

CULVER STOCKTON COLLEGE

UNDERGRADUATE ACADEMIC CATALOG

2024-2025

Failure to read this catalog does not exclude students from the regulations and requirements described herein.

2024-2025
ACADEMIC CATALOG

CULVER-STOCKTON COLLEGE



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Canton, MO 63435-1299
Phone: 573-288-6000 Admission: 800-537-1883

culver.edu

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LETTER FROM THE PRESIDENT

Dear Student:

The mission and vision of Culver-Stockton College is to prepare students to become leaders in a dynamic world. Based on the values of the human spirit and faith, we also hope, therefore, that you will lead to serve others in your local and global communities. We believe that a Culver-Stockton education is transformative for our students, and we expect that you will then work to transform the lives of others as a student and eventually as a graduate of The Hill.

Leadership means more than possessing technical and vocational abilities. It requires broader skills of intellectual curiosity, creativity, problem-solving, empathy, communications, intercultural competencies and the ability to be part of a team. At Culver-Stockton, our curriculum emphasizes experiential learning in which real-world applications of what you learn in the classroom help you to develop these transferable skills as well. Not only will these skills help you lead with a spirit of compassion and service, they also happen to be the very skills most desired by employers across the economic spectrum.

Just as we hope that you will help build strong communities after graduation, we also value a sense of community at Culver-Stockton. From the classroom, to the playing fields, to the residence halls, the studios, and the performance halls, we celebrate the human spirit and what we bring to one another in a close-knit community of learners. As a member of the Culver-Stockton community, you not only join a community of faculty, staff, students, and alumni of the present, but a 170+ year old tradition of students coming to The Hill in the search for truth, knowledge, community, values, and purpose.

I wish you success in all you do here at Culver-Stockton College and beyond and...Go Wildcats!

Best regards,



Lauren B. Schellenberger, Ph.D.
President

CAMPUS OFFICE DIRECTORY

According to the nature of the inquiry, students may direct questions or requests for information to the appropriate office. For assistance, call 573-288-6000.

ADMISSION OFFICE.....573-288-6000, ext. 6331
admission procedures, requests for applications, campus visits

CAREER & INTERNSHIP SERVICES.....573-288-6000, ext. 6536
career services, off-campus employment, internships

ADVANCEMENT & ALUMNI OFFICE.....800-755-2287
contributions, gifts or bequests, estate planning, alumni programs

ACADEMIC AFFAIRS.....573-288-6000, ext. 6325
educational programs, curriculum, faculty, general college policy

FINANCIAL AID OFFICE.....573-288-6000, ext. 6307
financial aid assistance, scholarships, Federal Work Study, on-campus employment

LIBRARY.....573-288-6000, ext. 6321
library information or assistance with online resources

ADMINISTRATION & FINANCE OFFICE.....573-288-6000, ext. 6328
payroll, accounts payable

STUDENT BILLING.....573-288-6000, ext. 6492
student accounts, veterans' affairs

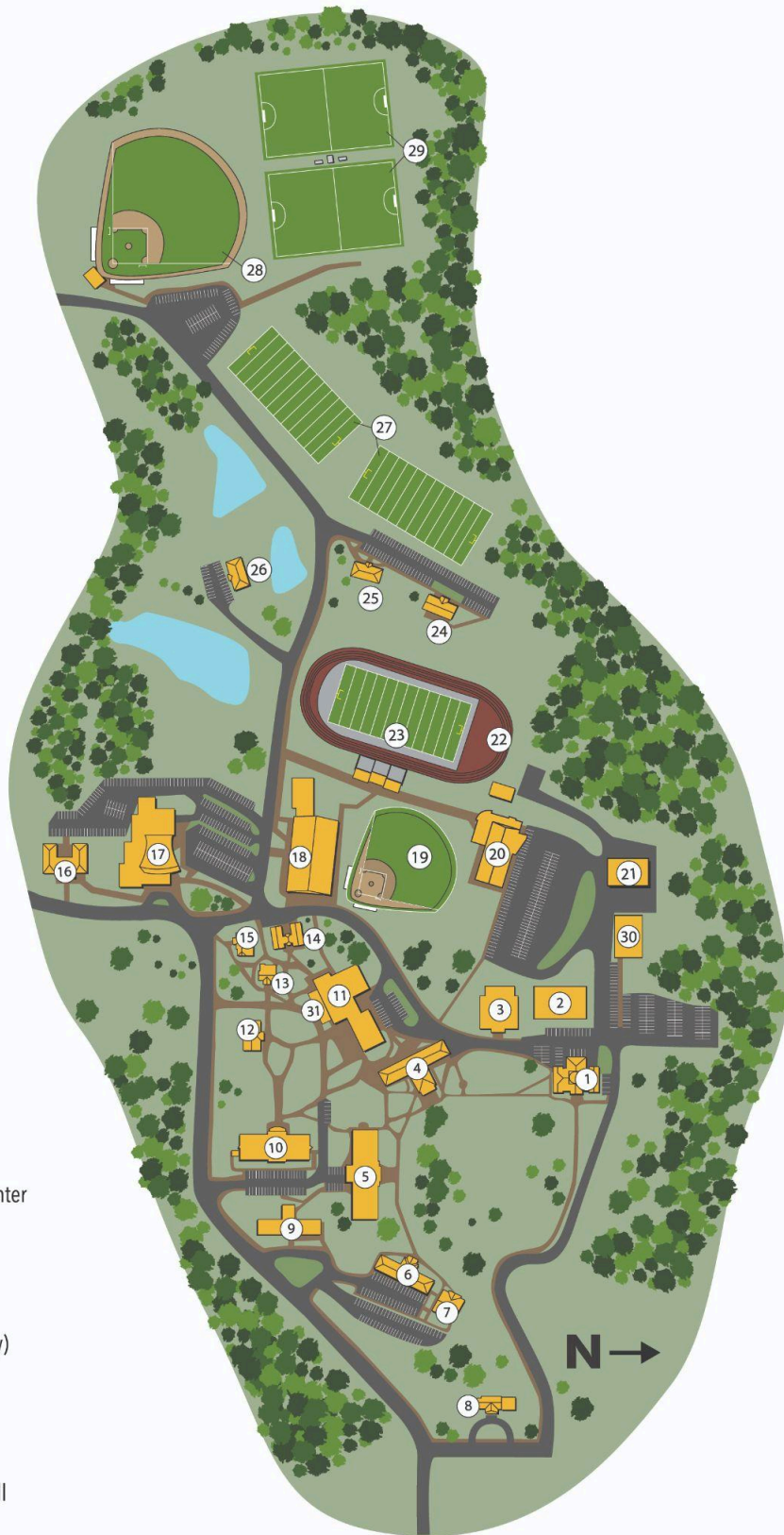
STUDENT LIFE OFFICE.....573-288-6000, ext. 6334
student activities, campus life, housing, fraternity and sorority life, mailroom, general assistance

REGISTRAR'S OFFICE.....573-288-6000, ext. 6330
transcripts, educational records, evaluation of transfer credits, student academic records

STUDENT SUCCESS573-288-6000, ext. 6709
academic advising, academic support, first-year experience, international student support

CULVER STOCKTON COLLEGE CAMPUS MAP

1. Henderson Hall
2. W.A. Herington Center
3. Herrick Foundation Center
 - Mabee Art Gallery
4. Johnson Residence Hall
5. Carl Johann Memorial Library
 - The Lab Café
6. Wood Residence Hall
7. Stone Residence Hall
8. The Pillars (President's Home)
9. Sperry Residence Hall
10. Science Center
11. Gladys Crown Student Center
 - Meaders Lounge
 - Dining Hall
 - Cat's Pause
 - Wildcat Warehouse
12. Clough Hall (Sigma Kappa Sorority)
13. Cason Hall (Chi Omega Fraternity)
14. McDonald Residence Hall
15. Turley Hall (Sigma Sigma Sigma Sorority)
16. Weldon Residence Hall
17. Robert W. Brown Performing Arts Center
 - Alexander Campbell Auditorium
 - Merrilat Chapel Recital Hall
 - Mabee Little Theatre (Black Box)
18. Charles Field House
19. Himsl Softball Field
20. J.E. & L.E. Mabee Recreation & Wellness Center
21. Physical Plant
22. Richeson Track
23. Ellison Poulton Stadium
24. Gerlach Hall (Lambda Chi Alpha Fraternity)
25. Helsabeck Hall (Alpha Tau Omega Fraternity)
26. Zenge Hall (Tau Kappa Epsilon Fraternity)
27. Football Practice Fields
28. Nichols Baseball Field
29. Ayers Soccer Complex
30. Carolyn L. & Robert W. Brown Residence Hall
31. The IDEA Center



2024-25 ACADEMIC CALENDAR

FALL 2024 SEMESTER

August 26	Classes begin (12 week)	Monday
September 2	Labor Day (no classes)	Monday
October 4	Mid-term	Friday
October 4	Mid-Term Break (no classes)	Friday
November 18	Last day of classes (12 week)	Monday
November 19	Reading Day (no classes)	Tuesday
November 20-22	Final Exams	Wednesday - Friday
November 23-Dec 1	Thanksgiving Break	Saturday-Sunday
December 2	Classes begin (3 week)	Monday, 8 am
December 19	Last day of classes (3 week)	Thursday
Dec. 20-Jan. 12	Christmas Break	

SPRING 2025 SEMESTER

January 13	Classes begin (12 week)	Monday
January 20	Martin Luther King Day (no classes)	Monday
February 21	Mid-term (classes in session)	Friday
March 1-9	Spring Break	Saturday-Sunday
April 9	Last day of classes (12 week)	Wednesday
April 10-11 & 14	Final Exams (12 week)	Thursday-Friday & Monday
April 15	Term Break (no classes)	Tuesday
April 16	Classes begin (3 week)	Wednesday
April 18-21	Easter Break (no classes)	Friday-Monday
May 8	Last day of classes (3 week)	Thursday
May 10	Commencement	Saturday

SUMMER 2025 SEMESTER

1st 5-week session: May 27 to June 29
2nd 5-week session: July 7 to August 10

CULVER-STOCKTON MISSION AND VISION

THE MISSION

The mission of Culver-Stockton College is to prepare students of promise for a dynamic world through our distinctive experiential curriculum within a supportive learning community founded upon the best values of faith and the human spirit.

THE COMMUNITY

Culver-Stockton College accomplishes this mission as a learning-centered community committed to freedom of inquiry, excellence in teaching, and its heritage as a Midwestern college in covenant with the Christian Church (Disciples of Christ).

THE VISION

The vision of Culver-Stockton College is to continue to be a premier institution of higher education recognized for our innovative experience-based curriculum, preparing students for leadership roles in an ever-changing world.



A BRIEF HISTORY

In 1853, the State of Missouri granted a charter to D. Pat Henderson and other Christian Church (Disciples of Christ) leaders for the establishment of an institution of higher learning. They dreamed of “having in our midst one of the best literary and scientific institutions in the Union.” They dubbed the school Christian University and began classes on The Hill in 1855.

In addition to the vision of excellent education, the founders chose to go against the norms of the day and make the mission to educate both men and women a part of its charter. Christian University proudly became the first institution of higher learning west of the Mississippi River to be chartered specifically for coeducation.

The early years of the College were challenging, most notably due to the Civil War. Through the fall and winter of 1861 and 1862, Union troops at various times occupied Old Main, then the only building on campus. Using the building as a hospital, prison, and barracks, the soldiers caused substantial damage and forced the school to cease operations until 1865. Christian University reopened under the leadership of President Ben H. Smith, but did not see substantial growth until the early 20th century.

On March 23, 1903, Old Main burned down, but due to the leadership of President Carl Johann, was soon replaced by the new Henderson Hall. The early twentieth century also saw such additions as

Culver-Stockton Hall (now Johnson Residence Hall), the L.L. Culver gymnasium (now the Herrick Foundation Center), and a new athletic field.

In 1914, the Board of Trustees unanimously voted to rename the school Culver-Stockton College in honor of Mary Culver and Robert Stockton, long-time dedicated donors. The new name took effect in 1917. In the years after the name change, the College would adopt the Wildcat mascot, earn accreditation by the Missouri College Union and North Central Association, construct the Wood Residence Hall, and survive the Great Depression.

Events of December 1941 forced students, faculty, and staff to contribute to the war effort. Hundreds of students, staff, and alumni would serve. The postwar years would see more growth and change as the institution constructed Ellison Poulton Stadium, dedicated the Carl Johann Memorial Library, and celebrated the College centennial in 1953 by welcoming former First Lady Eleanor Roosevelt to campus to speak in front of 1,500 people in the L.L. Culver gymnasium.

Rapid change would mark the next several decades on campus, including the construction of the Shannon (now Sperry), McDonald, and Ziegler (now Stone) residence halls, the completion of the Ada Wallace Roberts Wallace concourse, and the opening of the Alexander Campbell auditorium. In 1970 work began on a new student center to be named after donor Gladys Crown. The 1970s and 1980s, under the leadership of President Robert W. Brown, saw further growth with major Carl Johann Memorial Library, Johnson Residence Hall, and Herrick Foundation Center renovations, the dedication of Charles Field House, the entry of C-SC athletic teams into the Heart of America Athletic Conference, and an expansion of the student body to over 1,000.

In the summer of 1993, the Mississippi River suffered a disastrous 500-year flood that Canton's levee alone could not contain. College and community joined together to respond to the crisis. In the end, Canton won the fight, and the town's levee held. In July 2008, the scene of 1993 would repeat itself with another epic flood. Once again the town and the College joined together to battle and repel the floodwaters. A different disaster struck campus on May 9, 2003, when, just hours after commencement, a devastating tornado destroyed Charles Field House and Zenge Hall, ripped off the Henderson dome, and felled some 300 trees around campus. As before, the College would come back stronger than ever after substantial rebuilding efforts.

The 2000s brought significant academic changes to The Hill with the decision by the faculty to make experiential learning the foundation of the curriculum. In Fall 2008, the school adopted its current 12+3 academic calendar, making C-SC one of only two institutions in the nation to have such a format. The new calendar was designed to better enable a variety of forms of experiential learning, including travel study, service learning, leadership, research and innovation, simulations, professional experiences, and creative expression. Several new campus buildings were also added in the years since, including the J.E. & L.E. Mabee Recreation and Wellness Center, opened in February 2016, and the Carolyn L. & Robert W. Brown Residence Hall, opened in September 2017. Dr. Kelly M. Thompson was elected in 2014 as the College's first female president. Dr. Thompson retired from her position in June 2020, and the Board of Trustees elected Dr. Douglas Palmer to replace her as the College's 27th president. He began his duties on July 1, 2020. The Board of Trustees announces Dr. Lauren B. Schellenberger as 28th President of Culver-Stockton College. Culver-Stockton College (C-SC) Board of Trustee members unanimously approved Lauren B. Schellenberger, Provost and Vice President for Academic Affairs, to become the 28th president of Culver-Stockton College on July 1, 2023.

ACADEMIC INFORMATION

COLLEGE OBJECTIVES

The objectives of Culver-Stockton College are as follows:

- To give each student opportunities for exploration of the knowledge, artistic expressions, and values of the liberal arts tradition.
- To ensure each student is skilled in critical thinking, effective communication, and creative problem solving.
- To prepare each student for a career or graduate study through programs that provide in depth knowledge, disciplinary methodologies, professional specialization, and experiential learning.
- To provide each student opportunities for social and leadership development through co-curricular activities and organizations.
- To help each student engage in global citizenship with knowledge of the American experience and Judeo-Christian heritage.
- To provide a supportive environment in which the college mission can be accomplished.

RESOLUTION OF COMMITMENT TO INSTITUTIONAL EFFECTIVENESS

We, the faculty, administration, and staff of Culver-Stockton College, as an institution of higher education, have a continuing commitment to excellence in our educational programs and environment.

Therefore, we are committed to a comprehensive and ongoing strategy of assessing and improving the effectiveness of the institution in meeting its mission and purposes.

