3)
- The 316: Playwriting (3)

#### **Elective Courses (3 hours) chosen from**

- Eng 324: History of the English Language (3)
- Eng 325: Modern English Grammar (3)

English majors may minor in creative writing, but they must take both Eng 324 and Eng 325, one to satisfy the requirements for the major, the other to satisfy the requirements for the minor.

English education majors may minor in creative writing. Because Eng 324 and Eng 325 are both required for the major, they must take an additional 3-hour English elective approved by their advisors.

## English Courses

### **Eng 101 Writing for Thinkers (3)**

A basic composition course using scholarly ideas from across the disciplines as the basis for learning a range of college-level writing strategies and effective grammatical, mechanical, and stylistic skills. Offered every semester.

### **Eng 101L Writing Lab (1)**

A course designed to help students whose literacy skills (reading and writing) are deficient to a degree as to interfere with progress in Eng 101 or other courses. Placement in Eng 101L will be determined by ACT subscores in English and a diagnostic essay administered by Eng 101 faculty during the first week of the semester. Students may appeal to the Director of Writing Across the Curriculum if they believe their placement in the lab is not warranted.

### **Eng 110 Writing and Literature (3)**

A composition course using literature on selected themes as the subject matter for writing. Students will write a major research paper and several shorter compositions. Prerequisites: Eng 109, Fye 101, or equivalent. Offered every semester.

### **Eng 130 Literary Experience (3)**

An introductory course to the field of literary study in its many forms. Coursework may include reading of traditional and nontraditional forms, film, literary theory, creative writing, and nonfiction writing. Topics will vary from semester to semester and by instructor. Offered every semester.

### **Eng 209 American Multicultural Literature for Adolescents (3)**

This course is a survey of significant modern American multicultural and adolescent literature and includes an introduction to adolescent pedagogy and literacies. Required for secondary certification in English. Offered fall of even-numbered years.

### **Eng 215 Practicum in Campus Literary Magazine (1)**

Designed to develop a range of skills — promotional, critical, literary, artistic — used in the creation, from inception to publication, of the campus literary magazine, *Harmony*. Offered every 12-week session.

### **Eng 217 Introduction to Creative Writing (3)**

An introductory course in creative writing, focusing on fiction and poetry writing. Prerequisite: Fye 101 or consent of instructor. Offered every fall.

### **Eng 220 World Roots of British Literature: Homer to Shakespeare (3)**

Reading and analysis of selected masterpieces of world literature leading to the development of English literature through Shakespeare. Some attention is given to intellectual, cultural, and historical background. Prerequisite: second-semester freshman standing or higher. Offered spring of odd-numbered years.

### **Eng 221 World Roots of American Literature: British Puritanism to the American Renaissance (3)**

Reading and analysis of selected masterpieces of American literature beginning with the Puritan writers and ending with the American Renaissance. In addition, those masterpieces of world literature that influenced American literature during this time will be examined. Some attention is given to intellectual, cultural, and historical background. Prerequisite: second-semester freshman standing or higher. Offered fall of odd-numbered years.

### **Eng 222 British Literature: Restoration to Dickens (3)**

Reading and analysis of selected masterpieces of English literature beginning with Milton and ending with Dickens. Some attention is given to intellectual, cultural, and historical background. Prerequisite: second-semester freshman standing or higher. Offered spring of even-numbered years.

### **Eng 223 World Roots of Contemporary Literature in English: Henry James to Contemporary Post-Colonial and Postmodern (3)**

Reading and analysis of selected masterpieces in American and English literature beginning with James and ending with contemporary writers. In addition, those masterpieces of world literature that influenced literature in English during this time will be examined. Some attention is given to intellectual, cultural, and historical background. Prerequisite: second-semester freshman standing or higher. Offered fall of even-numbered years.

**Eng 245 Literary Theory (3)**

A brief study of important critical perspectives as applied to literary texts and a historical survey of influential works of literary criticism. Primary and secondary readings are used. Offered spring of odd-numbered years.

**Eng 276 Exploratory Internship (1–3) (ExL)**

Internship designed to acquaint students with the field of English in order to evaluate career choices.

**Eng 289 Selected Topics in English (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Eng 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Eng 301 Fiction Workshop (3)**

A course in which students plan individual fiction programs and schedules for written work with the instructor and discuss one another's works in a group setting. Prerequisite: Eng 217 or consent of instructor. Offered spring of even-numbered years.

**Eng 302 Poetry Workshop (3)**

A course in which students plan individual poetry programs and schedules for written work with the instructor and discuss one another's works in a group setting. Prerequisite: Eng 217 or consent of instructor. Offered fall of odd-numbered years.

**Eng 310 Narrative Fiction (3)**

A focused examination of the specific features of narrative texts from short stories to novels. Students also explore reading and interpretive strategies useful to narrative. Offered spring of even-numbered years.

**Eng 324 History of the English Language (3)**

A study of the origins and evolution of the English language centering on how historical and cultural forces have influenced changes in sound, grammar, and meaning. Required for secondary certification in English. Offered fall of odd-numbered years.

**Eng 325 Modern English Grammar (3)**

A study of the structure of the English language, including current usage. Required for secondary certification in English. Offered fall of even-numbered years.

**Eng 415 Practicum in Literary Magazine (1–2)**

Continuation of Eng 215. Designed to continue development of skills used in the creation of the campus literary magazine, *Harmony*. Literary and art editors may enroll for 2 credit hours. Prerequisite: junior or senior standing and 2 hours of English 215. Offered every 12-week session.

**Eng 420 Teaching of Writing (3)**

An intensive survey of knowledge and skills necessary for effective writing instruction in secondary schools. Review of state-required competencies, theories and methods of teaching and evaluating writing, approaches to designing assignments and using classroom materials, and issues in current research. Required for secondary certification in English. Prerequisite: admission to the Teacher Education Program. Offered fall of odd-numbered years.

**Eng 425 Major Authors (3)**

A course in one major author such as Chaucer, Milton, Wordsworth, Hawthorne, or O'Neill. Emphasis on the author's major works, development as a writer, and influence on other writers. May be repeated for credit when author varies. Offered spring of odd-numbered years.

**Eng 476 Professional Internship in English (3-6) (*ExL*)**

Independent internship with public or private business.

**Eng 450 Period Studies (3)**

A course in one of the major literary periods of world, English, or American literature examining major works and authors as well as major literary and critical movements. May be repeated for credit when the period varies. Offered fall of even-numbered years.

**Eng 480 Independent Study (1-3)**

Individual or group projects in literature, language, or creative writing under the supervision of a member of the English faculty. Prerequisites: consent of the instructor and credit in 6 hours of English or consent of instructor, academic advisor, division chairperson, and academic dean.

**Eng 489 Selected Topics in English (1-3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Eng 490 Senior Seminar (3)**

A capstone course for majors featuring concentrated critical study of a particular author, literary movement, or literary topic, culminating in a major research project. The course also features a comprehensive oral examination of general literary knowledge. Offered each fall.

**Eng 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Eng 499 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## FINANCE

Culver-Stockton College has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE), located in Lenexa, Kansas, USA. The business programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Finance, Business and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting our website at [www.culver.edu/business/accreditation](http://www.culver.edu/business/accreditation) or by contacting Kathy Markovich, Administrative Assistant to the Business Division at Culver-Stockton College, One College Hill, Canton, MO 63435 or calling 573-288-6471 or by emailing [kmarkovich@culver.edu](mailto:kmarkovich@culver.edu).

**Statement of Philosophy**

The major in finance prepares students for careers in corporate finance, banking, investment analysis, or financial planning. The finance curriculum provides students with necessary skills in forecasting, analysis, and financial management.

**Bachelor of Science Degree with a Major in Finance (60-61 hours)**

Foundation Courses (24 hours)

- Act 125: Principles of Accounting I (3)
- Act 126: Principles of Accounting II (3)
- Eco 201: Principles of Macroeconomics (3)
- Eco 202: Principles of Microeconomics (3)
- Mkt 301: Marketing (3)
- Bus 302: Management (3)
- Bus 308: Legal Issues I (3)
- Fin 311: Finance (3)

Core Courses (15 hours)

- Fin 362: Corporate Financial Management (3)
- Fin 403: Financial Institutions and Monetary Policy (3)
- Fin 407: Investments (3)
- Fin 410: International Corporate Finance (3)
- Bus 465: Business Strategy (3) (Capstone Course)

Select 9 hours from the following courses:

- Act 225: Intermediate Accounting I (3)
- Act 226: Intermediate Accounting II (3)
- Act 301: Cost Management (3)
- Fin 304: Risk Management (3)
- Fin 379: Real Estate (3)

No more than 3 hours of the following may count toward the major:

- Fin 385: Portfolio Management (1) (may be repeated for a maximum of 3 hours)
- Bus/Act 285: Professional Development (1) (may be repeated for a maximum of 3 hours for this purpose)
- Bus/Act 286: Corporate Experience (2)
- Fin 499: Study Abroad (3)

Experiential Course (3 hours)

- Act/Bus/Fin 476: Professional Internship in Finance (3)

Support Courses (9-10 hours)

- Mat 110: College Algebra (3) or Mat 115: Precalculus (4) or Mat 120: Applied Calculus (4)
- Mat 205: Elementary Statistics (3)
- Mis 220: Management Information Systems (3) or Mis 225: Computer Applications in Business (3)

**Minor in Finance (18 hours)**

The minor in finance is one of six minors (accountancy, business, finance, management information systems, marketing and web design) available to students with a major outside of the Business Division. The finance minor supplements many undergraduate majors and enhances the career opportunities for students interested in pursuing a financial management dimension in their chosen field. The minor in finance is not available to students majoring in business, accountancy, or finance.

Core Courses (9 hours)

- Act 125: Principles of Accounting I (3)
- Act 126: Principles of Accounting II (3)
- Fin 311: Finance (3)

Select 9 hours from the following courses:

- Fin 304: Risk Management (3)
- Fin 362: Corporate Financial Management (3)
- Fin 379: Real Estate (3)
- Fin 385: Portfolio Management (1) (may be repeated for a maximum of 3 hours)
- Fin/Eco 403: Financial Institutions and Monetary Policy (3)
- Fin 407: Investments (3)
- Fin 410: International Corporate Finance (3)

## Finance Courses

### **Fin 276 Exploratory Internship in Finance (1–3) (*EXL*)**

Experience in the workplace designed to help the student make career choices in finance. Prerequisites: consent of advisor and internship coordinator.

### **Fin 289 Selected Topics in Finance (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

### **Fin 299 Study Abroad (3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

### **Fin 304 Risk Management (3) (*EXL*)**

A study of risk management for the firm, the individual, and as a career. Included is a study of the basic principles of the insurance industry, loss exposure, risk management techniques other than insurance, and tort concepts. Prerequisite: junior standing or consent of instructor. Offered during the fall three-week term of even-numbered years.

### **Fin 311 Finance (3)**

Survey of financial decision making within a business enterprise. Emphasis is placed upon basic quantitative techniques utilized in financial decision making, such as valuing streams of cash flows, planning the capital structure, managing working capital, estimating cash flows of potential investments, and selecting appropriate investments. Prerequisites: Act 125, Act 126, Eco 201, Mis 225, and junior standing or consent of instructor. Offered every semester.

### **Fin 362 Corporate Financial Management (3)**

Methods, policies, markets, and institutions involved in financing the business enterprise. Capital budgeting, theory of capital structures, and financial decision making are discussed. Quantitative techniques solved through Excel or financial calculators are stressed in this course. Prerequisite: Fin 311 and junior standing or consent of instructor. Offered every semester.

### **Fin 379 Real Estate (3)**

Principles, practices, and legal environment of the real estate industry, ownership, contracts, conveyances, mortgages, leases, liens, and titles will be studied. Real estate marketing and property management are also studied. Prerequisite: junior standing or consent of instructor. Offered during the fall three-week term of odd-numbered years.

### **Fin 385 Portfolio Management (1)**

Utilizes a hands-on approach to investing with appropriate research and decision-making tools. The participants learn about investing and portfolio management by investing a portion of the college's endowment. May be repeated for a maximum of 6 credit hours. Offered every semester.

### **Fin/Eco 403 Financial Institutions and Monetary Policy (3)**

Payment and banking system, financial markets, financial instruments, financial institutions, financial regulations, Federal Reserve System, and monetary policy. Prerequisites: Eco 201 and Eco 202. Offered every fall.

**Fin 407 Investments (3)**

Financial market structure, business financing alternatives, financial instruments, and financial planning for the firm. Development and management of a personal investment portfolio is studied. Students will experience the thrill and the agony of participating in financial markets through investment simulations. Prerequisites: Fin 311 and junior standing or consent of instructor. Offered spring of odd-numbered years.

**Fin/Eco 410 International Corporate Finance (3)**

Economic trade theory, exchange-rate determination, balance of payments, global financial markets and institutions, risk management, global capital budgeting, and multinational cost of capital. Prerequisites: Eco 201 and Eco 202. Offered every spring.

**Fin 476 Professional Internship in Finance (1–6) (*EXL*)**

An orientation to finance in the business enterprise or accounting firm is provided. Prerequisites: junior or senior standing, consent of internship coordinator and major advisor.

**Fin 480 Independent Study (3)**

Individual or group projects in finance under the supervision of the instructor. Prerequisite: consent of instructor, advisor, division chairperson, and academic dean.

**Fin 489 Selected Topics in Finance (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Fin 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Fin 499 Study Abroad (3)**

Students will study a variety of topics by combining college classroom activities with travel abroad. Prerequisite: consent of instructor.

## FIRST-YEAR EXPERIENCE

**Fye 100 First Year Experience (3)**

The Culver-Stockton College First-Year Experience course is intended to assist new students with the intellectual, academic, and social transition to higher education. Students in this course are united by a shared interest which will serve as a catalyst for intellectual pursuit, developing academic success skills, making connections campus wide, and adjusting to collegiate expectations.

## FOREIGN LANGUAGES

### Faculty

**Statement of Philosophy**

The objective in teaching modern foreign languages is to give students a knowledge and understanding of other cultures and the ability to use a foreign language by acquiring an oral and written proficiency. The study of foreign languages and cultures also prepares students to be more productive citizens in an increasingly competitive world community. The objective in teaching classical languages



is to give students a knowledge and understanding of our cultural heritage and to provide them with a scholarly tool for further studies. Classroom instruction is available in French and Spanish. Other languages are offered through the Rosetta Stone software program in a computer lab setting with instructor supervision. Headphones are required for the Rosetta Stone classes.

#### Minor in Spanish (18 hours)

The minor is designed to allow students to experience Spanish-speaking culture in a semester-abroad program and to provide students with a foundation in Spanish to enhance their marketability in their major fields by developing their proficiency in both conversational and written situations. Approval of the semester abroad immersion by the Director of Travel Study program is required.

Spn 105: Beginning Spanish I (3)

Spn 106: Beginning Spanish II (3)

Spn 205: Intermediate Spanish I (3)

Spn 206: Intermediate Spanish II (3)

Semester abroad immersion in a Spanish-speaking country (6-12)

## Foreign Language Courses

### **Fln 289 Introduction to Language and Cultural Immersion (2)**

An introductory course to prepare students to study a foreign language. Students who take this course must also register for Fln 499 in the 3 week session of the same semester.

### **Fln 499 Language and Cultural Immersion (4)**

This course is designed to encourage students to seize the valuable opportunity for language immersion training on short-term study abroad expeditions that simultaneously provides enriching cultural experiences and increases students' intercultural understanding and global awareness.

Taking both FLN 289 and FLN 499 in the same semester will satisfy the general education requirement in foreign language.

## French Courses

### **Frn 105 Beginning French I (3)**

Fundamentals of French are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in French. This is an introduction to the cultures of the French-speaking world. Offered as needed.

### **Frn 106 Beginning French II (3)**

Fundamentals of French are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in French. The French-speaking world and the Franco-American heritage will be examined. Prerequisite: Frn 105, high school equivalent, or by placement. Offered as needed.

### **Frn 205 Intermediate French I (3)**

The study of modern French is presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in French. This is an introduction to the literature of the French-speaking world. Prerequisite: Frn 106, high school equivalent, or by placement.

### **Frn 206 Intermediate French II (3)**

The study of modern French is presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in French. Readings in the literature of the French-speaking world will be examined. Prerequisite: Frn 205, high school equivalent, or by placement.

## German Courses

**Grm 105 Beginning German I (3)**

Fundamentals of German are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in German. This is an introduction to the cultures of the German-speaking world.

**Grm 106 Beginning German II (3)**

Fundamentals of German are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in German. The German-speaking world and the German-American heritage will be studied. Prerequisite: Grm 105, high school equivalent, or by placement.

## Italian Courses

**Itl 105 Beginning Italian I (3)**

Fundamentals of Italian are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in Italian.

**Itl 106 Beginning Italian II (3)**

Fundamentals of Italian are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in Italian. Prerequisite: Itl 105, high school equivalent, or by placement.

## Spanish Courses

**Spn 105 Beginning Spanish I (3)**

Fundamentals of Spanish are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in Spanish. This is an introduction to the cultures of the Spanish-speaking world. Offered every fall.

**Spn 106 Beginning Spanish II (3)**

Fundamentals of Spanish are presented with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in Spanish. The student will study the Spanish-speaking world and the Spanish-American heritage. Prerequisite: Spn 105, high school equivalent, or by placement. Offered every spring.

**Spn 205 Intermediate Spanish I (3)**

This course is a study of modern Spanish with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in Spanish. This is an introduction to the literature of the Spanish-speaking world. Prerequisite: Spn 106, high school equivalent, or by placement.

**Spn 206 Intermediate Spanish II (3)**

This course is a study of modern Spanish with an equal emphasis on the skills of oral comprehension, speaking, reading, and writing in Spanish. Readings in the literature of the Spanish-speaking world will be examined. Prerequisite: Spn 205, high school equivalent, or by placement.

## Foreign Language (French, German, Italian or Spanish)

**Frn/Grm/Itl/Spn 480 Independent Study (1–3)**

Individual or group projects in a foreign language under the supervision of a foreign language instructor. May involve study abroad. Prerequisites: consent of instructor, academic advisor, division chairperson, and academic dean.

## GEOGRAPHY

**Geo 201 Human Geography (3)**

This course is a study of human societies in relation to their physical environments. Emphasis is on natural resources, topography, food, clothing, shelter, cities, technology, and migration. Offered every semester.

# HISTORY

## Statement of Philosophy

The primary aim of the field of history is training the student for a dynamic and effective citizenship. Departmental offerings are designed to give students an understanding of the development of civilization; an appreciation of its varied social, economic, political, and cultural components and their historical interaction; and a basic familiarity with historical methods and reasoning.

## Bachelor of Arts with a Major in History (36 hours)

### Core Courses (15 hours)

- His 105: Themes in Modern World History (3)
- His 107: History of the United States to 1865 (3)
- His 108: History of the United States since 1865 (3)
- His 395: The Historian's Craft (3) (taken in the spring of the junior year)
- His 490: Senior Seminar in History (3) (taken in the fall of the senior year)

### Elective Courses (21 hours)

- 12 hours of History electives
- 3 hours of American history
- 3 hours of European history
- 3 hours of Non-America, Non-European history

## Secondary Education Social Studies Certification

History majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in Social Studies courses and must satisfy all professional education courses and certification requirements. (See education requirements beginning on page 73).

History majors who wish to be certified in Missouri for secondary teaching in social studies must take the following courses (in addition to the requirements for the BA in history):

- 3 hours of additional American history electives
- Pos 205 (3)
- Pos 209 (3)
- Geo 201 (3)
- Eco 106, Eco 201, OR Eco 202 (3)
- Soc 101 OR Soc 102 (3)

## Minor in History (18 hours)

The minor in history is intended to offer students the chance to explore a wide range of historical subjects and gain a substantial understanding of the discipline.

- His 395: The Historian's Craft (3)
- 15 hours of History electives

## Minor in International Studies (18 hours)

A minor in international studies is intended to complement a variety of majors. The minor focuses on an interdisciplinary approach to examining the many challenges confronting the global community. Upon completion, students will have a greater appreciation of the complexity, interrelated nature, and shared foundation upon which the world functions. Additionally, a minor in international studies will allow students to better market themselves in a dynamic and increasingly global economy. In fulfilling the requirements in international studies, no more than 6 hours can be counted toward the student's major.

**Core Courses (9 hours)**

Pos 304: Comparative Politics and International Relations (3)

6 hours in any single foreign language (or demonstrated proficiency at an equivalent level)

**Elective Courses (9 hours)**

Bus 415: Global Business (3)

Eco 410: International Corporate Finance (3)

Eng 220: World Roots of British Literature (3)

Geo 201: Human Geography (3)

His 212: Asian Civilization (3)

His 220: Latin America, 1492 to Present (3)

His 225: Modern China (3)

His 299/499: Study Abroad (1–3)

His 320: The Modern Middle East (3)

His 356: The Age of Crusades: The Mediterranean in Religious Conflict (3)

His 380: The Age of Revolution: Europe 1789–1918 (3)

His 385: Europe's 20th Century (3)

Pos 210: Politics of the Developing World (3)

Pos 289/489: Selected Topics in Political Science (1–3)

Pos 399: Model United Nations (3)

Pos 412: American Foreign Relations (3)

Rel 120: World Religions (3)

Rel 320: Peace and Violence in the World Religions (3)

Soc 401: Minority People and Race Relations (3)

Students choosing to demonstrate proficiency in a foreign language instead of taking 6 credit hours of courses must complete an additional 6 hours of elective courses (total of 15).

## History Courses

### **His 105 Themes in Modern World History (3)**

This course will use various themes (revolutions, environment, gender, etc.) to consider the history of the world since 1500. Offered every fall.

### **His 107 History of the United States to 1865 (3)**

American history from colonization to the end of the Civil War. Offered every fall.

### **His 108 History of the United States since 1865 (3)**

American history from Reconstruction to the present. Offered every spring.

### **His 211 Crime in American History (3)**

This course will examine significant crimes and criminals in American history in order to better understand how crime and lawbreaking has reflected social conflict during important periods of change in American life. Offered fall of even-numbered years during the three-week term.

### **His 212 Asian Civilization (3)**

This course will look at the cultural history of India, Japan, and China. It will also include daily practice of traditional meditation techniques associated with the Hindu, Taoist, and Buddhist traditions. Offered fall of odd-numbered years.

### **His 215 Stories in Blue and White: Oral History and Artifacts at Culver-Stockton College (3) (EXL)**

This course will teach students basic oral history and museum curacy methodology for the purpose of creating and operationalizing a strategic plan for a Culver-Stockton College museum and an ongoing oral history project of college personnel, alumni and friends. Teams of students will work with the history department, college archivist, and outside museum studies and archival professionals to acquire necessary background knowledge in oral history and museum curacy methodology in order to create a strategic plan that will be presented to the President, board of trustees and outside experts. Offered fall of odd-numbered years.

**His 220 Latin America, 1492 to Present (3)**

This survey course will study the history of this region by taking a broad approach that includes politics, culture, economics, and society. Offered spring of even-numbered years.

**His 223 Dueling and the European Culture of Honor (3)**

This course will consider the social history of Europe from the 14<sup>th</sup> to the 19<sup>th</sup> centuries by focusing on the place of honor and dueling in European society. Students will also study Classical Fencing, a sport designed to prepare gentlemen in the art of dueling with the sword. The day will be divided into two types of activities. In the morning the class will meet in a classroom setting. In the afternoon the class will meet to study fencing. Offered in the fall semesters in the three week session.

**His 225 Modern China (3)**

This course will explore the history of China from the end of the last dynasty to the present. Offered spring of odd-numbered years.

**His 240 African American History from Settlement to Civil Rights (3)**

This course surveys the major themes, people, and issues in African American history from the development of Atlantic slavery to the present. Offered fall of odd-numbered years.

**His 245 US Women's History (3)**

This course examines the major trends and events in the history of the United States by putting women at the center of the story.

**His 276 Exploratory Internship in History (1-3) (ExL)**

Internship designed to acquaint students with the field of history in order to evaluate career choices.

**His 289 Selected Topics in History (1-3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**His 299 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**His 308 War in Modern World History (3)**

This course provides an understanding of one of the most important developments in the history of the modern world – war. It will explore the complexity of causes and consequences of wars. This course will focus on conflicts in non-Western regions, including Russia, Asia, Africa, and the Middle East. Offered spring of odd-numbered years.

**His 310 Fifties and Sixties America (3)**

This course will introduce students to the social, political, and cultural transformations that occurred during these key decades in modern American history. Offered fall of odd-numbered years during the three-week term.

**His 320 The Modern Middle East (3)**

The course will consider the history of the Middle East from the rise of the Ottoman Empire to the present. Offered spring of odd-numbered years.

**His 335 The Worlds of Classical Greece and Rome (3)**

This survey will study the major cultural, political, and social themes of Greek and Roman civilizations from Homer to the fall of Rome in the West. Offered spring of odd-numbered years.

**His 356 The Age of the Crusades: The Mediterranean in Religious Conflict (3)**

This course surveys the high Middle Ages from the perspective of those involved or affected by crusading. Therefore, this course studies not just Europe but Byzantium and the Islamic Middle East also. Offered fall of even-numbered years.

**His 360 The Great Depression and World War II (3)**

This course examines the nature and impact of two of the most transformative periods in United States history. Offered spring of even-numbered years.

**His 370 Renaissance and Reformation Europe (3)**

This intellectual history course will look at the 15th and 16th centuries in terms of the arts and letters as well as important historical events. Offered spring of odd-numbered years.

**His 375 Tudor Britain (3)**

This course will look at the reign of Henry VIII using the “Reacting to the Past” simulation published by Barnard College. Offered spring of even-numbered years.

**His 380 The Age of Revolution: Europe, 1789–1918 (3)**

This course will consider Europe’s long 19th century by studying the revolutions of 1789, 1848, and 1917 as well as the industrial, agricultural, and technological revolutions. Offered fall of odd-numbered years.

**His 385 Europe’s 20th Century (3)**

This course will look at European history from the end of World War I to the present. Offered spring of even-numbered years.

**His 386 Real to Reel: Film and Society in Postwar America (3)**

This course examines major themes of post–World War II American culture and society through popular films. Offered spring of odd-numbered years.

**His 387 Revolutionary America, 1763–1800 (3)**

This course explores the major issues in the creation of the United States of America between the end of the Seven Years’ War and the election of 1800. Offered fall of even-numbered years.

**His 389 The Civil War Era, 1820–1877 (3)**

This course examines the causes and consequences of the American Civil War and its aftermath. Offered fall of odd-numbered years.

**His 392 Sports in American History, 19th Century to the Present (3)**

This course uses the evolution and continued popularity of sports to trace the important historical trends in American society between the early 19th century and the present. Offered spring of even-numbered years.

**His 395 The Historian’s Craft (3)**

This course acts as a general survey of the basic concepts, methods, and interpretations in the discipline of history. Offered every spring.

**His 476 Professional Internship in History (1–6) (ExL)**

Independent internship with a governmental agency, public official, or selected public and private agencies.

**His 480 Independent Study (1–3)**

Individual or group projects in history under the supervision of the instructor. Prerequisites: consent of instructor and six hours in the field, or consent of instructor, academic advisor, division chairperson, and academic dean.

**His 489 Selected Topics in History (1–3)**

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**His 490 Senior Seminar in History (3)**

Required of all history majors, this seminar will focus on the research and writing of the capstone senior thesis. Prerequisite: His 395 and one writing-intensive course. Offered every fall.

**His 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**His 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## HONORS SCHOLARS PROGRAM

**Statement of Philosophy**

The mission of the College Honors Scholars Program is to enhance the educational environment of Culver-Stockton College by providing unique academic opportunities to highly motivated students and faculty. The mission is based on the belief that academic excellence requires high expectations and personal engagement; therefore, the Honors Scholars Program seeks creative avenues for exploring and implementing this belief in both theory and practice.

Students participating in the Honors Scholars Program should expect to have access to a rigorous curriculum that emphasizes original research, collaborative relationships, intense writing, great works, creative expressions and advanced thinking skills - analytical, creative, and critical.

Admission into the Honors Scholars Program requires a 26 ACT and either a 3.75 GPA or ranking in the top 10% of the graduating class. Students who do not meet these requirements may petition the Honors Board for admission.

**Honors Scholars Program Requirements ( 16 hours)**

Hon 110: Honors Writing and Literature (3)

Hon 201: Inquiry into Knowledge, Writing, and Scholarship (IKWAS) (3)

Hon 301: Leadership (3)

Hon 302: Honors Service Learning (3)

Hon 488: Honors Literature Review & Project Proposal (1)

Hon 490: Honors Scholars Capstone Experience (3)

Students who graduate from Culver-Stockton College with College Honors must successfully complete the above listed courses with a grade of C or higher. In addition, students must have a cumulative grade point average of 3.50 or higher. For more information on the Honors program, please contact the Director of the Honors Program.