STATEMENTS OF COMPLIANCE

NON-DISCRIMINATION POLICY

Culver-Stockton College is an Equal Opportunity/Affirmative Action institution and does not discriminate on the basis of the person's race, color, national origin, age, religion, disability status, gender, sexual orientation, gender identity, genetic information, marital status, or any other classification protected by law in admission, employment, benefits, educational programs, or activities. Further, faculty, staff, students, and applicants are protected from retaliation for filing complaints or assisting in an investigation of discrimination. Inquiries regarding non-discrimination policies may be directed to the Dean of Student Life for students or Executive Director of Human Resources for employees, Culver-Stockton College, One College Hill, Canton, MO 63435. Further inquiries regarding the institution's compliance may be made by contacting the Assistant Secretary for Civil Rights, US Department of Education.

STUDENT RIGHT-TO-KNOW POLICY

As an enrolled student at Culver-Stockton College, you are entitled to the following information upon request and may obtain copies by contacting the offices referenced in this document. Information can be found in the About section of the website.

- **Athletic participation and EADA report/data.** Complete copies of the [EADA](#) (Equity in Athletics Disclosure Act) and [Athletic Graduation Rates](#) of intercollegiate sports offered at Culver-Stockton College are available in the Registrar's Office, Henderson Hall, Room 109, Culver-Stockton College, Canton, MO 63435.
- **Campus Crime Statistics and Institutional Security Policies for Culver-Stockton College.** The complete annual security report for Culver-Stockton College contains: 1) crime statistics, 2) current campus security policies, 3) current policies for reporting campus crimes, 4) policies for issuing security warnings to students/employees, 5) status of allowing confidential reports of crimes, 6) policies for addressing sexual assault and intimate partner violence and, 7) policies for addressing missing students. The report is available in Campus Safety, Culver-Stockton College, Gladys Crown Student Center, Canton, MO 63435, or it can also be accessed online at culver.edu/campus-life/campus-safety/.
- **Campus Fire Safety Report.** The complete annual fire safety report for Culver-Stockton College contains: 1) fire statistics, 2) fire protection system information and fire evacuation drills, 3) general fire safety policies and rules, 4) training information for faculty, staff and students and, 5) statements which identify areas for fire safety improvement. The complete copy of this report is available in Campus Safety, Gladys Crown Student Center, Culver-Stockton College, Canton, MO.

- Culver-Stockton College's Graduation/Completion rates. The [Graduation Rate Survey](#) is completed annually for submission to the National Center for Educational Statistics. The report is mandatory by the federal government. A full copy of the report is available in the Registrar's Office, Henderson Hall, Room 109, Culver-Stockton College, Canton, MO 63435.
- FERPA (Family Educational Rights and Privacy Act) for students. Students have certain rights with respect to their educational records. For a complete copy of these rights, contact the Registrar's Office, Henderson Hall, Room 109, Culver-Stockton College, Canton, MO 63435.
- Financial Assistance. Culver-Stockton College shall provide information on financial assistance availability and eligibility. Information includes: type of aid available, application forms/procedures to use in applying for aid, eligibility requirements, selection criteria, criteria used to determine amount of aid award, satisfactory student progress standards, how to re-establish satisfactory progress status, disbursement methods, loan qualifications and student employment conditions, and conditions for federal loan repayment for students who participate in volunteer services. Policies and procedures available in the Financial Aid Office, Henderson Hall, Room 102, Culver-Stockton College, Canton, MO 63435.
- Institutional Information. The following information is available in the Culver-Stockton College Academic Catalog: 1) requirements and procedures for withdrawing from the institution, 2) cost of attendance (tuition/fees charges, books/supplies costs, housing and food charges, related charges), 3) refund policy and summary of requirements for return of Title IV grants or loans, 4) current academic programs of the institution (current degree programs, educational/training programs, faculty), 5) names of associations, agencies accrediting the institution, 6) description of special facilities and services for disabled students, 7) the school's policy on enrollment in study abroad programs.
- Privacy and Security of Information (Gramm-Leach-Bliley Act). Culver-Stockton College takes your privacy seriously. In compliance with provisions of the Gramm-Leach-Bliley Act, a copy of our policy can be obtained from the Administration and Finance Office, Henderson Hall, Room 208, Culver-Stockton College, Canton, MO 63435.
- Title II of the Higher Education Act Institutional Report. Section 207 of [Title II](#) of the Higher Education Act mandates that the Department of Education collect data on state assessments, other requirements, and standards for teacher certification and licensure, as well as data on the performance of teacher preparation programs. The Title II report is available in the Registrar's Office, Henderson Hall, Room 109, Culver-Stockton College, Canton, MO 63435.
- Location Verification for distance learning. Location of distance learning students is maintained for purposes of compliance with federal regulations. See the Online Campus Admission section for further details.

STUDENT COMPLAINTS

Students who wish to file a complaint regarding incidents with fellow students, faculty or staff of the college may do so by reporting their grievance with the Dean of Student Life. All complaints will be investigated and outcomes will be kept on file in the Student Life Division.

In addition, as an accredited institution of higher education through the Higher Learning Commission (HLC), students, faculty, staff and members of the public may submit a complaint about any HLC accredited institution. The link for an HLC complaint can be found here hlcommission.org/Student-Resources/complaints.html?highlight=WyJzdHVkZW50liwic3R1ZGVudCdzliwiY29tcGxhaW50ll0=.

GRADUATION RATE SURVEY

A complete report of graduation rates of first-time entering freshmen by race/ethnicity and gender for specific class years is available in the Registrar's Office, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435. Information can be found in the About section of the website.

GRAMM-LEACH-BLILEY ACT

Culver-Stockton College takes students' privacy seriously. In compliance with provisions of the Gramm-Leach Bliley Act, a copy of our policy can be obtained from the Administration and Finance Office, 208 Henderson Hall, Culver-Stockton College, Canton, MO 63435.

EQUITY IN ATHLETICS DISCLOSURE ACT

The Equity in Athletics Disclosure Act provides prospective students, current students, and the public access to information concerning our intercollegiate athletic programs. The information provided in the

report includes participation rates, financial support, and other information on men's and women's intercollegiate athletic programs. The report for the previous reporting year is available after October 15 in the Registrar's Office, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435 or may also be found in the About section of the website.

TITLE II

In compliance with Title II, Sections 207 and 208 of the Higher Education Act, Culver-Stockton College publishes the Annual Institutional Report on Teacher Preparation. The most recent report is available in the Registrar's Office, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435 or may also be accessed online at culver.edu/about/disclosures/.

ACCESS TO STUDENT RECORDS

The Family Education Rights and Privacy Act of 1974, Title 20 of the United States Code, Section 1232g (FERPA), as amended, provides former and current students of Culver-Stockton College with specific rights related to their student records. A full description of students' rights under FERPA is available in the student handbook online or by talking to the Registrar. The rights below constitute a partial list:

1. The right to inspect and review the student's education records within 45 days of the day the college receives a request for access. Students should submit to the registrar, dean, head of the academic department or other appropriate official, written requests that identify the record(s) they wish to inspect. The college official will make arrangements for access and notify the student of the time and place they may be inspected. If the records are not maintained by the college official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes to be inaccurate. Students may ask the college to amend a record that they believe is inaccurate or misleading. They should write the college official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to a school official with legitimate educational interests. A school official is a person employed by the college in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the college has contracted (such as an attorney, auditor, or collection agent); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, the college can disclose education records without consent to officials of another school in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Culver-Stockton College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605.

In conjunction with FERPA legislation, Culver-Stockton College designates the following items as directory information: student name, student address (including local, home, and email), student local and home phone telephone number(s), student date and place of birth, academic field(s) of study, photograph(s), video(s), academic advisor, participation in officially recognized sports and activities, height and weight of athletes, dates of attendance, degrees, honors and awards received, most recent previous school attended, full-time/part-time status, and year in school.

Culver-Stockton College may disclose any designated directory information without prior written consent

of the student in accordance with FERPA guidelines. Students do have the right to withhold any or all items designated as directory information from being released without prior written consent as long as the Registrar is notified in writing to the contrary by the end of the first week of the semester. However, please be advised that withholding certain designated directory information may hinder verification of educational information for employment opportunities.

Students have the right to allow parents of dependent students access to copies of any and all academic information. Students must complete a form in the Registrar's Office to allow mailing of grade reports to parents.

ASSIGNMENT OF CREDIT HOURS

Culver-Stockton College's assignment and award of credit hours conforms to commonly accepted practices in higher education. Based upon the US Federal Credit Hour Definition, an hour of academic credit at Culver Stockton is equivalent to the amount of work represented in intended learning outcomes and verified by evidence of student achievement that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practice, studio work, and other academic work leading to the award of credit hours.

Culver-Stockton College has established the following procedures to ensure that the amount of contact time and outside of class work expectations of students are being met:

1. Faculty must include a statement in their syllabi indicating expected hours of work outside of the classroom.
2. Division chairs are responsible for reviewing syllabi annually to make sure that the requisite number of hours is being met.
3. The Curriculum Committee reviews the stated hours on syllabi as a part of the approval process for new courses.

ACCREDITATION/MEMBERSHIPS

Culver-Stockton College is accredited by the Higher Learning Commission. The commission's website address is hlcommission.org, and the telephone number is 312-263-0456.

Culver-Stockton College music program is accredited by the National Association of Schools of Music (NASM). The Culver-Stockton College athletic training program is recognized by the Commission on Accreditation of Athletic Training Education (CAATE) as an accredited program. The business programs (Accountancy, Business, Finance and Marketing) are accredited by the International Accreditation Council for Business Education (IACBE) as well as the MBA with specializations in Accounting, Accounting and Finance, Healthcare Management, Management and the MBA portion of the MBA/MSN dual degree. The Culver-Stockton College Teacher Certification Program is accredited by the Missouri Department of Elementary and Secondary Education. The Blessing-Rieman College of Nursing and Health Sciences and Culver-Stockton College Bachelor of Science degree in nursing program is accredited by the Commission on Collegiate Nursing Education. Blessing-Rieman College of Nursing and Health Sciences is accredited by the Higher Learning Commission. The nursing program is approved by the Illinois Department of Financial and Professional Regulation, State of Illinois Board of Higher Education, and the Missouri State Board of Nursing, Illinois Department of Veterans' Affairs, Missouri Department of Elementary and Secondary Education, and Missouri Division of Professional Registration, Board of Nursing. For a complete list of BRCN's memberships, please go to brcn.edu.

Culver-Stockton College is approved by the Missouri State Approving Agency for educational assistance benefits to veterans and veterans' dependents. Culver-Stockton College is approved by the Immigration and Naturalization Service of the U.S. Department of Justice to enroll non-immigrant students.

The American Council of Education, American Association of Colleges for Teacher Education, Association of American Colleges, and the American Association of University Women include Culver-Stockton College on their lists of approved colleges. Culver-Stockton College is affiliated with the

Christian Church (Disciples of Christ).

Culver-Stockton College is approved by the National Council on State Authorization Reciprocity Agreements (NC-SARA).

LOWER COST MODELS CONSORTIUM (LCMC)

C-SC's participation in LCMC allows the College to offer degree programs through other accredited colleges and universities similar to C-SC. Currently C-SC offers majors in digital marketing, esports and gaming administration, human resource management, professional sales, and supply chain management through its collaboration with LCMC. Students will find descriptions of those majors within the body of the catalog. Majors offered in partnership with LCMC include up to 4 LCMC courses offered online through the consortium. All other courses are offered through C-SC.

Students pay their tuition to C-SC and, if successful in the course, will receive academic credit through C-SC. Students will be notified by LCMC what books and materials they need to purchase. There is no impact on financial aid because these courses pass through C-SC's Office of Financial Aid and the Registrar's Office. These courses are available with no additional fee, beyond the \$100 online course fee, to students who are majoring in digital marketing, esports and gaming administration, human resource management, professional sales, or supply chain management. Students who are not majoring in these majors who take an LCMC course will be charged a course fee of \$500 per LCMC course, in addition to the \$100 online course fee.

The LCMC courses are online, mainly in asynchronous modality and, in some cases, with the option to take a 90-minute class weekly in synchronous format. Students should note that the LCMC courses are typically 15 weeks in length and the learning management system may be different. Students interested in these majors should contact faculty in business or come to the Registrar's Office in Henderson Hall.

ADMISSION

Prospective students desiring admission to Culver-Stockton College baccalaureate degree programs are typically expected to have completed a college preparatory course of study of 15 units at an accredited secondary school. A proper foundation to facilitate success in college studies includes four years of English, three years of mathematics (algebra I, algebra II, geometry), three years of social studies, and three years of science. Students desiring to major in scientific disciplines are encouraged to select additional high school courses in science and mathematics, and those interested in the humanities and social studies area typically take additional coursework in literature, foreign language, and social studies.

Culver-Stockton College reserves the right to deny admission to any applicant judged to be unsuitable for college work, mission of the college, or living at Culver-Stockton College.

STATEMENT OF NONDISCRIMINATION

Culver-Stockton College admits students, awards financial aid, and administers its academic programs and extracurricular programs without regard to race, color, creed or religion, gender, marital status, national origin, military status, disability, age, or any other characteristic protected by law.

APPLYING TO CULVER-STOCKTON COLLEGE

Culver-Stockton College evaluates each candidate for first-year admission on an individual basis. The following materials are required for full admission to the college:

1. **Application for admission.** Submit a completed and electronically signed online application form to the Admission Office. The application is available at culver.edu/apply.
2. **High school transcript.** Submit a transcript from an accredited high school or equivalent. It is the student's responsibility to submit transcripts early in the application process for evaluation for acceptance as well as an official final transcript when the course work at the institution is completed. The transcript must include a cumulative grade point average (GPA). For a student to be considered for full acceptance to the college, a minimum cumulative grade point average without an official test score of 2.75 OR a 2.25 on a 4.0 scale with an official test score (as noted in #3 below) must be submitted. If your GPA is lower than a 2.25, please see the Committee

Admission section.

3. For those students with a GPA between 2.25 and 2.74 on a 4.0 scale, an ACT or SAT score showing a minimum 18 ACT or a minimum 960 SAT test score (critical reading and math scores only) must be submitted for full admission.

Students who are unable to meet the GPA and test score criteria above, see Committee Admission section below.

LOCATION VERIFICATION FOR DISTANCE LEARNING

Culver-Stockton College determines the location of its students for a variety of reasons including, but not necessarily limited to, compliance with various federal regulations and supplying relevant consumer protection information to prospective and admitted students.

- Prospective Students: During the admission process until the student's time of enrollment (following day after census date) the student location address is identified as the submitted home address.
- Online/Distance Education Students: At the time of enrollment, online students' home address continues as a location address unless physical location (address) is submitted or updated for participating in their studies.
- On-Campus/Residential/Commuter Students*: Students enrolled in on-campus programs are presumed to be residing at a reported home address unless they are identified as a resident college housing. Location address is assumed to be Missouri for all college housing residents.

Informal Notification – a prospective or current student in an online program, in a discipline designed to prepare a student for professional licensure, indicates that they intend to seek licensure in a state other than that identified in their permanent or temporary address communication will be sent.

*On-campus programs must contain at least one distance education course in the first term of enrollment in the program for this policy to be applicable.

HOME-SCHOOLED ADMISSION

1. Application for admission. Submit a completed and electronically signed online application form to the Admission Office. The application is available at culver.edu/apply.
2. Transcript. Submit a transcript signed by the parent of the applicant from an accredited high school or accredited home-schooling agency. It is the student's responsibility to submit transcripts early in the application process including an official final transcript when the course work is completed. The transcript must include a cumulative grade point average (GPA). For a student to be considered for full acceptance to the college, a minimum cumulative grade point average without an official test score of 2.75 OR a 2.25 on a 4.0 scale with an official test score (as noted in #3 below) must be submitted. If your GPA is lower than a 2.25, please see the Committee Admission section.
3. For those students with a GPA between 2.25 and 2.74 on a 4.0 scale, an ACT or SAT score showing a minimum 18 ACT or a minimum of 960 SAT test score (critical reading and math scores only) must be submitted for full admission.

Students who are unable to meet the GPA and test score criteria above, see Committee Admission section below.

GED / HiSET ADMISSION

Students who are not graduates of accredited high schools may submit a GED (General Education Development) with a score of 500 or higher OR a HiSET score-indicating a 15 or higher in each subcategory to meet the full admission standards. Students unable to submit the indicated scores should see the Committee Admission section below.

SPECIAL ADMISSION CIRCUMSTANCES

Students that have been out of high school more than five years and have less than a 2.5 on a 4.0 scale high school grade point average or do not meet the GED requirement will be reviewed for Committee Admission as noted below.

The College allows non-degree-seeking students the opportunity to enroll in an online or on-campus undergraduate course for personal development.

STANDARDS OF ADMISSION

FIRST-YEAR ADMISSION

Full / Test-Optional Admission

- A cumulative GPA of 2.75 on a 4.0 scale or higher with no official test (ACT or SAT) score submitted OR
- A cumulative GPA of 2.25 on a 4.0 scale or higher with a minimum composite ACT of 18 (SAT CR+M combined 960) or above

Committee Admission

- Students who do not meet the above criteria for admission may be referred to a faculty Committee for review.
- Additional documentation will be required and the student should work closely with their Admission Counselor to complete the process.
- Students admitted by committee will be enrolled in coursework to assist in their successful completion of the first semester

TRANSFER AND RE-ADMIT ADMISSION

STUDENTS ARE CONSIDERED TRANSFER STUDENTS IF THEY CAN BE CLASSIFIED IN ONE OF THREE WAYS:

1. Matriculated full-time at a previous higher education institution.
2. Have a minimum of 64 hours of college credit
3. Earned an associate degree while enrolled in high school
 - a. Students with a completed associate degree upon graduation from high school are considered for admission based upon a final high school transcript, ACT/SAT score, (if applicable) and college GPA.

Admission for degree-seeking transfer and re-admit students is as follows:

- Full Admission
 - o Admission is recommended by the Registrar based on courses completed and grades sent via a transcript. In general, students are admitted with a cumulative 2.3 on a 4.0 scale GPA determined by the Registrar after evaluation of courses accepted by the College.
 - o For students falling between a cumulative GPA of 2.00 to a 2.29 after courses have been evaluated by the Registrar and accepted by the College, they may be reviewed by a faculty committee who will make a determination for acceptance or denial.
- Committee Admission
 - o Below a 2.0 cumulative grade point average on a 4.0 scale OR
 - o An evaluation of previously taken credits at prior institutions warrants additional review.
 - o Students admitted by committee will be enrolled in CS 101 or CS 102 as noted in their acceptance letter.

INTERNATIONAL STUDENT ADMISSION

International students, whether first-year, transfer, online, or graduate, have the same admission requirements as domestic students, but are required to be proficient in English.

International students must submit a test score showing a TOEFL score of 61-79, IELTS score of 6.0 or Duolingo score of 60–80.

OR

The TOEFL, IELTS or Duolingo can be waived if applicants meet any of the following:

- Prior to review for admission, the student was a resident of an English-speaking country.
- Have received a US high school diploma or graduated from an international high school in their home country (with all English instruction).
- Enrolled for at least one semester at a college or university in the United States.
- Completed an English as a Second Language program (ESL or ELL).

Further requirements are reviewed on a case-by-case basis and could include an interview and writing sample.

International students who do not meet the English proficiency standards may be reviewed for admission or denial by a faculty committee. Students may be required to submit a writing sample/personal statement, recommendation from an educator and complete an interview as requested. If admitted by committee, the student will enroll in CS 101 or CS 102.

ONLINE CAMPUS ADMISSION

First-Year Admission for Online Undergraduate Programs

For online campus, first-year students have the same admission requirements as on-campus students. Requirements are listed above under Standards of Admission.

TRANSFER STUDENTS FOR ONLINE UNDERGRADUATE PROGRAMS

Transfer students for the online campus have the same admission requirements as on-campus students. Requirements are listed above under Standards of Admission. Students admitted by committee may have additional restrictions including maintaining satisfactory academic progress and a credit hour limitation.

ADDITIONAL ADMISSION INFORMATION

Credit for Prior Learning: Recognition of credit for prior learning may be obtained through a variety of options at Culver-Stockton College.

Prior learning must match existing courses using the course description and course outcomes for guidance. Students may earn 25% (not to exceed 31 credits) of a degree plan through credit for prior learning.

The following guidelines and methods are acceptable for validating prior learning for awarding credit:

1. Degree-relevant prior learning credit awarded and transcribed by other accredited institutions.
2. Credit demonstrated by successfully passing national for-credit examination programs such as DSST Exams; Excelsior College Examinations, the College Board College Level Examination Program (CLEP), Advanced Placement (AP) exams, and International Baccalaureate (IB) Diploma and associated exams.
3. Credit recommendations listed in the American Council on Education (ACE) National Guide to College Credit for Workforce Training and the ACE Military Guide.
4. Individual portfolio review based on guidelines from the Council for Adult and Experiential Learning (CAEL).
5. Institutionally prepared assessments (i.e., 'challenge exams.')
6. Dual credit through high school earned at regionally accredited institutions with a grade of C or better. Students who have accumulated 64 or more college credits while in high school will be considered transfer students for admission purposes. Students must submit official transcripts of college credits.
7. Transfer credit earned at regionally accredited institutions prior to enrollment at Culver Stockton College (or earned thereafter in summer sessions).

NOTE: Each applicant is responsible for making certain that all required documents are received in the Admission Office. Students are not fully accepted until all final documents are received.

Transfer: Academic course credit earned at regionally accredited institutions prior to enrollment at Culver-Stockton College (or earned thereafter in summer sessions) will be accepted if the work is relevant to the Culver-Stockton College curriculum and does not repeat a course taken at Culver-Stockton College. Credits may be transferred if the grade is a C or higher and must apply toward the particular emphasis of study the student has chosen to pursue. Concealment of previous attendance at another college or university is cause for cancellation of admission to the College and registration for classes. All candidates for a degree from Culver-Stockton College must earn at least 60 hours from a four-year

college or institution. All candidates for a degree must earn at least 40 semester hours in upper-division courses (300- or 400-level courses) and at least 12 hours of upper-division courses in their major field. For students admitted in good standing, GPA from transfer plus the Culver-Stockton College average will be used to determine academic standing at the end of the first semester at Culver-Stockton College. Thereafter, the Culver-Stockton College cumulative average will be used to determine good standing.

Military: Active and retired U.S. military personnel find that Culver-Stockton College has and will make every consideration and provision to assist them in completing a degree at this college in a minimum period of time. Within guidelines, the college recognizes academic credit received through military experience and training credit as documented on a Joint Services Transcript (JST).

Readmission: Students on suspension or otherwise not in attendance without a formal leave of absence must apply for readmission unless they have 12 or fewer credit hours remaining to complete their degree. Decisions on readmission after academic suspension is made by the Academic Standards Committee. Students who left the college on academic probation will return on academic probation. Students who are readmitted will change to the catalog requirements in effect at the time of readmission.

Second Degree: Students who enter Culver-Stockton College with a baccalaureate degree from another regionally accredited institution are expected to fulfill Culver-Stockton College's general education and major area requirements in order to earn a second baccalaureate degree from Culver-Stockton College.

Non-degree: A non-degree student is one who is not a candidate for an academic degree. A candidate for part time non-degree seeking status must complete an application available through the Registrar's Office. A student who first enters under non-degree seeking status may later request degree-seeking status by following the regular admission guidelines.

Undergraduate Admission Appeal Policy: Applicants who are denied admission to Culver-Stockton College may be eligible to request further consideration by submitting an appeal. Prospective students are encouraged to submit an appeal only if:

1. Their academic credentials (standardized test scores and/or grades) have improved, and/or
2. Additional compelling information regarding special circumstances which may have impacted their academic credentials will be provided.

An appeal based on new information will be reviewed by a faculty committee. Any applicant who wishes to appeal the decision of the faculty committee may appeal to the Academic Leadership Council who will make a final decision.

Review Process for Applicants with a Felony Conviction:

1. Obtain a full statement from the applicant explaining the circumstances of the incident.
2. Forward the applicant statement to the Dean of Student Life and, in the case of an athlete, the Director of Athletics, to request recommendations.
3. Forward the applicant statement to the Director of Campus Safety and request a recommendation. The Director of Safety will investigate the charges and verify if there are any pending charges.
4. Request information from the Registrar and Student Life if the student has attended C-SC previously.
5. Request information from the VPAA/Provost regarding any other records if the student has attended C-SC previously.
6. Provide all information to the College President and VPAA/Provost.
7. Upon recommendation by the President and VPAA/Provost, ask for a review and enrollment decision by the Enrollment Management Committee. If the student is accepted, the student's ability to take on campus classes and/or reside on campus will be the decision of the Dean of Student Life in consultation with the VPAA/Provost and President.
8. All decisions based on this process are final and non-appealable.

FINANCIAL INFORMATION

Culver-Stockton College is a nonprofit institution. Because of the generous support of many friends and alumni, the tuition and fees for attending the College remain moderate in comparison to those charged

by many colleges of similar size and quality. The cost to educate a student at Culver-Stockton College is considerably more than that charged to each student. Often, scholarships and other financial aid are underwritten by endowment and gift income. Culver-Stockton College continues to keep the costs as low as possible, but the right to change fees, charges, or regulations listed in this catalog is reserved by the Board of Trustees should conditions make it necessary. General tuition and fees, as listed below, are for two semesters of study.

GENERAL TUITION AND FEES 2024-25 (REFUNDABLE WITH RESTRICTIONS)*

Tuition (12-18 hours and above)	\$30,230
Tuition, per hour (less than 12 hours).....	\$825.00
Tuition, per hour (more than 18 hours), exceptions may apply	\$395.00
Tuition, high school dual credit, per semester hour.....	\$80.00
Audit fee, per semester hour.....	\$412.50
Confirmation fee, first time students only (refundable through April 30)	\$200.00
Housing (Stone Hall-\$5,360, Brown Hall-\$4,860, other options may be available)	\$4,360.00
Single room housing additional charge, if available.....	\$2,200.00
Food (full meals, other options available).....	\$5,750.00
Tuition, LCMC Non-Major Tuition per course	\$500.00

Online Campus Tuition 2024-25 (refundable with restrictions)*

Tuition, per hour	\$395.00
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Summer Session 2024-25 (refundable with restrictions)*

Tuition, per hour	\$250.00
Audit fee, per semester hour.....	\$125.00
Room, per week.....	TBA

Special Fees/Optional Charges (non-refundable)

Wildcat Welcome Fee.....	\$325.00
Unified student fee/semester (prorated for 6 through 11 hours)	\$297.50
Course fees (some courses have fees for equipment and supplies).....	(varies by class taken)
Program fees.....	(varies by program)
Student teaching fee.....	(varies)
Internship fee	\$50.00-100.00
Nursing lab fee and/or testing fee, per semester	(as determined by Blessing Rieman)
Private music lessons (1/2 hour lesson weekly)	\$215.00
Graduation fee.....	\$150.00
Transcript (provided to current students without charge).....	\$10.00
Art supplies	(varies by class taken)
Sports medicine fee (annual charge to athletes only)	\$150.00
Late registration fee	\$150.00
Food plan change - administrative fee	\$25.00
Parking permit	\$85.00
Student ID card replacement	\$10.00
Music ensemble fee	\$100.00
High school dual credit application fee	\$25.00
Room key replacement fee.....	\$100.00
Mailbox key replacement fee	\$15.00
Software Fee.....	\$50.00

*Please refer to withdrawal policies for specific information on refunds.

ATHLETIC INSURANCE

Intercollegiate athletes and students involved in intercollegiate athletics (for example, dance, cheerleaders, and team managers) must be covered by a health insurance policy in order to participate in these activities. Students may fulfill this requirement by demonstrating proof of insurance as a primary insured or as a dependent on another's policy.

STUDENT HEALTH INSURANCE

Culver-Stockton College does not require student health insurance for any student attending the college, except those participating in intercollegiate athletics.

CONFIRMATION FEE

A \$200 confirmation fee (for first-time domestic undergraduate students) is due after receipt of the acceptance letter. International students also have a \$200 confirmation fee, but are required to deposit \$2,000 with \$1,800 of this amount applied towards the first semester's tuition. No class registration or room assignment in college housing will be made until this deposit is received. Confirmation fees are refundable up until May 1 prior to the start of the fall semester and December 1 prior to the start of the spring semester. *The May 1 deadline was changed to June 1 for the 24-25 academic year only due to the Department of Education's delay in processing the FAFSA form.

Following matriculation, this fee will be applied as a general security deposit and, assuming no damages, will be refunded when the student graduates or leaves the College. The \$200 deposit must be maintained during a student's enrollment, and any deficiency resulting from damage/loss charges will be billed the next academic term.

A returning student residing in college housing should reserve that accommodation for the fall semester during the spring sign-up announced by the Student Life Office.

PAYMENT POLICIES

At the time a student formally registers for classes, either by signing and submitting the appropriate registration forms to the Registrar's Office, or by registering online, the student agrees to:

- Assume financial responsibility for any charges and/or fees as posted to his/her student account.
- Abide by the official college policies regarding withdrawal from the College.
- Assume the responsibility for understanding the College's official policy concerning schedule changes and satisfactory academic progress which may result in additional charges or the loss of eligibility for certain types of financial aid. It is considered the student's responsibility to understand how these changes can affect his/her financial situation with regard to financial aid eligibility.
- Understand that refunds of credit balances resulting from application of financial aid or third party contracts will not be made until the College receives all funds.

TUITION AND FEE PAYMENT

Tuition and fees are billed to the Student Account (Student Receivables) on a per semester/term basis:

- Fall semester tuition statements will be published via email to the student during the month of June, with payment due by August 1 (including online and graduate terms).
- Spring semester tuition statements will be published via email to the student the month of November, with payment due in full by January 1 (including online and graduate terms).
- Summer term statements will be published via email to the student in mid-April, with payment due in full by May 15.
- Electronic statement notices are delivered to the student's email monthly.
- Student Account information is available 24/7 on MyCulver.com and should be reviewed frequently.
- Payment plans must be set up through the student's MyCulver prior to the semester's payment due date.

PAYMENT PLANS

Payment plans are available through the College and can be set up on the student's MyCulver.com account. If assistance is needed, please contact Student Billing: studentbilling@culver.edu.

ACCEPTABLE FORMS OF PAYMENT

The College accepts cash, check, Visa, MasterCard, or Discover credit/debit cards. (American Express is not accepted.)

The following options are available for students to make payments:

- Pay online via MyCulver.com
- Pay in Administration & Finance Office, located in Henderson 208
- Pay via phone, Student Billing at 573-288-6492
- Mail check to:
Culver-Stockton College
Attn: Student Billing
One College Hill
Canton, MO 63435

LATE PAYMENTS & DELINQUENT ACCOUNTS

Please note the following policies regarding late payments and delinquent accounts:

- Student account balances are available online at MyCulver.com. Paper statements will not be mailed. Failure to review the student bill does not relieve the student of the obligation for payment.
- All accounts not paid in full by the due date of each term are subject to monthly interest at a rate of 1.5 percent per month.
- The privilege of a student to charge his/her account to purchase food in the cafeteria may be suspended if the student has an account that is past due. During any such suspension, the student may purchase food in the cafeteria with cash.
- A student may be suspended for nonpayment of indebtedness to the college at any time after the midpoint of each term.
- All accounts must be paid in full in order for students to enroll in succeeding terms and diplomas may be held until all financial obligations are met. Transcripts for any terms with an unpaid balance may be withheld.
- The College reserves the right to cancel the registration of any student if a balance due from a previous term remains unpaid at the start of a subsequent term.
- Culver-Stockton College reserves the right to recover all costs involved with the collection and/or litigation of delinquent accounts.
- If an account must be sent to collection or litigation due to nonpayment of the outstanding balance, the College reserves the right to demand payment in full for subsequent terms of enrollment, prior to the beginning of each term to ensure enrollment.
- The College reserves the right to demand payment in the form of a certified check, money order, cash, or credit cards in the event that one or more checks have been returned unpaid for any reason.
- A returned check fee of \$35 will be applied to the student's account for any returned checks.
- Culver-Stockton College is a non-profit institution of higher learning. As such, student receivable accounts are considered to be educational loans offered for the sole purpose of financing an education and are not dischargeable in bankruptcy proceedings.