## Honors Courses

### **Hon 110 Honors Writing and Literature (3)**

A composition course using literature on selected themes as the subject matter for writing. Students will write an initial research paper and several shorter compositions. This course introduces students to reading, writing, and research. Designed to engage honors students in a scholarly approach to the study of ideas. Prerequisite: Fye 101 or equivalent. Offered every spring.

### **Hon 201 Inquiry into Knowledge, Writing, and Scholarship (IKWAS) (3)**

A sophomore level Honors course that introduces students to research methodologies and their applications. In this course students study quantitative/empirical (scientific), qualitative/interpretive and action/pragmatic approaches to research. May include multiple presenters. Required of students graduating with Honors. Offered every fall.

### **Hon 301 Leadership (3)**

A course for students who have entered the Honors Scholars Program. Honors students will learn to apply their scholarly abilities to become leaders in their chosen professions, community and society. Honors students will learn about different dimensions and styles of leadership – visionary leadership, servant leadership, leadership focused on effecting change, etc. Prerequisites: Hon 110 or equivalent. Offered every fall in the three week session.

### **Hon 302 Honors Service Learning (3)**

A course for students who have entered the Honors Scholars Program. Honors students will identify a need on the campus level, local level, and state/national level. The student will then devise, articulate and complete a service project to fulfill each need identified. Prerequisites: Membership in the Honors Program and Hon 110 or equivalent. Offered every spring.

### **Hon 488 Honors Literature Review and Project Proposal (1)**

A course for Honors students to prepare for the Honors Scholars Capstone Experience. Students will complete a literature review and a project proposal for the Honors Scholars Capstone Experience. Prerequisite: HON 201. Offered as needed.

### **Hon 490 Honors Scholars Capstone Experience (3)**

The capstone experience provides the opportunity for a student—in close consultation with a faculty member—to define and carry through a line of research or a creative enterprise, appropriate to the conclusion of a serious and substantial undergraduate program of study. The goal is the production of an original scholarly/creative project that advances the honors scholar's intellectual development and educational/career goals. Prerequisite: Hon 201 and Hon 488. Offered as needed.

## INDIVIDUALIZED MAJOR

The individualized degree program has been designed for students who have interests or career objectives that may not be met through an existing major. Students seeking a BA or BS in individualized studies will develop the intellectual tools needed to engage in critical thinking and problem solving as they prepare for careers and graduate programs that may cross academic disciplines.

Students seeking an individualized degree are actively involved in planning their own program of study. Courses can be selected around a unifying theme, a social issue or academic areas of interest. Students will work closely with a faculty advisor or advising team to create a viable degree plan.

### **Guidelines**

The course of study must meet the following criteria to be acceptable:



1. The area of study should not replicate an existing major. Students need to select a course of study not offered in a degree program.
2. The area of study should be feasible. The proposed course of study needs to be discussed with a faculty advisor or advising team to ensure the range and number of courses required will be available.
3. Students can earn up to 6 hours by completing a professional internship or independent research. Projects or activities should be carried out under the supervision of a faculty member or advisor.
4. All of the general education requirements must be met.
5. The Individualized Major requires a capstone experience.

Students need to apply for approval of the major to the vice president for academic affairs at least three semesters prior to the intended graduation date. An application consists of a letter stating the student's educational and career objectives, the rationale for seeking the degree and a logical and consistent degree plan. Proposals approved by the vice president for academic affairs are then taken to the Academic Standards Committee for final approval.

The individualized major offers students the freedom to create a unique course of study that combines individual interests with a wide range of themes, social issues and academic subjects. This major can be designed within a single academic discipline or from several disciplines. Regardless of the field of study chosen, students select courses in consultation with a faculty advisor or an advising team that lead to an advanced level of competence and achievement. This degree consists of 36 to 54 hours, of which at least 18 hours must be upper-division courses.\

## INTERNATIONAL STUDIES

### Statement of Philosophy

As we move into the second decade of the twenty-first century, the set of cultural, economic, social, environmental and historical dynamics we call globalization influences us all. Certainly professions related to international affairs, public policy, international business and finance, international organizations, communication, academic research and teaching will require coursework that concentrates on globalization. This major acknowledges and addresses the dynamics of globalization and equips students with the tools to actively engage the global community.

### Bachelor of Arts with a Major in International Studies (33 hours)

#### Core Courses (18 hours)

Pos/Soc 203: Social Problems (3)

Com 214 Mass Media & Society OR HIS 105 Themes in Modern World History (3)

XXX 499: Study Abroad (3)

6 hours of foreign language credit earned through coursework, individualized tutoring, immersion or proficiency exam (6)

XXX 476: Professional Internship (3) (This is either an international internship or a domestic internship involved in international affairs. The latter requires approval)

#### Elective Courses (15 hours)

Students should choose one area of concentration. Nine hours of electives must be taken from one area:

#### Global Affairs

Pos 210: Politics of the Developing World (3)

Pos 215: Total War & Beyond (3)

Pos 304: Comparative Politics & International Relations (3)

Pos 412: American Foreign Relations (3)

Pos 489: European Politics (3)

Bus 415: Global Business (3)

Eco 201: Principles of Macroeconomics (3)

#### Global History and Culture

Rel 320: Peace & Violence in the World Religions (3)  
 Soc 401: Minority People & Race Relations (3)  
 Eng 223: World Roots of Contemporary Literature in English)  
 Art 340: Art History I (3)  
 Mus 160: Non-Western World Music (3)  
 His 223: Dueling and European Culture (3)

### Area Studies

His 220: Latin American History (3)  
 His 225: Modern China (3)  
 His 310: Fifties & Sixties in America (3)  
 His 320: Modern Middle East (3)  
 His 308: Modern World War (3)  
 His 385: Europe's Twentieth Century (3)  
 Pos 3xx: Issues in Sub-Saharan Africa (3) (pending approval)

Six additional hours of electives can be chosen from any area, or by substituting reacting to the past Simulations courses, short-term or long-term study abroad courses, international service-learning courses, international internships, or special topics courses. Substitutions must be approved by the international studies major advisor.

## LEGAL STUDIES

### Statement of Philosophy

The Legal Studies program at C-SC is designed to prepare graduating students for a profession in the law. Coursework in basic legal theory and practice, legal specialties, legal research and writing, trial techniques and preparation, communication, critical thinking, and problems solving skills is integrated with strong liberal arts components, which serve as the program's foundation. The Legal Studies department also hosts the Mock Trial team which offers students an opportunity to learn courtroom procedure, presentation and problem solving skills, and teamwork.

Students in their last year of study will participate in a Senior Seminar course. As part of this course, students will complete a portfolio of their work that demonstrates the ability to conduct legal research, communicate effectively, apply recognized legal authority to specific fact situations, and resolve ethical problems that may occur in the legal environment.

Students are also provided an opportunity to gain "on the job" training through an internship, enabling them to obtain practical work experience by applying the skills and knowledge gained in their coursework to a selected legal setting. Students can immerse themselves in the criminal justice system by working for the State's Attorney or Public Defender. Alternatively, students may wish to experience the civil side of the law and are paired with private attorneys who offer them an insider perspective. Still others seek placement in government agencies or business settings. These experiences help students decide which path they wish to pursue after graduation.

### Program Objectives

The objectives of the Legal Studies Program are:

1. To provide students with a broadly based liberal arts education that includes exposure to the humanities, social sciences, natural and mathematical sciences, and develops communication, analytical and critical thinking skills.
2. To ensure students possess the ability to engage in legal and factual research using both traditional and emerging technological tools.
3. To enable students to identify interrelationships among cases, statutes, regulations, and other legal authorities and enable them to apply these authorities to specific factual situations.
4. To teach students to analyze a problem, logically formulate and evaluate solutions, and develop arguments in support of specific positions.
5. To provide students with the skills necessary to categorize, prioritize and organize information, and to utilize their time in an efficient manner.
6. To provide students with substantive knowledge in a wide variety of law practice areas.
7. To give students an understanding of the court system and the process of civil and criminal litigation from inception through trial and post-trial matters, and to expose students to alternatives to litigation.

8. To provide students with an understanding of the rules of professional conduct governing lawyers and their application to all legal professionals.
9. To instill values of ethical conduct, competence, professionalism and pro-bono service.
10. To develop in students an appreciation of different cultures and backgrounds and to instill values of respect for and sensitivity to persons of other backgrounds.

### **Careers in Legal Studies**

Many students in the legal studies program choose to continue their education by pursuing a degree in law. Some may utilize their knowledge and skills working as paralegals in law offices or other legal settings. Other career opportunities for those in the legal studies field include government relations, human resources, probation and parole, law enforcement, lobbyists, contract administrators, journalism, and court clerks.

#### **Bachelor of Science with a major in Legal Studies (45 hours)**

##### **Core Courses (33 hours):**

- Pos 205: American Government & Politics (3)
- Phi 206: Logic (3)
- Law 205: Introduction to Law (3)
- Law 218: Criminal Law (3)
- Bus 308: Legal Issues I (3)
- Law 387: Civil Litigation and Procedure (3)
- Law 405: Legal Research, Analysis and Writing (3)
- Law 416: Constitutional Law (3)
- Law 287: Advocacy through Mock Trial (3)
- OR Law 488: Alternative Dispute Resolution (3)
- Law 476: Professional Internship in Legal Studies (3)
- Law 490: Senior Legal Seminar (3)

##### **Elective Courses (12 hours selected from the following courses):**

- Pos 209: State and Local Government (3)
- Bus 309: Legal Issues II (3)
- Com 401: Communications Law (3)
- Fin 379: Real Estate (3)
- Law 289: Selected Topics in Legal Studies (1-3)
- Law 325: Independent Studies and Legal Studies Research (3)
- Law 330: Ethics and the Legal Professional (3)
- Law 350: Comparative Criminal Justice (3)
- Law 435: Current Issues in Legal Studies (3)
- Law 476: Professional Internship in Legal Studies (1-6)
- Law 487: Advocacy through Mock Trial (2-6)
- Law 488: Alternative Dispute Resolution (3) (if not taken as core course)
- Law 489: Selected Topics in Legal Studies (1-3)
- Law 498: Global Studies (1)
- Law 499: Study Abroad (1-3)

Each student should consider completing a minor that will strengthen their major. Recommended minors include, but are not limited to, Business, Criminal Justice, Political Science, and English.

### **Minor in Legal Studies (18 hours)**

Students who pursue a major in a variety of areas may find a minor in Legal Studies to be a strong accompaniment. The requirements for the minor are as follows:

##### **Courses (18 hours)**

- Bus 308: Legal Issues I (3)
- Law 205: Introduction to Law (3)
- Law 218: Criminal Law (3)
- Law 387: Civil Litigation and Procedure (3)

Plus six hours chosen from the following courses:

- Law 287: Advocacy through Mock Trial (3)
- Law 405: Legal Research, Analysis and Writing (3)
- Law 416: Constitutional Law (3)
- Law 330: Ethics and the Legal Professional (3)
- Law 350: Comparative Criminal Justice (3)
- Law 435: Current Issues in Legal Studies (3)
- Law 487: Advocacy through Mock Trial (2-6)
- Law 488: Alternative Dispute Resolution (3)
- Law 489: Selected Topics in Legal Studies (1-3)
- Law 498: Global Studies (1)
- Law 499: Study Abroad (1-3)
- Bus 309: Legal Issues II (3)
- Com 401: Communications Law (3)
- Fin 379: Real Estate (3)

## Legal Studies Courses

### **Law 205 Introduction to Law (3)**

This is a survey course for students interested in the study of law. The goal of the course is to provide a basic understanding of the US legal system from a variety of perspectives. The course focus includes essential history and the working structure of the government, procedural issues in the courts with an emphasis on civil procedure and specific concepts of basic categories of law including torts, family law, estates and probates, property law, contract law and business law. Additionally, students will study the roles of various legal professionals and the effect of legal ethics on the practice of law. Offered every spring.

### **Law 218 Criminal Law (3)**

This course provides a survey of basic criminal law. At the conclusion of this course, students will be familiar with relevant legal terminology and be capable of identifying the elements of common crimes as well as the defenses and immunities available. Students will also become familiar with criminal procedural law and the steps involved in a prosecution.

Prerequisite: Pos 205, CJ 105 or consent of instructor. Offered every spring as needed.

### **Law 287 Advocacy Through Mock Trial (3)**

This course introduces students to the fundamentals of trial practice by analyzing and preparing a civil or criminal case for trial. Students learn the rules of evidence along with civil and criminal procedure while developing critical thinking and public speaking skills. Students will learn term building by competing in several tournaments as attorneys or witnesses.

These tournaments and team scrimmages will teach courtroom decorum, demeanor and procedure. Prerequisite: Law 205 or consent of instructor.

### **Law 289 Selected Topics (1-3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

### **Law 325 Independent Studies and Legal Studies Research (3)**

This course is designed to focus on research and study of modern relevant topics in legal studies such as ethics, legalization of drugs, reformation of our juvenile justice system, crime issues unique to rural areas, elder abuse and domestic violence.

### **Law 330 Ethics and the Legal Professional (3)**

This course provides students with a clear understanding of the concepts and rules that govern the practice of legal ethics.

Students will examine the ethical rules promulgated for the practice of law and their relevance to all legal professionals. The course includes the study of ethical rules developed by the American Bar Association, the State of Missouri, and Paralegal Associations. Prerequisite: Law 205. Offered as needed.

**Law 350 Comparative Criminal Justice (3)**

See CJ 350.

**Law 387 Civil Litigation and Procedure (3)**

This course will explore the civil litigation process along with evidentiary and procedural rules and statutes governing state and federal civil courts. It is designed to take the student through all facets of a case: the initiation of a case, preparation of pleadings and discovery, depositions, motion practice, drafting of settlement and trial documents and the appellate process.

Prerequisite: Law 205. Offered every fall.

**Law 405 Legal Research, Analysis & Writing (3)**

This course introduces students to the method of legal research, analysis and writing. Students will become familiar with and be able to locate and effectively utilize the primary and secondary sources of law including statutes, reporters, digests and encyclopedias. Students will also be introduced to computerized research, including WESTLAW and will learn the skills necessary to, under the supervision of an attorney, create basic legal research strategies, perform the necessary research and communicate their findings in the proper written format including legal correspondence and memoranda. Prerequisite: Law 205. Offered every spring.

**Law 416 Constitutional Law (3)**

An introduction to constitutional law and its ramifications on the entire legal structure of the United States. This course is relevant to students in the fields of pre-law, political science and criminal justice. The course studies issues and principles related to the United States constitution. Constitutional law is sometimes thought of as an area that focuses on important legal and moral principles with little application to the day-to-day practice of law. However, those principles do not exist in a vacuum. Constitutional issues affect numerous areas of law, including criminal law, family law, employment law, and personal injury litigation. Anyone who works in the legal field must be familiar with constitutional law. The issues discussed in this course include analysis of the powers of each branch of the Federal government, powers reserved to the states, civil rights and liberties, equal protection, due process, and freedom of religion. The course will emphasize analysis of case law from the US Supreme Court to reinforce the principles of constitutional law. Prerequisite: CJ 105, Law 205 or Pos 205 and junior standing or consent of instructor. Offered every spring.

**Law 435 Current Issues in Legal Studies (3)**

This course is designed to focus on current legal studies issues such as rural crime, enforcement and judicial discretion in sentencing, capital punishment and the associated theoretical and policy issues.

**Law 476 Professional Internship in Legal Studies (1-6) (EXL)**

An internship in a public or private legal office. Such offices may include, but are not limited to: private practice law of fices, prosecutor's offices, and other agencies offering similar legal services. Prerequisites: junior standing and consent of the internship coordinator and faculty advisor.

**Law 487 Advocacy Through Mock Trial (2)**

This course continues the development of trial practice skills begun in Law 287. Students compete in several tournaments which teach courtroom practice, demeanor and procedure. Prerequisite: Law 287. Students may enroll in this course each semester for 2 hours of credit for up to a total of 6 hours of credit.

**Law 488 Alternative Dispute Resolution (3)**

This course will provide students with a working knowledge of the basic theories underlying negotiation, mediation, and arbitration. Students will learn the important distinguishing characteristics of these "alternative" approaches to resolving disputes, along with how to address the ethical and legal issues that may arise in pursuit of these remedies. In addition to covering current theory on these topics, much of the course will be dedicated to hypothetical scenarios and role playing. Students will also practice fundamental dispute resolution skills such as active listening, reframing, summarizing, problem-solving, and creating a safe, non-threatening environment. The class may also participate in regional negotiation or mediation tournaments. Offered every fall.

**Law 489 Selected Topics (1-3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Pre requisite: consent of instructor.

**Law 490 Senior Legal Seminar (3)**

This is a capstone course for seniors in the legal studies program. Students will complete a portfolio that contains examples of their work. This portfolio should demonstrate the ability to conduct legal research, communicate effectively, and apply recognized legal authority to specific fact situations. Students must also demonstrate an ability to recognize and resolve ethical problems that may occur in the legal environment. In addition, students will complete a resume and cover letter and practice interviewing skills in preparation for their career. Prerequisite: consent of instructor. Offered in the fall 3-week session.

**Law 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Law 499 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor.

## MARKETING

Culver-Stockton College has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE), located in Lenexa, Kansas, USA. The business programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Finance, Business, and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting our website at [www.culver.edu/business/accreditation](http://www.culver.edu/business/accreditation) or by contacting Kathy Markovich, Administrative Assistant to the Business Division at Culver-Stockton College, One College Hill, Canton, MO 63435 or calling 573-288-6471 or by emailing [kmarkovich@culver.edu](mailto:kmarkovich@culver.edu).

The marketing major at Culver-Stockton College provides students with practical skills and training to effectively promote products and services. The Culver-Stockton College curriculum utilizes a hands-on, creative approach to gain an understanding of current marketing principles as they relate to advertising, sales, and branding. The marketing program integrates research, case studies and internships to provide students with the skills to succeed in an advertising/marketing career or in a graduate marketing program.

Students who double major in Business Administration and Marketing may not double count any of the 9 elective hours.

**Bachelor of Science with a Major in Marketing (61-62 hours)****Foundation Courses (24 hours)**

- Act 125: Principles of Accounting I (3)
- Act 126: Principles of Accounting II (3)
- Bus 302: Management (3)
- Bus 308: Legal Issues I (3)
- Eco 201: Principles of Macroeconomics (3)
- Eco 202: Principles of Microeconomics (3)
- Fin 311: Finance (3)
- Mkt 301: Marketing (3)

**Core Courses (16 hours)**

- Bus 285/485: Professional Development in Business (1)
- Bus 415: Global Studies (3)
- Bus 465: Business Strategy (3)
- Mkt 305: Social Media Marketing (3)
- Mkt 401: Integrated Marketing Communications (3)
- Mkt 410: Marketing Research (3)

**Select 9 elective hours from the following courses:**

- Bus/Act 286: Corporate Experience (3)
- Bus 425: Multimedia Usage in Business (3)
- Fin 362: Corporate Financial Management (3)
- Mkt 315: Sales (3)
- Mkt 405: Consumer Behavior (3)
- Mkt 414: Advertising (3)
- Bus/Mkt 499: Study Abroad (3)

**Experiential Course (3 hours)**

- Mkt 476: Professional Internship (3)

**Support Courses (9 hours)**

- Mat 110: College Algebra (3), Mat 115: Precalculus (3) or Mat 120: Applied Calculus (4)
- Mat 205: Elementary Statistics (3)
- Mis 225: Computer Applications in Business (3)

## Marketing Courses

**Mkt 276 Exploratory Internship in Marketing (1–3) (*ExL*)**

Learning activities in connection with a marketing enterprise. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and internship coordinator.

**Mkt 289 Selected Topics in Marketing (1-3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Mkt 301 Marketing (3)**

Examination of the various schools of marketing thought. Marketing as related to the firm, the economy, and society as a whole. A review of marketing theory and practice is included, as well as market, product, price, place, and promotion activities. Offered every semester.

**Mkt 305 Social Media Marketing (3)**

Surveys usage of social media tools and technology for marketing purposes. Studies the relevance and importance of these tools to new and emerging marketing processes. Prerequisite: Mkt 301.

**Mkt 315 Sales (3)**

Principles underlying the sales process and practical application of these principles of selling situations. Studies role of selling in total marketing process.

**Mkt 401 Integrated Marketing Communications (3)**

Integrated Marketing Communications (IMC) is the coordination and integration of an organization's promotional efforts in

a way to ensure campaign effectiveness and cohesive messages. Students will examine the behavioral and managerial implications of advertising, public relations, sales promotions, and personal selling, packaging, and social networking media. Course will include the development of a promotional plan for an organization. Prerequisite: Mkt 301. Offered fall of even numbered years.

### **Mkt 405 Consumer Behavior (3)**

An analysis of factors that influence consumer choices of goods, services, and ideas. A pragmatic approach to psychological and social forces that marketing managers use as basis for marketing plans. Course will include discussions of the determinants of consumer behavior that have direct bearing on the formulation of marketing strategies. Prerequisite: Mkt 301. Offered as needed.

### **Mkt 410 Marketing Research (3)**

This course covers the key concepts and methods of marketing research. Students will become skills in how to apply those concepts and knowledge to solve real-life business problems. Students will act as researchers while completing the behavioral science process of formulating a research question, selecting a research method, creating a research tool, determining sample selection, collecting respondent data, analyzing data with statistical software, and presenting a report (based on the collection of primary data). Both qualitative and quantitative research methods used in marketing will be covered. Prerequisite: Mkt 301 or Mkt 401. Completion of Mat 205 is encouraged. Offered every spring.

### **Mkt 414 Advertising (3)**

The course will explore advertising from the practicum of managing an advertising campaign for a cause of the students' collective choice from the inception of the campaign idea, to creative development, choosing communication mediums, to monitoring of the campaign success. Prerequisite: junior standing or consent of instructor. Offered as needed.

### **Mkt: 476 Professional Internship (1-6) *EXL***

An orientation to career areas in marketing is provided. Prerequisites: consent of the internship coordinator and faculty advisor.

### **Mkt 489 Selected Topics in Marketing(1-3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

### **Mkt 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

### **Mkt 499 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## **MATHEMATICS**

### **Statement of Philosophy**

Mathematics provides the background needed to pursue training in the high-technology fields of computer science and engineering. A math major combined with another major can open career opportunities in business and industry or lead to a teaching certificate and help fill the increasing demand for mathematics teachers at all levels. Math majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in Math courses and must satisfy all professional education and certification requirements. (See education requirements beginning on page 73).



**Bachelor of Science with a Major in Mathematics (32 hours)****Core Courses (32 hours)**

- Mat 205: Elementary Statistics (3)
- Mat 221: Introduction to Probability (3)
- Mat 226: Computer Programming through Mathematical Algorithms (3)
- Mat 210: Calculus II (4)
- Mat 220: Calculus III (4)
- Mat 225: Investigations in Number Theory (3)
- Mat 326: Linear Algebra and Differential Equations (4)
- Mat 425: Introduction to Algebraic Structures (3)

Select 3 hours from the following courses:

- Mat 426: Introduction to Analysis (3)
- Mat 310: Introduction to Modern Geometry (3) - Required for teacher certification

Select 2 hours from the following courses:

- Mat 490: Senior Seminar (2)
- Edu 402: Methods in Secondary Mathematics (2) - Required for teacher certification

Math majors will take Mat 120 as part of their General Education.

**Minor in Mathematics (18 hours)****Core Courses (12 hours)**

- Mat 120: Applied Calculus (4)
- Mat 210: Calculus II (4)
- Mat 220: Calculus III (4)

**Elective Courses (6 hours)**

6 hours of 300- and 400-level courses

**Math Placement**

Incoming students with a mathematics ACT score of less than 23 (or 540 on the math portion of the SAT) will be required to take MAT 103 Basic Mathematics I, and possibly MAT 104 Basic Mathematics II, before moving on to take their college level mathematics course. To take MAT 203, 204 or 205, students will need MAT 103. All other college level mathematics courses will require MAT 103 and MAT 104 (plus any other prerequisites required). An incoming student who does not have the minimum math ACT or SAT score for taking college level math courses may opt to take a math placement exam if they wish to appeal taking MAT 103 and MAT 104.

**Math Courses****Mat 103 Basic Mathematics I (2)**

Designed for students lacking the necessary background to take college-level mathematics courses, this course consists of eight modules: integers, fractions, decimals, real numbers, linear equations and inequalities, graphing linear equations and inequalities, polynomials, and factoring polynomials. A student must complete each of the eight modules to pass the course. The previous module must be completed before the next can be attempted. The course is self-paced and uses a computer-based system. This course will be graded Pass/No Pass.

NOTE: The Associate Dean of Academic Success may withdraw a student from Mat 103 who is not 1) one-fourth of the way through the 8 modules (through module 2) by the end of week 6; 2) one-half of the way through the 8 modules (through module 4) by the end of week 8. In addition, a student may be withdrawn from Mat 103 who has had more than 3 unexcused absences at the time of midterm grade submission and more than 6 unexcused absences at any time in the course.

**Mat 104 Basic Mathematics II (1)**

This course completes the study of mathematics necessary to be ready to take college-level mathematics. In this second course, there are four modules: rational expressions, more graphing and systems, radical numbers and quadratic equations. A student must complete each of the four modules to pass the course. The previous module must be completed before the next can be attempted. The course is self-paced and uses a computer-based system. Prerequisite: Mat 103.

NOTE: The Associate Dean of Academic Success may withdraw a student from Mat 104 who is not 1) one-fourth of the way through the 4 modules (through module 9) by the end of week 6; 2) one-half of the way through the 4 modules (through module 10) by the end of week 8. In addition, a student may be withdrawn from Mat 104 who has had more than 3 unexcused absences at the time of midterm grade submission and more than 6 unexcused absences at any time in the course.

**Mat 110 College Algebra (3)**

Expansion of some of the topics taught in high school algebra. A study of functions and their applications using symbolic, spatial, numerical, and verbal language. Topics include linear, quadratic, exponential, logarithmic, polynomial, and rational functions. Prerequisite: Two years high school algebra and Mat 103 and Mat 104 if required. Offered every semester.

**Mat 115 Precalculus (3)**

A course to provide students with the background necessary to begin calculus. Special attention will be given to polynomial, rational, trigonometric, exponential, and logarithmic functions. Prerequisites: Two years of high school algebra and one year high school geometry and Mat 103 and Mat 104 if required.

**Mat 120 Applied Calculus (4)**

This is the first semester of a three-semester sequence integrating the material of analytic geometry and differential and integral calculus. Prerequisite: Mat 110 or 115 or consent of instructor. Offered every spring.

**Mat 203 Mathematics for Elementary/Middle School Teachers I (3)**

Mathematics of the elementary/middle school curriculum, including development of the real number system and problem solving. Course is designed for elementary education majors and those seeking middle school certification. May not be counted toward a major in mathematics. Prerequisite: Mat 103 if required. Offered every fall.

**Mat 204 Mathematics for Elementary/Middle School Teachers II (3)**

Mathematics of the elementary/middle school curriculum, including geometry, probability and statistics. Course is designed for elementary education majors and those seeking middle school certification. May not be counted toward a major in mathematics. Prerequisite: MAT 103 if required. Offered every spring.

**Mat 205 Elementary Statistics (3)**

Introductory course in the collection and interpretation of statistical data. The essential statistical measures are studied. Prerequisites: Mat 103 if required. Offered every semester.

**Mat 210 Calculus II (4)**

The second semester of the three-semester sequence integrating the material of analytic geometry and differential and integral calculus. May be counted as an upper-division course except for mathematics majors. Prerequisite: Mat 120. Offered every fall.

**Mat 220 Calculus III (4)**

The third semester of the three-semester sequence integrating the material of analytic geometry and differential and integral calculus. May be counted as an upper-division course except for mathematics majors. Prerequisite: Mat 210. Offered every spring.

**Mat 221 Introduction to Probability (3)**

This is an introductory course in probability. Topics include set theory, combinatorics, discrete and continuous probability models, random variables, expectation, and Markov chains. No calculus is needed for this course. Offered spring of even-numbered years. Prerequisite: Mat 103 and 104 if required.

**Mat 225 Investigations in Number Theory (3)**

This is an elementary course in number theory. Topics include divisibility, primes, Euclidean algorithm, congruence, perfect numbers, and the theorems of Fermat. This is an experiential course and so you will be working primarily on your own or in small groups to make presentations to the class. Offered spring of even-numbered years during the three-week session.