COMPLIANCE WITH VETERANS BENEFITS AND TRANSITION ACT OF 2018.

Culver-Stockton College will allow an individual to attend or participate in a program of education if the Chapter 31 or Chapter 33 Beneficiary provides the school with a "Certificate of Eligibility" (COE). Culver-Stockton College will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries or other institutional facilities, or the requirement that a Veterans Benefits Chapter 31 or Chapter 33 recipient borrow additional funds to cover the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of a payment by the U.S. Department of Veterans Affairs.

BOOKS AND SUPPLIES

All textbooks are to be purchased by the student before the start of the academic term. Students with credit balances on their student account may request a book voucher through Student Billing to use with the College's contracted online bookstore. The College has contracted with Barnes and Noble College as the official textbook vendor. Barnes and Noble College website can be accessed at: <https://bncvirtual.com/culver-stockton.htm>. Other supplies may be purchased on campus at the Wildcat Warehouse.

TUITION FOR HONORS PROGRAM STUDENTS

Honors Program students are allowed to take course overloads above the 18 credit hour limit (up to 22 credit hours each semester) without incurring additional charges.

TUITION FOR STUDENTS ENROLLED IN THE 3+2 PROGRAM

Students enrolled in a 3+2 program (MBA, MED, MAC, or MOL) may receive up to nine credit hours of free graduate tuition during the fall or spring semesters. Students must be enrolled in at least 12 Traditional program undergraduate hours, then may enroll in up to 6 graduate hours within the semester, to retain their institutional scholarships.

TUITION FOR SENIOR CITIZENS

Senior citizens, age 65 and older, may attend Culver-Stockton College on campus courses at the reduced rate of \$100 per credit hour. This reduced rate is limited to a maximum of 6 credit hours per semester on a space available basis. Classes are for credit or audit, and documentation of age (driver's license, birth certificate, etc.) will be required at registration.

WITHDRAWAL AND REFUND POLICY

Students wishing to withdraw should refer to the procedures given in the catalog section "Official Withdrawal or Leave of Absence."

WITHDRAWAL BEFORE CLASSES HAVE STARTED

Students who withdraw prior to the first day of class shall receive a full adjustment for tuition, housing and food. The \$200 confirmation fee (for first-time students) will not be refunded after April 30. This date was changed to May 31, 2024 for the 24-25 academic year only due to the Department of Education's delay in processing the FAFSA form.

VOLUNTARY OR INVOLUNTARY WITHDRAWAL FROM ALL CLASSES AFTER CLASSES HAVE STARTED

Tuition, housing and food are pro-rated according to the following schedule. All other fees are non-refundable.

TUITION, HOUSING AND FOOD

- Withdrawal on the first day of class – 100% refund
- Withdrawal during the first 10% of the enrollment period – 90% refund
- Withdrawal after the first 10% through the first 25% of the enrollment period – 50% refund
- Withdrawal after the first 25% through the first 50% of the enrollment period – 25% refund
- Withdrawal after the first 50% of the enrollment period – No refund

REFUND AND REPAYMENT CALCULATION

Refund and repayment amounts for federal financial aid must be distributed according to a specific order of priority and percentage prescribed in federal law and regulations. Any federal aid required to be refunded to the federal government will be processed on the students' behalf.

A federal refund will be calculated for students who have completed less than or equal to 60% of the semester. The percentage is calculated by comparing the official date of withdrawal or last date of educational activity with the total number of days in the semester. The total number of days in a semester includes every calendar day of the semester starting with the first day of the semester through the last day of finals, not including breaks from class exceeding more than 5 days (including weekends). For example, if the student withdraws on day 33 of a semester, which has a total of 110 days, the student has completed 30% of the semester therefore 70% of his/her federal aid must be returned to the government.

Financial aid from College grants and scholarships will be applied to the withdrawing student's account based on the prorated percentages of charges resulting from the refund schedule. The same percentage will be applied to outside sources of aid other than federal unless other requirements for its receipt apply.

Students who officially withdraw, fail to complete the semester, and/or do not complete any educational activity may have an adjustment of aid, which will cause the student to owe money back to both the Department of Education and to the College.

Further details can be found in the Financial Aid Policies & Procedures manual on the Culver-Stockton website.

TUITION, HOUSING, AND FOOD ADJUSTMENT FOR DROPPED COURSES

For the purpose of tuition, housing, and food adjustments, the term "semester" is a period of enrollment during a fall, spring or summer. Each semester may have classes with either the same or different beginning and ending dates but are still considered to be within the specific period of enrollment.

Tuition adjustments will be made for students dropping from full-time to part-time and part-time students dropping hours during the drop/add period within the first five class days of the semester; no adjustments to the tuition charge will be made for drops after the drop/add period has passed, including charges for overloads. Traditional students will be charged full time tuition (12-18 hours) after the census of the semester. If the student does not later attempt at least 12 hours during the semester, tuition charges will not be adjusted unless the student completes a complete withdrawal from the college. Full-time, traditional enrolled students that request an exemption from taking a 3-week class, do not take a 3-week class, or drop a 3-week class will not receive a refund of any tuition, housing or food costs. The tuition adjustment period is prorated for academic terms less than one semester in length; contact Student Financial Services for information.

APPEALS

If a student withdraws due to documented extenuating circumstances beyond the control of the student, the student may appeal to the Academic Standards Committee of the Faculty for any possible refund consideration. Appeals should be in writing and addressed to the Registrar, Culver-Stockton College, One College Hill, Canton, MO 63435.

FINANCIAL AID

While the primary responsibility for financing a college education rests with the student and his/her family, Culver-Stockton College has designed a financial assistance program for students who would be unable to attend without such aid. Awards are also made in recognition of academic achievements and the particular talents or ability of the student applicant. Financial aid programs and policies are established by the President of the College upon recommendation from the Director of Financial Aid. The Director of Financial Aid is responsible for coordination of the total program.

Financial aid funds are awarded to supplement the family's contribution when family funds are not sufficient to cover educational costs. The College attempts to meet a student's established financial need through a combination of gift aid (scholarships and grants) and self-help (loans and employment). For new students, funding preference is given to full-time students who complete the application process by February 1 prior to the award year. For returning students, the financial aid priority deadline is also February 1.

DETERMINATION OF FEDERAL AND STATE FINANCIAL AID ELIGIBILITY

Culver-Stockton College utilizes the need analysis information from the Free Application for Federal Student Aid (FAFSA) to establish financial need. All students applying for financial aid based on need must complete the FAFSA need analysis form each year and designate Culver-Stockton College to receive the processed application. Need is determined by subtracting the Student Aid Index (student and parent) as calculated on the FAFSA from the cost of attendance.

The cost of attendance includes tuition, housing and food, fees, and allowances for books, transportation, personal expenses, and loan fees. The student's need for assistance can be met with grants, scholarships, loans, or employment, either singly or in combination.

Final Grade Transcripts must be received from all high schools and colleges that a student has attended before any federal or state financial aid can be released. Failure to submit Final Grade Transcripts by mid-term of a semester will result in the cancellation of all federal and state financial aid.

ELIGIBILITY FOR UNDERGRADUATE COLLEGE SCHOLARSHIPS AND GRANTS

The following assumptions apply to Culver-Stockton scholarship and grant awards:

1. College aid awards are available to full-time, degree-seeking, traditional undergraduate students only (enrolled in at least 12 credit hours per semester in on-campus classes) who are in good academic standing. Adjustments in institutional aid resulting from enrollment changes will not be made past the census date of each semester as set by the Registrar in conjunction with the College's policy of charge adjustments. If attendance in all classes cannot be verified by the College, then institutional aid may be removed.
2. Students who have earned a Bachelor's degree are not eligible for institutional aid.
3. Scholarships and grants are awarded on a yearly basis but are subject to review at the end of each year or semester for probation students.

4. Students enrolled in summer school have their renewal GPA computed following the summer session. Institutional scholarships can be renewed, but not lost because of summer school.
5. Students applying for renewal of either need or no-need college aid must reapply each year.
6. College funds are available for full-time, degree-seeking, traditional undergraduate students for up to 10 semesters. Nursing, Radiologic Science, and Respiratory Care students will receive financial aid from Blessing-Rieman School of Nursing and Health Sciences during their junior and senior years and not from Culver-Stockton College.
7. Students who have previously attended Culver-Stockton and return following a leave of absence will return with the previous institutional aid, subject to available funding. Students who were previously enrolled and are classified as a "Readmitted" student is classified as a transfer student for the purpose of scholarship eligibility. If the student has earned more than 12 hours since his/her last term of attendance at Culver Stockton College, he/she is classified as a transfer student for financial aid purposes. Students who have earned 12 or fewer hours since their last term of attendance reenter under the criteria of any academic scholarship that they previously received, subject to available funding.
8. The maximum gift aid award from all resources per semester will not exceed the total of tuition (12 hours or more per semester), unified student fee, and housing and food for students receiving financial assistance and residing on campus. For all other students, the maximum gift aid award will not exceed tuition (12 hours or more per semester) and unified student fee. Any institutional scholarships that are reduced in one semester due to reaching the semester gift aid maximum will not be applied to any future semesters. Any combination of college grants and scholarships will not exceed tuition. Federal, state, and other rules (such as athletic conference) may also apply.
9. Students who are considered dependent upon their parents according to FAFSA guidelines must live on campus or commute from their parents' home address (within a 50-mile drive from campus) to receive college-funded grants and scholarships.
10. The Financial Aid Office is the only office at Culver-Stockton College authorized to offer financial aid to students. Only awards originating from this office will constitute a commitment on behalf of the College. Recommendations for scholarships can be made by faculty or staff, and these recommendations are considered before the award is sent.

NURSING, RADIOLOGIC SCIENCE, AND RESPIRATORY CARE STUDENTS

Freshman and sophomore level students in nursing, radiologic science and respiratory care apply to and receive financial assistance from Culver-Stockton College. Culver-Stockton scholarships of any kind are not renewable for the junior and senior years. Junior, senior level students in nursing, radiologic science and respiratory care, LPN, RN, and advanced placement students apply to and receive financial assistance from Blessing-Rieman College of Nursing and Health Sciences. More information is available in the Blessing-Rieman financial aid brochure. Continued involvement in talent areas is encouraged, but no financial assistance from Culver-Stockton College will be awarded.

COORDINATION OF FINANCIAL AID

Any financial aid awarded is subject to review in light of assistance received from outside organizations or agencies. Funds received subsequent to the aid award are usually used to replace loan and/or work funds first. College grant/scholarship funds may be lowered if outside scholarships are received after the student is awarded and financial need is met. Each case will be considered on its merits, and any adjustments will be made within College and program guidelines.

FINANCIAL AID FOR STUDY IN OFF-CAMPUS PROGRAMS

A student eligible to receive aid from Culver-Stockton College may continue to receive aid for approved off campus study, such as internships. The student must be enrolled for credit at Culver-Stockton in order to receive assistance. In no case will aid be greater than aid awarded for equivalent on-campus course credit.

STANDARDS OF SATISFACTORY ACADEMIC PROGRESS (SAP) TO MAINTAIN FINANCIAL AID ELIGIBILITY

Students who are not achieving the required cumulative GPA or not successfully completing their education programs at the required pace will have a one-semester grace period to continue receiving Title IV and/or state financial aid. NOTE: Requirements for federal and state financial aid and

requirements for Academic Standards are two separate requirements.

STANDARDS OF MEASURING SAP

Qualitative (GPA) Measurement

A degree-seeking student at Culver-Stockton College is considered to be in good academic standing if he/she maintains the minimum cumulative GPA for good standing, as listed in the "Categories of Academic Standing" section of this catalog. Culver-Stockton College uses a graduated qualitative standard for both Undergraduate and Graduate students.

Undergraduate students entering Culver-Stockton College for the first time will be considered to be making SAP upon admission. However, if the student is admitted and his/her cumulative transfer GPA is below guidelines posted for Academic Standards, the Financial Aid Office reserves the right to place the student on an immediate warning status.

Students readmitted to Culver-Stockton College or returning from a leave of absence are subject to any academic or SAP requirements in force at the time of their last enrollment at the college.

Part-time and three-quarter-time students must have a 2.0 cumulative GPA at the end of their second academic year. If students change enrollment status between full-time and part-time, their GPA requirements will be determined individually by the Financial Aid Office. For undergraduate students, an academic year is considered to be 24 hours for full-time students, 18 hours for three-quarter time students, and 12 hours for part-time students.

Quantitative Pace (hours) Measurement

Pace defines the rate at which a student must progress to ensure education program completion within the maximum time frame (150% of the published length of the program). If pace falls below 67%, a student will be considered to not be making SAP. There are two components to pace: the proof of academic progress and maximum timeframe.

Proof of Academic Progress Requirement

Full-time undergraduate students are required to be in good standing and earn a minimum of 48 credit hours by the end of their second academic year in order to retain eligibility for federal and state financial aid. Three quarter-time undergraduate students must complete 36 hours, and part-time undergraduate students must complete 24 hours. If a student changes enrollment status between full-time and part-time, his/her pace requirement will be determined individually by the Financial Aid Office. For undergraduate transfer students, hours accepted must be counted as both attempted and completed hours. It is possible for a student to make pace each semester individually, but not be making pace at the end of his/her second academic year. All classes dropped after the census date of a term show a W on the student's transcript and will be considered attempted hours. Pace is measured for each individual term and for cumulative hours.

Pace is calculated as follows:
$$\frac{\text{cumulative number of successfully completed hours}}{\text{cumulative number of hours student attempted}}$$

For example, if a student enrolls in 15 hours for the semester and completes 12, his/her Pace for the term is determined to be 80%. The same student will have a cumulative pace requirement. With 47 hours attempted and 32 achieved, the cumulative pace is 68%.

Maximum Time Frame Requirement

Undergraduates can receive federal financial aid for a period that is no longer than 150% of the published length of the educational program as measured in credit hours. For example, for a program that has a published length of 120 hours, a student cannot receive financial aid for more than 180 attempted hours. The 150% maximum timeframe can be appealed. Students enrolling in a certificate program will have their 150% maximum timeframe calculated individually by the Financial Aid Office.

Evaluation of Satisfactory Academic Progress

Students that do not make the GPA or Pace requirements are determined to be on Satisfactory Academic Progress Warning; this means they are not making satisfactory progress toward their degree according to federal guidelines. Academic progress will be monitored at the conclusion of each term of enrollment.

Undergraduate students: For traditional on-campus enrollment, fall, spring, and summer are considered three separate periods of enrollment. (Summer Terms 40 and 50 are considered one period of enrollment.) Online Campus terms are T1/T2 for fall, T3/T4 for spring, and T5/T6 for summer. If a student is enrolled in a combination of traditional campus classes and Online Campus classes, that determination will be made individually by the Financial Aid Office.

GPA and Pace requirements are affected as follows:

- The following are considered as hours attempted but not successfully completed: F grades, incomplete (I), withdrawals (W), audits (AU), and no pass (NP).
- Students who withdraw from all classes are automatically considered to be on Financial Aid Warning for Pace of 0% for the term. If undergraduates do not complete at least 12 hours and maintain the appropriate GPA for their class by the end of the next term, they will be considered to be on Financial Aid Suspension. If a student is on Financial Aid Warning and withdraws from all classes, he/she will be considered to be on Financial Aid Suspension immediately in the next term of enrollment (but could still file an appeal for Financial Aid Probation).
- In the case of repeated courses, the most recently earned grade and credit become the grade and credit of record and are included in the GPA calculation. Aid may be awarded to retake a class where a student obtained a grade of F. Aid may be awarded one time to retake a class where a student obtained a grade of other than F; additional retakes of the class are not covered by Title IV aid unless a higher grade is required by the student's major.
- Remedial, enrichment, and ESL courses will not be taken into consideration.
- Hours transferred in after matriculation may be counted toward a student's GPA and Pace requirements to remove them from SAP. Transfer hours count as both accepted and completed hours.