**Mat 226 Computer Programming Through Mathematical Algorithms (3)**

A beginning course in computer programming. The emphasis will be on programming certain mathematical algorithms. An active, discovery approach will be employed. Offered spring of odd-numbered years in the 3 week session.

**Mat 289 Selected Topics in Mathematics (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Mat 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Mat 310 Introduction to Modern Geometry (3)**

A general introduction to modern geometry, stressing the classification of geometries by groups of transformation. Prerequisite: Mat 220. Offered fall of odd-numbered years.

**Mat 326 Linear Algebra and Differential Equations (4)**

This course combines the introductory concepts of both linear algebra and differentiable equations. Topics include matrices, determinants, system of equations, vector spaces, linear transformations, and the basic techniques for solving first- and higher-order ordinary differential equations. Prerequisites: Mat 220 or consent of Instructor. Offered Fall of even-numbered years.

**Mat 410 Business Calculus (3)**

See Bus 410

**Mat 425 Introduction to Algebraic Structures (3)**

Introduction to the concepts of group, ring, integral domain, field, vectors, and matrices. Prerequisite: Mat 220. Offered fall of even-numbered years.

**Mat 426 Introduction to Analysis (3)**

The theoretical treatment of limits, derivatives, Riemann integral calculus, and other topics. Prerequisite: Mat 220. Offered Spring of odd-numbered years.

**Mat 489 Selected Topics in Mathematics (1–3)**

A study of selected issues not covered in other courses. Course may be repeated. Prerequisite: consent of instructor.

**Mat 490 Senior Seminar (2)**

A review of special topics and current literature.

**Mat 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Mat 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

# Multi-Disciplinary Courses

Multi-disciplinary courses are the culmination of the General Education, giving junior and senior level students the opportunity to integrate the skills and knowledge acquired previously in the Foundations and Explorations courses through and intensive investigation of a particular special topic from the perspective of two or more academic disciplines. The courses are designed to help students develop beyond their primary areas of expertise, to encourage collaborative learning between students and faculty, and to encourage a greater degree of innovation in both teaching and learning for Culver-Stockton College.

## MUSIC

### Statement of Philosophy

The music program provides students of promise an engagement with artistic expression that reflects the integrity of the human spirit. The music department serves the mission of the college through liberal arts study, professional preparation, and community involvement in music. The music major certifies to teach, prepares for graduate school, works in the music industry, and/or serves in his or her own individual community's artistic life.

Departmental regulations are published in the Culver-Stockton College Music Student Handbook.

### Bachelor of Arts with a Major in Music (40–44 hours)

#### Core Courses (4 hours)

Mus 101: Comprehensive Musicianship (4)

#### Music Theory and Aural Skills (13 hours)

Mus 102: Theory II (2)

Mus 201: Theory III (2)

Mus 202: Theory IV (2)

Mus 122: Aural Skills II (1)

Mus 221: Aural Skills III (1)

Mus 222: Aural Skills IV (1)

Mus 301: Form and Analysis (2)

Mus 302: Music Since 1900 (2)

#### Music History (9 hours)

Mus 309: Music History I (3)

Mus 310: Music History II (3)

Mus 385: Diverse Styles (3)

#### Proficiency Skills (2–6 hours)

Mus 247: Conducting (2)

Piano Proficiency (placement by skills assessment)

Mus 125M: Class Piano Level I (1)

Mus 126M: Class Piano Level II (1)

Mus 226M: Class Piano Level III (1)

Mus 227M: Class Piano Level IV (1)

#### Additional Required Courses (12 hours)

Mus 188-488: Repertoire and Performance (this class must be completed satisfactorily for seven semesters)

Mus 450: Senior Recital (0) OR Mus 490: Senior Capstone Project (0) (To be determined by music faculty)

8 hours of lessons on major instrument/voice or composition (required every semester)

4 hours of ensembles (participation in lessons and ensembles is required every semester by audition and placement in all appropriate ensembles and studios)

**Bachelor of Music Education with Teacher Certification in Grades K–12 (60-64 hours)**

**Sixty (60) hours in music required**

Music education majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in music courses and must satisfy all professional education courses and certification requirements. See education requirements beginning on page 73.

**Core Courses (4 hours)**

Mus 101: Comprehensive Musicianship (4)

**Music Theory and Aural Skills (13 hours)**

Mus 102: Theory II (2)

Mus 201: Theory III (2)

Mus 202: Theory IV (2)

Mus 122: Aural Skills II (1)

Mus 221: Aural Skills III (1)

Mus 222: Aural Skills IV (1)

Mus 301: Form and Analysis (2)

Mus 302: Music Since 1900 (2)

**Music History (9 hours)**

Mus 309: Music History I (3)

Mus 310: Music History II (3)

Mus 385: Diverse Styles (3)

**Proficiency Skills (2–6 hours)**

Mus 247: Conducting (2)

Piano Proficiency (placement by skills assessment)

Mus 125M: Class Piano Level I (1)

Mus 126M: Class Piano Level II (1)

Mus 226M: Class Piano Level III (1)

Mus 227M: Class Piano Level IV (1)

**Literature/Techniques/Conducting/Arranging (10-14 hours)**

**Vocal (10 hours)**

Mus 203: Singer's Diction (1)

Mus 224: Choral Literature I (1)

Mus 225: Choral Literature II (1)

Mus 228: Piano Accompaniment (1)

Mus 324: Choral Techniques I (1)

Mus 325: Choral Techniques II (1)

Mus 419: Advanced Choral Conducting (2)

Mus 424: Choral Arranging (2)

**Instrumental (14 hours)**

Mus 213: Percussion Techniques and Materials (1)

Mus 214: String Techniques and Materials (1)

Mus 215: Brass Techniques and Materials I (1)

Mus 216: Brass Techniques and Material II (1)

Mus 217: Woodwind Techniques and Materials I (1)

Mus 218: Woodwind Techniques and Materials II (1)

Mus 326: Instrumental Literature (3)

Mus 418: Advanced Instrumental Conducting (2)

- Mus 425: Instrumental Arranging (2)
- Mus xxx: Vocal ensemble or lessons (1)

**Required Education Courses (6 hours)**

- Edu 313P: Methods of Teaching Music in the Elementary Schools (3) (includes field experience Edu 249)
- Edu 402P: Methods in Secondary Music (3) (includes field experience Edu 349)

**Additional Required Courses (16 hours)**

- Mus 188-488: Repertoire and Performance (0) (this class must be completed satisfactorily for six semesters)  
12 hours of lessons on major instrument/voice or composition  
4 hours of ensembles (participation in lessons and ensembles is required every semester by audition and placement in all appropriate ensembles and studios)
- Mus 450: Senior Recital (0)

**Minor in Music (20 hours)**

**Core Courses (12 hours)**

- Mus 101: Comprehensive Musicianship (4)
- Mus 102: Theory II (2)
- Mus 122: Aural Skills II (1)
- Mus 125: Class Piano I (1)
- Mus 126: Class Piano II (1)
- Mus 201: Theory III (2)
- Mus 203: Singers Diction (1)
- Mus 221: Aural Skills III (1)
- Mus 247: Conducting (2)
- Mus 385: Diverse Styles (3)
- Mus 188-488: Repertoire and Performance (0) (this class must be completed satisfactorily for four semesters)

**Elective Courses (8 hours)**

Choose 2–3 hours from the following courses:

- Mus 213: Percussion Techniques and Materials (1)
- Mus 214: String Techniques and Materials (1)
- Mus 215: Brass Techniques and Materials I (1)
- Mus 216: Brass Techniques and Material II (1)
- Mus 217: Woodwind Techniques and Materials I (1)
- Mus 218: Woodwind Techniques and Materials II (1)
- Mus 224: Choral Literature I (1)
- Mus 225: Choral Literature II (1)
- Mus 324: Choral Techniques I (1)
- Mus 325: Choral Techniques II (1)
- Mus 326: Instrumental Literature (3)

At least 3 hours of lessons

At least 2 hours of ensembles (participation in lessons and ensembles is encouraged every semester; audition and placement for all appropriate ensembles and studios are required)

## Music Courses

**Mus 100 Fundamentals of Music (3)**

A study of music notation, writing, reading, listening, and reproduction. Special emphasis is placed on the development of skills associated with the problems met in further musical study. No previous musical experience necessary. Offered every semester.

**Mus 101 Comprehensive Musicianship (4)**

A study of the fundamental elements of music as a written and aural language establishing the vocabulary of notation and rudimentary skills in ear training and sight singing. Includes an introduction to the terminology, vocabulary, structure, and history and cultural context of western art music literature. Offered every fall.

**Mus 102 Theory II (2)**

A continuation of theoretical elements of MUS 101, Comprehensive Musicianship. A study of the common melodic, harmonic, and formal practices of the 18<sup>th</sup> and 19<sup>th</sup> centuries with emphasis on harmonization and analysis and an introduction to modulation and chromatic harmony. Prerequisite: Mus 101. Offered every spring.

**Mus 115 Jazz Improvisation (1) (ExL)**

Foundation in the technique and art of improvising jazz. Emphasis is placed on the scales, chords, progressions, and idiomatic phrasing for improvising in a variety of different jazz styles throughout the history of this musical style. This course may be repeated for credit.

**Mus 122 Aural Skills II (1)**

A continued development of ear-training and sight-singing. Offered every spring.

**Mus 125 Class Piano Level I (1) (ExL)**

Beginning instruction in piano. This level is designed to develop functional command of basic keyboard skills needed in further study of music and the teaching of music. Offered every fall.

**Mus 125M Class Piano Level I (1) (ExL)**

Beginning piano instruction for music majors. This level is designed to develop functional command of basic keyboard skills needed in further study of music and the teaching of music. Offered every fall.

**Mus 126 Class Piano Level II (1) (ExL)**

Continuation of Mus 125. Prerequisite: Mus 125 or consent of instructor. Offered every spring.

**Mus 126M Class Piano Level II (1) (ExL)**

Continuation of Mus 125M for music majors. Prerequisite: Mus 125M or consent of instructor. Offered every spring.

**Mus 130 Class Voice (1) (ExL)**

Designed for students with no previous experience in voice. May be taken by non-music majors or music majors wishing to gain skills in voice. Offered every semester.

**Mus 137 Class Guitar (1) (ExL)**

Designed for students with no previous experience in guitar. May be taken by non-music majors or music majors wishing to gain skills in guitar. Offered every semester.

**Mus 150 Exploring Music Creatively (3) (ExL)**

An encounter with the elements of music and an exploration of their effectiveness as expressions of formal and popular culture, alone and in comparison with other arts. Creating personal expressions in response to an element is an integral part of each encounter. Offered every fall.

**Mus 160 Non-Western World Music (3) (ExL)**

An introduction to structural elements and cultural context of traditional and folk music in the non-Western world. A framework for familiarity with aesthetic expectations different from one's own, yet increasingly part of global society's artistic life. Offered every spring.

**Mus 201 Theory III (2)**

A study of two and three-voice counterpoint as practiced in the 16<sup>th</sup> and 18<sup>th</sup> centuries. Students will explore the stylistic features and polyphonic practices of these eras through analysis, readings, performance, listening, and guided composition. Prerequisite: Mus 102. Offered every fall.

**Mus 202 Theory IV (2)**

The continued study of melodic, harmonic, and form practices of the 19<sup>th</sup> and 20<sup>th</sup> centuries with emphasis on modulation, chromatic harmony and expanded harmonic language. Prerequisite: Mus 201. Offered every spring.

**Mus 203 Singer's Diction (1)**

A foundation for clear and correct diction in solo and choral singing with oral and written drill. The various categories of speech sounds are first studied and applied in English diction then extended to Italian, French, and German with their respective rules of pronunciation. Emphasis is placed upon the understanding of the differences between spoken and sung diction in each language. Prerequisite: one semester private voice. Offered spring of odd-numbered years.

**Mus 213 Percussion Techniques and Materials (1)**

An examination of pedagogical materials and techniques appropriate to the instruction of students in percussion. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered fall of even-numbered years.

**Mus 214 String Techniques and Materials (1)**

An examination of pedagogical materials and techniques appropriate to the instruction of students in orchestral strings. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered fall of odd-numbered years.

**Mus 215 Brass Techniques and Materials I (1)**

An examination of pedagogical materials and techniques appropriate to the instruction of students in high brass instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered fall of even-numbered years.

**Mus 216 Brass Techniques and Materials II (1)**

An examination of pedagogical materials and techniques appropriate to the instruction of students in low brass instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered spring of odd-numbered years.

**Mus 217 Woodwind Techniques and Materials I (1)**

An examination of pedagogical materials and techniques appropriate to the instruction of students in single-reed woodwind instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered fall of odd-numbered years.

**Mus 218 Woodwind Techniques and Materials II (1)**

An examination of pedagogical materials and techniques appropriate to the instruction of students in flute and double-reed woodwind instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered spring of even-numbered years.

**Mus 221 Aural Skills III (1)**

A continuation of Aural Skills II. Further development of skills in ear-training and sight-singing. Prerequisite: Mus 122. Offered every fall.

**Mus 222 Aural Skills IV (1)**

A continuation of Aural Skills III. Further development of skills in ear-training and sight-singing. Prerequisite: Mus 221. Offered every spring.



**Mus 224 Choral Literature I (1)**

An examination of literature appropriate to the instruction of vocal music. Selected music for solo and small ensemble will be examined. Prerequisite: sophomore standing in music. Offered spring of odd-numbered years.

**Mus 225 Choral Literature II (1)**

An examination of literature appropriate to the instruction of vocal music. Selected music for choral settings will be examined. Prerequisite: sophomore standing in music. Offered spring of even-numbered years.

**Mus 226 Class Piano Level III (1) (TxL)**

Continuation of Mus 126. Prerequisite: Mus 126 or consent of instructor. Offered every fall.

**Mus 226M Class Piano Level III (1) (TxL)**

Continuation of Mus 126M. Prerequisite: Mus 126M or consent of instructor. Offered every fall.

**Mus 227M Class Piano Level IV (1) (TxL)**

Continuation of Mus 226M. This level is designed for music majors in the preparation for the Piano Proficiency Examination and successful completion of the examination in compliance with both the Culver-Stockton requirement for graduation and the national standard for proficiency in piano. Prerequisite: Mus 226M or consent of instructor for registration of non-majors or minors in music. Offered every spring.

**Mus 228 Piano Accompanying (1) (TxL)**

Piano instruction to develop adequate skills in sight-reading, improvisation to accompany soloists and ensembles and to successfully complete the Accompanying Proficiency Examination. Prerequisite: Piano Proficiency Examination. Offered every semester.

**Mus 247 Conducting (2)**

Fundamentals of conducting accompanied by individual practice. Score reading, analysis, and psychological factors will be considered. Prerequisite: consent of instructor. Offered every spring.

**Mus 289 Selected Topics in Music (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Mus 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Mus 301 Form and Analysis (2)**

An in-depth study of the elements of musical form through the analysis of homophonic and contrapuntal compositions. Prerequisite: Mus 202. Offered every fall.

**Mus 302 Music since 1900 (2)**

A study of the development of Western music in the twentieth century to the modern era. Emphasis is placed on historical and cultural context, aesthetic attitudes, musical philosophies, developments in form and style, and important theoretical systems and compositional device. Prerequisite: Mus 202. Offered every spring.

**Mus 309-310 Music History I and II (3)**

A survey of music and musical thought from pre-Christian time to the present, stressing the evaluation of form and media by both audio and visual analysis of selected examples. Special emphasis will be placed on the relationship between the music of a period and its sociological, economic, and political characteristics. Prerequisite: Mus 101, Mus 102, or equivalent. Offered every spring (309) and fall (310).

**Mus 313 Methods of Teaching Music in the Elementary Schools for Elementary Education Majors (2) (ExL)**

A study of the goals and problems of music instruction in the first six grades. Offered every spring for elementary education majors.

**Mus 324 Choral Techniques I (1)**

An examination of the pedagogy and techniques appropriate to instruction of students in individual and small group settings. Prerequisite: sophomore standing in music. Offered spring of odd-numbered years.

**Mus 325 Choral Techniques II (1)**

An examination of the pedagogy and techniques appropriate to instruction of students in large and small choral organizations. Prerequisite: sophomore standing in music. Offered spring of even-numbered years.

**Mus 326 Instrumental Literature and Techniques (3)**

A survey of literature appropriate to the instruction of instrumental music. Selected music for solo, ensemble, concert band, jazz band, and orchestra will be examined. This course will enable the student to choose, prepare and teach/perform instrumental music in all combinations. Methods and materials for Marching band and Jazz Band will be studied. Students will be required to attend the Midwest Band and Orchestra Clinic in Chicago, therefore a travel fee will be required. Prerequisite: consent of instructor. Offered fall of even-numbered years during the three-week term.

**Mus 327M Class Piano Level IV Review (1) (ExL)**

Designed for music majors who do not successfully complete the piano proficiency examination in Mus 227M and for majors with piano skills who are not prepared in all areas of competence. Offered during the spring three-week term as needed.

**Mus 375 Opera Workshop (1) (ExL)**

An in-depth analysis of opera as a contemporary phenomenon. Research, analysis, discussion, interpretation, rehearsal, performance, and production techniques will be utilized in preparation of operatic scenes and/or complete works. Prerequisite: consent of instructor.

**Mus 385 Diverse Styles of Music (3)**

An introduction to the diverse styles of music found throughout the world. This class includes a component on the development of American jazz and popular music. Offered fall of odd-numbered years.

**Mus 418 Advanced Instrumental Conducting (2)**

A continuation of Mus 316 with emphasis on the conducting of instrumental ensembles. Prerequisites: Mus 316 and consent of instructor. Offered fall of even-numbered years.

**Mus 419 Advanced Choral Conducting (2)**

A continuation of Mus 316 with emphasis on the conducting of choral ensembles. Prerequisites: Mus 316 and consent of instructor. Offered fall of odd-numbered years.

**Mus 424 Choral Arranging (2)**

Basic experiences in the manipulation of music materials with the goal of creating arrangements for choral ensembles. A study of vocal characteristics included. Prerequisites: Mus 202 and/or consent of instructor. Offered fall of even-numbered years.

**Mus 425 Instrumental Arranging (2)**

Basic experience in the manipulation of music materials with the goal of creating arrangements for various instrumental ensembles. A study of instrumentation will be included. Prerequisites: Mus 202 and/or consent of instructor. Offered fall of odd-numbered years.

**Mus 450 Senior Recital (0) (EXL)**

The culmination of private music lessons for those students who have successfully completed the sophomore and junior jury performances and have been approved by the music faculty to continue to the 400 level of lessons. Repertoire will be chosen in consultation with the applied instructor(s). Recitals will be presented publically. Required of all students pursuing the Bachelor of Music Education degree. Offered every semester.

**Mus 480 Independent Study (1–3)**

Individual or group projects in music under the supervision of a member of the music faculty. Prerequisites: consent of instructor and 6 hours in the field, or consent of instructor, advisor, division chairperson, and academic dean. Offered as needed.

**Mus 489 Selected Topics in Music (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Mus 490 Capstone Experience (0)**

An extensive guided research project or document for BA Music students who are focused on liberal arts music studies. Prerequisite: Consent of music faculty. Offered as needed.

**Mus 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Mus 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## Ensembles

Ensembles meet the entire 15 weeks of the semester.

**Mus 103-104 Ensemble (1) (EXL)**

Offered for students interested in music for small groups. Groups formed will depend upon available personnel. Prerequisite: consent of instructor. Offered as needed.

**Mus 155-156/355-356 Collegiate Choir (.5) (EXL)**

Membership is open without audition to all students who have an interest in singing. Offered every semester.

**Mus 157-158/357-358 Symphonic Band (.5) (EXL)**

Membership is open without audition to all students with experience playing a woodwind, brass, or percussion instrument. The ensemble performs a wide variety of standard band music. Offered every semester.

**Mus 209-210/409–410 Orchestra (1) (EXL)**

Membership is open to all students who play an appropriate stringed instrument. Wind instrument and percussion players will be admitted by permission of the conductor. Offered every semester.

**Mus 257-258/457-458 Wind Ensemble (1) (EXL)**

Select ensemble for woodwind, brass, and percussion players chosen by audition. The ensemble performs concerts on campus, in community and school settings, and on an annual concert tour. All players must maintain membership in the Symphonic Band. Offered every semester.

**Mus 259-260/459-460 Concert Choir (1) (ExL)**

Membership is open to all college students who show sufficient preparation and ability through audition. The choir participates in annual concert presentations and also on an extended spring tour. The repertoire represents the masterpieces of choral literature. Offered every semester.

**Mus 261-262/461-462 Chamber Choir (1) (ExL)**

Open to qualified students by audition. The ensemble performs both on campus and/or off campus. The repertoire consists of a wide range of choral literature. Offered every semester.

**Mus 267-268/467-468 Jazz Lab Band (1) (ExL)**

Membership is open to all members of the Symphonic Band who show sufficient experience in the jazz idiom and evidence of ability through audition, or by consent of the instructor. The band performs frequently on campus and off campus for both concert and dance functions. Offered every semester.

## Private Lessons

Private music lessons are available in voice, piano, organ, brass instruments, stringed instruments, woodwind instruments, percussion instruments and composition. Hour-long lessons are standard in the major instrument, voice or composition. Music majors and minors are required to co-enroll in Repertoire and Performance (see below). Private lessons meet the entire 15 weeks of the semester. The following curriculum is available in the music lessons area:

<b>Mus 131-132/431-432</b>	<b>Private Lessons in Voice</b>	<b>(1-2) (ExL)</b>
<b>Mus 133-134/433-434</b>	<b>Private Lessons in Piano</b>	<b>(1-2) (ExL)</b>
<b>Mus 135-136/435-436</b>	<b>Private Lessons in Organ</b>	<b>(1-2) (ExL)</b>
<b>Mus 139-140/439-440</b>	<b>Private Lessons in Brass</b>	<b>(1-2) (ExL)</b>
<b>Mus 141-142/441-442</b>	<b>Private Lessons in Strings/Guitar</b>	<b>(1-2) (ExL)</b>
<b>Mus 143-144/443-444</b>	<b>Private Lessons in Woodwinds</b>	<b>(1-2) (ExL)</b>
<b>Mus 145-146/445-446</b>	<b>Private Lessons in Percussion</b>	<b>(1-2)(ExL)</b>
<b>Mus 151-152/451-452</b>	<b>Private Lessons in Composition</b>	<b>(1-2)(ExL)</b>

**Mus 188-488: Repertoire and Performance (0)**

This class extends the development of individual talent that takes place in private lessons. This experience allows students to explore literature performed by themselves or others, as well as investigate issues in performance and the music industry. Music majors and minors admitted to private lessons will co-enroll in Mus 188-488 as an extension of the studio experience. Satisfactory participation is required for at least seven semesters for BA students, six semesters for BME students, and four semesters for music minors.

# NATURAL SCIENCE

## **Minor in Physical Science: (19-21 hours)**

The minor in Physical Science is available to students pursuing any undergraduate major. It supplements many areas of study and allows students to add an applied dimension to their academic endeavor. It may be of particular interest to students interested in sustainability and alternative energy.

### Core Courses (7 hours)

Nas 310: Climatology (4)

Nas 412: Geographical Information Systems (3)

### Elective Courses (12-14 hours)

Select four courses from:

Nas 108: Introduction to Environmental Science (3)

Nas 200: Astronomy (3)

Nas 201: Explorations in Physical Science (3)

Nas 202: Meteorology (3)

Nas 204: Geology (3)

Nas 305: The Solar System (3)

Phy 201: General Physics I (4)

Phy 202: General Physics II (4)

## Natural Science Courses

### **Nas 108 Introduction to Environmental Science (3)**

An introduction to the basic principles of environmental science, including the scientific principles governing ecosystems and their processes, human population and resource use, and biodiversity of the earth. Two hours of lecture and one two-hour laboratory per week in a 12-week session (three-week session schedules will differ). Offered every year.

### **Nas 200 Astronomy (3)**

An elementary survey of the nature and behavior of the solar system and the regions beyond, and of basic physical processes occurring throughout the universe. Two hours of lecture and one laboratory per week. Prerequisite: Mat 103 and 104 if required. Offered fall of even-numbered years.

### **Nas 201 Explorations in Physical Science (3)**

A hands-on, laboratory course emphasizing observational and outdoor aspects of physical science. This course includes observational astronomy, with and without telescopes; weather observations; and geological concepts, including rocks, formations, and geological maps. It also features introductions to Global Positional Systems, Geographical Information Systems, and orienteering. The highlight of this course is a field trip to the Grand Canyon in Arizona or some similar location. Prerequisite: None. Offered every spring three-week session.

### **Nas 202 Meteorology (3)**

An introduction to atmospheric processes that influence weather and weather forecasting. Two hours of lecture and one laboratory per week. Prerequisite: Mat 103 and 104 if required. Offered spring of odd-numbered years.

### **Nas 203 Life in the Universe (3)**

An introductory course that focuses on the structure and nature of the solar system and the Milky Way galaxy with emphasis on the possible existence of life forms. Most of the course material will be drawn from astronomy and astrophysics, but additional topics from geology, climatology and biology will be introduced. Prerequisite: Mat 103 if required. Offered online.

**Nas 204 Geology (3)**

A survey of past and present geological processes that create and change the earth's materials and land forms. Two hours of lecture and one laboratory per week. Prerequisite: Mat 103 if required. Offered fall of odd-numbered years.

**Nas 289 Selected Topics in Science (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Nas 305 The Solar System (3)**

An introduction to the solar system and its exploration. Topics include the sun, the planets and their moons, dwarf planets, asteroids, comets, and smaller bodies. Additional topics include the major NASA and ESA missions to bodies in the solar system. Prerequisite: Mat 120. Offered online.

**Nas 310 Climatology (4)**

An overview of past, present, and projected future climates, and a study of atmospheric, geological, astronomical, and anthropogenic processes that influence climate. Special focus on Global Climate Change and alternative energy sources. Three hours of lecture and one laboratory per week. Prerequisite: Mat 103 if required. Offered spring of even numbered years and in summer sessions.

**Nas 401 Current Topics in Science (1)**

Contemporary issues in science. May be repeated with consent of instructor. Prerequisites: junior or senior standing with major concentration in science or consent of instructor.

**Nas 405 History and Philosophy of Science (3)**

The study of scientific thought and practice and its effects on the development and current status of the sciences. In addition, the mutual interactions of theoretical, applied science and society will be integrated into the course. Prerequisites: junior standing and three science courses. Offered as needed.

**Nas 412 Geographic Information Systems (3)**

A course in geographic information systems with applications in business, science and natural resources. Production of GIS computer maps and accompanying database information is emphasized, along with techniques for symbolizing, displaying and analyzing spatial information. Prerequisite: Mat 110. Offered fall of odd-numbered years.

**Nas 489 Selected Topics in Science (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

## Physics Courses

**Phy 201/202 General Physics (4/4)**

A study of the fundamentals of mechanics, sound, electricity, magnetism, heat, and light. Three lectures and one laboratory. Prerequisite: Mat 115 or equivalent; Phy 201 is a prerequisite for Phy 202.

## BLESSING-RIEMAN COLLEGE OF NURSING PROGRAM AND CULVER-STOCKTON COLLEGE

Blessing-Rieman College of Nursing (BRCN) and Culver-Stockton College have combined the staff and faculty expertise, resources, and commitment of both campuses to offer a highly professional and academically excellent four-year program leading to the

Bachelor of Science in nursing. The baccalaureate degree is jointly conferred by Blessing-Rieman College of Nursing and Culver-Stockton College.

The Blessing-Rieman College and Culver-Stockton College Bachelor of Science in Nursing program is accredited by the Commission on Collegiate Nursing education, The Higher Learning Commission, and is a member of the North Central Association. It is also approved by the Missouri State Board of Nursing, the State Department of Education of Missouri, the Illinois Department of Professional Regulation, and the State of Illinois Board of Higher Education.

The mission of Blessing-Rieman College of Nursing is to educate persons of diverse backgrounds to acquire knowledge, skills, attitudes, and values needed for professional nursing practice and lifelong learning. This mission is accomplished in a community of learning dedicated to excellence and caring in professional nursing education.

Students in the nursing program attend Culver-Stockton College at Canton, Missouri, for the first two years of the program. During those years, the student concentrates on a general and liberal arts education. This concentration is to ensure development of a strong physical, biological, and behavioral science base. This combination of a sound scientific base, liberal arts background, and full range of campus life opportunities is designed to play a vital role in fulfilling the mission of the nursing program. During the freshman and sophomore years, nursing students apply to and receive financial assistance from Culver-Stockton College. Nursing courses are introduced in the sophomore year. During the sophomore year, a transition into the nursing major begins as the students' clinical experiences occur in Blessing Hospital and other health care agencies in and near Quincy, Illinois.

In the third and fourth years of nursing study, students attend classes primarily on the Blessing-Rieman campus, as the focus is increasingly concentrated on nursing courses and hands-on nursing practice. Junior and senior nursing students apply to and receive financial assistance from Blessing-Rieman College of Nursing. For more information regarding scholarships available to junior and senior nursing majors, refer to the Blessing-Rieman catalog.

Upon completion of the program, students will have provided nursing care to patients of all age groups. Graduates will have acquired nursing experiences in acute care hospitals, extended care facilities, schools, and a number of community health care agencies.

Students interested in nursing are encouraged to contact the Office of Admission at Blessing-Rieman College of Nursing for additional materials giving more in-depth information on the program. A tour of the hospital campus may also be arranged through the BRCN Office of Admission.

Students majoring in nursing are also subject to guidelines and requirements in the BRCN Catalog.

### **Bachelor of Science in Nursing**

Foundation Courses (20 hours)

Exp 101: Intro to Experiential Learning (3)

Com 115: Fundamentals of Speech (3)

Fye 100: First Year Experience (3)

Eng 101: Writing for Thinkers (3)

Eng 110: Writing and Literature (3)

Rel 1xx: Human Values and Beliefs (3) (choose from Rel 101, Rel 102, or Rel 103)

Ped 1xx: Physical Education: Activity (choose 1)

ACE: Artistic and Cultural Events (1)

Explorations (12 hours) 12 hours needed after applicable support courses:

Creativity and Arts (at least 3 hours)

Diverse Populations (at least 3 hours)

Western Cultures (at least 3 hours)

Quantitative Literacy (satisfied in support courses)

Natural Sciences (satisfied in support courses)

Individual and Society (satisfied in support courses)

Connections (3 hours)

Multidisciplinary Seminars (3) (writing-intensive seminars taken during the junior or senior year to help integrate experiences in the Explorations areas)

Elective Courses (10 hours)

### Nursing or Non-nursing Electives (10)

#### Support Courses (27 hours)

- Bio 210: Human Anatomy and Physiology I (4)
- Bio 211: Human Anatomy and Physiology II (4)
- Bio 260: Microbiology (4)
- Bio 310: Pathophysiology (3)
- Psy 101: Introductory Psychology (3)
- Psy 200: Lifespan Development (3)
- Mat 205: Elementary Statistics (3)
- Phi 304: Ethics (3)

#### Competency Requirement

Blessing-Rieman College of Nursing students are required to demonstrate the following competencies: Sophomore students are required to demonstrate competency in basic nursing care prior to enrollment in Nsg 300-level clinical courses. Competency is demonstrated by successfully completing Nsg 201, Nsg 206, Nsg 207, Nsg 209, Nsg 211, Nsg 215, and Nsg 280. Junior students are required to demonstrate competency in providing safe, effective nursing care prior to enrollment in Nsg 402. Competency is demonstrated by successfully completing Nsg 304, Nsg 320, Nsg 321, and Nsg 322 and achieving the group-normed passing score on a nationally standardized achievement test. A graduate's competency is demonstrated by passing a simulated NCLEX computer examination. Applications to write the state licensure examination, the NCLEX, will be processed only after the student has passed a simulated NCLEX computer-adaptive examination. Refer to the BRCN catalog for specific details.

#### Scholastic Requirements for Admission to the Nursing Major

The requirements for acceptance into the nursing major at the sophomore year are: (1) a minimum composite score of 22 on the ACT or successful completion of the Admissions Assessment Exam (A2); (2) a minimum high school GPA of 3.0; (3) a cumulative college GPA of 2.7; (4) support course GPA of 2.7; (5) completion of all the prerequisite courses for sophomore nursing courses with a grade of C or better (Writing and Great Ideas, Introductory Psychology, Lifespan Development, Human Anatomy and Physiology I and II); and (6) completion of at least 24 hours of college credit. For high school and transfer students who have an ACT of 21 or below and/or a high school GPA below 3.0, see the BRCN catalog for further admission requirements.

#### Readmission

Applicants for readmission must apply to Culver-Stockton College and be accepted by both Culver-Stockton College and Blessing-Rieman College of Nursing. Students applying to reenter the nursing program will be subject to space limitations in the program.

Course descriptions for Nursing classes may be obtained from Blessing-Rieman College of Nursing. Toll free number 800-877-9140 or [www.brcn.edu](http://www.brcn.edu).

## PHYSICAL EDUCATION

#### Statement of Philosophy

The Bachelor of Science in physical education is designed to prepare majors for entry into the professional teaching ranks or allied areas of endeavor requiring knowledge of physical education training.

#### Bachelor of Science with a Major in Physical Education with Certification in Grades K–12 (49 hours)

Physical Education majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in physical education courses and must satisfy all professional education and certification requirements. (See education requirements beginning on page 73).

#### Core Courses (42 hours)

- Atr 175: Care & Prevention of Athletic Injuries (3)
- Ped 104: First Aid/CPR (3)



Ped 190: History of Physical Education (3)  
 Ped 216: Movement Education (3)  
 Ped 305: Adaptive Physical Education (3)  
 Ped 311: Measurement for Evaluation in Physical Education (3)  
 Ped 312: Techniques of Individual Sport I (3)  
 Ped 313: Techniques of Individual Sport II (3)  
 Ped 316: Methods of Teaching Physical Education in the Elementary Schools (3)  
 Ped 318: Physiology of Exercise (3)  
 Ped 326: Physical Growth and Development (3)  
 Ped 336: Kinesiology (3)  
 Ped 412: Psychological and Sociological Aspects of PE and Sport (3)  
 Ped 421: Instructional Techniques in Physical Education (3)

**Additional Required Courses (7 hours)**

Hlt 209: Personal, School, and Community Health (3)

Bio 210: Human Anatomy and Physiology I (4)

**Additional hours required for:**

**Health Certification in Grades K–12 (15 hours)**

Hlt 328: Instructional Techniques in Health K-12 (3)

Hlt 333: Nutrition (3)

Hlt 340: Drug Education (3)

Psy 314: Abnormal Psychology (3)

Soc 211: Sociology of the Family (3)

**Minor in Health ( 22 hours) (restricted to non-physical education major)**

Bio 210: Human Anatomy & Physiology I (4)

Ped 104: First Aid/CPR (3)

Ped 318: Physiology of Exercise (3)

Hlt 209: Personal, School, and Community Health (3)

Hlt 328: Instructional Techniques in Health K-12 (3)

Hlt 333: Nutrition (3)

Psy 314: Abnormal Psychology (3)

## Physical Education Courses

**Ped 104 First Aid/CPR and Care of Recreational Injuries (3)**

Basic first aid procedures for all personal and home accidents will be demonstrated and practiced with further emphasis placed in care of injuries associated with recreational activity. Red Cross certification in first aid and CPR is available. Offered every semester.

**Ped 105 Beginning Folk and Square Dance (1)**

Emphasis on dance steps, backgrounds, and the national origin of each dance.

**Ped 107 Weight Training (1)**

Presentation of styles and foundation materials for a practical experience in conditioning the muscular system by lifting weights. Extensive experiences are gained by the student in a weight-lifting environment. Offered every semester.

**Ped 108 Lifetime Sports— Bowling (1)**

Instruction and practice in the fundamental skills of bowling. Emphasis placed on individual skill development and basic concepts of recreational play. A lab fee is charged. Offered every fall.

**Ped 109 Lifetime Sports—Volleyball (1)**

Instruction and practice in the fundamental skills of volleyball. Emphasis is placed on individual skill development and basic concepts of recreational play. Offered every semester.

**Ped 110 Lifetime Sports—Archery (1)**

Instruction and practice in the fundamental skills of archery. Emphasis is placed on individual skill development and basic concepts of recreational play. Offered every spring.

**Ped 112 Lifetime Sports—Racquetball (1)**

Instruction and practice in the fundamental skills of racquetball. Emphasis is placed on individual skill development and basic concepts of recreational play. Student must supply own racquet and racquetball eye guards.

**Ped 113 Gymnastics and Tumbling (1)**

Instruction and practice in the fundamental skills of gymnastics/tumbling. Emphasis placed on individual skill development and basic concepts of recreational play. Offered as needed.

**Ped 114 Lifetime Sports—Golf (1)**

Instruction and practice in the fundamental skills of golf. Emphasis placed on individual skill development and basic concepts of recreational play. The student should supply his/her own golf clubs, although the college can provide a limited number of sets. Offered every spring.

**Ped 115 Lifetime Sports—Aerobic Fitness (1)**

Concepts and applications of aerobic exercise designed to improve cardio respiratory endurance, muscular strength, muscular endurance, flexibility, and body composition. Offered every semester.

**Ped 116 Lifetime Sports—Badminton (1)**

Instruction and practice in the fundamental skills of badminton. Emphasis placed on individual skill development and basic concepts of recreational play. Offered every fall.

**Ped 190 Foundations of Physical Education (3)**

A study of the foundations of physical education including historical and philosophical practices.

**Ped 216 Movement Education (3)**

Theory and practice of teaching basic movement skills, games, dance gymnastics, and other activities that utilize a process of discovery learning and movement factors. Offered every spring.

**Ped 225 Water Safety (2)**

Students will learn basic water safety skills.

**Ped 228 Officiating Sports I (2)**

Theory and practice in officiating football and basketball. Opportunity is provided to earn state registration in these sports. Offered every spring.

**Ped 229 Officiating Sports II (2)**

Theory and practice in officiating volleyball and baseball/softball. Opportunity is provided to earn state registration in these sports. Offered as needed.

**Ped 230 Coaching as a Profession (3)**

Current methods and practices used by coaches in the junior and senior high school setting. Course includes selected experiences and research geared to the training of the professional, certified coach.

**Ped 276 Exploratory Internship (1–3) *EXL***

An opportunity to provide insight into the field of physical education.

**Ped 289 Selected Topics in Physical Education (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated.

Prerequisite: consent of instructor.

**Ped 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Ped 305 Adaptive Physical Education (3)**

An in-depth study of methods and techniques of adapting strategies to meet the needs of exceptional children in physical education settings.

**Ped 311 Measurement for Evaluation in Physical Education (3)**

Theoretical and practical use of measurement for purposes of classifying, self-testing, and grading in the physical education setting. Offered as needed.

**Ped 312 Techniques of Individual Sport I (3)**

Skill analysis, teaching methods and techniques, and practice organization for the lifetime sports of recreational games, and racquet sports. Prerequisites: physical education major and Ped 190.

**Ped 313 Techniques of Individual Sport II (3)**

Skill analysis, teaching methods and techniques, and practice organization for the sports of aquatics, gymnastics and tumbling, and rhythm and dance. Prerequisites: physical education major and Ped 190. Offered as needed.

**Ped 314 Techniques of Team Sports (3)**

Skill analysis, teaching methods and techniques, and practice organization for the team sports of field hockey, soccer, team handball, and volleyball. Prerequisites: physical education major and sophomore or upperclass standing or consent of instructor. Offered every spring.

**Ped 316 Methods of Teaching Physical Education in the Elementary Schools (3)**

Theory and practice of play, rhythms, and games for the elementary school child (Pre-K–6). Prerequisite: Successful completion of C-Base, Psych 201 and Edu 249, or by consent of the instructor. Offered every semester.

**Ped 318 Physiology of Exercise (3)**

The study of the intermediate and long-range physiological responses of the musculoskeletal, respiratory, and cardiovascular systems to various modes of exercise. Prerequisite: Bio 210. Offered every fall.

**Ped 326 Physical Growth and Development (3)**

Study of human physical growth and development from embryo through the life cycle (with special emphasis placed on children) in order to develop an understanding of normal human growth and developmental sequences as they relate to human movement skills. Offered every fall.

**Ped 336 Kinesiology (3)**

In-depth overview of functional anatomy, mechanical and muscular movement of the human body, and an integrated activity/motion analysis lab. Prerequisite: Bio 210. Offered every spring.

**Ped 370 Organization, Administration, and Supervision of Intramurals (2)**

An exploration and study of the operation and management of the intramural program in a recreational, school or industrial setting. Students will experience both theoretical and practical knowledge through classroom and laboratory settings. Prerequisite: open to all students with junior standing or higher or consent of instructor. Offered as needed.

**Ped 375 Organization and Administration of Athletics (2)**

An in-depth philosophical and functional study of the operation and management of the total athletic program. This course is primarily designed for the physical education major but is open to others with consent of instructor.

**Ped 378 Theory and Practice of Coaching Basketball (2)**

A study of basketball with special emphasis on individual fundamentals, team play, and coaching philosophies. Offered as needed.

**Ped 380 Theory and Practice of Coaching Baseball/Softball (2)**

A complete study of techniques, fundamentals, strategies, skills, and rules of baseball and softball. Successful coaching techniques and philosophies along with administrative skills are discussed on an individual and team basis. Offered as needed.

**Ped 381 Theory and Practice of Coaching Football (2)**

Presentation of styles and foundation materials for coaching/teaching football on the junior and senior high school levels. Offered as needed.

**Ped 382 Theory and Practice of Coaching Track and Field (2)**

Presentation of styles and foundation materials for coaching/teaching track and field on the junior and senior high school levels. Offered as needed.

**Ped 385 Fitness Assessment and Prescription (2)**

See Atr 385.

**Ped 412 Psychological and Sociological Aspects of PE and Sport (3)**

This course will deal with the principles of psychology and sociology and their practical application in a physical education and sport environment. The course will focus on the enhancement of athletic and physical education performance as well as the social and psychological aspects of human enrichment.

**Ped 421 Instructional Techniques in Secondary Physical Education (3)**

Theory and practice of teaching kinesthetic skill and fitness in a secondary educational setting. Prerequisite: Admission to teacher education program.

**Ped 480 Independent Study (1–3)**

Individual or group projects in physical education under the supervision of the instructor. Prerequisites: consent of instructor and six hours in the field or consent of instructor, academic advisor, division chairperson, and academic dean.

**Ped 489 Selected Topics in Physical Education (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Ped 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

## Health Courses

**Hlt 209 Personal, School, and Community Health (3)**

A study of contemporary health concepts that have an impact on personal, school, and community health practices. Offered every semester.

**Hlt 276 Practicum in Health (1)**

Students will receive practical experience from a structured off-campus site in the field of health education (50 clock hours required). Prerequisite: Hlt 209.

**Hlt 289 Selected Topics in Health (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Hlt 328 Instructional Techniques in Health K-12 (3)**

An in-depth study and mini-practicum for the introduction of techniques, organization, and resources for the school health educator. Prerequisite: Hlt 209 and admission to teacher education. Offered every spring.

**Hlt 333 Nutrition (3)**

A study of basic nutritional concepts, including the Food Guide Pyramid, the six basic nutrients, proper health and growth as related to nutrition, and the planning of proper diet and exercise habits. Offered every spring.

**Hlt 340 Drug Education (3)**

Sociological and psychological influences that have an impact on drug use and abuse and methods for intervention and rehabilitation will be presented. Offered every fall.

**Hlt 455 Evidence Based Practice in Health Profession (2)**

See Atr 455.

**Hlt 489 Selected Topics in Health (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Hlt 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

## POLITICAL SCIENCE

**Statement of Philosophy**

Political science is the study of power relations in society, the structure of governmental institutions, interaction between citizens and those institutions, as well as the interaction between states at the international level. The subject matter “politics” is crucial to understanding our existence in an increasingly complex and interconnected world. Departmental offerings are designed to strike a balance between an emphasis on critical thinking and analytical skills versus factual and substantive knowledge. Those seeking a career in public service as well as those wanting a traditional liberal arts education and degree will be interested in this major.

**Bachelor of Arts Degree with a Major in Political Science (33 hours)****Core Courses (15 hours)**

Pos 106: Economic History of the United States (3) OR Eco 201: Principles of Macroeconomics (3)

- Pos 205: American Government and Politics (3)
- Pos 304: Comparative Politics and International Relations (3)
- Pos 320: Introduction to Social Research (3)
- Pos 490: Senior Seminar (3)

**Elective Courses (18 hours)**

Select either an American politics specialization or a focus on international politics:

9 hours of political science electives

6 hours of history electives

3 hours of sociology electives

The 226: Acting for the Non-major (3)

Additional classes from history and sociology can be taken as choices of electives upon consultation with the advisor.

**Minor in Political Science (18 hours)**

**Core Courses (6 hours)**

Pos 205: American Government and Politics (3)

OR

Pos 304: Comparative Politics and International Relations (3)

3 hours of political science courses

**Elective Courses (12 hours)**

Select 12 hours from among the interdisciplinary elective courses from history, business, economics, and sociology.

## Political Science Courses

**Pos 106 Economic History of the United States (3)**

See Eco 106.

**Pos 203 Social Problems (3)**

See Soc 203.

**Pos 205 American Government and Politics (3)**

An introduction to the major conceptual tools used to study and analyze the American political system. An emphasis is placed on the history and functioning of the three branches of federal government, plus a thorough examination of the founding documents, election process, and state of the republic is covered. Offered every semester.

**Pos 209 State and Local Government (3)**

The federal-state relationship and the structure of state, country, and municipal governments in the United States. Offered spring of even-numbered years.

**Pos 210 Politics of the Developing World (3)**

This course focuses on current issues in the developing world through independent student research with instructor guidance. Developing areas are home to 80 percent of the world's population but produce only 20 percent of the world's wealth. At the same time, the majority of the world's natural resources are also located in developing areas, and most of the current armed conflicts occur there as well. The course focuses on a number of competing explanations grouped around themes such as state-building, nationalism, democratization, economic development, civil wars, famine as a political tool, failed states, and the legacy of colonialism. Prerequisites: Eng 109, Fye 101, or Eng 110.

**Pos 215 Total War and Beyond (3)**

The course explores the nature and geopolitics of modern warfare. Many traditional explanations of war and peace are exposed as myths propagated by self-interested governments and perpetuated by an inattentive public.

**Pos 245 Women in American History (3)**

See His 245.

**Pos 276 Exploratory Internship in Political Science (1–3) *EXL***

Internship designed to acquaint students with the field of political science in order to evaluate career choice.

**Pos 289 Selected Topics in Political Science (1–3)**

Selected topics not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Pos 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Pos 304 Comparative Politics and International Relations (3)**

An examination of the methods of comparing and analyzing diverse political regimes. The primary emphasis will be on understanding contemporary political institutions, but the course will include an examination of the historical, cultural, and ideological roots of these regimes. The class focuses on a global perspective on the selection of countries. Offered spring of odd-numbered years.

**Pos 306 Judicial Process (3)**

See Law 306.

**Pos 320 Introduction to Social Research (3)**

See CJ 320.

**Pos 335 Religion and Contemporary American Politics (3)**

See Rel 335.

**Pos 380 The Age of Revolution: Europe, 1789–1918 (3)**

See His 380.

**Pos 399 Model United Nations (3)**

This course will prepare students to participate in a four-day United Nations simulation that takes place in Chicago. Students will learn about the history, organization, and procedures of the UN, in addition to UN agenda issues, countries represented, and the policies of UN-member nations. Students will choose a country and prepare to represent it at the model United Nations simulation. The debriefing for this course will take place for a few days during the three-week term. Offered every fall.

**Pos 401 Minority People and Race Relations (3)**

See Soc 401.

**Pos 410 Political Theory (3)**

This course focuses on the main theories and theorists in political science. Offered spring of odd-numbered years.

**Pos 412 American Foreign Relations (3)**

An examination of the major themes that pervade the history of American foreign relations. The course is intended to go beyond description of events to analyze and explain how changing definitions of “the national interest” affects American

foreign policy. The class covers foreign relations from the colonial period to the present. A working understanding of American history is assumed for those taking this course. Recommended prerequisite includes one of the following: His 107, His 108, or His 380.

**Pos 416 Constitutional Law (3)**

See Law 416.

**Pos 425 Public Relations Strategies and Campaigns\* (3)**

See Com 425.

**Pos 476 Professional Internship in Political Science (1–6) *EXL***

Independent internship with a governmental agency, public official, law offices, or selected public and private agencies.

**Pos 480 Independent Study (1–3)**

Individual or group projects in political science under the supervision of the instructor. Prerequisites: consent of the instructor and six hours in the field, or consent of instructor, academic advisor, division chairperson, and academic dean.

**Pos 489 Selected Topics in Political Science (1–3)**

Selected topics not covered in other courses. May involve field trips and/or travel. Course may be repeated.

Prerequisite: consent of instructor.

**Pos 490 Senior Seminar (3)**

Required of all political science majors, this seminar will focus on the research and writing of the capstone senior thesis in an area of the student's interest. Students should also discover where their strengths are during this project and learn to harness them for future endeavors. Offered spring of even-numbered years.

**Pos 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Pos 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## PSYCHOLOGY

### Statement of Philosophy

The psychology program is designed to achieve a number of objectives: (1) to teach students the basic principles, theories, and methods of the field; (2) to develop students' abilities to speak, write, and think critically about the discipline's subject matter and to enable them to become self-learners; (3) to enable students to apply psychology to their own lives; (4) to prepare students for graduate study in psychology; (5) to prepare students for immediate employment in a number of human service careers for which a psychology background is valuable; (6) to introduce psychology to non-majors and to serve other programs on campus (e.g., nursing, education, etc.); (7) to foster an awareness of how psychology can be seen as one component of an integrated liberal arts education; and (8) to foster a set of attitudes relating to a tolerance of ambiguity, an appreciation of individual differences, an appreciation of complexity in explaining behavior, an appreciation of the importance of research, and a sensitivity to the nature of and need for ethical judgment.

### Bachelor of Science with a Major in Psychology (36 hours)

Core Courses (18 hours)



Psy 101: Introduction to Psychology (3)  
Psy 310: Statistics for the Social Sciences (3)  
Psy 312: Research Methods in Psychology (3)  
Psy 390: Career Seminar in Psychology (3)  
Psy 411: Communicating in Psychology (3)  
Psy 422: History of Psychology (3)

**Developmental Courses (select one 3-hour course)**

Psy 200: Lifespan Development (3)  
Psy 201: Educational Needs for Child & Adolescent Development (3)

**Experimental Courses (select one 3-hour course)**

Psy 253: Biological Psychology (3)  
Psy 321: Cognitive Science (3)  
Psy 323: Sensation & Perception (3)  
Psy 326: Social Psychology (3)  
Psy 335: Learning Theories (3)

**Applied Courses (select one 3-hour course)**

Psy 292: Current Issues in Psychology (3)  
Psy 314: Abnormal Psychology (3)  
Psy 495: Advanced Topics in Psychology (3)

**Elective Courses**

6 hours of psychology electives

**Experiential Courses (3 hours required)**

Psy 276: Exploratory Internship (1-3)  
Psy 299: Study Abroad (3)  
Psy 476: Professional Internship (1-6)  
Psy 485: Independent Research (3)  
Psy 499: Study Abroad (3)

**Minor in Psychology (18 hours)**

**Core Courses (3 hours)**

Psy 101: Introduction to Psychology (3)

**Elective Courses (15 hours)**

15 hours of psychology electives

## Psychology Courses

**Psy 101 Introductory Psychology (3)**

The class will draw heavily from the psychological principles of behavior such as motivation, learning, attitudes, personality, communication, and social psychology as it focuses on human relations and leadership skills necessary to be successful in your personal and work life. Offered every semester during the 12-week session.

**Psy 200 Lifespan Development (3)**

This course provides students with an understanding of the changes and continuities experienced by humans as they age. The course will examine physical, cognitive, and psychosocial development from conception to death. Prerequisite: Psy 101. Offered every semester during the 12-week session.

**Psy 201 Educational Needs for Child & Adolescent Development (3)**

This course will provide an introduction to developmental issues encountered in childhood and adolescence. This course will place an emphasis on exploring and understanding changes occurring during physical, cognitive and psychosocial development, placing emphasis on cultural and educational considerations. This course is designed following an educational format. Prerequisite: Psy 101. Offered every semester during the 12-week session.

**Psy 253 Biological Psychology (3)**

The purpose of this course is to investigate the underlying biological foundations of behavior, cognitions, emotions and other psychological processes. Prerequisite: Psy 101. Offered every fall during the 12-week session.

**Psy 276 Exploratory Internship in Psychology (1-3) *EXL***

Set in an appropriate agency, industry, research, hospital or other approved setting, this internship experience is designed to aid students in evaluating professional and career goals. Offered every semester and during the summer. Prerequisite: sophomore or higher standing. Career Center and faculty approval are required.

**Psy 289 Selected Topics in Psychology (1-3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Psy 292 Current Issues in Psychology (3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Topics may include, but are not limited to, Industrial/Organizational Psychology, Stress Management, Positive Psychology, and Human Sexuality. Course may be repeated. Prerequisite: Psy 101. Offered every 3-week session and during the 12-week session as needed.

**Psy 299 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Psy 310 Statistics for the Social Sciences (3)**

This course will provide an introduction to the use and interpretation of descriptive and inferential statistics and will focus on the application of these statistics to research within the behavioral and social sciences. Prerequisite: Mat 103 or equivalent. Offered every spring during the 12-week session.

**Psy 312 Research Methods (3)**

The purpose of this course is to introduce students to the process and methods involved in conducting scientific research in psychology. Students will gain firsthand experience in designing, conducting and analyzing the results of a scientific research study. Students will also learn the skill of writing a scientific research paper in APA style. Prerequisite: Psy 310. Offered every fall during the 12-week session.

**Psy 314 Abnormal Psychology (3)**

This course will study abnormal behavior as discussed in the Diagnostic and Statistical Manual of Mental Disorders. Disorders addressed include but are not limited to anxiety, schizophrenia, sexual disorders and personality disorders. Prerequisite: Psy 101 and six credit hours of psychology or consent of instructor. Offered every semester during the 12-week session.

**Psy 315 Theories of Personality (3)**

This course examines the major theories and theorists of psychology, methods and relevant research in the area of personality. Prerequisites: Psy 101 and either Psy 200 or 201. Offered every spring of the 12-week session.

**Psy 321 Cognitive Science (3)**

This course is the scientific study of the mind and its processes. It examines cognition with a focus on how information is stored, encoded and transformed in many areas such as, but not limited to, perception, memory, reasoning, problem solving,

language and attention. Emphasis is placed on human cognitive processing, but cognitive processing in other animals and artificial intelligence is also examined. Prerequisites: Psy 101, Psy 200 and Psy 310. Offered spring of even-numbered years during the 12-week session.

**Psy 323 Sensation and Perception (3)**

This course examines the sensory and perceptual systems and relevant theories. The course features a strong emphasis on classical approaches to the study of perception, the processes by which sensory information is extracted from the environment, the neurophysiology of sensation, and behavioral and cognitive sensory development and deficits. Emphasis is placed on the visual and auditory modalities. Prerequisites: Psy 100 and Psy 200. Offered every fall.

**Psy 325 Psychology and Education of the Exceptional Child (3)**

See Edu 325

**Psy 326 Social Psychology (3)**

This course examines how people think about, influence, and relate to others. Topics will include attitude formation and change, helping and hurting others, romantic relationships, group dynamics, social influence, as well as prejudice and discrimination. Prerequisite: Psy 101. Offered every spring during the 12-week session.

**Psy 335 Learning Theories (3)**

This course examines learning theories, principles and applications. Prerequisites: Psy 101, Psy 200 and Psy 310. Offered spring of odd-numbered years during the 12-week session.

**Psy 390 Career Seminar in Psychology (3)**

Special attention is given to applied and professional issues needed to help prepare students for their career paths following graduation. Students develop a study and/or career plan, meet with students who have taken internships, and listen to many guest speakers who have worked within the field of psychology. Prerequisite: junior or senior standing. Offered every spring.

**Psy 411 Communicating in Psychology (3)**

This is a senior capstone course in which students select a specific topic in psychology and write a review term paper using APA style. Prerequisite: 15 credit hours in psychology (Psy 101, Psy 310, Psy 312 and two 3xx or 4xx level applied or experimental electives). Offered every spring in the 3-week session.

**Psy 422 History of Psychology (3)**

An examination of psychological thought from the time of the early Greek philosophers to the present. Important historical figures, the zeitgeist, the ortgeist, and schools of thought in relevant historical contexts are addressed. Prerequisite: 12 credit hours of psychology and junior or senior standing. Offered every spring during the 12-week session.

**Psy 476 Professional Internship in Psychology (1-6) (EXL)**

This internship experience should provide the student with practical career experience in an appropriate agency, industry, research, hospital or other approved setting. Prerequisite: junior or senior standing.

**Psy 480 Independent Study (1-3)**

Individual or group projects in psychology under the supervision of the instructor. Prerequisite: consent of instructor, advisor, division chair and academic dean.