Consequences of Failing to Meet SAP Requirements

Students who fail to make SAP will be placed on Financial Aid Warning, Financial Aid Probation, or Financial Aid Suspension. When a student fails to achieve SAP, the Director of Financial Aid will notify the student in writing by certified mail.

Financial Aid Warning: This is a status assigned by the College to a student who fails to make SAP at the end of a payment period. The student will continue to receive Title IV and state aid for their next payment period. No appeal is necessary for this status. At the conclusion of the warning term, the student must meet SAP requirements.

Financial Aid Probation: This is a status assigned by the College to a student who fails to make SAP (after being on Financial Aid Warning for one semester), is granted an appeal, and has eligibility for Title IV aid reinstated. The College will set forth an academic plan the student must follow. At the conclusion of the probation period, the student must meet the terms of his/her academic plan or will be placed on Financial Aid Suspension.

Financial Aid Suspension: This is a status assigned to a student who fails to make SAP after being on Financial Aid Warning or Financial Aid Probation. It can also be a status for a student whose appeal is not granted. Once Title IV and state eligibility is terminated, the student must make up all deficiencies in both GPA and Pace before Title IV and state eligibility will be reinstated. Students keep eligibility for all institutional funding.

SAP Appeal: A process by which a student who is not meeting the school's SAP standards petitions the College for reconsideration of Title IV and state aid eligibility. The appeal must include two components: why the student failed to make SAP and what has changed that will allow the student to make SAP at the next evaluation. Appeals without both components will not be considered. Students should include supporting documentation such as letters from outside sources. Appeals for lack of Pace can be considered for the death of a relative, student injury or illness, or other special circumstances. Other types of appeals will not be heard. Appeals for Maximum Time Frame Requirement will be heard for a change of major. Appeals should be submitted in writing to the Director of Financial Aid. Students may appeal a maximum of two times during their academic career at Culver-Stockton College. There is no deadline for appeals; they will be heard on a rolling basis. A student may not have two consecutive probation periods for the same reason.

Appeal Approved: The student is placed on Financial Aid Probation. The student must agree to follow

the Personalized Academic Plan. The student's Title IV aid will be reinstated as outlined in the academic plan. If the student deviates from the academic plan, the student will no longer be eligible for Title IV aid until he/she is determined to be making SAP.

Appeal Not Approved: Student is still on SAP Suspension. Student is not eligible for Title IV or state financial aid, but retains eligibility for institutional funding. Federal aid will be reinstated once the student makes up all deficiencies. All appeal decisions are final and rest within the Financial Aid Office; a student cannot appeal an appeal that is not approved.

The Appeal Committee consists of the Director of Financial Aid, a representative from the Student Success Office, and any other pertinent College faculty/staff.

Personalized Academic Plan: This plan is determined by the Appeal Committee. At a minimum, it will include the specified number of credit hours and cumulative GPA to be obtained at the end of each term. The student's compliance with the plan will be monitored by the Student Success Office together with the Financial Aid Office. The representative from the Student Success Office or the advisor will counsel the student.

TERMS AND CONDITIONS OF ON-CAMPUS EMPLOYMENT

Culver-Stockton College makes all work assignments and assures the recipient that he/she will have a reasonable opportunity to earn the work award. The College also reserves the right to make or change work assignments to accommodate the changing needs of the College.

- Freshmen are limited to working 10 hours per week during their first semester.
- Students may work up to 8 hours per day, not to exceed 20 hours per week in any single campus job or combination of campus jobs.
- Students must take, within 5 hours of commencing work, a minimum 30-minute break. This break is unpaid.
- Students are not allowed to work during scheduled class hours. If a student's class is canceled or is out early and the student works during his/her scheduled class hours, the Supervisor is required to document this exception. Should federal auditors request documents to support this exception, the Supervisor is required to submit this documentation.
- The College reserves the right to limit the number of jobs per student per academic year.

Employment may be terminated by the College at any time for failing to perform duties satisfactorily or violating the College policies listed above. The College is released from its obligation to find replacement employment. Work assignments terminated for this reason will not be replaced with any other form of financial aid funds. Termination of employment may jeopardize future campus employment opportunities as the number of campus jobs available is limited.

Earnings from campus employment are not credited toward the balance due but are paid to the student as earned on a semi-monthly basis.

PAYMENT OF AWARDS

In most cases, one-half of the aid award is applied to the student's account for each semester; the billing statement from Student Billing will reflect the student's charges and financial aid.

RENEWAL AND ADJUSTMENT OF AID

Financial aid is not automatically renewed each year. In addition to specific requirements of the financial aid programs, students are encouraged to file the Free Application for Federal Student Aid (FAFSA). The federal aid processor emails a renewal reminder to all prior-year applicants each year. The FAFSA should be submitted online as soon as possible after December 31 (during a normal FAFSA year, it is as soon as possible after October 1). The priority deadline for first-year students is February 1. For the 2024-25 financial aid year, the FAFSA year will start on December 31, 2023, using 2022 tax information. Students must apply online at fafsa.gov. (C-SC School Code is 002460.)

For returning students, the financial aid priority deadline is April 1. Files completed by April 1 will receive maximum consideration for available renewal funding. A completed financial aid file consists of a valid FAFSA, verified Student Aid Index (SAI), and all required verification documentation. Students who do not plan to file the FAFSA and wish to renew college scholarships only must make the Financial Aid

Office aware of this request. In addition, the student must also be registered for classes.

Each student must be able to document the information submitted on the FAFSA need analysis with tax transcripts and/or other data required by the College or federal government prior to the receipt of Federal Title IV financial aid – TEACH Grant, Federal Pell Grant, FSEOG, Federal Work-Study, Federal Direct Loan, or Federal Plus Loan. Documentation requested must be provided to the Financial Aid Office prior to the end of the semester for which it is requested; any additional deadlines established by the US Department of Education shall also apply. Failure to complete verification will result in the withdrawal of all federal and state aid funds. Students whose application information must be corrected by the College will be notified of these changes by the Department of Education by receiving an updated FAFSA Submission Summary (FSS) from the federal processor.

Financial aid from any source is provided for only one academic year at a time but may be adjusted per semester based on outside resources received. Financial aid can be renewed each year provided the student remains in good academic standing, earns the required number of hours for his/her enrollment status by the end of each academic term, and shows financial need on the FAFSA or demonstrates continued talent or academic achievement as stipulated in the original entering award.

Award adjustments may occur at any time during the year and result from such reasons as adjustment to the financial need calculations due to a change in the family's financial condition, errors by the family or College, additional funds available for award, or reduction in funds from outside sources. Award adjustments can also be made if a student does not attend a class in which he/she is enrolled.

If a student or talent area chooses not to renew participation or scholarship, the student may write an appeal to the Director of Financial Aid regarding conversion opportunities.

The Financial Aid Office will review a student's Student Aid Index if the student and/or family experience a significant change in financial circumstances. An increase in need will not necessarily result in an increase in the financial aid award. Such adjustments depend upon funds available at the time the request for review is made. Therefore, notification of changes in financial circumstances should be made as soon as they occur.

RIGHT TO APPEAL

All students have the right to appeal or reject any aid awarded by the College. Appeal of the financial aid award must be submitted in writing to the Director of Financial Aid. The student will be informed by the Director of Financial Aid of the decision concerning the appeal within a reasonable time following its receipt.

FEDERAL AND STATE AID PROGRAMS

Eligibility for the following programs is determined by filing the FAFSA need analysis on a yearly basis.

Federal Pell Grant: Awards may range up to \$7,395 based on need and federal funding.

Federal Supplemental Educational Opportunity Grant: Awards are given to students with exceptional financial need based on the availability of federal funding.

Access Missouri Award: Awards range from \$1,500-\$2,850 and are given to Missouri residents based on need and state funding. Theology/Divinity majors are not eligible. FAFSA must be filed by April 1st for the 2024-25 school year. Students must be full-time to be eligible. Renewal students must maintain a 2.5 cumulative gpa. If a student enrolls full-time (12 hours) and is awarded the grant, then later does not attempt 12 hours during the semester, the student is no longer eligible for the grant, and it will be removed from the students financial aid awards.

Teacher and Educator Assistance for College and Higher Education Grants (TEACH): Awards up to \$4,000 per year are available to students completing coursework necessary to begin a career in teaching. Must teach a minimum of four years at a Title I school in a high-need field.

Federal Work Study: Campus employment opportunities are provided for many students who work approximately 5–20 hours per week and earn minimum wage; limited availability.

Federal Direct Loan (Subsidized and Unsubsidized): Maximum annual loan amounts may range from \$5,500 to \$7,500 for dependent undergraduates, based on class level. Independent undergraduates may receive maximums of \$9,500 to \$12,500 (at least \$6,000 must be unsubsidized for freshmen and sophomores, and \$7,000 unsubsidized for juniors and seniors). Graduate students may receive up to \$20,500 unsubsidized loan per academic year. The Federal Direct Subsidized Loan is based on need; the federal government pays interest on the loan until the student graduates or drops below part-time enrollment. The Federal Direct Unsubsidized Loan is not need-based; interest accrues from the time the loan is disbursed and can be paid or allowed to accumulate. An origination fee deducted proportionately from each disbursement is retained by the federal government for both subsidized and unsubsidized loans. Repayment of principal and any accrued interest begins six months after enrollment ceases. The interest rate is set each year on July 1.

Federal Direct PLUS Loan: These loans are available to parents with good credit histories for educational costs not met by other financial aid and are not need-based. An origination fee deducted proportionately from each disbursement is retained by the federal government. Repayment begins 60 days after the final disbursement, unless the parent elected to defer payments while applying on the original application. The interest rate is set each year on July 1.

Veterans' Affairs Benefits: Culver-Stockton College is approved by the Missouri State Approving Agency for educational assistance benefits to veterans and veterans' dependents. Students and dependents of veterans that are eligible to receive military educational benefits should contact the Student Billing Office. The veteran student receives assistance by submitting the required veterans' affairs forms. In order for eligible students to receive veterans' educational benefits, they must be certified for each enrollment period, and the Student Billing Office must be notified of any changes in enrollment. Students receiving veteran's educational benefits must be enrolled in at least 12 credit hours in the 12-week and 3 credit hours in the 3-week to be considered "full-time" and eligible to receive 100% of their rightful benefits payable to them and/or the College. Terms with different beginning and end dates to the 15-week semester play a significant role in determining the student's full-time eligibility for veterans' educational benefits. Students should contact Student Billing to inquire how veterans' educational benefits will be applied according to their semester schedule.

COLLEGE AID PROGRAMS

Academic Scholarships. Academic scholarships that vary in value are awarded on the basis of cumulative High School GPA for first time freshman and cumulative college GPA for transfer students. Culver-Stockton offers the prestigious Pillars for Excellence Scholarship to qualifying high school students who are invited to compete through essays and interviews each year. The scholarship is renewable annually if the student maintains a 3.2 cumulative GPA and participates in the college Honors Program. All other academic scholarships are renewable if the student remains in good academic standing. Once a student is accepted to the College and notified of their academic award, no further GPA scores will be accepted for an increase in scholarship.

Talent Scholarships. These are available in the areas of fine arts and athletics and are awarded based on auditions and recommendations from the sponsoring talent area.

College Grants. Grants that vary in value are available based on need and other specific criteria. Special grants awarded include those for members of the Christian Church (Disciples of Christ) denomination, direct descendants or siblings of Culver-Stockton College alumni, and financial need.

College Employment. In addition to Federal Work Study, Culver-Stockton College provides institutionally funded work opportunities on campus. Students in the campus employment program work approximately 5–20 hours per week and earn minimum wage; availability is limited.

ENDOWED SCHOLARSHIPS

The students, faculty and staff at Culver-Stockton College are grateful for the support of our many alumni and friends. Alumni and friends of Culver-Stockton have established scholarship funds to be awarded on the basis of academic achievement, need, or other criteria established by the donor. To view the full list of donors who have invested in our college, please view our annual honor roll of donors calendar at https://issuu.com/culver-stocktoncollege/docs/honorroll_2024.

STUDENT EXPERIENCE

The Division of Student Experience is comprised of the following areas: Campus Safety, Career and Internship Services, Chaplain, Counseling and Wellness, Dining Services, Fraternity and Sorority Life, New Student Orientation, Residence Life, Recreation and Intramural Sports, Student Activities, Student Conduct, Student Government Association, Student Organizations, and Student Success. The Division of Student Experience is committed to *educating and empowering students of promise to build a welcoming and inclusive campus community.*

We firmly believe that students play an integral role in the development of an engaging and dynamic educational community; this is the key to its longevity and success. Working with students in a co-curricular manner is our profession and our passion. We strive to engage students of promise to be leaders of positive change.

CAMPUS SAFETY

The mission of the C-SC Campus Safety Department is to assist all members of the community in the safe and secure pursuit of a superb education by providing an environment that promotes individual responsibility and protects human rights. Staffed by a director with more than 26 years in law enforcement and four full-time safety officers, the C-SC Campus Safety Department covers our campus 24 hours a day, seven days a week during the academic year. Each residence hall is locked at all times with only its residents having keys to the exterior doors. Maintaining a safe campus community requires the cooperation of all community members, which includes not propping doors, reporting suspicious persons or unsafe items, adhering to College policies, and openly communicating with Campus Safety staff. The Safety Office is located in the Gladys Crown Student Center. The Campus Safety phone number, 573-288-6300, diverts to the staff cell phone when the officers are patrolling the campus.

CAREER AND INTERNSHIP SERVICES

The Career and Internship Services Center plays an important role in the C-SC student's collegiate experience and is designed to help students relate their education to a wide array of career options. Employers expect students to be savvy about using their college years to gain related work/internship experience, add leadership experiences through extracurricular organizational involvement and athletics, and take every advantage of opportunities to learn about their strengths as they relate to the marketplace. Students will be more successful in their post-graduation pursuits if they combine excellence in academics, campus involvement and leadership, and quality internship/work experiences before graduation. For graduate students, the Career Center is an important part of professional development and provides resources to assist students with career exploration, career education, and placement. Contact the Director of Career and Internship Services in the Gladys Crown Student Center or via telephone at 573-288-6000, ext. 6343 or email at careercenter@culver.edu for more information.

UNDECIDED STUDENT ADVISING

The Career and Internship Services Office works with undecided major students one-on-one to help them learn more about the link between their academic strengths, personal passions, and career opportunities. Utilizing personality assessment tools, this office focuses on identifying a student's strengths and abilities and then uses that information to identify career paths that are the right fit for the student's natural talents.

CAREER EXPLORATION

The Career Center hosts a variety of workshops and programs during the academic year to assist students with career exploration, internship planning, graduate school preparation, résumé development, interviewing skills, and the job search. Students can begin career planning early in their college career by meeting with the Career Services staff, preparing a résumé and cover letter, planning for internship prospects related to their career interests, attending job fairs, and gaining meaningful summer work or career-related experience throughout college and beyond.

INTERNSHIPS

Most Culver-Stockton undergraduate students must complete an internship as part of their academic requirements, and advance planning is necessary if they are to complete it before their senior year.

Internships can be used as a career exploration or as preparation for a future career. Internships offer the opportunity to connect with professionals within a specific career field and provide experience in a professional environment that can be valuable on a résumé when applying for positions after graduation. Whether paid or unpaid, the student also may or may not choose to receive academic credit for the internship depending on the major requirement or need.

Students may enroll in multiple internships during their college career; however, only nine credit hours of internship experience will be counted toward a baccalaureate degree. Certain departments may limit the number of internship hours counted toward completion of major requirements. Students must work a minimum of 40 hours on the job for each credit hour earned and academic work reflecting on the experience will be assigned. Internships for credit are considered regular course credit hours and are subject to tuition and fees, including those completed during the summer. There are two types of internships available to students:

XXX 276: Exploratory Internships (1–3 hours):

Freshman and sophomore students may earn one-to-three credit hours in an exploratory internship (granting a pass/no pass credit). Exploratory internships allow students the opportunity to explore career interests within their academic fields to further focus their course of study.

XXX 476: Professional Internships (1–6 hours):

Junior and senior students may earn one-to-six credit hours in a professional internship (graded). Professional internships are designed to help students practice the skills they have learned in the classroom to prepare for their future careers. Additional specifications may be required for specific majors.