**Psy 485 Independent Research (3)**

Students will complete a research project under the supervision of an instructor. Students taking this course should be prepared to complete a research project relatively independently with occasional guidance and direction. Students will be responsible for choosing their research project and experimental design as well as data collection. Students should also be prepared to complete an APA style scientific research paper and to present their work at a conference. Prerequisites: Psy 310, Psy 312 and consent of instructor. Offered every spring during the 12-week session.

**Psy 489 Selected Topics in Psychology (1–3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Psy 495 Advanced Topics in Psychology (3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Topics may include, but are not limited to Psychology of Gender, Psychological Assessment, Consciousness, Health Psychology, Death and Dying and Fundamentals of Counseling. Course may be repeated. Prerequisite: Psy 101 and junior or senior standing. Offered when available

**Psy 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Psy 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## RELIGION AND PHILOSOPHY

**Statement of Philosophy**

The religion and philosophy department implements the general aims of the college by developing analytic, critical, and synthetic skills, offering guidance in discovery and choice of values, and furnishing a foundation for a mature religious life.

The study of religion and philosophy continues to provide the broad intellectual foundation essential to assuming leadership and service roles in a quickly changing society. It provides appropriate preparation for theological seminary, law school, various programs in management and human services, as well as graduate academic programs in religion and philosophy.

**Bachelor of Arts with a Major in Religion and Philosophy ( 36 hours)****Core Courses (21 hours)**

- Rel 102: New Testament (3)
- Rel 103: Religion in America (3)
- Rel 120: World Religions (3)
- Rel 490: Senior Seminar (3)
- Phi 101: Introduction to Philosophy (3)
- Phi 206: Logic (3)
- Phi 304: Ethics (3)

**Elective Courses (15 hours of religion electives with a maximum of 3 hours in internships)**

Additional work in other academic fields, such as history, psychology, sociology, literature, speech, and languages is highly recommended to supplement this major.

**Minor in Religion and Philosophy (18 hours)**

- 12 hours of religion courses
- 6 hours of philosophy courses
- (a maximum of 3 hours in internships is allowed)

## Religion and Philosophy Courses

## Biblical Studies

### **Rel 101 Hebrew Bible (3)**

This introduction to the Bible will adopt historical, critical methods to explain the Old Testament. Students will explore each text in its original setting and examine its influence on the later Judeo-Christian traditions. Offered every spring.

### **Rel 102 New Testament (3)**

This introduction to the Bible will adopt historical, critical methods to explain the New Testament. Students will explore each text in its original setting and examine its influence on later Christian traditions. Offered every semester.

### **Rel 315 Life and Teachings of Jesus (3)**

Drawing upon the Bible and historical, critical scholarship, students will participate in the quest for the historical Jesus. Prerequisite: Rel 102.

## Religion in America

### **Rel 103 Religion in America (3)**

A study of the central themes and issues in the history of religious movements in America from the colonial period to the present. This course will map the religious landscape in the United States and explore the relationships between religion and American culture. This course will include field trips that highlight the diversity of religion in America. Offered every semester.

### **Rel 322 Disciples of Christ in American Culture (3)**

A study of the origins, history, beliefs, and practices of the Christian Church (Disciples of Christ), viewed in the theological, social, and political context of American culture. Prerequisite: Rel 103 or consent of instructor.

### **Rel 325 Religion and American Popular Culture (3)**

This course will examine the relationships between religion and American popular culture, with particular attention to music, film, television, and the news media. Special emphasis will be placed upon the representations of religious beliefs, practices, and institutions. Offered spring of odd-numbered years.

### **Rel 335 Religion and Contemporary American Politics (3)**

This course will examine the intersection of the religious and political landscapes in the United States. The official resolutions of religious institutions will be compared to actual beliefs, practices, and voting patterns of religious Americans. Offered spring of even-numbered years.

## Comparative Study of Religion

### **Rel 120 World Religions (3)**

A study of the great religions of the world, including their history, beliefs, and practices. Special emphasis is placed on those religions that still exist. Offered every spring.

### **Rel 320 Peace and Violence in the World Religions (3)**

A study of world religions as both a resource for legitimizing violence and as a source for promoting peace and justice. Special emphasis is placed on the role of religious actors in contemporary conflicts. Offered fall of even-numbered years.

### **Rel 340 Philosophy of Religion (3)**

An exploration of diverse conceptualizations about ultimate reality, evil, morality, life after death, and religious experience in relation to reason, language, faith, and science. Offered fall of even-numbered years.

## Topics in Religion

### **Rel 288/488 Mission Trip (1–3)**

Affirming the relationship between love of God and love of neighbor, this course will offer students an opportunity to serve others in need. The destinations will vary, and they will be posted at least one semester in advance. Additional costs may apply. This course may be repeated for credit. Prerequisite: consent of instructor. Offered every spring during the three-week term or during spring break.

### **Rel 289 Selected Topics in Religion (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

### **Rel 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

### **Rel 319 Hymnology and Repertoire (2)**

A survey of the historical developments of Western hymnology and of current American liturgical practices. Offered as needed.

### **Rel 476 Internship (1–3) (EXL)**

The student will receive supervised practical experience in ministry within an institutional setting such as a hospital, senior citizen facility, private school, or church. May be repeated, but no more than 3 hours may count toward the religion/philosophy major. Prerequisite: consent of instructor.

### **Rel 480 Independent Study (1–3)**

Individual or group projects in religion under the supervision of the instructor. Prerequisites: consent of the instructor and six hours in the field or consent of instructor, academic advisor, division chair, and academic dean.

### **Rel 489 Selected Topics in Religion (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

### **Rel 490 Senior Seminar (3)**

The capstone course for religion and philosophy major includes a study of research methodology, a senior thesis, oral exams and an e-portfolio.

### **Rel 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session

### **Rel 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## Philosophy Courses

**Phi 101 Introduction to Philosophy (3)**

An introduction to the issues, ideas, movements, methods, and practices of philosophy. Offered every fall.

**Phil 206 Logic (3)**

An introductory course in inductive and deductive methods in logic, including study of the scientific methods designed to train students in ways of logical analysis and reasoning. Prerequisite: Mat 103 and 104 if required. Offered every fall.

**Phi 245 Literary Theory (3)**

See Eng 245.

**Phi 289 Selected Topics in Philosophy (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Phi 304 Ethics (3)**

A course designed to provide opportunity for the student to grow in sensitivity to ethical issues in contemporary life and to develop the student's ability to engage in ethical reflection and decision making. The major ethical theories and the moral problems of both the individual and society are studied. Offered every semester.

**Phi 340 Philosophy of Religion (3)**

An exploration of diverse conceptualizations about ultimate reality, evil, morality, life after death, and religious experience in relation to reason, language, faith, and science. Offered fall of even-numbered years.

**Phi 480 Independent Study (1–3)**

Individual or group project in religion and philosophy under the supervision of the instructor. Prerequisites: consent of instructor and six hours in the field, or consent of instructor, academic advisor, division chairperson, and academic dean.

**Phi 489 Selected Topics in Philosophy (1–3)**

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

**Phi 490 Senior Seminar (3)**

This capstone course for the religion and philosophy major includes a study of research methodology, a senior thesis, and a portfolio. Prerequisite: consent of instructor. Offered every fall.

## SOCIOLOGY

**Statement of Philosophy**

Sociology can be defined as the systematic study of human societies. In order to engage in this study, students will be introduced to major theoretical and methodological issues of the discipline. Students will be able to choose from a wide selection of topical courses. These courses bring various theoretical and methodological understandings to the analysis of specific social structures and processes.

**Minor in Sociology (18 hours)****Core Courses (15 hours)**

Soc 102: Introduction to Sociology (3)

Soc 203: Social Problems (3)

Soc 315: Criminology (3)

Soc 317: Juvenile Delinquency (3)

Soc 326: Social Psychology (3)

**Elective Courses (3 hours)**

3 hours of sociology electives

## Sociology Courses

### **Soc 102 Introduction to Sociology (3)**

Introduction to the study of people and society. This course presents the basic elements of sociology from the framework of the sociological paradigms. Included are theories of human development, behavior, and the efforts made in trying to understand the interrelationships between people and society. Offered every semester.

### **Soc 203 Social Problems (3)**

Significant contemporary social problems are studied, including poverty, family disorganization, mental illness, population growth, social stratification, war, and crime. Prerequisite: Soc 102.

### **Soc 211 Sociology of the Family (3)**

A sociological survey of the aspects and issues of the family. Included are the demographics, issues, trends, definitions, problems, and the philosophies related to marriage and family. Prerequisite: Soc 102 or consent of instructor.

### **Soc 212 Corrections (3)**

See CJ 212.

### **Soc 289 Selected Topics in Sociology (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

### **Soc 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

### **Soc 310 Deviant Behavior (3)**

See CJ 310.

### **Soc 311 Race and Ethnicity (3)**

The ways in which race and ethnicity are socially constructed and the efforts on individuals and society of these constructions are examined in this intense, but exciting three-week offering. It is not popular in today's cultural climate to be openly racist, yet we continue to see covert racism practiced daily. From deciding on home loans to job interviews, from introducing a person of another race or ethnicity to the family, to securing a college education, we each experience discrimination or practice it, often without even realizing it. Who benefits, who loses, and what can be done about equalizing the playing field are central to understanding the impact of power and privilege and difference.

### **Soc 313 Patterns of Social Class and Inequality (3)**

A study of societal structures, patterns of stratification, functions and purposes of social inequality, and implications for the future. Prerequisite: Soc 102.

### **Soc 315 Criminology (3)**

See CJ 315.

### **Soc 316 Violence and the Family (3)**

Exploration of child abuse, intimate partner abuse, and elder abuse in what should be "loving relationships." Emphasis is on characteristics of abusers, effects on victims, and intervention strategies at the societal and individual levels.



**Soc 317 Juvenile Delinquency (3)**

This course studies the nature, extent, causation, treatment, and prevention of juvenile delinquency. The course also focuses on understanding why juveniles become delinquent by examining various theories of explanations of delinquency. This course explores the extent to which delinquency is caused by individual traits, peer group, family, school, and other factors. Prerequisite: Soc 102 or CJ 105 or consent of instructor. Offered every spring of even numbered years.

**Soc 320 Introduction to Social Research (3)**

See CJ 320.

**Soc 326 Social Psychology (3)**

See Psy 326.

**Soc 401 Minority People and Race Relations (3)**

Majority-minority relationships with special attention given to racial, religious, and ethnic groups in the United States. Enduring patterns of majority-minority conflict are explained and mechanisms for the resolution of conflict are outlined. Prerequisite: Soc 102 or consent of instructor.

**Soc 418 Victimology (3)**

See CJ 418

**Soc 483 Independent Studies and Sociological Research (3)**

Individual or group projects in sociology under the supervision of the instructor. Prerequisites: consent of the instructor and six hours in the field.

**Soc 489 Selected Topics in Sociology (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

**Soc 490 Senior Seminar (3)**

Assesses the graduating senior in their major field and assists in preparing them for post graduate studies and/or for their professional career.

**Soc 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**Soc 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## SPORT MANAGEMENT

**Statement of Philosophy**

The Bachelor of Science with a major in sport management is designed to educate students with academic and practical experience in the business and management aspects of sport. This degree is designed for students interested in a career in sport-related areas other than teacher education. A degree in sport management will prepare majors for careers with areas of concentration in Media Communication or Administration.

**Bachelor of Science with a Major in Sport Management (60 hours)**

**Core Courses (24 hours)**

- Spm 150: Introduction to Sport Management (3)
- Spm 225: Sport Ethics and Governance (3)
- Spm 250: Athletic Sport Administration (3)
- Spm 316: Athletic Event & Facility Management (3)
- Spm 365: Sport Finance (3)
- Spm 450: Legal Issues of Sport (3)
- Spm 476: Professional Internship in Sport Management (3)
- Spm 490: Senior Seminar (3)

**Additional Required Courses (21 hours)**

- Ped 412: Psychological & Sociological Aspects of PE & Sport (3)

Bus 210: Organizational Structures (3)

Bus 302: Management (3)

Bus 308: Legal Issues I (3)

Act 125: Principles of Accounting I (3)

Select 3 hours from the following courses:

Mkt 301: Marketing (3)

Spm 430: Sport Marketing (3)

Select 3 hours from the following courses:

Com 214: Mass Media and Society (3)

Com 302: Principles of Public Relations (3)

Com 303: Introduction to Radio and Television (3)

**Specialization (15 hours)**

Select a 15-hour specialization from the following:

Marketing

Human Performance

Management

Communication

Accounting and Finance

**SPECIALIZATIONS (15 HOURS)****Marketing:**

Bus 401: Integrated Marketing Communication (3)

Bus 414: Advertising (3)

Select 3 hours from the following courses (must be different than taken under additional required courses):

Mkt 301: Marketing (3)

Spm 430: Sport Marketing (3)

Select 6 hours from the following courses:

Art 117; Digital Studio (3)

Bus 405: Consumer Behavior (3)

Arm 360: Publicity & Promotion for Non-Profit Organizations (3)

Com 214: Mass Media & Society (3) (if not taken under additional required courses)

Com 303: Intro to Radio & TV (3) (if not taken under additional required courses)

**Human Performance:**

Ped 104: First Aid (2)

Hlt 209: Personal, School & Community Health (3)

Atr 175: Care & Prevention of Athletic Injuries w/lab (4)

Select 6 hours from the following courses:

Hlt 333: Nutrition (3)

Ped 318: Physiology of Exercise (3)

Ped 336: Kinesiology (3)

**Business:**

Fin 311: Finance (3)

Act 126: Principles of Accounting II (3)

Bus 429: Human Resource Management (3)

Select 6 hours from the following courses:

Bus 415: Global Business (3)

Fin 304: Risk Management (3)

Arm 255: Managing a Non-Profit Organization (3)

**Communication:**

Com 201: Advanced Public Speaking (3)

Com 204: Interpersonal Communication (3)

Com 215: Media Writing (3)

Select 6 hours from the following courses (must be different than taken under additional required courses):

Com 214: Mass Media & Society (3)

Com 302: Principles of Public Relations (3)

Com 303: Intro to Radio & TV (3)

**Accounting and Finance:**

Act 126: Principles of Accounting II (3)

Fin 311: Finance (3)

Fin 362: Financial Management (3)

Select 6 hours from the following courses:

Act 301: Cost Accounting (3)

Fin 304: Risk Management (3)

Fin 407: Investments

**Minor in Sport Management (21 hours)**

Core Courses (18 hours)

Spm 150: Introduction to Sport Management (3)

Spm 225: Sport Ethics and Governance (3)

Spm 250: Athletic Sport Administration (3)

Spm 316: Athletic Event & Facility Management (3)

Spm 450: Legal Issues of Sport (3)

Bus 210: Principles of Organizational Structures & Management (3)

Elective Courses (3hours)

Choose 3 hours from the following courses:

Ped 412: Psychological & Sociological Aspects of PE & Sport (3)

Spm 430: Sport Marketing (3)

Spm 365: Sport Finance (3)

## **Sport Management Courses**

**Spm 150 Introduction to Sport Management (3)**

This course will allow students the opportunity to investigate the profession and possible careers in sport management. Students will also be exposed to the various responsibilities of a sport management position. Offered every semester.

**Spm 225 Sport Ethics and Governance (3)**

This course is designed to introduce students to the moral and ethical issues in organized sports. Basic governing principles such as athlete eligibility, government influence on sports, and sport organization constitutions and by-laws will be discussed. Offered every fall.

**Spm 250 Athletic Sport Administration (3)**

Administrative policies and procedures for high school, collegiate, and professional sports will be discussed. Concepts such as gender equity, sport scheduling and budgets, contracts, and sport operating procedures will be introduced.

Prerequisite: Spm 150 or Spm 225. Offered every spring.

**Spm 276 Exploratory Internship in Sport Management (1–3) (ExL)**

This course is designed to allow students to explore career opportunities within the sport management area. Prerequisites: advisor and internship coordinator approval and second-semester freshman standing.

**Spm 289 Selected Topics in Sport Management (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated.

Prerequisite: consent of instructor.

**Spm 299 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**Spm 316 Athletic Event & Facility Management (3)**

This course is designed to expose students to principles related to sport event and facility management. Facility design, construction and risk management along with event publicity, marketing and sponsorship of sports events will be covered.

**Spm 365 Sport Finance (3)**

A variety of financial aspects of the sports industry are examined in this course. Financial management skills are built through reading and problem solving utilizing real sports financing examples. The content of the course will support work within a variety of careers in the sport management field. Prerequisite: Act 125 and junior standing or consent of instructor.

**Spm 430 Sport Marketing (3)**

The course setting includes working with various levels and forms of play. Environments incorporated in the course may include the classroom, sports administration offices, fields of play and more. Students will learn sport marketing terminology and be introduced to the world of sport marketing through various issues and best practices. Offered every fall during the 3-week session.

**Spm 450 Legal Issues of Sport (3)**

This course is designed to introduce students to the basic legal issues involved in athletic sport participation. Concepts such as liability and risk management, legal requirements of drug testing, gender equity, and causes of sport litigation will be discussed in depth. Case studies will become primary teaching tools. Prerequisites: Spm 150 and Spm 225. Offered every fall.

**Spm 476 Professional Internship in Sport Management (3–6) (ExL)**

This course allows students to gain practical experience under an internship supervisor in the field of sport management. Students should have completed all sport management major course work under the 400 level. Prerequisites: junior standing, and approval of advisor and internship coordinator.

**Spm 489 Selected Topics in Sport Management (1–3)**

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated.  
Prerequisite: consent of instructor.

**Spm 490 Senior Seminar (3)**

This course serves as a capstone for the sport management major. It integrates current information to prepare students to enter the sport industry. Developing a professional and personal philosophy of sport management will be covered. Additionally, resumes, job searches, graduate school programs and entry-level job requirements and expectations will be addressed. Offered every spring.

**Spm 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session. ]

**Spm 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

# THEATRE

**Statement of Philosophy**

Courses in theatre are designed to provide the student with a strong practical and theoretical foundation for careers in theatre. Students who major in theatre are given the opportunity to pursue either a generalized course of study or an area of specialization within the major.

Programs and opportunities in theatre include several major productions each season; student-directed projects; assistantships in areas such as costuming, administration, and technical theatre; fine arts scholarships; and summer-theatre opportunities. All programs in theatre are available to every Culver-Stockton student, regardless of major.

**Bachelor of Fine Arts with a Major in Theatre (60 hours)**

This course of study is recommended for those students wishing to pursue graduate and/or professional work in theatre. A minimum of 60 hours in theatre is required, in addition to all other requirements as listed under the BFA degree program of study.

**Core Courses (22 hours)**

The 106/306: Theatre Lab (1–2) (a minimum of 4 hours is required)

The 225: Acting I (3)

The 249: Introduction to Technical Theatre (3)

The 318: Theatre History through the 17th Century (3)

The 319: Theatre History from the 18th Century (3)

The 328: Applied Theatre Theories (3)

The 360: Directing (3)

**Elective Courses (38 hours)**

38 hours of theatre electives

**Bachelor of Arts with a Major in Theatre (30 hours)**

This course of study is recommended for the student wishing to pursue further study in theatre or to pursue a double major. A minimum of 30 hours in theatre is required, in addition to all other requirements as listed under the BA degree program of study.

**Core Courses (17 hours)**

The 106/306: Theatre Lab (1–2) (a minimum of 2 hours is required)

The 225: Acting I (3)

The 249: Introduction to Technical Theatre (3)

Select 3 hours of the following courses:

The 318: Theatre History through the 17th Century (3)

The 319: Theatre History from the 18th Century (3)

The 328: Applied Theatre Theories (3)

The 360: Directing (3)

Elective Courses (13 hours)

13 hours of theatre electives

### **Bachelor of Fine Arts in Musical Theatre with an Emphasis in Theatre (64 hours)**

This course of study is recommended for those students who wish to pursue graduate study and/or professional work in theatre.

Theatre Performance Core Courses (24 hours)

The 106/306: Theatre Lab (1–2) (3 hours required)

The 221: Oral Interpretation (3)

The 225: Acting I (3)

The 304: Voice and Diction (3)

The 326: Acting II (3)

The 328: Applied Theatre Theories (3)

The 330: Audition Techniques (3)

The 360: Directing (3) (Senior Capstone Experience)

Theatre Production/History Core Courses (12 hours)

The 209: Makeup (3)

The 249: Introduction to Technical Theatre (3)

The 250: Drafting and Rendering (3)

Select 3 hours from the following courses:

The 303: Scenic Design (3)

The 314: Costuming (3)

The 315: Lighting Design (3)

The 318: Theatre History through the 17th Century (3)

The 319: Theatre History from the 18th Century (3)

The 335: Musical Theatre History (3)

Dance and Movement Core Courses (8 hours)

The 120: Tap Dance (1)

The 130: Musical Theatre Dance (1)

The 140: Ballet I (1)

The 150: Jazz Dance I (1)

The 160: Modern Dance (1)

The 246: Jazz Dance II (1)

The 247: Tap Dance II (1)

The 317: Stage Movement (3)

Music Studies Core Courses (20 hours)

Mus 101: Comprehensive Musicianship (4)

Mus 102: Theory II (2)

Mus 122: Aural Skills II (1)

Mus 125: Class Piano Level I (1)

Mus 375: Opera Workshop (1)

Select 3 hours from the following courses:

Mus 155-156/355-356: Collegiate Choir (.5) (may be repeated)

Mus 259-260/459-460: Concert Choir (1)

Mus 261-262/461-462: Chamber Choir (1)

Select 8 hours from the following courses:

Mus 131-132/431-432: Private Lessons in Voice (1–2) (may be repeated)

### **Bachelor of Science with a Major in Speech and Theatre Education (Certification in grades 9–12) (30 hours)**

This course of study is recommended for those students wishing to attain education certification in speech and theatre. It is strongly recommended that speech/theatre education majors also complete endorsement requirements in another endorsement area.

Speech/Theatre majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in communication and Theatre classes and must satisfy all professional education and certification requirements. (See education requirements beginning on page 73).

#### **Core Courses (27 hours)**

Com 201: Advanced Public Speaking (3)

Com 204: Interpersonal Communication (3)

Com 206: Small Group Communication (3)

Com 214: Mass Media and Society (3)

Com 233: Argumentation and Debate (3)

The 225: Acting I (3)

The 249: Introduction to Technical Theatre (3)

The 318 or The 319: Theatre History (3)

The 360: Directing (Senior Capstone Course) (3)

#### **Elective Courses (3 hours)**

3 hours of theatre electives

### **Minor in Theatre (18 hours)**

#### **Core Courses (12 hours)**

The 225: Acting I (3)

The 249: Introduction to Technical Theatre (3)

Select 3 hours from the following courses:

The 318: Theatre History through the 17th Century (3)

The 319: Theatre History from the 18th Century (3)

The 360: Directing (3)

#### **Elective Courses (6 hours)**

6 hours of theatre electives

### **Minor in Musical Theatre (20 hours)**

The 130: Musical Theatre Dance (1)

The 209: Makeup (3)

The 225: Acting I (3)

The 326: Acting II (3)

Select 2 hours from the following courses:

The 120: Tap Dance (1)

The 140: Ballet I (1)

The 150: Jazz Dance I (1)

The 160: Modern Dance (1)

The 246: Jazz Dance II (1)

The 247: Tap Dance II (1)

Mus 100: Fundamentals of Music (3)

Mus 131–132/431–432: Private Lessons in Voice (5 hours required)

It is recommended that students choose as general electives additional theatre courses and Mus 150: Exploring Music Creatively (3).

## Theatre Courses

### **The 105 Introduction to Theatre (3) (EXL)**

An overview of all elements of the theatre, including history, production techniques, and personnel. Offered every semester.

### **The 106/306 Theatre Lab (1–2)**

A workshop in acting and/or technical theatre.

### **The 120 Tap Dance (1)**

A beginning-level study and practice of the basic techniques of tap dance. Purchase of appropriate shoes is necessary. Offered as needed.

### **The 130 Musical Theatre Dance (1)**

A beginning-level study and practice of the basic techniques of various types of dance steps commonly used in musical theatre and musical reviews. Purchase of appropriate shoes is necessary. Offered as needed.

### **The 140 Ballet I (1)**

This course is designed to cover styles of ballet dance along with being able to communicate and express through correct ballet terminology.

### **The 150 Jazz Dance I (1)**

A beginning-level study and practice of the basic techniques of jazz dance. Purchase of appropriate shoes is necessary. Offered as needed.

### **The 160 Modern Dance (1)**

A beginning-level study and practice of the basic techniques of modern dance. Purchase of appropriate shoes is necessary. Offered as needed.

### **The 209 Makeup (3) (EXL)**

Design, materials, and techniques of theatrical makeup. Emphasis is placed on two-dimensional makeup application and design derived from character analysis. Purchase of personal makeup supplies is required. Offered spring of even-numbered years.

### **The 221 Oral Interpretation (3) (EXL)**

An exploration of the creative techniques involved in the interpretation and oral presentation of literature. Offered every spring.

### **The 225 Acting I (3) (EXL)**

Basic acting skills for the stage including movement and voice. Offered every semester. Students may not take both The 225 and The 226 for credit.

### **The 226 Acting for the Non-major (3) (EXL)**

This course is for the non-theatre or arts management major. Students will learn basic acting skills for the stage including movement and vocal work. Students may not take both The 225 and The 226 for credit. Offered as needed.

### **The 245 Children's Theatre (3) (EXL)**



A study of the theatre literature and production techniques for children as audience and/or as participants. Offered spring of even-numbered years.

**The 246 Jazz Dance II (1)**

Advanced work on the techniques of jazz dance. Prerequisite: The 150. Offered as needed.

**The 247 Tap Dance II (1)**

This course is to improve advanced work on the techniques of tap dance. This class will cover many styles of tap dance. In addition, this course will cover proper tap technique and the terminology related to tap dance.

**The 249 Introduction to Technical Theatre (3) (ExL)**

A basic course addressing the elements and principles of design and the artistic role they play in a theatrical production. The student will work toward developing an understanding of the skills necessary to execute various design aspects of a production. Offered every semester.

**The 250 Drafting and Rendering (3) (ExL)**

Study and practice of the graphic techniques used in theatrical design. Drafting, mechanical perspective, sketching, and color rendering as they apply to scenes, lighting, and costume design are emphasized. Offered every spring.

**The 276 Exploratory Internship in Theatre (1-3) (ExL)**

Assignment and evaluation will be directed by the faculty advisor and internship director.

**The 289 Selected Topics in Theatre (3)**

Specialized study in areas not covered in other course offerings. Course may be repeated. Prerequisite: consent of instructor.

**The 299 Study Abroad (1-3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

**The 303 Scenic Design (3) (ExL)**

Principles and techniques of designing the scenic environment for theatrical production. Emphasis is placed on analysis of the play text for visual presentation on the stage. Prerequisites: The 249 and 250 or consent of instructor. Offered fall of odd-numbered years.

**The 304 Voice and Diction (3)**

A beginning-level of study of proper voice usage for public speakers. Topics will include voice production, articulation, projection, and diction. Offered fall of odd-numbered years.

**The 310 Scene Painting (3) (ExL)**

A course in the study and application of the materials and techniques of the scenic artist. Emphasis on the analysis and execution of a wide variety of scene painting problems. There is a fee for course materials. Offered spring of even-numbered years.

**The 314 Costuming (3) (ExL)**

Principles of construction are studied in a lecture/laboratory situation. Period research, script analysis, clothing construction, pattern drafting, and sketching and rendering are emphasized. Prerequisite: The 250 or consent of instructor. Offered spring of odd-numbered years.

**The 315 Lighting Design (3) (ExL)**

Principles and practices of lighting design for the stage. Emphasis is placed on principles of electricity, script analysis, color theory, lighting instruments, dimming equipment, and organization of the documentation necessary for execution of the design. Prerequisites: The 249 and 250 or consent of instructor. Offered fall of even-numbered years.

**The 316 Playwriting (3) (EXL)**

A study of basic dramatic-writing techniques. A series of exercises and two completed one-act plays or one full-length play are required. Students will receive both oral and written critiques. Offered spring of even-numbered years.

**The 317 Stage Movement (3)**

The student will acquire a basic understanding of stage movement through Augusto Boal's Image Theatre, movement exercises, and Arthur Lessac's Body Energy Movement Theory. Students will develop increased emotional and physical mobility. Offered fall of even-numbered years.

**The 318 Theatre History through the 17th Century (3)**

A survey from the beginnings of theatre through the 17th century. Offered fall of odd-numbered years.

**The 319 Theatre History from the 18th Century (3)**

A survey from the 18th century to the present. Offered fall of even-numbered years.

**The 326 Acting II (3) (EXL)**

Role-analysis and characterization. Prerequisite: The 225. Offered fall of odd-numbered years.

**The 327 American Indian Performance (3) (EXL)**

Study of American Indian Performance and theatre through lecture, presentation of research, the reading of play texts, interviews with playwrights, supporting articles and viewing of videotaped performances when available. Attention will be paid to the contents for performance in native communities, including cultural history, tribal heritage and the background of ritual and spirituality in native performance. Offered in the spring three-week session.

**The 328 Applied Theatre Theories (3) (EXL)**

Role-analysis and characterization. Prerequisite: The 225. Offered fall of odd-numbered years.

**The 330 Audition Techniques (3) (EXL)**

Students will learn basic theories of theatre surrounding performance theory, design theory, and historical/playwriting. Students will travel to various locations to see theatre productions and apply the theories taught in class to those productions in the form of class discussion and critical essays. Prerequisite: The 225. Offered fall of even-numbered years.

**The 335 Musical Theatre History: A Study of American Musical Theatre from Its Inception to the Present Day (3)**

Students will study the social implications of musical theatre by examining the political and social concerns of the 20th and the 21st centuries and specific musical productions.

**The 360 Directing (3) (EXL)**

Techniques of stage direction. Each student will direct a one-act play. This is a Senior Capstone course. Prerequisite: consent of instructor. Offered every fall.

**The 476 Professional Internship in Theatre (1-6) (EXL)**

Assignment and evaluation will be directed by the faculty advisor and internship director.

**The 480 Independent Study (1-3)**

Individual or group projects in theatre by special arrangement with the instructor. Prerequisites: consent of instructor, academic advisor, division chairperson, and academic dean.

**The 489 Selected Topics in Theatre (1–3)**

Specialized study in areas not covered in other course offerings. Course may be repeated. Prerequisite: consent of instructor.

**The 498 Global Studies (1)**

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following three week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12 week session in conjunction with an international travel class being offered in the 3 week session.

**The 499 Study Abroad (1–3)**

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

## Admission

Prospective students desiring admission to pursue Culver-Stockton College baccalaureate degree programs are typically expected to have completed a college preparatory course of study of 15 units at an accredited secondary school. A proper foundation to facilitate success in college studies will include four units of English, two units of mathematics (algebra and geometry), three units of social studies, and two to four units of science. Students desiring to major in scientific disciplines may wish to select additional high school courses in science and mathematics, and those interested in the humanities and social studies area typically present additional course work in literature, foreign language, and social studies. Each applicant for admission is given personal attention and considered on the basis of academic performance, standardized college entrance scores, and personal promise.

Culver-Stockton College reserves the right to deny admission to any applicant whose academic history or personal qualifications are judged to be unsuitable for college work or living at Culver-Stockton College.

## Statement of Nondiscrimination

Culver-Stockton College admits students, awards financial aid, and administers its academic programs and extracurricular programs without regard to race, color, creed or religion, gender, marital status, national origin, military status, disability, age, or any other characteristic protected by law.

## Applying to Culver-Stockton College

Culver-Stockton College evaluates each candidate for admission on an individual basis. The following materials are required for admission to the college:

1. **Application for admission.** Submit a completed and signed application form to the Admission Office. NOTE: An online application is available at [www.culver.edu/apply](http://www.culver.edu/apply).
2. **Official high school transcript.** Submit a transcript from an accredited high school or equivalent. It is the student's responsibility to request transcripts early in the application process and again when the course work at the institution is completed. The transcript should include a cumulative grade point average (GPA). To be considered for acceptance to the college, a minimum cumulative grade point average of 2.0 must be submitted.
3. **Official ACT or SAT I results.** To be considered for acceptance to the college, a minimum 18 ACT or a minimum of 860 SAT I test score (critical reading and math scores only) must be submitted.

## Nontraditional/GED Admission

Students who are not graduates of accredited high schools may submit a GED (General Education Development) score in lieu of high school transcripts for evaluation. Students who have not attended high school for more than five years are not required to submit an ACT or SAT I score.

## Home-Schooled Admission

Applications from home-schooled students are welcome. Home-schooled applicants are required to meet the following minimum requirements to be considered for admission:

1. Official ACT or SAT I results. To be considered for acceptance to the college, a minimum 18 ACT or a minimum 860 SAT I test score (critical reading and math scores only) must be submitted.
2. Signed parental transcript.
3. Submission of one of the following documents:
  - a. transcript from a high school or college where courses were taken for credit with a minimum cumulative 2.0 grade point average
  - b. GED (General Education Development) with a minimum average score of 500 or
  - c. a portfolio of representative work

## Standards of Admission

### First-Year Admission

Applicants for first-time degree-seeking admission will be considered if they meet the following requirements through a three-tiered system of admission:

**Full Admission** (requires both components)

- Minimum composite ACT of 20 (SAT CR+M combined 940-970) or above
- 2.5-4.0 high school GPA

**Regular Admission** (requires both components)

- Minimum composite ACT of 18 (SAT CR+M combined 860-930) and a minimum 2.25 high school GPA
- Minimum composite ACT of 17 (SAT CR+M combined 820) and a minimum 3.0 high school GPA

Regular Admit - Conditions on 1<sup>st</sup> semester:

- Make take no more than 16 semester credit hours in the first semester of study
- Must maintain satisfactory academic progress

The third tier is needed for students who do not meet the above criteria. This group would be reviewed for approval/denial of admission by the Academic Standards Subcommittee and have its own set of conditions:

**Committee Admission \***

- A high school GPA of 2.0-2.249 GPA, regardless of ACT or SAT composite score
- Composite ACT of 16 and a 3.0-4.0 high school GPA
  - Committee Admit - Conditions on 1<sup>st</sup> semester:
    - May take no more than 16 semester credit hours, online students are limited to only one course in the first two terms of enrollment
    - Must be enrolled in CS 101 in the first semester of study
    - Must maintain satisfactory academic progress

*Please see Institutional matrix for further break-down of admission criteria*

**Students being admitted with conditions would be notified in their initial acceptance letter.**

## Transfer and Re-Admit Admission

Students are considered transfer students if they can be classified in one of three ways:

- 1) Matriculated full-time at a previous institution
- 2) Have a minimum of 12 college credit hours from an accredited college or university  
or
- 3) Have a minimum of 60 hours or an associate's degree while enrolled in high school

A two-tiered system of admission for degree-seeking transfer and re-admit students is as follows:

- **Full Admission**
    - A minimum cumulative grade point average of a 3.0 and above
  - **Regular Admission**
    - 2.0-2.99 cumulative grade point average
- OR

- An evaluation of previously-taken credits at prior institutions warrants additional review, regardless of cumulative GPA

The third tier is needed for students who do not meet the above criteria for admission. This group would be approved/denied admission by the Academic Standards Subcommittee and have its own set of conditions:

- **Committee Admission**
  - Below a 2.0 cumulative grade point average
  - OR
  - An evaluation of previously-taken credits at prior institutions warrants additional review, regardless of cumulative GPA

Committee Admit - Conditions on 1<sup>st</sup> semester:

- Must enroll in a mentoring program (CS 101 or CS 102 based on recommendation of the Academic Standards Committee)
- Must maintain satisfactory academic progress

**Students being admitted with conditions would be notified in their initial acceptance letter.**

## Online Campus Admission

### First-Year Admission for Online Undergraduate Programs

For online campus, first-year students have the same admission requirements as on-campus students. Applicants for first-time degree-seeking online admission will be considered if they meet the following requirements through a three-tiered system of admission:

**Full Admission** (requires both components)

- Minimum composite ACT of 20 (SAT CR+M combined 940-970) or above
- 2.5-4.0 high school GPA

**Regular Admission** (requires both components)

- Minimum composite ACT of 18 (SAT CR+M combined 860-930) and a minimum 2.25 high school GPA
- Minimum composite ACT of 17 (SAT CR+M combined 820) and a minimum 3.0 high school GPA

The third tier is needed for students who do not meet the above criteria. This group would be reviewed for approval/denial of admission by the Academic Standards Subcommittee and have its own set of conditions:

**Committee Admission \***

- A high school GPA of 2.0-2.249 GPA, regardless of ACT or SAT composite score
- Composite ACT of 16 and a 3.0-4.0 high school GPA
  - Committee Admit - Conditions on 1<sup>st</sup> semester:
    - May take no more than one course in the first two terms of enrollment
    - Must maintain satisfactory academic progress

*Please see Institutional matrix for further break-down of admission criteria*

**Students being admitted with conditions would be notified in their initial acceptance letter.**

### Transfer Students for Online Undergraduate Programs

Transfer students for the online campus have the same admission requirements as on-campus students. A three-tiered system of admission for degree-seeking transfer and re-admit students is as follows:

- **Full Admission**
  - A minimum cumulative grade point average of a 3.0 and above
- **Regular Admission**
  - 2.0-2.99 cumulative grade point average
  - OR
  - An evaluation of previously-taken credits at prior institutions warrants additional review, regardless of cumulative GPA

The third tier is needed for students who do not meet the above criteria for admission. This group would be approved/denied admission by the Academic Standards Subcommittee and have its own set of conditions:

- **Committee Admission**
  - Below a 2.0 cumulative grade point average
  - OR
  - An evaluation of previously-taken credits at prior institutions warrants additional review, regardless of cumulative GPA
- Committee Admit - Conditions on 1<sup>st</sup> semester:
  - Must maintain satisfactory academic progress

## International Student Admission

International students, whether first-year, transfer, online, or graduate, have the same admission requirements as domestic students, but are required to be proficient in English. If English is not considered applicants' first language, a minimum TOEFL score 550 (paper-based), 79 (internet-based) or an IELTS score of a 6.5 is required for admission.

The TOEFL or IELTS can be waived if applicants:

- Prior to review for admission, came from English-speaking countries and were required to take the ACT or SAT test.
- Have received a US high school diploma
- Enrolled for at least one semester at a US college or university
- Completed an English as a Second Language program (ESL or ELL)
  - Further requirements are reviewed on a case-by-case basis

## Homeschooled and GED Students

Students who have graduated from high school, but not have attended a college, would not be required to take the ACT or SAT test after five years have passed since their high school graduation. These students' admission into Culver-Stockton would be based solely upon their high school transcripts.

Students who are home-schooled or not graduates of accredited high schools may be considered for admission based on a GED score of 500, or from a transcript from an accredited home-schooling agency. These students would not be required to take the ACT/SAT if they have been out of high school for more than five years.

Students that have been out of high school more than five years and have less than a 2.5 high school grade point average, or do not meet the GED requirement must be reviewed for **committee admission** by the Academic Standards Committee.

The College allows non-degree seeking students the opportunity to enroll in an online or on-campus undergraduate course for personal development.

## Graduate Admission

Applicants for admission into the graduate program will be considered if they meet the following requirements:

- A bachelor's degree from an accredited institution
  - Prerequisite courses in undergraduate program must completed with a minimum grade of a "C" or higher
    - Course prerequisites vary by program. Please refer to the graduate program of interest for a full list
- Official transcripts from all colleges/universities attended, including the transcript with conferral of a bachelor's degree
- Two professional or educational references
- Graduate Management Admissions Test (GMAT) score or Graduate Record Examinations (GRE) score, taken within the past five years
  - The GMAT or GRE score requirements are determined by academic department, depending on the graduate program of study
    - Master of Business Administration minimum GMAT Requirement:  $200 \times \text{GPA} + \text{GMAT score}$  is equal to or greater than 1025
  - The GMAT or GRE could be waived if one of the following requirements are met:
    - Minimum undergraduate 3.5 GPA
    - Undergraduate 3.0-3.49 GPA and a minimum of five years of full-time experience related to the field of graduate study
    - Master's degree from an accredited U.S. college or university

Graduate applicants may be considered by the Academic Standards Committee for admission if:

- Applicants' credentials do not meet all of the requirements for graduate admission
- An evaluation of previously-taken credits at prior institutions warrants additional review, regardless of cumulative GPA

## Additional Admission Information

**Advanced Standing:** Recognition of credit for prior knowledge may be obtained through CLEP, Credit by Advanced Placement, Credit by Examination, Regents tests, transfer credit, correspondence, or dual credit.

Students who have received dual credit through their high school with an accredited institution of higher education can transfer acceptable coursework with a grade of C or better. Students who have accumulated 64 or more college credits while in high school will be considered a transfer student for admission purposes. Students must submit official transcripts of college credits.

**NOTE:** Each applicant is responsible for making certain that all required documents are received in the Admission Office. Applications will not be reviewed until all documents are received.

Entering freshman and transfer students whose work are satisfactory will be admitted in good standing. The Academic Standards Committee of the Faculty reserves the right to place a student in any academic category it deems would improve the student's chance for success.

**Transfer:** Academic course credit earned at regionally accredited institutions prior to enrollment at Culver-Stockton College (or earned thereafter in summer sessions) will be accepted if the work is relevant to the Culver-Stockton College curriculum and does not repeat a course taken at Culver-Stockton College. Credits may be transferred if the grade is a C or higher and must apply toward the particular track of study the student has chosen to pursue. Concealment of previous attendance at another college or university is cause for cancellation of admission to the college and registration for classes. All candidates for a degree from Culver-Stockton College must earn at least 60 hours from a four-year college or institution. All candidates for a degree must earn at least 40 semester hours in upper-division courses (300- or 400-level courses) and at least 12 hours of upper-division courses in their major field. For students admitted in good standing, GPA from transfer plus the Culver-Stockton College average will be used to determine academic standing at the end of the first semester at Culver-Stockton College. Thereafter, the Culver-Stockton College cumulative average will be used to determine good standing.

**Readmission:** Students on academic suspension or otherwise not in attendance without a formal leave of absence must apply for readmission. Decision on readmission after academic suspension is made by the Academic Standards Committee.

**Online Education:** The Online degree completion program is designed for working adults, to complete a degree by taking online courses. The Online program recognizes the students' previous educational experience and current work experience and strives to provide a relevant and rigorous educational program through innovative instructional methods. For additional information, visit [www.culver.edu/online](http://www.culver.edu/online).

**Second Degree:** Students who enter Culver-Stockton College with a baccalaureate degree from another regionally accredited institution are expected to fulfill Culver-Stockton College's general education and major area requirements in order to earn a second baccalaureate degree from Culver-Stockton College.

**Military:** Active and retired U.S. military personnel find that Culver-Stockton College has and will make every consideration and provision to assist them in completing a degree at this college. Within guidelines, the college recognizes academic credit received through extension and/or correspondence, CLEP credit, and military experience credit to help the military person complete a bachelor's degree in a minimum period of time.

**Degree Completion:** Culver-Stockton College welcomes nontraditional age students who desire to take courses to pursue a degree or for personal enrichment. The admission process and criteria for degree-seeking part-time students is the same as that for full-time students. Catalog requirements for degree completion students are those in effect at the time of initial continuous enrollment, or any subsequent catalog of the student's selection. Failure to enroll in course work for two consecutive semesters without executing a formal leave of absence will change the applicable catalog requirement to that in effect at the time of reenrollment.

**Nondegree:** A nondegree student is one who is not a candidate for an academic degree. A candidate for part-time nondegree seeking status must complete an application available through the Registrar's Office. A student who first enters under nondegree seeking status may later request degree-seeking status by following the regular admission guidelines.

## FINANCIAL INFORMATION

Culver-Stockton College is a nonprofit institution which receives no support from taxes or public funds. Because of the generous support of many friends and alumni, the tuition and fees for attending the college remain moderate in comparison to those charged by many colleges of similar size and quality. The cost to educate a student at Culver-Stockton College is considerably more than that charged to each student. Often, scholarships and other financial aid are underwritten by endowment and gift income.

Culver-Stockton College continues to keep the costs as low as possible, but the right to change fees, charges, or regulations listed in this catalog is reserved by the Board of Trustees should conditions make it necessary. General tuition and fees, as listed below, are for two semesters of study.

## General Tuition and Fees 2015-16 (refundable with restrictions)\*

Tuition (12+ hours)	\$24,500
Tuition, per hour (less than 12 hours)	\$570
Audit fee, per semester hour	\$285
Confirmation fee, first time students only (refundable through April 30)	\$200
Room (except Stone Hall \$4560)	\$3560
Single room additional charge, if available	\$1,800
Board (full board, other options available)	\$4390
Online Campus Tuition 2015-16 (refundable with restrictions)*	
Tuition, per hour	\$395
Graduate Tuition 2015-16 (refundable with restrictions)*	
Tuition, per hour	\$500
Summer Session 2016 (refundable with restrictions)*	
Summer Session Tuition, per hour	TBA
Audit fee, per semester hour	TBA
Summer Session room, per week	TBA
Special Fees/Optional Charges (non-refundable)	
New Student Wildcat Welcome Fee	\$200
Unified Student Fee/semester (prorated for 6 through 11 hours)	\$200
Credentials (provided to current students without charge)	\$5
Graduation Fee	\$125
Student Teaching Semester Fee	(varies)
Transcript (provided to current students without charge)	\$5
Art Supplies	(varies by class taken)
Athletic Insurance	(varies by option chosen)
Meal Plan Change - Administrative fee	\$25
Late Registration Fee	\$75
Nursing Lab Fee	(as determined by BRCN)
Blessing-Rieman College of Nursing Testing Fee (per semester)	(as determined by BRCN)
Dual Credit – High School Tuition, per credit hour	\$80
Parking Fees (\$50-all campus parking, except ARC Lot-\$10)	\$50/10
Private Music Lessons (1/2 hour lesson weekly)	\$175
Student ID Card (1 free during college career)	
Replacement Cost:	\$10
Course Fees (some courses have fees for equipment and supplies)	(varies by class taken)

\*Please refer to withdrawal policies for specific information on refunds.

## Athletic Insurance

Intercollegiate athletes and students involved in intercollegiate athletics (e.g., dance, cheerleaders, team managers) must be covered by a health insurance policy in order to participate in these activities. Students may fulfill this requirement by demonstrating proof of insurance as a primary insured or as a dependent on another's policy.

## Student Health Insurance



Culver-Stockton College does not require student health insurance for any student attending the college, except international students and those participating in intercollegiate athletics. The college will, however, make student health insurance available for purchase for those wishing to participate. Private insurance brochures, cost information, and applications are available at the Student Financial Services Office.

## Payment of Confirmation Fee

A \$200 confirmation fee (for first-time students) is due after receipt of the acceptance letter. No class registration or room assignment in college housing is made until this deposit is received.

Following matriculation, this fee will be applied as a general security deposit, and assuming no damages, will be refunded when the student graduates or leaves the college. The \$200 deposit must be maintained during a student's enrollment and any deficiency resulting from damage/loss charges will be billed the next academic term.

A returning student residing in college housing should reserve that accommodation for the fall semester during the spring sign-up announced by the Residence Life Office.

## Fee Payment

Fees and charges are payable by August 15 for the fall semester, and January 2 for the spring semester. Charges for summer and Online Campus terms are due and payable prior to the first day of the term.

Students can make payments via cash, check, credit card (Visa, MasterCard, or Discover), and/or Tuition Management Systems (TMS). TMS is an interest-free monthly payment plan available for an annual enrollment fee. Additional information may be obtained by calling TMS at (800) 722-4867 or visiting [www.afford.com](http://www.afford.com).

Payments may be made via the campus portal, MyCulver.com, mailed, or made in person in the Student Financial Services Office.

At the time a student formally registers for classes, either by signing and submitting the appropriate registration forms to the Registrar's Office, or by registering online, the student agrees to:

- Assume financial responsibility for any charges and/or fees as posted to his/her student account.
- Abide by the official college policies regarding withdrawal from the College.
- Assume the responsibility for understanding the College's official policy concerning schedule changes and satisfactory academic progress that may result in additional charges or the loss of eligibility for certain types of financial aid. It is considered the student's responsibility to understand how these changes can affect his/her financial situation with regard to financial aid eligibility.
- Understand that refunds of credit balances resulting from application of financial aid and/or TMS contracts will not be made until all funds are received by the College.

## Late Payments

Please note the following policies regarding late payments and delinquent accounts:

- All accounts not paid in full by the first day of each term are subject to monthly interest at a rate of 1.5 percent per month.
- The privilege of a student to charge his/her account to purchase food in the cafeteria may be suspended if the student has an account which is past due. During any such suspension, the student may purchase food in the cafeteria with cash.
- A student may be suspended for nonpayment of indebtedness to the college at any time during each term.
- All accounts must be paid in full in order for students to enroll in succeeding terms or to receive copies of transcripts. Diplomas may be held until all financial obligations are met.
- The College reserves the right to cancel the registration of any student if a balance due from a previous term remains unpaid at the start of a subsequent term.
- Student account balances are available online at MyCulver.com. Failure to receive a bill does not relieve the student of the obligation for payment.
- The College reserves the right to recover all costs involved with the collection and/or litigation of delinquent accounts.
- If an account must be sent to collection or litigation due to nonpayment of the outstanding balance, the College reserves the right to demand payment in full for subsequent terms of enrollment prior to the beginning of each term to ensure enrollment.
- The College reserves the right to demand payment in the form of a certified check, money order, cash, or credit card in the event that one or more checks have been returned unpaid for any reason.
- Culver-Stockton College is a non-profit institution of higher learning. As such, student receivable accounts are considered to be educational loans offered for the sole purpose of financing an education and are not dischargeable in bankruptcy proceedings.

## Books and Supplies

All C-SC textbooks are to be purchased online before the start of the academic term. Although many online book vendors may be used, C-SC has contracted with MBS Direct as the official textbook vendor. You can access the MBS Direct website at <http://bookstore.mbsdirect.net/culverstockton.htm>. Other supplies may be purchased on campus at the Wildcat Warehouse.

## Tuition for Senior Citizens

Senior citizens, age 65 and older, may attend Culver-Stockton College at the reduced rate of \$100 per credit hour. This reduced rate is limited to a maximum of 6 credit hours per semester, on a space-available basis. Classes are for credit or audit, and documentation of age (driver's license, birth certificate, etc.) will be required at registration.

## Withdrawal and Refund Policy

Students wishing to withdraw should refer to the procedures given on page 20 in the catalog section "Withdrawing from School/Leave of Absence."

### Withdrawal before Classes Have Started

Students who withdraw prior to the first day of class shall receive a full adjustment for tuition/room and board. The \$200 confirmation fee (for first-time students) will not be refunded after April 30.

### Voluntary or Involuntary Withdrawal From All Classes after Classes Have Started

Refunds will be made according to the following schedule:

#### Tuition, Room and Board

Withdrawal on the first day of class	100% refund
Withdrawal during the first 10% of the enrollment period	90% refund
Withdrawal after the first 10% through the first 25% of the enrollment period	50% refund
Withdrawal after the first 25% through the first 50% of the enrollment period	25% refund
Withdrawal after the first 50% of the enrollment period	no refund

### Refund and Repayment Calculation

Refund and repayment amounts for federal financial aid must be distributed according to a specific order of priority and percentage prescribed in federal law and regulations. Any federal aid required to be refunded to the federal government will be processed on students behalf.

A federal refund will be calculated for students who have completed less than or equal to 60% of the semester. The percentage is calculated by comparing the official date of withdrawal or last date of attendance with the total number of days in the semester. The total number of days in a semester includes every calendar day of the semester starting with the first day of the semester through the last day of finals, not including breaks from class exceeding more than 5 days (including weekends). For example, if the student withdraws on day 33 of a semester, which has a total of 110 days, the student has completed 30% of the semester therefore 70% of their federal aid must be returned to the government.

Financial aid from college grants and scholarships will be applied to the withdrawing student's account based on the prorated percentages of charges resulting from the refund schedule. The same percentage will be applied to outside sources of aid other than federal, unless other requirements for its receipt apply.

Students who officially withdraw, fail to complete the semester and/or do not attend class will have an adjustment of aid, which will cause the student to owe money back to both the United States government and to the college.

Students enrolled in the Online Campus program should check the Online Campus handbook at [www.culver.edu/online](http://www.culver.edu/online) for refund and repayment calculations.

### Tuition Adjustment for Dropped Courses

Tuition adjustments will be made for full-time students dropping overload hours or dropping to part-time and part-time students dropping hours during the drop/add period within the first five class days of the semester; no adjustments to the tuition charge will be made for drops after the drop/add period has passed. The tuition adjustment period is pro-rated for academic terms less than one semester in length; contact Student Financial Services for information.

## Appeals

If a student withdraws due to documented extenuating circumstances beyond the control of the student, the student may appeal to the Academic Standards Committee of the Faculty for any possible refund consideration. Appeals should be in writing and addressed to the Registrar, Culver-Stockton College, One College Hill, Canton, MO 63435.

# Financial Aid

While the primary responsibility for financing a college education rests with the student and his or her family, Culver-Stockton College has designed a financial assistance program for students who would be unable to attend without such aid. Awards are also made in recognition of academic achievements and the particular talents or ability of the student applicant. Financial aid programs and policies are established by the President of the college upon recommendation from the Director of Financial Aid. The Director of Financial Aid is responsible for coordination of the total program.

Financial aid funds are awarded to supplement the family's contribution when family funds are not sufficient to cover educational costs. The college attempts to meet a student's established financial need through a combination of gift aid (scholarships and grants) and self-help (loans and employment). For new students, funding preference is given to full-time students who complete the application process by March 1 prior to the award year. For returning students, the financial aid priority deadline is also March 1.

## Determination of Need-Based Financial Aid Eligibility

Culver-Stockton College utilizes the need analysis information from the Free Application for Federal Student Aid (FAFSA) to establish financial need. All students applying for financial aid based on need must complete the FAFSA need analysis form each year and designate Culver-Stockton College to receive the processed application. Need is determined by subtracting the expected family (student and parent) contribution (EFC) as calculated on the FAFSA from the cost of attendance.

The cost of attendance includes tuition, room and board, fees, and allowances for books, transportation, personal expenses, and loan fees. The student's need for assistance can be met with grants, scholarships, loans, or employment, either singly or in combination.

## Eligibility for College Scholarships and Grants

The following assumptions apply to Culver-Stockton scholarship and grant awards:

1. College aid awards are available to full-time degree-seeking students only (enrolled in at least 12 credit hours per semester) who are in good academic standing. Adjustments in institutional aid resulting from enrollment changes will not be made past the census date set by the Registrar in conjunction with the college's policy of charge adjustments. If attendance in all classes cannot be verified by the college, then institutional aid may be removed.
2. Students who have earned a bachelor's degree are not eligible for college aid.
3. Scholarships and grants are awarded on a yearly basis, but are subject to review at the end of each year or semester for probation students.
4. Renewal is determined at the end of each semester. Students enrolled in summer school have their renewal GPA computed following the summer session. Scholarships can be renewed, but not lost because of summer school.
5. Students applying for renewal of either need or no-need college aid must reapply each year.
6. College funds are available for full-time, degree-seeking students for up to 10 semesters, except nursing students who receive funding from Blessing-Rieman College of Nursing during their junior and senior nursing years.
7. Students who have previously attended Culver-Stockton and return following a leave of absence will return with the previous institutional aid, subject to available funding. Students who were previously enrolled and are classified as a 'Readmitted' student is classified as a transfer student for the purpose of scholarship eligibility. If the student has earned more than 12 hours since their last term of attendance at Culver-Stockton College they are classified as a transfer student for financial aid purposes. Students who have earned 12 or fewer hours since their last term of attendance re-enter under the criteria of any academic scholarship that they previously received, subject to available funding.

8. The maximum gift aid award from all resources will not exceed the total of tuition (12–18 hours per semester), unified student fee, and room and board for students receiving financial assistance and residing on campus. Federal, state and other rules (such as athletic conference) may also apply. For all other students, the maximum gift aid award will not exceed tuition (12–18 hours per semester) and unified student fee. Any combination of college grants and scholarships will not exceed tuition.
9. Students who are considered dependent upon their parents according to FAFSA guidelines must live on campus or commute from their parents' home address (within a 50-mile radius) to receive college-funded grants and scholarships.
10. The Financial Aid Office is the only office at Culver-Stockton College authorized to offer financial aid to students. Only awards originating from this office will constitute a commitment on behalf of the college. Recommendations for scholarships can be made by faculty or staff, and these recommendations are considered before the award is sent.

## **Nursing Students**

Freshman and sophomore nursing students apply to and receive financial assistance from Culver-Stockton College. Culver-Stockton scholarships of any kind are not renewable for the junior and senior years. Junior, senior, LPN, RN, and advanced placement students apply to and receive financial assistance from Blessing-Rieman College of Nursing. More information is available in the Blessing-Rieman College of Nursing financial aid brochure.