Students participating in an internship are required to meet with the Director of Career and Internship Services prior to the start of their internship to discuss requirements and the application process. Contact the Director of Career and Internship Services in the Gladys Crown Student Center to arrange a time or for more information.

COUNSELING AND WELLNESS SERVICES

The College recognizes that a student's emotional well-being has a profound impact on his/her ability to perform academically, adjust socially, and attain a high level of personal satisfaction in life. Students face many challenges that affect their ability to function optimally, including those related to adjustment to college, homesickness, study skills, time management, roommate conflicts, motivation, depression/thoughts of suicide, family, anxiety, alcohol or other drugs, eating disorders, relationships, and self-esteem. Students are also learning coping skills that are still being developed with life experience. Students desiring confidential assistance with these or related problems should contact the Director of Counseling and Wellness Services in the Gladys Crown Student Center 205 or at 573-288-6441. Students may also seek free counseling available 24/7 by establishing an account with UWill Mental Health Services. This can be done on the Wildcats Connect app by clicking on "Menu," then "UWill Mental Health Services."

DINING SERVICES

Culver-Stockton College Dining Services strives to be a positive part of each student's dining experience. Students can expect our friendly staff to help make this time enjoyable for them by providing healthy, delicious, diverse, and attractive food options in their three dining areas. Dining Services is also the largest employer of students on campus.

Dining Hall

The main dining room is located on the main level of the Gladys Crown Student Center. Variety in an all-you-can-eat format is the featured attraction at this location. The menu consists of many options including fresh cooking while you watch, soups, salad bar, deli bar, desserts and many other selections. These programs are designed to fit a variety of lifestyles and tastes.

Cat's Pause Snack Bar

The Cat's Pause (CP) is located on the lower level of the Gladys Crown Student Center. Ordering from the CP is done through your MyCulver under the "Home" tab following the "CpOrder" link to the left. This is a spot where students can enjoy hot off the grill menu items and meals designed for students on the move.

The Lab Café

The Lab Café is located next to the library on the top floor of the Carl Johann Building. This is a great place to grab a cup of coffee, a light snack, or a complete meal.

FRATERNITY AND SORORITY LIFE

The mission of Culver-Stockton College Fraternity and Sorority Life is to provide an active community that is dedicated to integrity, academic excellence, leadership development, character development, and service to our campus and community. Culver-Stockton College has three national sororities and six national fraternities, all with specific residence hall suites/houses located on campus. Involvement in Greek life is proven to enhance academic success, connection within the collegiate community, and persistence to graduation. Our Coordinator of Student Engagement works in conjunction with the Interfraternity Council (IFC), Panhellenic Conference (NPC) and National Pan-Hellenic Council (NPHC) to provide oversight for the Greek community. In addition, the Coordinator of Student Engagement, a resident assistant, a faculty advisor, and an alumni advisor supervise each Greek house.

Sororities

Chi Omega
Delta Sigma Theta Sorority, Inc.
Sigma Kappa
Sigma Sigma Sigma

Fraternities

Alpha Phi Alpha Fraternity, Inc.
Alpha Tau Omega
Delta Upsilon
Kappa Alpha Psi Fraternity, Inc.
Lambda Chi Alpha
Tau Kappa Epsilon

C-SC ATHLETIC BANDS

Thrill on The Hill Marching Band and Pep Band

The mission of the C-SC athletic bands is to provide students of promise opportunities for creativity through artistic expression while encouraging a lifelong love for music and the arts through music performances that develop leadership and life skills. Participation in the C-SC athletic bands is open for students of all majors that want to play an instrument, build friendships and make memories through music that will bring our vision of creating an unforgettable college marching band and pep band experience to our campus! The athletic bands consist of a marching band in the fall and pep band in the spring that have performance opportunities at home football and basketball games along with various performances throughout the campus and community. Rehearsals are Wednesdays and Fridays from 4:15-5:45 p.m. Information can be found in the Campus Life section of the website.

IMMUNIZATIONS

All students must confirm immunity to measles, German measles, mumps, tetanus/diphtheria, meningitis, and tuberculosis screening. To meet the requirement, each student must have two doses of the MMR vaccine and a tetanus/diphtheria booster within the past 10 years. Meningitis A must be after the age of 16. Questions related to this immunization policy should be directed to studentlife@culver.edu. Students that do not have the vaccinations required will not be eligible to register for classes for the next semester. In all cases, Student Life Life will work with any student that communicates with the office.

The College recommends that all new students consider vaccination for COVID-19 and hepatitis B. If a TB screening is positive, the student's physician will recommend a treatment or screening protocol. Students and their families should consult with their family physician about these matters. All immunizations will be recorded with Med+Proctor, and the company will notify the Dean's Office when

verification is complete. Students will scan/upload their immunization forms to Med+Proctor, not directly to the College.

If a student has a medical or religious reason for not wanting to be vaccinated for any of the abovementioned, the students' medical professional or clergy needs to provide that information on their letterhead for consideration to studentlife@culver.edu or the student may upload the exemption letter in Med+Proctor.

TUBERCULOSIS SCREENING POLICY

Culver-Stockton College requires all new international students to get a tuberculosis (TB) skin test upon arrival, regardless of their responses on the TB screening questionnaire that all new students must answer. A negative TB skin test will require no further action. A positive TB test will require a minimum of an additional blood test, plus possible further action and treatment, according to a physician. All TB tests and treatment are at the student's expense. Any student who has been out of the country within the past six months or has worked in a medical facility must also get a TB test prior to coming to campus.

HEALTH SERVICES

Both Hannibal Regional Hospital and Quincy Medical Group have clinics and physicians located in Canton. Students are financially responsible for any health/medical services provided to them while enrolled as a student at Culver-Stockton College. The College strongly encourages students to have appropriate health/medical insurance coverage to meet their particular health/medical needs. Students are welcome to acquire health/medical insurance coverage through any provider of their choice. Students may contact the Counseling and Wellness Services Office to obtain other information about community medical services.

Culver-Stockton College partners with Blessing Health Services to provide healthcare at minimal cost. Students may enroll in the express clinic program at the beginning of each academic year. Students who begin school in the spring semester (January of an academic year) may also enroll at the start of their first semester. The cost for the program is \$75. This fee allows students to have unlimited access to basic care at the Blessing Health Services Express Clinic in Quincy. Extensive testing, x-rays, prescriptions, or other services are not covered, so students should check with their existing health/medical insurance for additional coverage.

THE J.E. & L.E. MABEE RECREATION AND WELLNESS CENTER & INTRAMURAL SPORTS

The J.E. and L.E. Mabee Center is a 26,000-square-foot recreation and wellness facility with a plethora of equipment and opportunities. The Mabee Center is equipped with state-of-the-art equipment such as strength training machines, free weights, treadmills, Stairmasters, arc trainers, and spinning bikes. It features a movement studio, a hospital and learning lab, and basketball, volleyball, and tennis courts. A range of strength-building options is available for students, faculty, staff, and alumni to build muscle and keep fit at Culver-Stockton College.

REGULAR OPERATIONAL HOURS

The Mabee Center generally operates seven days a week per the academic calendar. Times may vary according to recognized holidays and breaks. Please see announcements in MyCulver for Mabee Center hours each semester and during breaks.

The Culver-Stockton College Intramural Sports program is designed to give students the opportunity to participate in athletic events in order to develop leadership skills, teamwork and sportsmanship. Other benefits of participation in intramurals include expanding opportunities to socialize through friendly competition, relieving stress through vigorous activity and maintaining health and physical fitness. For additional information, please contact the Coordinator of the Mabee Center.

RELIGIOUS/SPIRITUAL LIFE

Culver-Stockton College, related to the Christian Church (Disciples of Christ) and following in its rich

tradition, encourages and nurtures growth in academia and faith. The College community provides varied opportunities for many expressions of faith under the supervision of the Chaplain's Office, including two spiritual venues available for ecumenical chapel services. The Chaplain is committed to fostering interfaith relationships and providing support for all students (whether religiously observant or not), coordinates religious groups on campus, offers pastoral care and spiritual guidance, serves as a liaison between the College and the larger church community, and coordinates community service efforts. The Chaplain also serves as a resource for the College community's attention to its religious and ethical commitments. The Chaplain's Office is located in the Gladys Crown Student Center.

RESIDENCE LIFE

Culver-Stockton College is dedicated to the development of residential communities focused on open communication, respect for others, and a sense of shared responsibility. Community living enhances student learning and supports personal and academic success. The situations that occur in a group-living environment provide valuable opportunities for students to grow in their knowledge of themselves and others. Each member of our staff has a responsibility for maintaining the quality of the residential student experience at a high level, focusing particularly on identifying at-risk students. Our professional staff serve as educators, focusing their interactions with students toward the enhancement of academic and social learning. Because of this belief, residence hall living is required of all full-time students. Exceptions to this policy are students who have dependents, are married or living with their parents or a legal guardian. In addition, students aged 21 or older by September 1 of the academic year in question that do not receive institutional financial aid may choose to live off-campus. Junior and senior nursing students may also be given permission to reside off campus. Students may also appeal to the Dean of Student Life for exemption from our residential living requirement. Contact the Coordinator of Residence Life and/or more information on Residence Life can found in the Campus Life section on the website. All students residing on campus are required to have a meal plan. In addition, the majority of residence halls are equipped with some kitchen spaces, featuring microwave ovens, refrigerators, and stoves.

Each traditional residence hall is staffed with undergraduate resident assistants (RAs), and each Greek chapter house is also staffed with undergraduate RAs. Each works to build vibrant and engaged communities, to provide individual students with assistance/support, and to make referrals to professional staff as needed. These students receive extensive training in the areas of community building, helping skills, referral options, emergency procedures, school policies, and recognition of student distress. Resident Directors and other professional staff also reside in residence halls to provide oversight for both student staff and residents. These staff members serve as primary respondents to emergencies and incidents that occur after hours.

STUDENT ENGAGEMENT

Student engagement at Culver-Stockton College is planned and implemented through various channels. The Coordinator of Student Engagement works with a variety of student leaders and student organizations to plan and coordinate events within the residence halls and campus-wide. Activities are designed to meet the educational, social, spiritual and recreational needs of students. Activities can be sponsored by the Student Life Office, Resident Assistants (RAs), Greek life or student organizations. The Campus Programming Council (CPC), a volunteer student organization energized by the opportunity to implement activities with broad student appeal, sponsors most activities. The mission of CPC is to maintain enthusiasm and spirit by providing an entertaining atmosphere throughout the campus community of Culver-Stockton College. Information about events on campus can be found on Wildcats Connect at csc.campusgroups.com or by downloading the Wildcats Connect app from the Apple Store or Google Play Store. For additional information, contact the Coordinator of Student Engagement in the Gladys Crown Student Center.

STUDENT CONDUCT

Living and studying in an educational community requires each of us to live within certain parameters and expectations. Students at Culver-Stockton College are expected to behave so as to bring honor and dignity to themselves and to their College by displaying the values of responsibility, civility, and accountability.

Responsibility: Students use good judgment in their decision-making.

Civility: Students are respectful and courteous to others at all times.

Accountability: Students accept personal responsibility for their actions, and they accept the consequences of their decisions.

Regulations concerning students' conduct are detailed in the Cat Tracker, the student handbook which contains the Code of Student Conduct. Students can access the Cat Tracker on Canvas, or information can be found in the Campus Life section of the website. Culver-Stockton College takes a restorative approach to student conduct, working with the student to identify better choices, acknowledge how their choices impact themselves, others, and their future, and work with the student to create a plan so that future violations are less likely to occur. Students found in violation of College policy may receive a written warning, community service requirement, probation, suspension, or other sanctions as described in the student handbook. It is expected that each student be aware of all policies and procedures listed in the Cat Tracker. Questions regarding the Code of Student Conduct should be made to the Dean of Student Life.

STUDENT GOVERNMENT

Student Government Association (SGA) is responsible for voicing student concerns and working toward the betterment of student life. SGA serves as the major student governing body and acts as the central group on campus to move proposals and legislation to the Student Life Council. Through SGA, students are involved in the highest level of policy formulation by serving on College committees of the faculty and the Student Life Council and attending meetings of the Board of Trustees. Students are elected by their peers to serve as executive officers or senators. Elections happen every year in April. For additional information about SGA, email studentlife@culver.edu.

STUDENT ORGANIZATIONS

Membership in organizations provides students a meaningful way to learn, be involved in college life, gain leadership experience and communication skills, make friends, and have fun. Culver-Stockton College has a variety of student organizations related to academic discipline, academic and social honoraries, Greek-affiliated, religious and spiritual life, athletics, or special-interest groups. For a list of currently registered student organizations, please contact the Coordinator of Student Engagement in the Gladys Crown Student Center or go to Wildcats Connect at csc.campusgroups.com or by downloading the Wildcats Connect app from the Apple Store or Google Play Store.

STUDENT SUCCESS

The Student Success Center is located in the west wing of Johann Memorial Library. The center helps students achieve academic success through advising, academic support, and assisting students who are transitioning to college. Depending on each student's individual needs, he/she is paired with the appropriate resources on campus including but not limited to an academic advisor, a student success specialist, and/or a tutor. Services in the Student Success Center include the following:

Academic Advising

- Monitoring academic performance

Tutoring and Academic Support Center (TASC)

- Writing lab
- Math lab
- Group study sessions
- One-on-one tutoring

Transition programs

- Conditional Admission Program
- Academic Probation Program

First Gen Program

Diversity, Equity, Inclusion, and Belonging

International Student Support

Accommodations and Accessibility

ACADEMIC ADVISING

Upon arriving at Culver-Stockton College, each student is assigned an academic advisor. Academic

advising is an educational process in which the faculty member engages the student in exploration of academic opportunities and planning for the desired career. The process, just as important as the degree completion outcome, is far more intensive and developmental than simply assisting students with course selection and registration. Meaningful academic advising requires active participation from both the student and faculty member and involves interpersonal dialogue, mentoring, teaching, empowerment, and mutual responsibility.

MONITORING ACADEMIC PERFORMANCE

Early Alert: At the first sign a student is struggling in a course, faculty members can refer students to the early alert system. The academic advisor or Student Success Center staff will then meet with the student, and together they will create a plan to aid the student in completing the semester successfully.

3-week Academic Progress Reports: In order to effectively monitor student academic status, faculty submit an early indication of attendance and work completed by rating each student "satisfactory" or "unsatisfactory" for each category after the first 3 weeks of the semester. Academic advisors then meet with students to discuss their academic progress.

Mid-term grades: Faculty submit midterm grades just after the six-week point in the semester. This process allows students and their advisors to assess their academic progress, make course corrections, and celebrate successes.

TUTORING AND ACADEMIC SUPPORT CENTER (TASC)

The Tutoring and Academic Support Center (TASC) is centrally located in the Student Success wing of Johann Library. TASC serves students from all majors and provides a range of assistance and support. TASC is fully equipped with a writing lab where students can acquire assistance writing papers at any stage in the writing process and a math lab where students can seek help with math and science classes. Peer-facilitated study groups also meet regularly to help students prepare for exams, learn content, and apply that knowledge efficiently and effectively. One-on-one tutoring is also available by appointment. Students can also use TASC to get tips on time management, study strategies, and notetaking. See the bulletin board in the TASC for information on tutors, courses, availability, and appointments on a limited basis.

CULVER-STOCKTON CATALYST

The Culver-Stockton Catalyst program is available to entering freshmen each fall and allows those students to earn college credit through an intensive two-week course. Students participating in the program are allowed to move on to the campus early, with housing and food included with the program. Courses offered vary each fall. Students who move in early to participate in fall sports will need permission from their coach to participate.

CONDITIONAL ADMISSION PROGRAM

Students who are designated with conditional admission status are identified as needing additional support to ensure their success. CS 101: Orientation to College Learning is available to all students and required for students who are conditionally admitted.