Continued involvement in talent areas is encouraged, but no financial assistance from Culver-Stockton College will be awarded.

## **Coordination of Financial Aid**

Any financial aid awarded is subject to review in light of assistance received from outside organizations or agencies. Funds received subsequent to the aid award are usually used to replace loan and/or work funds first. College grant/scholarship funds may be lowered if outside scholarships are received after the student is awarded and financial need is met. Each case will be considered on its merits, and any adjustments will be made within college and program guidelines.

## **Financial Aid for Study in Off-Campus Programs**

A student eligible to receive aid from Culver-Stockton College may continue to receive aid, if eligible, for approved off-campus study, such as internships. The student must be enrolled for credit at Culver-Stockton in order to receive assistance. In no case will aid be greater than aid awarded for equivalent on-campus course credit.

## **Standards of Satisfactory Academic Progress to Maintain Financial Aid Eligibility**

Students who are not achieving the required cumulative GPA or not successfully completing his/her education program at the required pace will have a one semester grace period to continue receiving Title IV or state financial aid.

### **Standards of Measuring SAP**

#### **Qualitative (GPA) Measurement**

Undergraduate students: A full-time degree-seeking student at Culver-Stockton College is considered to be in good academic standing if he or she maintains the minimum cumulative GPA for good standing, as listed in the "Categories of Academic Standing" section of this catalog. Culver-Stockton College uses a graduated qualitative standard.

Transfer students entering Culver-Stockton College for the first time will be considered to be making SAP upon admission. Students readmitted to Culver-Stockton College or returning from leave of absence are subject to any academic or SAP requirements in force at the time of their last enrollment at the college.

Part-time and three-quarter time students: They must have a 2.0 GPA at the end of their second academic year. If a student changes enrollment status between full-time and part-time, their GPA requirement will be determined individually by the financial aid office.

An academic year is considered to be 24 hours for full-time students, 18 hours for three-quarter time students, and 12 hours for part-time students.

Graduate students: For graduate students academic year, full-time is considered 12 hours and part-time is considered 6 hours.

Pace (hours) Measurement

Pace defines the pace at which a student must progress to ensure education program completion within the maximum timeframe (150% of the published length of the program). If pace falls below 67%, a student will be considered to not be making SAP. There are two components to pace: the proof of academic progress, and maximum timeframe.

*Proof of Academic Progress Requirement*

Undergraduate students: Full-time students are required to be in good standing and earn a minimum of 48 credit hours by the end of their second academic year in order to retain eligibility for federal and state financial aid. Three-quarter time students must complete 36 hours and Part-time students must complete 24 hours. If a student changes enrollment status between full-time and part-time, their pace requirement will be determined individually by the financial aid office. For transfer students, hours accepted must be counted as both attempted and completed hours. It is possible for a student to make pace each semester individually, but not be making pace at the end of their second academic year. All classes dropped after census date of a term show a W on the student's transcript, and will be considered attempted hours. Pace is measured for each individual term and for cumulative hours.

Pace is calculated as follows: 
$$\frac{\text{cumulative number of hours student successfully completed}}{\text{cumulative number of hours student attempted}}$$

For example, if a student enrolls in 15 hours for the semester, and completes 12, their pace for the term is determined to be 80%. The same student will have a cumulative pace requirement. With 47 hours attempted and 32 achieved, their cumulative pace is 68%.

*Maximum Timeframe Requirement*

Undergraduates can receive federal financial aid for a period that is no longer than 150% of the published length of the educational program, as measured in credit hours. For example, for a program that has a published length of 120 hours, a student cannot receive financial aid for more than 180 attempted hours. The 150% maximum timeframe can be appealed. Students enrolling in a certificate program will have their 150% maximum timeframe calculated individually by the financial aid office.

*Evaluation of Satisfactory Academic Progress*

Students that do not make the GPA or Pace Requirements are determined to be on Satisfactory Academic Progress; this means they are not making satisfactory progress toward their degree according to federal guidelines.

Undergraduate students: Academic progress will be monitored at the conclusion of each term of enrollment. For on-campus enrollment, fall, spring, and summer are considered three separate periods of enrollment. (Summer Terms 40 and 50 are considered one period of enrollment.) Online Campus terms are T1/T2 for fall, T3/T4 for spring, and T5/T6 for summer. If a student is enrolled in a combination of regular campus classes and Online Campus classes, that determination will be made individually by the financial aid office.

Graduate students: Graduate terms are G1/G2, G3/G4, and G5/G6.

Financial aid from any source is provided for only one academic year at a time. Financial aid can be renewed each year provided the student remains in good academic standing, earns the required number of hours for his or her enrollment status by the end of each academic term, and shows financial need on the Free Application for Federal Student Aid (FAFSA), or demonstrates continued talent or academic achievement as stipulated in the original entering award.

GPA and Pace requirements are affected as follows.

- The following are not considered as hours successfully completed: F grades, incompletes (I), withdrawals (W), and audits (AU).
- Students who withdraw from all classes are automatically considered to be on Financial Aid Warning for pace of 0% for the term. If undergraduates do not complete at least 12 hours and maintain the appropriate GPA for their class by the end of the next term, they will be considered to be on Financial Aid Suspension. If a student is on Financial Aid Warning and they withdraw from all classes, they will be considered to be on Financial Aid Suspension immediately in their next term of enrollment (but could still file an appeal for Financial Aid Probation).
- In the case of repeated courses, the most recently earned grade and credit becomes the grade and credit of record and is included in the GPA calculation. Aid may be awarded to retake a class where a student obtained a grade of 'F.' Aid may be awarded one time to retake a class where a student obtained a grade of other than 'F'; additional retakes of the class are not covered by Title IV aid unless a higher grade is required by the student's major.
- Remedial, enrichment, and ESL courses will not be taken into consideration.

- Hours transferred in may be counted toward a student's GPA and pace requirements to remove them from SAP. Transfer hours count as both accepted and completed hours.

### *Consequences of failing to Meet SAP Requirements*

Students who fail to make SAP will be placed on Financial Aid Warning, Financial Aid Probation, or Financial Aid Suspension. When a student fails to achieve SAP, the Director of Financial Aid will notify the student in writing by certified mail.

**Financial Aid Warning:** This is a status assigned by the college to a student who fails to make SAP at the end of a payment period. The student will continue to receive Title IV and state aid for one payment period. No appeal is necessary for this status. At the conclusion of the warning term, the student must meet SAP requirements.

**Financial Aid Probation:** This is a status assigned by the college to a student who fails to make SAP (after being on Financial Aid Warning for one semester) and is granted an appeal and has eligibility for Title IV aid reinstated. The college will set forth an academic plan the student must follow. At the conclusion of the probation period, the student must meet the terms of their academic plan, or will be placed on Financial Aid Suspension.

**Financial Aid Suspension:** This is a status assigned to a student who fails to make SAP after being on Financial Aid Warning or Financial Aid Probation. It can also be a status for a student whose appeal is not granted. Once Title IV and state eligibility is terminated, the student must make up all deficiencies in both GPA and pace before Title IV and state eligibility will be reinstated. Students keep eligibility for all institutional funding.

**SAP Appeal:** A process by which a student who is not meeting the school's SAP standards petitions the school for reconsideration of Title IV and state aid eligibility. The appeal must include two components: why the student failed to make SAP, and what has changed that will allow the student to make SAP at the next evaluation. Appeals without both components will not be considered. Students should include supporting documentation such as letters from outside sources. Appeals for lack of pace can be considered for death of a relative, student injury or illness, or other special circumstances. Other types of appeals will not be heard. Appeals for Maximum Timeframe Requirement will be heard for change of major. Appeals should be submitted in writing to the Director of Financial Aid. Students may appeal a maximum of two times during their academic career at Culver-Stockton College. There is no deadline for appeals; they will be heard on a rolling basis. A student may not have two consecutive probation periods for the same reason.

**Appeal Approved:** The student is placed on Financial Aid Probation. The student must agree to follow the Personalized Academic Plan. The student's Title IV aid will be reinstated as outlined in the academic plan. If the student deviates from the academic plan, the student will no longer be eligible for Title IV aid until they are determined to be making SAP.

**Appeal Not Approved:** Student is not eligible for Title IV or state financial aid, but they retain eligibility for institutional funding. Aid will be reinstated once the student makes up all deficiencies. All appeal decisions are final and rest within the financial aid office; a student cannot appeal an appeal that is not approved.

**Appeal Committee:** Consists of the Director of Financial Aid and Director of Student Success, and any other pertinent college faculty/staff.

**Personalized Academic Plan:** This plan is determined by the Appeal Committee. At a minimum it will include the specified number of credit hours and cumulative GPA to be obtained at the end of each term. The student's compliance with the plan will be monitored by the Director of Student Success together with the Financial Aid Office. The Director of Student Success or the advisor will counsel the student.

## **Payment of Awards**

In most cases, one-half of the aid award is applied to the student's account for each semester; the billing statement from Student Accounts will reflect the student's charges and financial aid. Earnings from campus employment are not credited toward the balance due but are paid to the student as earned on a monthly basis.

## **Terms and Conditions of Employment**

Culver-Stockton College makes all work assignments and assures the recipient that he or she will have a reasonable opportunity to earn the work award. The college also reserves the right to make or change work assignments to accommodate the changing needs of the college. Students may work up to 20 hours per week in any single campus job or combination of campus jobs, subject to availability.

Freshmen are limited to working 10 hours per week during their first semester.

Employment may be terminated by the college at any time for failure to perform duties satisfactorily; the college is released from its obligation to find replacement employment. Work assignments terminated for this reason will not be replaced with any other form of financial aid funds. Termination of employment may jeopardize future campus employment opportunities as the number of campus jobs available is limited.

## Renewal and Adjustment of Aid

Financial aid is not automatically renewed each year. In addition to specific requirements of the financial aid programs, students are encouraged to file the Free Application for Federal Student Aid (FAFSA). The federal aid processor e-mails a renewal reminder to all prior year applicants each year. The FAFSA should be submitted online as soon as possible after January 1, preferably when completed tax information for the preceding calendar year is available. The priority deadline for first year students is March 1.

For returning students, the financial aid priority deadline is also March 1. Files completed by March 1 will receive maximum consideration for available renewal funding. A completed financial aid file consists of a valid FAFSA, expected family contribution, and all required verification documentation. Students who do not plan to file the FAFSA and wish to renew college scholarships only must make the Financial Aid Office aware of this request. In addition, the student must also be registered for classes.

Each student must be able to document the information submitted on the FAFSA need analysis with tax transcripts and/or other data required by the college or federal government prior to the receipt of Federal Title IV financial aid— TEACH Grant, Federal Pell Grant, FSEOG, Federal Work Study, Federal Perkins Loan, Federal Direct Stafford Loan, or Federal Plus Loan. Documentation requested must be provided to the Financial Aid Office prior to the end of the semester for which it is requested; any additional deadlines established by the U.S. Department of Education shall also apply. Failure to complete verification will result in the withdrawal of all federal, state, and college need-based aid funds. Students whose application information must be corrected will be notified by the Department of Education by receiving an updated student aid report from the federal processor.

Award adjustments may occur at any time during the year, and result from such reasons as: adjustment to the financial need calculations due to a change in the family's financial condition, errors by the family or college, additional funds available for award, or reduction in funds from outside sources. Award adjustments can also be made if a student does not attend a class in which they are enrolled.

If a student or talent area chooses not to renew participation or scholarship, the student may write an appeal to the Director of Financial Aid regarding conversion opportunity.

The Financial Aid Office will review a student's expected family contribution if the student and/or family experience a significant change in financial circumstances. An increase in need will not necessarily result in an increase in the financial aid award. Such adjustments depend upon funds available at the time the request for review is made. Therefore, notification of changes in financial circumstances should be made as soon as they occur.

## Right to Appeal

All students have the right to appeal or reject any aid awarded by the college. Appeal of the financial aid award must be submitted in writing to the Director of Financial Aid. The student will be informed by the Director of Financial Aid of the decision concerning the appeal within a reasonable time following its receipt.

## Federal and State Aid Programs

Eligibility for the following programs is determined by filing the FAFSA need analysis on a yearly basis:

**Federal Pell Grant.** Awards may range up to \$5,775 based on need and federal funding.

**Federal Supplemental Educational Opportunity Grant.** Awards are given to students with exceptional financial need based on availability of federal funding.

**Access Missouri Award.** Awards range from \$1,500 to \$4,600 and are given to Missouri residents based on need and state funding. Theology/divinity majors are not eligible. FAFSA must be filed by April 1 each year. Estimated awards for the 2015-16 year are \$1,500.

**Teacher and Educator Assistance for College and Higher Education Grants (TEACH).** Up to \$4,000 per year available to students completing coursework necessary to begin a career in teaching. Must teach a minimum of four years at a Title I school in a high-need field.

**Federal Work Study.** Campus employment opportunities are provided for many students who work approximately 5-20 hours per week and earn minimum wage; limited availability.

**Federal Perkins Loan.** Annual loans of up to \$2,000 may be made based on need and availability of funding. Repayment begins nine months after enrollment ceases. Interest rate is 5%. The loan does not accumulate interest while the student is enrolled at least part-time.

**Federal Direct Stafford Loan (Subsidized and Unsubsidized).** Maximum annual loan amounts may range from \$5,500 to \$7,500 for dependent undergraduates, based on class level. Independent undergraduates may receive maximums of \$9,500 to \$12,500 (at least \$6,000 must be unsubsidized for freshmen and sophomores, and \$7,000 unsubsidized for juniors and seniors). The Federal Direct Subsidized Stafford Loan is based on need; the federal government pays interest on the loan until the student graduates or drops below part-time enrollment. The Federal Direct Unsubsidized Stafford Loan is not need-based; interest accrues from the time the loan is disbursed and can be paid or allowed to accumulate. An origination fee is deducted proportionately from each disbursement is retained by the federal government for both subsidized and unsubsidized loans. Repayment of principal and any accrued interest begins six months after enrollment ceases. The interest rate is set each year on July 1<sup>st</sup>.

**Federal Direct PLUS Loan.** These loans are available to parents with good credit histories for educational costs not met by other financial aid, and are not need-based. An origination fee is deducted proportionately from each disbursement is retained by the federal government. Repayment begins 60 days after the final disbursement. The interest rate is set each year on July 1<sup>st</sup>.

## College Aid Programs

**Academic Scholarships.** Academic scholarships that vary in value are awarded on the basis of GPA and test scores. Culver-Stockton offers the prestigious Pillars for Excellence Scholarship to qualifying high school students who are invited to compete through essays and interviews each year. The scholarship is renewable annually if the student maintains a 3.2 cumulative GPA. All other academic scholarships are renewable if the student remains in good academic standing.

**Talent Scholarships.** These are available in the areas of fine arts and athletics and are awarded based on auditions and recommendations from the sponsoring talent area.

**Veterans Affairs Benefits.** Culver-Stockton College is approved by the Missouri State Approving Agency for educational assistance benefits to veterans and veterans' dependents. Students and dependents of veterans that are eligible to receive military educational benefits should contact the Student Accounts Office. The veteran student receives assistance in submitting the required veterans affairs forms. In order for eligible students to receive the veterans educational benefits, they must be certified for each enrollment period and the Financial Aid and Student Accounts Office must be notified of any changes in enrollment.

**College Grants.** Grants that vary in value are available based on need and other specific criteria. Special grants awarded include those for members of the Christian Church (Disciples of Christ) denomination, direct descendants of Culver-Stockton College alumni, and financial need.

**College Employment.** In addition to Federal Work Study, Culver-Stockton College provides institutionally funded work opportunities on campus. Students in the campus employment program work approximately 5–20 hours per week and earn minimum wage; availability is limited.

**College Loans.** Need-based loans are available from college funds; award criteria and maximum amounts are similar to that of the Federal Perkins Loan. In addition, a short-term emergency loan program is available to students.

**Endowed Scholarships.** Alumni and friends of Culver-Stockton have established scholarship funds to be awarded on the basis of academic achievement, need, or other criteria established by the donor. These funds, listed on the following pages, are awarded to qualifying students; no separate application is required.

## Scholarships

The Mary Bush Adams Endowed Scholarship



The Jean McGuire Allard '45 Endowed Scholarship  
The Alumni Reunion Endowed Scholarship  
The Evelyn Gruber Anderson Scholarship  
The Russell G. Anderson Endowed Scholarship  
The William V. Appuhn Endowed Scholarship  
The Charles E. Barnum Scholarship in Journalism/Communication  
The George W. '41 and Mary Hardiman '42 Barry Endowed Scholarship  
The Olga Bays Memorial Scholarship  
The Belton Christian Church Scholarship Fund  
The Jillian C. Bentley '08 Endowed Business Scholarship  
The Orrie E. and Dorothy Binkley Endowed Scholarship  
The Neva Long Bridges Endowed Scholarship  
The Hubert and Thelma Brinkley and Ruby I. Brinkley Endowed Scholarship  
The Carolyn Louise Brown Endowed Scholarship  
The President Robert W. Brown Endowed Scholarship  
The Howard E. and Mildred N. Cain Endowed Scholarship  
The Guy L. and Frances A. Caldwell Endowed Scholarship  
The Paul C. and Dorothy Neiser Carpenter Memorial Scholarship  
The Myrtle Cash Endowed Scholarship  
The Cason-Leftwich Memorial Scholarship  
The Class of 1953 Endowed Scholarship  
The Class of 1954 Endowed Scholarship  
The Class of 1960 Endowed Scholarship  
The Ben Hill Cleaver Memorial Scholarship  
The Clough Scholarship for Students from the Orient  
The Richard C. Collier Endowed Athletic Scholarship  
The Combs Sterrett Scholarship Fund  
The Commerce Bank Scholarship (MO Colleges Fund)  
The Mark C. Coons '87 Endowed Scholarship  
The Paul E. and Mary Lou Cory Endowed Scholarship  
The John Raymond and Inez Anderson Crawford Endowed Scholarship  
The Scholarship for Creative Minds  
The Ruth Linnert Crouse Endowed Scholarship in Teacher Education  
The Gladys K. Crown Endowed Scholarship  
The Culver-Stockton General Memorial Scholarship  
The Ida B. and Keith K. Cunningham Endowed Scholarship  
The Reverends Keith K. and Ida B. Cunningham Annual Memorial Scholarship  
The Howard M. Dagley Endowed Scholarship  
The Russell V. and Opal L. Dancey Scholarship  
The Dasbach Scholarship  
The Barker Hagood Davis '46 Endowed Scholarship  
The Marjorie Jean Schiffman Davis and Cathryn Davis Gillhouse Endowed Music Education Scholarship  
The Marjorie Dennison Endowed Scholarship  
The Diemakers, Inc., Foundation Trust Endowed Scholarship  
The N. Eugene and Ruth K. Dillow Endowed Scholarship  
The Julie Lynn Douglass '96 Endowed Scholarship  
The Dorothy L. Drake Endowed Scholarship  
The Frank T. Edgar Endowed Scholarship  
The Elam Family Endowed Scholarship  
The Emerson Scholarship (MO Colleges Fund)  
The Elaine Ewell English Endowed Scholarship  
The Enterprise Holdings Foundation (MO Colleges Fund)

The Express Scripts Foundation Scholarship (MO Colleges Fund)  
The Fred Few Scholarship  
The David Arlie Foutes Endowed Scholarship  
The Edgar A. and Mary Franz Endowed Scholarship  
The Frazier Family Endowed Scholarship  
The Kenneth and Pauline Frazier Memorial Endowed Scholarship  
The First Christian Church (Disciples of Christ) of Galesburg, IL, Endowed Scholarship  
The Scott Garner '83 Endowed Scholarship  
The Harry and Carlene Meinhardt Geisler Scholarship  
The William F. Gerdes III and Michelmann Steel Construction Company Endowed Scholarship  
The Warren E. Gerlach Scholarship Fund  
The Rhoda Gibson '42 Endowed Music Scholarship  
The Robert E. Gillum Scholarship  
The Dr. A.D. and Mildred Glover Endowed Scholarship  
The Pauline Gorrell Endowed Scholarship for Nursing Students  
The Marlan R. Graham '63 Endowed Scholarship  
The Hazel M. Graves-Lucile L. Woolsey Scholarship  
The Helen Louise Graves Music Scholarship Fund  
The Ruby and Mary Green Endowed Scholarship  
The Kenneth and Robin (Brown) Greger Family Endowed Scholarship  
The Kenneth Gregg/First Christian Church (Disciples of Christ) of Perry, IA, Endowed Scholarship  
The Eugene Hall Annual Scholarship  
The Thomas Walter Hardy Memorial Scholarship  
The Arthur E. Hendren, Marilyn Hendren and Kathryn Hendren Athletic Scholarship Fund  
The William A. Herington Memorial Scholarship  
The Herrick Endowment Fund  
The Hoff Family Endowed Scholarship Fund  
The Joe C. and M. Mae Hootman Endowed Scholarship  
The Virginia Stoermer Hulsen '39 Scholarship  
The Arthur F. and Alfred W. Humphreys Endowed Music Scholarship  
The Samuel S. Hyatt and Sarah F. Hyatt Scholarship  
The Byron Ingold Endowed Scholarship  
The John and Virgie Irvin Endowed Scholarship  
The Jefferson City Christian Church Scholarship Fund  
The Dr. Perry W. Jennings Pre-Medical Scholarship  
The E.E. Jones Scholarship  
The E. Edward Jones/First Christian Church, Kennett, MO, Scholarship Fund  
The Edward Jones Scholarship (MO Colleges Fund)  
The Ross J. and Betty J. Kennedy Endowed Scholarship  
The Grant Kenner Memorial Art Scholarship  
The John and Dorothy Kircher Endowed Scholarship  
The Joy and Betty Kistler '26 '31 Memorial Scholarship Fund  
The Velma I. Knight Endowed Scholarship  
The Henry and Emily Kudebeh Endowed Scholarship  
The Ira R. Leach Scholarship Fund  
The George R. Lee Annual Scholarship  
The Wayne B. and Dorothy E. Leftwich Endowed Scholarship  
The Joseph A. and Lillian Lewis Endowed Scholarship  
The Florence Parrott Liebig Endowed Scholarship  
The Beulah E. Little Scholarship in Literature  
The Harold Little Endowed Scholarship  
The First Christian Church (Disciples of Christ) of Macomb, IL, Endowed Scholarship

The Rodney L. Maffett '70 Endowed Scholarship  
Thomas Makinson Endowed Scholarship  
The Raymond R. Martin Endowed Music Scholarship Fund  
The McAlear Family Annual Scholarship  
The McCall Oil Endowed Scholarship  
The Pauline B. McCallister Scholarship  
The Mary Eunice (Stephenson) McReynolds '45 Endowed Business Scholarship  
The McRoberts Family Endowed Scholarship  
The D. Larry McSpadden Endowed Scholarship  
The Luella (Notske) Medlin Endowed Scholarship Fund  
The Memorial Boulevard Christian Church of St. Louis Scholarship Fund  
The Chester Thomas Mitchell, Harry J. and Charlene Ruth (Schem) Mitchell Endowed Scholarship  
The Monsanto Fund Scholarship (MO Colleges Fund)  
The Milton and Dolores Moore Endowed Scholarship  
The Billy and Imogene Morehead Family Endowed Scholarship Fund  
The Mother Dennis Foundation Scholarship  
The Mary H. Muehring Endowed Scholarship  
The Munday Memorial Scholarship  
The First Christian Church of New London, MO, Endowed Scholarship Fund  
The Michael and Susan (Stone) '74 Newburger Endowed Scholarship  
The First Christian Church of Neosho, MO, Annual Scholarship  
The Michael and Susan (Stone) '74 Newburger Endowed Scholarship  
The George and Frances Nichols Endowed Scholarship  
The George R. and Mary Frances Nichols Endowed Basketball Scholarship  
Novus Scholars (MO Colleges Fund)  
The Elders Fund of the First Christian Church, Paris, MO, Endowed Scholarship  
The Maxwell G. and Mary L. Parsons Endowed Scholarship  
The Donald '52 and Marilyn (Herbertz) '52 Payne Endowed Scholarship  
The Carolyn (Hadsell) Peter '66 Endowed Scholarship  
The Elda Louise Petzoldt Memorial Music Scholarship  
The Ruth Porter Memorial Scholarship  
The Alexander Procter Memorial Scholarship  
The Harvey and Mary J. Quenette Scholarship Endowment  
The George and Louise Quinn Endowed Scholarship  
The Melody Craven Redmond Endowed Scholarship  
The Refreshment Services Pepsi Annual Scholarship  
The Ridgeview Christian Church (DOC) Endowed Scholarship  
The George H. Riedel Foundation Annual Scholarship (MO Colleges Fund)  
The Susan Hope Robinson Endowed Scholarship  
The Schiffman Endowment for St. Louis Scholars  
The Glenn Schlager Endowed Scholarship in Economics and Business  
The Dr. Daniel C. St. Clair Annual Memorial Scholarship  
The William E. and Ann Burrows Schleiffarth Endowed Scholarship  
The Virgil Van and Dorothy Lucille Shoop Scholarship  
The Harvey Baker Smith Memorial Education Scholarship  
The J.T. Smith Scholarship  
The Dr. Robert E. Smith and Betty D. Smith Endowed Golf Scholarship  
The Margaret L. Smyth Endowed Scholarship  
The Kaye Barrigar Spalding Endowed Scholarship  
The Thomas M. and Sharon J. Spoerner Annual Art Scholarship  
The Carlyle M. Stamper Jr. '64 Endowed Scholarship  
The Blain and Arlene Stanicek Endowed Scholarship

The Charles Graves Starr Scholarship Fund  
 The Julian G. and Virginia C. Starr Memorial Scholarship Fund  
 The John Brison Stillwell Endowed Scholarship  
 The Edward and Roxine Stranckmeyer Endowed Scholarship  
 The Amanda Conn Strobe Memorial Scholarship  
 The Sverdrup Family Scholarship  
 The Mae Selves Swinford Endowed Scholarship Fund  
 The Judith Crawford Syrcle Memorial Scholarship  
 The Kaye Kroeger Thomas Memorial Endowed Art Scholarship  
 The Walter W. Thomas Endowed Scholarship  
 The Beatrice S. Thompson Endowed Scholarship  
 The George and Bette Thompson Endowed Scholarship  
 The Timothy Memorial Scholarship  
 The John F. '72 and Barbara (Richards) Tripp '70 Endowed Scholarship  
 The Letha Berkheiser Tritle '34 Endowed Scholarship in Nursing  
 Herman B. and Margaret A. Turner Endowed Scholarship  
 The UPS Foundation Scholars (MO Colleges Fund)  
 The Harold Lee Wagner Endowed Scholarship  
 The Madelyn Kay (Leftwich) Ward Teacher Education Scholarship  
 The Arvilla and James Washburn Endowed Scholarship (in Memory of Marilyn Riley)  
 The Erma Hetzler Weill Endowed Scholarship  
 The Dorothy F. and James O. Weldon Endowed Scholarship Fund  
 The James B. Weldon Endowed Scholarship  
 The Wells Fargo Advisors, LLC (MO Colleges Fund)  
 The Robert J. Wells Memorial Endowed Scholarship  
 The Helene Hornback Wert Endowed Scholarship  
 The John F. Whan Memorial Endowed Scholarship  
 The Evelyn (Carman) Wiechman Endowed Scholarship Fund  
 The Roy D. and Dorothy F. Wilcox Endowed Scholarship  
 The Charles and Ann Winkelman Endowed Scholarship  
 The Vaden Thomas Wood and Ruth Clark Wood Memorial Scholarship  
 The Michelle Lynn Woods Foundation Scholarship  
 The Joe and Virginia Wright Endowed Scholarship  
 The Karen Sue Yates Memorial Scholarship  
 The W. Earl Zenge '31 Scholarship

Any student who wishes additional information regarding financial aid programs or has specific questions should contact the Financial Aid Office.

## Student Life

### Student Life Mission

The Division of Student Life is comprised of the following areas: Campus Safety, Counseling, Dining Services, Diversity Initiatives, Greek Life, New Student Orientation, Residential Life, Recreation & Wellness, Spiritual Life, and Student Activities & Intramural Sports. In concert with the dean of student life, the student life professional staff is committed to:

*educating and empowering students of promise to build a welcoming and inclusive campus community.*

We firmly believe that students play an integral role in the development of an engaging and dynamic educational community; this is the key to its longevity and success. To work with student staff, student leaders, and other students in a co-curricular manner is our profession and our passion.

## Campus Safety

The mission of the C-SC campus safety department is to assist all members of the community in the safe and secure pursuit of a superb education by providing an environment that promotes individual responsibility and protects human rights. Staffed by a director with more than 10 years in law enforcement and four full-time safety officers, our campus is covered 24 hours a day, seven days a week during the academic year. Each residence hall is locked at all times with only its residents having keys to the exterior doors. Maintaining a safe campus community requires the cooperation of all community members, which includes not propping doors, reporting suspicious persons or unsafe items, adherence to college policies, and open communication with campus safety staff. The safety office is located in the Gladys Crown Center. The campus safety phone number, (217) 440-6394, rolls to the staff cell phone when the officers are patrolling the campus.

## Counseling and Wellness Services

The college recognizes that a student's emotional well-being has a profound impact on his or her ability to perform academically, adjust socially, and attain a high level of personal satisfaction in life. Students face many challenges that affect their ability to function optimally, including those related to adjustment to college, homesickness, study skills, time management, roommate conflicts, motivation, depression/thoughts of suicide, family, anxiety, alcohol or other drugs, eating disorders, relationships, and self-esteem. Students desiring assistance with these or related problems should contact the director of counseling and wellness services (Crown Center 205, [\(573\) 288-6441](tel:5732886441)).

## Greek Life

Culver-Stockton College has three national sororities and six national fraternities, all with specific residence halls/houses located on campus. Involvement in Greek life is proven to enhance academic success, connection within the collegiate community, and persistence to graduation. Our Director of Greek life works in conjunction with the Interfraternity Council (IFC), Panhellenic Conference (NPC) and National Pan-Hellenic Council (NPHC) to provide oversight for the Greek community. In addition, each Greek house is supervised by the Director of Greek life and a community assistant, a faculty advisor, and an alumni advisor.

### Sororities

Chi Omega (Cason Hall)  
Sigma Kappa (Clough Hall)  
Sigma Sigma Sigma (Turley Hall)

### Fraternities

Alpha Tau Omega (Helsabeck Hall)  
Delta Upsilon (McDonald Hall)  
Kappa Alpha Psi (McDonald Hall)  
Lambda Chi Alpha (Gerlach Hall)  
Tau Kappa Epsilon (Zenge Hall)  
Phi Beta Sigma (Johnson Hall)

## Diversity Initiatives

Diversity Initiatives encompasses inclusion, acceptance, respect and empowerment. Culver-Stockton College understands that each student of promise is unique and their commonalities and differences are valuable to the growth of our community. Diversity includes the dimensions of race, ethnicity, sex, gender identity, sexual orientation, socioeconomic status, age, physical attributes and abilities, as well as religious, political, cultural and intellectual ideologies and practices.

Diversity Initiatives hosts a plethora of activities and programs for the C-SC and local community; i.e. Soul Food Night, International Food Night, Martin Luther King Jr. Celebration, Diversity Week, Museum of Oppression trip, Movies Nights, Slam Poetry Nights, and much more.

### Organizations

Black Student Union  
International Student Organization

## Health Information Form

In the event of an emergency, it is helpful for Culver-Stockton College to have an accurate record of a student's personal health history and immunization. Student athletes have additional paperwork to complete with the athletic training staff. To successfully complete the Student Health History and Immunization Record, a student will need to fill out the entire online form.

All new students must provide evidence of immunity to measles, German measles, mumps, polio and tetanus/diphtheria. To meet the requirement, each student must have two doses of the MMR vaccine (after 12 months of age), the polio vaccine (minimum of three doses), and a tetanus/diphtheria booster (within the past 10 years). Any exemptions from the requirement for medical or religious reasons must be sought in writing and require the approval of the dean of student life. Questions related to this immunization policy should be directed to the counseling and wellness services office (Crown Center (573) 288-6441).

The college recommends that all new students consider vaccinations for hepatitis B (two doses), Varicella (chicken pox), and meningococcal meningitis.

## Health Services

Both Hannibal Regional Hospital and Quincy Medical Group have clinics and physicians located in Canton. Students are financially responsible for any health/medical services provided to them while enrolled as a student at Culver-Stockton College. The college strongly encourages students to have appropriate health/medical insurance coverage to meet their particular health/medical needs. Students are welcome to acquire health/medical insurance coverage through any provider of their choice. In addition, students may contact the counseling and wellness services office to obtain information about community medical services.

## Religious/Spiritual Life

Culver-Stockton College, related to the Christian Church (Disciples of Christ) and following in its rich tradition, encourages and nurtures growth in academia and faith. The college community provides varied opportunities for many expressions of faith under the supervision of the chaplain's office, including three spiritual venues available for ecumenical chapel services. The chaplain is committed to fostering interfaith relationships and providing support for all students (whether religiously observant or not), coordinates religious groups on campus, offers pastoral care and spiritual guidance, serves as a liaison between the college and the larger church community, and coordinates community service efforts. The Chaplain also serves as a resource for the college community's attention to its religious and ethical commitments. The chaplain's office is located in the Gladys Crown Student Center office 208.

## Residence Life

Culver-Stockton College is dedicated to the development of residential communities focused on open communication, respect for others, and a sense of shared responsibility. Community living enhances student learning and supports personal and academic success. The situations that occur in a group-living environment provide valuable opportunities for students to grow in their knowledge of themselves and others. Each member of our staff has a responsibility for maintaining the quality of the residential student experience at a high level, focusing particularly on identifying at-risk students. Our professional staff serve as educators, focusing their interactions with students toward the enhancement of academic and social learning. Because of this belief, residence hall living is required of all full-time students. Exceptions to this policy are students who are married or living with their parents or a legal guardian. In addition, students age 21 or older by September 1 of the academic year in question who do not receive institutional financial aid may choose to live off-campus. Students may also appeal to the Dean of Student Life for exemption from our residential living requirement. Contact the director of residence life and/or refer to the Cat Tracker ([www.culver.edu/campus-life/student-handbook/](http://www.culver.edu/campus-life/student-handbook/)) and housing contract for more details.

All students residing on campus are required to have a meal plan. In addition, the majority of residence halls are equipped with some kitchen spaces, featuring microwave ovens, refrigerators and stoves.

Each traditional residence hall is staffed with undergraduate community assistants (CAs) and each Greek chapter house is also staffed with undergraduate community assistants (CAs). Each works to build vibrant and engaged communities, and provide individual students with assistance/support and make referrals to professional staff as needed. These students receive extensive training in the areas of community building, helping skills, referral options, emergency procedures, school policies and recognition of student distress. Resident Directors and other professional staff also reside in residence halls to provide oversight for both student staff and residents. These staff members serve as primary respondents to emergencies and incidents that occur after hours.

## Student Activities

Student activities at Culver-Stockton College are planned and implemented through various channels. The Director of Student Activities & Intramurals works with a variety of student leaders and student organizations to plan and coordinate events within the residence halls and campus-wide. Activities are designed to meet the educational, social, spiritual, and recreational needs of students. Activities can be sponsored by the office of Student Life, Community Assistants (CAs), Greek life, or Student Organizations. Most activities are sponsored by the Campus Programming Council (CPC), a volunteer student organization energized by the opportunity to implement activities with broad student appeal. The mission of CPC is to maintain enthusiasm and spirit by providing an entertaining atmosphere throughout the campus community of Culver-Stockton College. For additional information, contact the Director of Student Activities & Intramurals in the Gladys Crown Center.

## Student Conduct

Living and studying in an educational community requires each of us to live within certain parameters and expectations. Students at Culver-Stockton College are expected to behave so as to bring honor and dignity to themselves and to their college by displaying the values of responsibility, civility, and accountability.

**Responsibility:** Students use good judgment in their decision making.

**Civility:** Students are respectful and courteous to others at all times.

**Accountability:** Students accept personal responsibility for their actions, and they accept the consequences of their decisions.

Regulations concerning students' conduct are detailed in the Cat Tracker, the student handbook which contains the Code of Student Conduct you can get a free copy of the Cat Tracker in Student Life or you can go online and view it at <http://www2.culver.edu/campus-life/student-handbook/>. Students found in violation of college policy may receive a written warning, community service requirement, probation, suspension, or other sanction as described in the student handbook. It is expected that each student be aware of all policies and procedures listed in the Cat Tracker. Questions regarding the Code of Student Conduct should be made to the Dean of Student Life, Dr. Chris Gill, at [cgill@culver.edu](mailto:cgill@culver.edu).

## Student Government

Student Government Association (SGA) is responsible for voicing student concerns and working toward the betterment of student life. SGA serves as the major student governing body and acts as the central group on campus to move proposals and legislation to the Student Life Council. Through SGA, students are involved in the highest level of policy formulation by serving on college committees of the faculty, the Judicial Council, and attending meetings of the Board of Trustees. For additional information about SGA, e-mail [sga@culver.edu](mailto:sga@culver.edu).

## Student Organizations

Membership in organizations provides students a meaningful way to learn, be involved in college life, gain leadership experience and communication skills, make friends, and have fun. Culver-Stockton College has a variety of student organizations related to academic discipline, academic and social honoraries, Greek affiliated, religious and spiritual life, athletics, or of a general nature. For a list of currently registered student organizations, please contact the Director of Student Activities & Intramurals in the Gladys Crown Center or go to MyCulver under the Campus Life tab.

## Other Regulations

The regulations of Culver-Stockton College are developed by trustees, administration, faculty, students, and regulatory agencies. The college expects and requires the cooperation of its students in fostering and maintaining high standards of conduct. Each student is subject to these policies and regulations. At the time of admission, the student indicates his/her willingness to be governed by these policies and acknowledges the right and responsibility of the college to take disciplinary action for failure to abide by them. The administration reserves the right to request any student to withdraw at any given time without bringing specific charges. A description of the rules, regulations, customs, and traditions of the college is contained in the Cat Tracker (the student handbook) or available online at [www.culver.edu/campus-life/student-handbook/](http://www.culver.edu/campus-life/student-handbook/).

## Access to Student Records

The Family Education Rights and Privacy Act of 1974, Title 20 of the United States Code, Section 1232g (FERPA), as amended, provides former and current students of Culver-Stockton College with specific rights related to their student records. A full description of your rights under FERPA is available in the student handbook online.

## **Campus Security Act**

The annual security report containing crime statistics, current campus security policies, current policies for reporting campus crimes, policies for issuing security warnings to students/employees, and the status of allowing confidential reporting of crimes is available in the Office of Campus Safety, Culver-Stockton College, Crown Center, Canton, MO 63435. The report can also be accessed online at <http://ope.ed.gov/security>.

## **Student Right-to-Know Policy**

Athletic program participation and financial support data for all sports at Culver-Stockton College are available in the Office of the Registrar, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435. This report may also be accessed online at [http://www.cscwildcats.com/f/graduation\\_rate\\_survey.php](http://www.cscwildcats.com/f/graduation_rate_survey.php)

## **Graduation Rate Survey**

A complete report of graduation rates of first-time entering freshman by race/ethnicity and gender for specific class years is available in the Office of the Registrar, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435. This information may also be accessed online at <http://nces.ed.gov/ipeds/DataCenter>.

## **Gramm-Leach-Bliley Act**

Culver-Stockton College takes your privacy seriously. In compliance with provisions of the Gramm-Leach-Bliley Act, a copy of our policy can be obtained from the Administration and Finance Office, 208 Henderson Hall, Culver-Stockton College, Canton, MO 63435. This policy may also be accessed online at <http://www.culver.edu/administration/businessoffice/privacy.asp>.

## **Equity in Athletics Disclosure Act**

The Equity in Athletics Disclosure Act provides prospective students, current students, and the public access to information concerning our intercollegiate athletic program. The information provided in the report includes participation rates, financial support and other information on men's and women's intercollegiate athletic program. The report for the previous reporting year is available after October 15 in the Office of the Registrar, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435 or accessed online at <http://ope.ed.gov/athletics/>.

## **Title II**

In compliance with Title II, Sections 207 and 208 of the Higher Education Act, Culver-Stockton College publishes the Annual Institutional Report on Teacher Preparation. The most recent report is available in the Office of the Registrar, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435 or accessed online at <http://www.culver.edu/about/student-right-to-know/>

## **Faculty and Officers of the College**

### **Kelly M. Thompson, President of the College**

BFA 1979, University of Illinois-Champaign; MA, 1982, University of Illinois-Chicago; CAS, 2004, National-Louis University-Chicago; Ed.D., 2008, University of Pennsylvania. 2014-

### **Daniel K. Silber, Vice President for Academic Affairs and Dean of the College**

BA, 1989, The George Washington University; MA, 1993, Ph.D., 1994, Vanderbilt University. 2012-



**Abdallah Talafha, Assistant Professor of Mathematics**

BS, 2003, Zarqa Private University; MS, 2007, University of Jordan; PhD, 2014, Southern Illinois University. 2015 –

**Holly Andress-Martin, Lecturer in Higher Education and Associate Dean for Academic Success**

BA, 2006, MA 2007, Bradley University; PhD, 2012, St. Louis University. 2011-

**Saadia Aschemann, Associate Lecturer in English**

BA, 1993, George Mason University; MA, 2007, University of Illinois. 2015 -

**Alexander Beeser, Visiting Assistant Professor of Biology**

BS, 1992, Concordia University; Ph.D., 2000, University of Tennessee. 2015 –

**Gregory Bohémier, Professor of Psychology**

BA, 1975, Western New England College; MA, 1991, PhD, 1995, State University of New York at Binghamton. 1994–

**D'Ann Campbell, Professor of History and Director of the Tutoring and Academic Support Center**

BA, 1972, Colorado College; PhD, 1979, University of North Carolina-Chapel Hill. 2010-

**Robert W. Carmichael, Assistant Athletic Trainer/Lecturer in Athletic Training and Clinical Instructor**

BS, 1990, Northwest Missouri State University; MA, 1992, University of Nebraska. 1994–

**David J. Carrothers, Assistant Professor of Criminal Justice**

BS, 2006, MCJ, 2008, Tarleton State University. 2011-

**Gary G. Cochell, Professor of Mathematics**

BS, 1971, Colorado School of Mines; MS, 1973, EdD, 1976, Oklahoma State University. 1979–

**James M. Cosgrove, Professor of Business Administration**

BBA, 1969, University of Notre Dame; JD, 1972, University of Illinois Law School. 1982–

**Susan Deege, Senior Lecturer in Business**

BS, 1976, University of Illinois—Urbana-Champaign; MS, 1977, Northwestern University; MS, 1992, National-Louis University; PhD, 1996, Southern Illinois University. 2009-

**Chad DeWaard, Associate Professor of Political Science and Associate Chair, Applied Liberal Arts and Sciences Division**

BA, 1991, MA, 1994, University of Northern Iowa; PhD, 2006, Southern Illinois University. 2010-

**Elizabeth Kay Dyer, Coordinator of Foreign Languages**

BA, 1979, Knox College; MA, 1986, University of Illinois. 2015 -

**Mohamed A. El-Bermawy, Professor of Chemistry/Biology**

BS, 1980, Zagazig University, Egypt; MS, 1989, PhD, 1990, University of Connecticut. 1999–

**Tammy Ellison, Director of Instructional Technology and Design and Lecturer in Instructional Technology and Design**

BA, 2000, Culver-Stockton College; MLIS, 2008, Drexel University; MSIDT, 2014, Western Illinois University. 2003-

**Kimberly Gaither, Associate Professor of Finance and Chairperson of the Business, Education and Law Division**

BS, 1979, Culver-Stockton College; MBA, 1990, Western Illinois University; PhD, 2009, North Central University. 2003–

**Scott Giltner, Associate Professor of History**

BA, 1996, Hiram College; MA, 1998, PhD, 2005, University of Pittsburgh. 2005–

**Randall Greenwell, Assistant Professor of Business**

AA, 1978, John Wood Community College; BS, 1979, Quincy College; MBA, 1984, Western Illinois University; Ph.D., 2007, Southern Illinois University-Carbondale. 2015 –

**Haidee Heaton, Professor of Theatre and Director of the Honors Program**

BFA, 1996, Wichita State University; MA, 1998, Oklahoma State University; PhD, 2004, University of Missouri–Columbia. 2002–

**Jay Hoffman, Assistant Professor of Athletic Training and the Athletic Training Education Program Director**

BSS, 2000, Cornell College; MS, 2002, Illinois State University; DHSc, 2006, Nova Southeastern University. 2015 –

**Trent Hollinger, Associate Professor of Music**

BA, 2001, BS, 2001, Lebanon Valley College; MM, 2003, DMA, 2015, Peabody Conservatory of the John Hopkins University. 2009–

**Melissa Holt, Assistant Professor of Psychology**

BS, 2004, University of Mary Washington; MS, 2009, Ph.D., 2012, Virginia Commonwealth University. 2012–

**C. Patrick Hotle, Professor of History, the John A. Sperry, Jr. Endowed Chair of Humanities and the Travel Study Director**

BA, 1980, University of Iowa; MPhil, 1985, PhD, 1992, Cambridge University, England. 1993–

**Dell Ann Janney, Professor of Accounting and Associate Dean for Instruction**

BA, 1987, Culver-Stockton College; MBA, 1990, Western Illinois University; CPA, 1991, DM, 1998, Webster University. 1992–

**Jeanne E. Johnson, Senior Lecturer in Management Information Systems**

BS, 1993, Culver-Stockton College; MBA, 1997, Quincy University. 1999–

**Elliot Jones, Assistant Professor of Music and Director of Choral Activities**

BME, 1987, New York University; MM, 1993, Indiana University; DMA, 2010, University of Arizona. 2011–

**Joseph E. Jorgensen, Professor of Art**

AA, 1974, Hutchinson Community College; BA, 1977, MFA, 1982, Fort Hays State University. 1994–

**Kendall Kirkham, Instructor of Developmental Education and Coordinator of Student Success**

BS, 1987, Truman State University; ME, 1992, University of Missouri-Columbia. 2015 -

**Diana King, Assistant Professor of Education**

BS, 2001, University of Illinois-Champaign; ME, 2003, North Carolina State University; Ph.D., 2007, Texas A&M University. 2014–

**Kevin Kocks, Head Baseball Coach and Instructor of Physical Education and Sport Management**

BS, 1982, Eastern Kentucky University; MS, 1983, Austin Peay State University. 2011–

**Karen Langton, Visiting Lecturer in Religion**

BM, 1992, University of North Texas; BA, 1999, Texas Woman's University; MA, 2006, Saint Mary-of-the-Woods; PhD, 2015, Brite Divinity School. 2015 -

**Eric Larson, Lecturer in Business**

BS, 1994, MBA, 2007, Quincy University. 2011–

**Jayme E. Long, Assistant Professor of Rhetoric/English and Director of Writing Across the Curriculum**

BA, 1988, MA, 1989, Ball State University; PhD, 2002, Southern Illinois University–Carbondale. 2005

**Steven Long, Associate Professor of English**

BA, 1991, Graceland College; MA, 1994, University of Northern Colorado; PhD, 2002, Southern Illinois University–Carbondale. 2002–

**Daniel Mahoney, Lecturer in Sport Management**

BA, 2003, Monmouth College; MS, 2006, Western Illinois University. 2013 -

**Dylan Marney, Assistant Professor of Music**

BM, 2004, MM, 2006, Central Washington University; MS, 2010, Indiana University, PUI; DMA, 2013, University of Arizona. 2013-

**Katherine Marney, Library Director and Lecturer in History and Library Science**

BA, 2006, MA, 2008, Central Washington University; MA, 2010, University of Arizona. 2014-

**Seth McBride, Lecturer in Criminal Justice**

BS, 2009, Hannibal LaGrange University; MS, 2012, Tiffin University. 2015 –

**Gary Meacher, Assistant Professor of Art and Design**

BS, 2008, Cleveland State University; MFA, 2012, Kent State University. 2012-

**S. Kent Miller, Professor of Theatre and Technical Director and Chairperson of Fine, Applied and Literary Arts Division**

BA, 1973, Culver-Stockton College; MFA, 1988, Western Illinois University. 1997–

**Thomas C. Polett, Professor of Music and Associate Chair, Fine, Applied and Literary Arts Division**

BS, 1986, Mansfield University of Pennsylvania; MM, 1988, Arizona State University; DMA, 1996, University of Georgia. 1997–

**Kali Powell, Lecturer in Athletic Training, Associate Athletic Trainer and Clinical Instructor**

BS, 2010, Iowa State University; ME, 2012, University of Nebraska-Lincoln. 2012-

**Robert A. Sadler, Professor of Physical Science**

BS, 1968, University of Missouri–Rolla; MS, 1970, PhD, 1975, University of Wyoming. 1991–

**Lauren Schellenberger, Associate Professor of Biology and Chairperson of the Applied Liberal Arts and Sciences Division**

BS 2001, University of Illinois—Urbana-Champaign; MS, 2003, PhD, 2009, Purdue University. 2008–

**William Schneider, Assistant Professor of Physical Education**

BS, 1987, Quincy University; MS, 1990, United States Sports Academy. 1987–

**Jack A. Schrader, Head Men's Basketball Coach and Instructor of Physical Education and Sport Management**

BAE, 1975, Arizona State University; MSA, 1983, Truman State University. 2011-

**Melody Schroer, Assistant Professor of Legal Studies**

BA, 1984, Maryville College; JD, 1987, Washington University School of Law. 2014-

**Debra K. Scoggin/Myers, Lecturer in Art**

AA, 1974, Columbia College; BFA, 1976, Columbia College; MFA, 1983, University of Missouri-Columbia. 2011-

**Muhammad Esa Seegulam, Assistant Professor of Biology**

BA, 2006, Williams College; PhD, 2013, Washington University in St. Louis. 2013 -

**Kelli Stiles, Lecturer in Psychology**

AA, 1989, Iowa Central Community College; BS, 2005, Culver-Stockton College; MSE, 2008, Quincy University. 2012-

**Phillip Ronald Stormer, Professor of English**

BA, 1974, MA, 1980, University of Northern Iowa; PhD, 1992, Northern Illinois University. 1997–

**Julie Straus, Senior Lecturer in Accounting**

BS, 1997, Culver-Stockton College; MBA, 2010, Quincy University. 2008-

**Jennifer Summary, Assistant Professor of Communication**

BA, 1998, MA, 2001, Western Illinois University; PhD, 2012, Southern Illinois University Carbondale. 2015 –

**Christe A. Thomas, Senior Lecturer in Athletic Training, Associate Athletic Trainer and Clinical Instructor**

BS, 1999, Old Dominion University; MS, 2002, University of Florida. 2002–

**Tyler Tomlinson, Head Women's Soccer Coach and Lecturer in Communications**

BA, 2003, Culver-Stockton College; MA, 2009, University of Central Missouri. 2010-

**Barbara Tripp, Lecturer in Education**

BS, 1980, Culver-Stockton College; MS, 1974, Northeast Missouri State University. 2011-

**Brian Walker, Lecturer of Physical Education**

BS, 2006, Eastern Illinois University; EA, 2010, Concordia University Chicago. 2015 –

**Andrew D. Walsh, Professor of Religion and Philosophy**

BA, 1988, North Central College; MTS, 1990, Garrett-Evangelical Theological Seminary; PhD, 1994, Drew University. 2001–

**Cindy Whiston, Assistant Professor of Education**

BS, 2005, University of Missouri-Columbia; MEd, 2008, EdS, 2012, William Woods University. 2015-

**Ronald Zank, Assistant Professor of Theatre**

BA, 1988, University of Nebraska-Lincoln; MA, 2006, University of Nebraska at Omaha; PhD, 2013, University of Missouri-Columbia. 2013 -

## College of Nursing Faculty

A complete list of Blessing-Rieman College of Nursing faculty can be found at [www.brcn.edu](http://www.brcn.edu).

## Faculty Emeriti

**Sue Abegglen, Professor of Education Emeritus**

AB, 1968, Lincoln Christian College; BS, 1972, MS, 1975, Indiana University; Ed D, 1984, Memphis State University. 1982-Emeritus 2011.

**Al Beck, Professor of Art Emeritus**

BA, 1956, Northwestern University; MFA, 1977, Clayton University. 1968–Emeritus 2001

**John M. Brodmann, Professor of Chemistry Emeritus**

BS, 1955, Lynchburg College; MS, 1959, PhD, 1967, Emory University. 1957–Emeritus 1992

**Robert W. Brown, President Emeritus**

BA, 1950, Adrian College; MA, 1960, PhD, 1965, Michigan State University; LLD, 1988, Adrian College; Doctor of Laws, 1990, Culver-Stockton College. 1978–Emeritus 1992

**John Bursewicz, Professor of Biology Emeritus**

BS, 1958, Allegheny College; MS, 1961, University of Illinois. 1962–Emeritus 2001

**Eugene H. Hall, Professor of Physical Education Emeritus**

BS, 1956, University of Missouri–Columbia; BSE, 1958, Washington University; MEd, 1962, University of Missouri–Columbia. 1978–Emeritus 2001

**Lee Hammer, Professor of English Emeritus**

BA, 1968, MA, 1973, Western Illinois University; PhD, 1985, Marquette University. 1987 – Emeritus 2013

**Fred Helsabeck, Jr., Professor of Mathematics Emeritus**

BS, 1959, Lynchburg College; MA, 1963, University of Missouri; PhD, 1972, Michigan State University. 1991–Emeritus 2007

**J. Michael Jones, Professor of Biology Emeritus**

BA, 1965, Culver-Stockton College; MS, 1967, University of Illinois; PhD, 1972, Indiana University. 1988–Emeritus 2008

**Carolyn Kane, Professor of English Emeritus**

BA, 1966, Hendrix College; PhD, 1973, University of Arkansas. 1977–Emeritus 2005

**Thomas W. Kenney, Professor of Business Administration and Economics Emeritus**

BS, 1967, MS, 1968, University of Southern Mississippi. 1969–Emeritus 2011.

**Michael H. Kramme, Professor of Theatre Emeritus**

BA, 1968, MA, 1971, University of Northern Iowa; PhD, 1987, University of Missouri–Columbia. 1984–Emeritus 2002

**Carol Fisher Mathieson, Professor of Music Emeritus**

BA, 1970, Maryville College; MM, 1974, University of Tennessee; DMA, 1981, University of Iowa. 1975–Emeritus 2014

**David Larry McSpadden, Professor of Music Emeritus**

BME, 1962, Henderson State University; MEd, 1970, University of Missouri–Columbia. 1970–Emeritus 2006

**Robert William Paige, Professor of Communication Emeritus**

BA, 1960, Albion College; MA, 1962, Michigan State University; PhD, 1969, Southern Illinois University–Carbondale. 1993–Emeritus 2008

**Sharon Kay Upchurch, Librarian Emeritus**

BA, 1970, Western Illinois University; AM, 1973, University of Northern Colorado; MA in LS, 1983, University of Missouri–Columbia. 1977–Emeritus 2014

**Richard D. Valentine, President Emeritus**

BS, 1970, Culver-Stockton College, 2009–Emeritus 2014

**R. Rodney Walton, Associate Professor of Psychology Emeritus**

BS, 1969, Illinois State University; ME, 1981, Nicholls State University. 1983-Emeritus 2012

**C. Thomas Wiltshire, Professor of Biology Emeritus**

BA, 1963, Culver-Stockton College; MA, 1965, Drake University; PhD, 1973, University of Missouri–Columbia.  
1966–Emeritus 2005

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**For a complete listing of all administration and staff please see  
[www.culver.edu/admission/about/staff-faculty-directory](http://www.culver.edu/admission/about/staff-faculty-directory)**

# Campus Map



## Campus Map

1. Henderson Hall
2. W.A. Herington Center
3. Herrick Foundation Center
  - Mabee Art Gallery
4. Johnson Residence Hall
5. Carl Johann Memorial Library
  - The Lab CaFe
6. Wood Residence Hall
7. Stone Residence Hall
8. The Pillars (President's Home)
9. Shannon Residence Hall
10. Science Center
11. Gladys Crown Student Center
  - Meaders Lounge
  - Dining Hall
  - Cat's Pause
  - Wildcat Warehouse
12. Clough Hall (Sigma Kappa Sorority House)
13. Cason Hall (Chi Omega Sorority House)
14. McDonald Residence Hall
15. Turley Hall (Sigma Sigma Sigma Sorority House)
16. Weldon Residence Hall
17. Robert W. Brown Performing Arts Center
  - Alexander Campbell Auditorium
  - Merillat Chapel Recital Hall
  - Mabee Little Theatre (Black Box)
18. Charles Field House
19. Himsl Softball Field
20. Mabee Recreation and Wellness Center
21. Physical Plant
22. Richeson Track
23. Ellison Poulton Stadium
24. NX LEVEL Field
25. Gerlach Hall (Lambda Chi Alpha Fraternity House)
26. Helsabeck Hall (Alpha Tau Omega Fraternity House)
27. Zenge Hall (Tau Kappa Epsilon Fraternity House)
28. Football Practice Fields
29. Nichols Baseball Field
30. Ayers Soccer Complex





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