PROBATION PROGRAM

Students who are placed on contractual good standing or on academic probation are identified by the Academic Standards Committee as needing additional assistance in order to ensure their academic success. Those students must enroll in CS 102: Strategies for Success the semester immediately following placement on contractual good standing or probationary status. These students will have a contract and weekly meeting with a Student Success Advisor to help ensure their academic success.

FIRST GEN PROGRAM

First Gen programming is offered throughout the year for any student who is from a family that does not have a parent with a college degree. We have a unique point of view at C-SC because nearly half of our college faculty and staff are also first gen and love to help with this program. First Gen is free and students can participate as much or as little as they need. Students who complete the required number of First Gen Program activities earn a First Gen stole to wear at graduation.

DIVERSITY, EQUITY, INCLUSION, AND BELONGING

Culver-Stockton College celebrates and encourages the multicultural development of our students, which encompasses inclusion, acceptance, respect, and empowerment. Culver-Stockton College understands that each student of promise is unique and their commonalities and differences are valuable to the growth of our community. This includes dimensions of race, ethnicity, sex, gender identity, sexual orientation, socioeconomic status, age, physical attributes and abilities, as well as religious, political, cultural and intellectual ideologies and practices.

Student Success and other departments host many activities and programs for the C-SC and local community to encourage inclusion. DEI Initiatives on campus include informational meetings, activities and other planned events. To find out more or to get involved, please contact the Coordinator of Diversity, Equity, Inclusion, and Belonging.

INTERNATIONAL STUDENT SUPPORT

Student Success provides a range of support to our international students, including international student orientation at the start of each semester and assistance in completing international student processes and procedures.

ACCESSIBILITY AND ACCOMMODATIONS

Culver-Stockton College is committed to providing the best possible educational environment for all. The mission of Accessibility and Accommodations at Culver-Stockton College is to provide appropriate assistance and reasonable accommodations for students with disabilities, so that those students have the opportunity to succeed in the classroom, limited only by their abilities, not their disabilities.

Guidelines for Students Requesting Reasonable Accommodations for Disabilities Affecting Academic Performance

A student with a disability affecting academic performance should inform the Coordinator of Accessibility and Accommodations (CAA) in writing of his/her disability and the nature of its effect on his/her academic performance. If an instructor becomes aware of or suspects a student has a disability, the instructor should refer the student to the CAA.

The College provides reasonable accommodations for otherwise qualified students with disabilities to assist them in obtaining an education. Accordingly, instructors make reasonable accommodations for students with disabilities in order to allow them opportunity, consistent with their diagnostic profile, to learn and subsequently to demonstrate mastery of course content. Instructors should not make such accommodations for students with disabilities without specific directives from the CAA..

In order to be considered eligible for reasonable accommodations, a student must submit the following to the CAA:

1. In the case of a physical disability, neurological disability, or emotional disability, a current medical evaluation completed by a licensed physician is required. A current medical evaluation is one which has been completed within one calendar year of the initial request for reasonable accommodations.
2. In the case of a learning disability, a current psycho-educational evaluation completed by a psychologist licensed by a state board of examiners in psychology or certification by a state department of education in psychology is required. The psychologist must provide his/her license or certificate number in the report. A current psycho-educational evaluation is one which has been completed within one calendar year of the initial request for reasonable accommodations. A current Individualized Education Plan (IEP) will fulfill this documentation.
3. In the case of an attention deficit disorder, a current medical and a current psycho-educational evaluation is required.

In order for a student to be considered eligible for reasonable accommodations, submitted evaluations must include a diagnostic statement of the specific disability and must contain recommendations for reasonable accommodations appropriate to the disability and its effect on academic performance. Each semester, a student should request in writing that the recommendations for reasonable accommodations be made available confidentially to his/her designated instructors. This written request should be filed with the CAA and should be done so at the earliest date possible prior to the beginning of a semester for which accommodations are requested.

The CAA, with appropriate consultation, will review the student's evaluations and, at the request of the student, inform instructors of appropriate accommodations. Informal reassessments of the need for continuing accommodations will occur periodically. The need for additional formal medical or psycho-educational evaluation can be initiated at the request of either the CAA or the student.

Students encountering unresolved problems with individual faculty members should submit a written appeal to the CAA. If the student is not satisfied with a decision made by the CAA, the student may submit an appeal to the Associate Dean of Student Success.

Examples of Reasonable Accommodations:

- use of dictionary for homework and tests
- assistance from tutors
- alternative exam arrangements
(i.e., extra time for exams, separate room for testing)
- written directions to supplement oral directions (i.e. test, homework)
- additional time to read extensive homework assignments

ACCESS TO FACILITIES BY DISABLED PERSONS

Culver-Stockton College will take the necessary steps to ensure that any qualified disabled person is neither denied the benefits nor excluded from participation in any program or activity provided by the College nor denied the use of its services. Because the scheduling of classes and/or the arranging of housing may require reasonable advanced planning, persons with disabilities accepted for admission should identify themselves at least two months prior to the start of the semester of admission and indicate the nature of accommodations they may need. Persons with disabilities occurring or manifesting after admission and before the start of or during the semester will be handled on a case-by-case basis.

OTHER REGULATIONS

Trustees, administration, faculty, students, and regulatory agencies develop the regulations of Culver-Stockton College. The College expects and requires the cooperation of its students in fostering and maintaining high standards of conduct. Each student is subject to these policies and regulations. At the time of admission, the student indicates his/her willingness to be governed by these policies and acknowledges the right and responsibility of the College to take disciplinary action for failure to abide by them. A description of the rules, regulations, customs, and traditions of the College is contained in the Cat Tracker (the student handbook) or available online at culver.edu/campus-life/student-handbook/.

ACADEMIC POLICY AND REGULATIONS

ACADEMIC HONESTY

EXPECTATIONS OF STUDENTS AND FACULTY

Academic honesty is required in all circumstances, and students are expected to conduct themselves in such a way that their integrity is unquestioned. Cheating, plagiarism, and other forms of academic dishonesty are strictly forbidden and will not be tolerated. The instructor of any course has the right to challenge any student when questionable circumstances arise and to require the student to furnish any relevant material. Appropriate sanctions will be imposed when cheating, plagiarism, or another form of academic dishonesty occurs.

Faculty are required to uphold the College's Academic Honesty Policy, discuss it in their classes, and include a reference to it in their course syllabi. Faculty will treat all cases of academic dishonesty as opportunities to impart knowledge, teach skills, and promote the value of academic integrity. Faculty members will report all cases of student academic dishonesty to the Vice President for Academic Affairs and Provost.

DEFINITIONS

Cheating includes, but is not limited to, engaging in any of the following practices in regards to any class assignment (which includes papers, projects, homework, examinations, presentations, etc.): stealing an examination or any other material, copying or getting assistance from another student during an

examination, collaborating on projects when not allowed by the instructor, submitting work that is not one's own, using artificial intelligence when not specifically permitted to do so by the instructor, or assisting a student in any of the aforementioned activities. Due to the nature of certain classes and programs, individual instructors may also have additional academic honesty policies that students should be aware of when in any such classes or programs.

Plagiarism is defined as taking someone's ideas or words and passing them off as one's own. Examples include, but are not limited to, buying or otherwise securing a paper or assignment from someone and submitting it as one's own work, presenting the exact words of a source without citing the source and without putting those words in quotation marks, and using another person's ideas without acknowledging the source of those ideas.

Fabrication is defined as falsifying data, information, or citations in any academic work. Examples include representing a fictional occurrence as an actual event, citing interviews that never occurred, and inventing statistics that are not grounded in research data.

Deception is defined as providing false information to an instructor or other academic administrator about an academic activity, project, exam, or other type of academic matter; for example, giving a false excuse for missing a project deadline, claiming to have submitted coursework that one did not actually submit, and forging an advisor's or instructor's signature on an academic form.

SANCTIONS FOR DISHONESTY

An instructor who finds a student to be guilty of cheating, plagiarism, or other form of academic dishonesty has the right and duty to impose an appropriate sanction. The instructor has wide latitude in this, however, and may choose such options as asking the student to redo an assignment (perhaps with a lowered grade); giving the student a zero (0) on a paper, examination or class assignment; or failing the student in the class. Students should also be aware that certain academic and co-curricular programs may have academic honesty policies of their own.

FIRST OFFENSE

A first offense carries with it the sanctions imposed by the instructor and a mandatory meeting with the Vice President for Academic Affairs (VPAA) and Provost. The VPAA/Provost reserves the right to refer any instance of academic dishonesty to the Student Conduct Panel. A letter from the VPAA/Provost is also sent to the student and placed in the student's file. Upon graduation, the first report of a violation is removed from any student record.

SECOND OFFENSE

A second offense carries with it the sanctions imposed by the instructor and a mandatory meeting with the Student Conduct Panel. The Student Conduct Panel may also impose additional sanctions on the student up to and including suspension. A letter from the VPAA/Provost is also placed in the student's file. Upon graduation, first and second reports of a violation are removed from any student record.

THIRD OFFENSE

A third offense carries with it sanctions up to and including the possibility of suspension or expulsion from the College.

APPEALS

Students may appeal any sanctions imposed for academic dishonesty to the VPAA/Provost. The VPAA/Provost will bring appeals to the Academic Standards Committee for a review and final decision.

STUDENT APPEALS/COMPLAINTS

Culver-Stockton College students who wish to appeal to the Academic Standards Committee in matters of variance (substitution, waiver, exemption, etc.) from established policy may do so, in writing, through the Registrar's Office. Such petitions should show endorsement or acknowledgment by the student's academic advisor.

Enrolled students may file a formal complaint by submitting a written/signed complaint to one of the following institutional officers: the President, the Vice President for Academic Affairs/Provost, or the Dean of Student Life.

COURSE GRADE APPEALS

Culver-Stockton College has established a procedure for the resolution of disputes over course grades. When a student wishes to dispute a final course grade received in a course, they must first try to resolve the disagreement with the course professor of record either electronically via email or through a face-to-face meeting. If negotiations with the course professor do not resolve the disagreement, the student may contact the appropriate division chair or program supervisor for assistance in resolving the disagreement. Cases in which resolution has not been achieved by negotiations among the student, faculty member, division chair and/or program supervisor may be remanded by the VPAA/Provost to the Academic Standards Committee for review.

The Academic Standards Committee will consider each case, has the authority to make final recommendations, and will make every effort to preserve both the substance and the appearance of impartiality and fairness. In the event that a member of the Academic Standards Committee is directly involved in the case, that member will not participate. If that member is the chair of the Committee, the Committee will elect a chair, pro tem.

The Committee may make a determination with or without a hearing. In either case, the results will be communicated to the VPAA/Provost. The VPAA/Provost will communicate the final decision to the student, advisor, the appropriate division chair or program supervisor, the Registrar, and the faculty member.

Any student considering a grade appeal should understand that each faculty member has the academic freedom and responsibility to determine and assign grades according to any professionally acceptable method chosen by the faculty member, communicated to everyone in the class, and applied to all students equally.

An appeal must be made in writing to the faculty member who taught the course (copies to the appropriate academic division chair or program supervisor and VPAA/Provost) no later than 15 days from completion of the course. Any grade not appealed prior to 15 days from completion of the course is considered final. The appeal process will be deemed exhausted if not made within the time frame specified.

Included within the grade appeal/change process are requests for late withdrawal from class (letter grade changed to W (withdrawn)). These requests are limited to meeting the withdrawal date deadlines and should not extend beyond 15 days from completion of the course.

The only exception to this time limit would be in the case of a miscalculation error on the part of the faculty member. Students are not allowed to resubmit work for evaluation to improve a grade past the time frames specified above.

OTHER ACADEMIC SERVICES AND OPPORTUNITIES

4-YEAR GRADUATION GUARANTEE

Culver-Stockton offers a 4-year graduation guarantee, assuring students can participate in life-changing Travel Study courses, interesting extracurricular activities, and meaningful service projects while knowing they can graduate in four years. In the event that a student has met all eligibility requirements and is unable to complete the degree in four years or less, the College will not charge the student any tuition applicable to credits earned after the fourth year that are required to complete the degree program. This guarantee applies to tuition only. Additional details can be obtained by contacting the Director of Student Success.

LIBRARY RESOURCES

The Carl Johann Memorial Library supports the mission of Culver-Stockton College by offering a broad collection of academic resources online and in print, by providing research training and information literacy instruction, and by fostering a supportive learning environment conducive to the open and free exchange of ideas and knowledge. All students, whether enrolled in face-to-face, hybrid, or online

classes, have full access to library services and the online catalog. The library has numerous locations for group collaboration or private study. The library commons features a computer lab, a multi-purpose study area, and reference and information help desks for on-site research support. A computer lab classroom is also available to students after classroom hours. Single-user desks are located throughout the library stacks for private, silent study. The library also features a children's area for education majors and community patrons. Services, equipment, and materials that support academic programs are offered to all students and faculty, and the library's online catalog and digital collections are accessible on the campus network, in the library, and anywhere in the world. Culver-Stockton College belongs to the MOBIUS consortium, which provides free access to millions of books and DVDs from libraries in and around Missouri with 2-4 business day shipping, and traditional Interlibrary Loan services provide access to materials held in libraries in this country and abroad. The Culver-Stockton Archives contain items on College and local history in the lowest level of the Johann building and can be viewed by appointment. The library staff regularly develop and conduct orientation programs for new students, provide instruction on finding reliable academic content, and are available to provide one-on-one reference services for any student seeking support.

TRAVEL STUDY PROGRAMS

Culver-Stockton College offers a varied range of domestic and study-abroad opportunities and extensive financial resources. Many students choose to participate in one of our short-term, faculty-led travel study courses during the 3-week term of the semester. Culver-Stockton offers variety in courses of study and locations. Because of generous gifts by donors to the college, Culver-Stockton offers scholarships to almost all students who apply for domestic and international travel study courses. Another source of financial support exists in the form of the Travel Study Grant given to Culver-Stockton College students.

The College is committed to preparing students for successful careers in the global marketplace. Thus, faculty design travel experiences that take full advantage of off-campus settings, teach students to appreciate other cultures, promote positive group dynamics, encourage intellectual growth, and cultivate a sense of individual responsibility. Information about study abroad opportunities can be obtained from Dr. Melissa Holt, Coordinator of Experiential Education at mholt@culver.edu.

TRANSCRIPTS

Mailed transcripts will be provided for all current students without charge if requested through MyCulver. Mailed transcripts will also be provided free of charge for all graduates and former students, up to 6 months after the last enrollment date. After that time, official transcripts must be ordered through the National Student Clearinghouse. They can be mailed or sent electronically for \$10.00 each.

All requests, both official and unofficial transcripts, must be made in writing to the Registrar's Office, or through electronic submission through MyCulver or the National Student Clearinghouse. No phone or email requests will be processed.

ACADEMIC HONOR SOCIETIES

Students at Culver-Stockton College have the opportunity to join and participate in a variety of academic honor societies if they satisfy the societies' eligibility requirements. Honor societies with chapters at C-SC include the following:

Alpha Chi – national honor society for undergraduate juniors and seniors in all academic disciplines

Alpha Phi Sigma – national honor society for students of Criminal Justice

Beta Beta Beta – national honor society for students of Biological Studies

IMA Accounting Society – national honor society for students of Accountancy and Finance

Kappa Pi – international honor society for students of Design and Visual Arts

Lambda Pi Eta – national honor society for students of Communication

Phi Alpha Theta – international honor society for students of History

Phi Eta Sigma – national honor society for first-year students

Pi Lambda Theta – international honor society for students of Education

Psi Chi – international honor society for students of Psychology

Sigma Beta Delta – international honor society for students of Business

Sigma Phi Zeta – national honor society for students of Music

Sigma Tau Delta – international honor society for students of English

Sigma Theta Tau – international honor society for students of Nursing

GRADUATION

Commencement exercises are held during the last week of the spring semester. In order for a student to participate in the commencement exercises, the student must be in good academic standing, the student must have completed requirements, or the student must have 12 or fewer hours remaining to complete in the undergraduate program or 6 or fewer hours remaining to complete in the graduate program at the time of commencement exercises, AND the courses must be completed during the immediately following summer sessions. Prior to approval, a specific plan on how the student will complete remaining degree requirements must be on file in the Registrar's Office.

Degree requirements must be completed within five calendar years of the student's initial expected graduation date. Students requesting to complete degree requirements after five years must reapply for admission and follow the academic catalog for degree requirements at the time of readmission. Appeals for exceptions may be made to the Academic Standards Committee.

Posthumous Recognitions: Degrees and Certificates. Upon request, Culver-Stockton College may grant undergraduate and graduate degrees posthumously. It may also grant in memoriam certificates to deceased students. Posthumous granting of a degree or certificate may be appropriate to recognize the achievement of students who are deceased and had either completed enough of their degree program requirements to have their degree awarded or at least enough to warrant an in memoriam certificate. Posthumous recognitions require approval by the Registrar's Office, the Vice President for Academic Affairs and Provost, and Faculty Assembly.

Guidelines for granting posthumous degrees:

- Student must be in good standing at the time of their death.
- Student was enrolled at Culver-Stockton College within the previous 12 months.
- For undergraduate degrees, the student had earned a minimum of 30 credit hours at Culver-Stockton College and was within 30 credit hours of degree completion.
- For graduate degrees, the student had completed at least 75% of the required credit hours determined by the graduate program.

Guidelines for granting posthumous certificates:

- Student must have been in good academic standing at the time of their death.
 - Student was enrolled at Culver-Stockton College within the previous 12 months.
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UNDERGRADUATE ACADEMIC PROGRAMS

Culver-Stockton College's undergraduate academic programs operate on the basis of governing policies and regulations dealing with curriculum and degree requirements, student academic performance and standing, and expectations of student academic integrity.

EXPERIENTIAL LEARNING AT CULVER-STOCKTON COLLEGE

At the heart of a Culver-Stockton College education is a belief in the power and value of experiential learning. We believe that students learn best, both in and out of the traditional classroom, when educators and learners are empowered to purposefully engage in, reflect on, and synthesize well-planned, active experiences that have an authentic or simulated real-world context. It is a powerful teaching and learning philosophy that merges quality academic content with enriching concrete experiences. Our 12-week + 3-week academic calendar is ideally suited for this approach.

Experiential learning at C-SC requires students to engage with the real world as well as the theoretical one, to sometimes expand their learning beyond the confines of the classroom, and to frequently leave their comfort zones. Experiential learning might best be understood as operating within a cycle wherein students 1) Act, 2) Engage in guided reflection on that action, 3) Conceptualize what they have learned, and 4) Apply what they have learned to the next action.

EXPERIENTIAL LEARNING GOALS

Culver-Stockton College aims to ensure that all experiential learning opportunities are of the highest quality by following best practices in experiential learning as outlined by the Society for Experiential Education. Before a course is listed as an experiential opportunity for students, it is reviewed to make sure that it adheres to these Principles of Best Practice for Experiential Learning:

- Intention and Authenticity
- Orientation and Training
- Reflection
- Assessment and Evaluation
- Acknowledgement

At Culver-Stockton, students benefit from our seven pillars of Experiential Learning:

Creative Expression

- Students will create or actively contribute to one or more creative projects or activities during the course.
- Students will reflect on their learning experiences at its conclusion indicating their increased grasp of concepts integral to the creative project or activity.

Leadership

- Students will create a presentation on a leadership concept or theory or based on an identified leader demonstrating professional communication skills as well as the ability to disseminate instructive information about what successful leaders need to know and are able to do.
- Students will reflect on their learning experiences at its conclusion indicating their increase grasp of concepts integral to leadership including their own self-assessment of their leadership skills based on the Leadership Attributes List.
- Students will apply their leadership skills or demonstrate the understanding of leadership skills through contribution to a group project.

Service Learning

- Students will actively participate and contribute to a service learning project that is designed to promote civic engagement and responsibility.
- Students will reflect on their learning experiences either during their service learning activities or at its conclusion indicating their increased grasp of concepts integral to civic engagement and responsibility, noting how the service project contributed to the betterment of the community at large.

Simulations

- Students will actively participate and interact with other students during the simulation or in the online environment.
- Students will reflect on their learning experiences either during their simulation activities or at its conclusion indicating their increased grasp of concepts integral to the simulation.

Travel Study

- Students will become informed and open-minded, attentive to broad spectrums of diversity
- Students will analyze and understand the interaction between local and global communities through the lens of the academic discipline
- Students will acquire the practical skills to travel responsibly in a diverse world.

Research and Innovation

- Students will effectively utilize: professional and scholarly resources to identify the relevance of the investigation and evidence in supporting conclusions, authentic scientific methodology, and appropriate methods to communicate outcomes/results for the project.
- Students will reflect on their research learning experience showing an increased understanding of the steps and results of the research process.

Professional Experience

- Students will complete all requisite activities to obtain, document, and complete a professional experience of at least 40 hours or more per credit hour as determined by their faculty supervisor and their performance will be evaluated by a professional in the field.
- Students will complete a reflective activity that addresses and discusses their growth in their professional field and its connection to the liberal arts education of the institution.

GENERAL REQUIREMENTS FOR AN UNDERGRADUATE DEGREE

1. All candidates for a degree must earn at least 120 semester hours of credit, 60 of which must be from an accredited four-year college or university, with a minimum cumulative grade point

average (GPA) of 2.00 and a minimum grade point average of 2.00 in the major. Some majors may require more credit hours, a higher minimum cumulative grade point average, and a higher major grade point average. Those exceptions are noted in each area of study. In order to complete a minor, a student must satisfy all minor requirements and attain a minimum GPA of 2.0 in the minor field of study.

2. All candidates for a degree must earn at least 40 semester hours in upper-division courses (300- or 400-level courses) and at least 12 hours of upper-division courses in the major field.
3. Thirty of the last 45 semester hours must be earned in residence at Culver-Stockton College with the following possible exception. Candidates who have completed at least 94 semester hours of professional preparation, of which at least 60 semester hours have been earned in residence at Culver-Stockton College, and who have otherwise met degree requirements may receive their degrees by transferring one year of required work from an accredited professional school.
4. All candidates for a degree must successfully complete a course from the following categories. The courses will typically be taken within a student's major:
 - a. **Disciplinary Writing:** Each major has a course that includes a substantial writing component that articulates the writing conventions of that particular field. Disciplinary Writing courses are designated with "DW" in each course description.
 - b. **Culminating Experience:** Each major has a required internship, capstone, and/or other senior level course(s) that provide students an opportunity to synthesize their academic experiences and prepare for professional life after college. All students will assemble relevant evidence. Courses are under the auspices of their area of study. Culminating Experience courses are designated with "CE" in each course description.

Proposals for waiver or substitutions of requirements in the major or minor field must be approved by the department chairperson, the division chairperson, registrar, and VPAA/Provost. Course prerequisites may be waived by the course instructor. Unresolved exceptions to major requirements and all petitions for exceptions to graduation requirements must be directed to the Academic Standards Committee.

Any student wishing to appeal any academic or graduation policy shall put the appeal in writing addressed jointly to the College Registrar and the VPAA/Provost who will make a final determination on the appeal. Any appeal of a graduation policy must be submitted within 60 days of the graduation date.

Responsibility for meeting all degree requirements rests with the student. Through faculty, advisors, and administration, Culver-Stockton College makes every effort to advise students well. The ultimate responsibility for fulfilling requirements, however, rests with the student.

Formal application from degree candidates must be made no later than the end of the third week of classes of the semester in which the student expects to complete degree requirements. A graduation fee is charged to the student account at the beginning of the academic year in which the student anticipates to graduate.

DEGREES

The Bachelor of Arts candidate must complete all requirements in the major field of study and satisfy all General Education requirements. Six hours of a single foreign language are required for Bachelor of Arts candidates. Candidates for a Bachelor of Arts degree for whom English is a foreign language may substitute up to six hours of intercultural learning credits for the foreign language requirement. For these purposes, documentation of the student's other language shall consist of submission of a transcript proving the student's attendance for at least one year at a high school where the primary mode of instruction was a language other than English. No more than 42 credits in any single discipline can be counted toward graduation.

The Bachelor of Science candidate must complete all course requirements in the major field of study and satisfy all General Education requirements. No more than 48 credits in any single discipline can be counted toward graduation.

The Bachelor of Fine Arts candidate must complete 60–62 semester hours in the selected fine arts discipline (Studio Art, Graphic Design Art, Arts Management, Musical Theatre, or Theatre) and complete all General Education requirements. This pre-professional degree offers students the opportunity to

engage in a more rigorous course of study in the major area than the BA degree and is particularly suited for students wishing to enter graduate school programs for a Master of Fine Arts.

The Bachelor of Music Education degree is available for students who wish to concentrate in music education. The candidate for this degree must complete 61 hours within the music discipline including skills proficiencies, satisfy all General Education requirements and state teacher certification requirements, and present a senior recital. This professional degree allows the student to prepare for a career in Music Education. By following a more rigorous course of study, the student may prepare himself/herself to be certified to teach vocal and/or instrumental music in grades K–12. While this program may be completed in eight semesters, it is not unusual for students to require additional time to complete their degree.

The Bachelor of Science in Nursing candidate must successfully complete 61 semester hours in nursing, satisfy 17 hours of pre-requisite course requirements, 10 hours of electives, and meet all General Education requirements. The Bachelor of Science degree in Radiologic Sciences must successfully complete 71 semester hours in radiologic science, satisfy 20 hours of pre-requisite course requirements, and meet all General Education requirements. The Bachelor of Science degree in Respiratory Care must successfully complete 71 hours in respiratory care, satisfy 20 hours of pre-requisite course requirements, and meet all General Education requirements. These degrees are offered jointly with the Blessing-Rieman College of Nursing and Health Sciences.

The Bachelor of Applied Arts and Sciences degree is available to students with previous relevant training or experience in the military or other professional areas related to Criminal Justice. Students must complete all General Education requirements.

Degrees with Distinction are awarded at Culver-Stockton College for the following accomplishments:

Summa cum laude, with highest distinction, 3.85 cumulative GPA

Magna cum laude, with great distinction, 3.75 cumulative GPA

Cum laude, with distinction, 3.50 cumulative GPA

To graduate with the academic honors of summa cum laude, magna cum laude, or cum laude, the student must have earned a minimum of 60 semester hours in residence at Culver-Stockton College. Only those hours earned at Culver-Stockton College will be considered in determining these honors.

MAJORS

The majors offered within each degree are as follows:

Masters Programs:

Master of Arts in Counseling
Master of Arts in Organizational Leadership
Master of Athletic Training
Master of Business Administration
Master of Education

Bachelors Degrees:

Bachelor of Arts (BA): Art, English, English Education, History, History Education, Media Communication, International Studies, Music, Political Science, Public Relations, Sport Communication, Theatre, and Individualized Studies

Bachelor of Science (BS): Accountancy, Agribusiness Management, Art Education, Biology, Biology Education, Biological Chemistry, Business, Business Education, Chemistry, Chemistry Education, Computer and Data Science, Criminal Justice, Digital Marketing, Esports and Gaming, Elementary Education, Finance, Health Science, Human Resource Management, Interdisciplinary Studies, Marketing, Mathematics, Mathematics Education, Music Technology, Physical Education, Professional Sales, Psychology, Radiologic Science, Respiratory Care, Special Education, Speech and Theatre Education, Sport Management, Supply Chain Management and Individualized Studies

Bachelor of Fine Arts (BFA): Studio Art, Arts Management, Graphic Design, Musical Theatre, and Theatre

Bachelor of Music Education (BME): Music Education

Bachelor of Science in Nursing (BSN): Nursing

Bachelor of Applied Arts and Sciences (BAAS): Criminal Justice Administration

Students may complete a degree entirely online in the following majors: Accountancy, Business, Criminal Justice, Criminal Justice Administration, Digital Marketing, Esports and Gaming, Human Resource Management, Marketing, Professional Sales, Sport Management and Supply Chain Management.

Students may declare their major at any time. Students may declare or change a major or minor online or by submitting a Major Declaration Form to the Registrar's Office. Students are advised that declaring or changing their major late in their college career may result in the need for additional work in excess of 120 semester hours to meet all major department and degree requirements.

Students may major in two areas of study within the same degree. In the case of a double major, all requirements for both areas of study must be met. Students should be advised that some combinations of majors may not be compatible due to degree differences. Further, some combinations of majors may result in significant additional work being required.

SELECTION OF A MINOR

The completion of a minor area of study provides students with documentation of a smaller concentration of courses in an area of interest. Coursework within a minor can be related to the major or entirely unrelated. In most cases, courses within the minor can be counted toward satisfying General Education requirements.

Academic minors are offered in many fields and can enhance the student's major course of study. In most cases, students may count up to six hours of their major coursework as a part of the minor. Exceptions to this policy will be stated in the description to the minor.

Minors are available in the following areas of study and may also be individualized:

Applied Liberal Arts and Sciences: Applied Programming, Biology, Chemistry, Child Advocacy Studies, Forensic Science, Health Promotion, History, International Studies, Mathematics, Physical Science, Political Science, Psychology, Religion and Philosophy, Spanish.

Fine, Applied, and Literary Arts: Art, Digital Media, Arts Management, Creative Writing, English, Media Communication, Music, Music Technology, Musical Theatre, Public Relations, Theatre.

Business, Education, and Law: Accountancy, Athletic Coaching, Business, Business Analytics, Business Leadership, Criminal Justice, Finance, Forensic Accounting, Health, Information Technology, Marketing, Sociology, Sport Management.

CERTIFICATES

UNDERGRADUATE CERTIFICATES

Certificate programs are specialized knowledge and skills in a variety of disciplines. Designed to be completed within one to two academic years, these programs require between 12 and 30 credit hours, aligning with industry standards and the educational framework outlined by the US Department of Education. Admission is open to individuals who have completed a high school diploma or equivalent, adhering to standard undergraduate criteria. With a focus on practical application, these certificates prepare students for immediate employment, enhancing their professional portfolio. No coursework earned from Culver-Stockton College for which the student was degree seeking and/or federal aid eligible may be applied to the certificate within their program of study. Transfer credits and credit for prior learning portfolio credits are not accepted for certificate programs. Programs must be completed within five years. Coursework earned as part of a certificate may be applied toward a degree.

GRADUATE CERTIFICATES

Certificate programs are designed for professionals seeking to deepen their expertise or pivot to new areas within their fields. Requiring between 9 and 18 credit hours of graduate-level coursework, these programs can typically be completed within one to two academic years. Admission criteria include a bachelor's degree from an accredited institution and a minimum undergraduate GPA of 2.75, with some programs necessitating more rigorous standards. These certificates, aligned with market demands and the educational standards of the US Department of Education, offer an advanced curriculum for career advancement. No coursework earned from Culver-Stockton College for which the student was degree seeking and/or federal aid eligible may be applied to the certificate within their program of study. Transfer credits and credit for prior learning portfolio credits are not accepted for certificate programs. Graduate certificates must be completed within three years. Coursework earned as part of a certificate may be applied toward a degree.

CONCENTRATIONS & SPECIALIZATIONS

A program concentration (or specialization, track, or emphasis) involves less than half of the total hours in the program of which it is a part, with the remaining hours taken in common by all students in the Program. Addition of a concentration or specialization that is a significant departure from the original program approval. A concentration or specialization may be considered a significant departure from the original program approval based on a variety of factors, including, but not limited to, whether the institution plans to hire additional faculty with new expertise or to acquire specialized accreditation.

Concentration

A sub-set of a discipline organized in clusters of focused courses taken within an undergraduate major. A minimum of 9 semester credit hours must be earned in the concentration.

Specialization

An integrated, coherent set of courses that define a limited topic or field of study at the graduate level that is taken within the degree program. A minimum of 12 semester credit hours must be earned in the specialization.

COURSE REGULATIONS

ACADEMIC LOAD

The minimum academic load for purposes of classification as a full-time student is 12 semester hours. The average course load required to meet the 120-credit-hour graduation requirement in eight semesters is 15 credits per semester. The recommended load for the 12-week session is 9-14 credit hours and for the 3-week session 3-4 credit hours. An academic overload is an excess of 18 credits in any semester and must be approved by the Vice President for Academic Affairs/Provost. Students that opt out of taking a class in the 3-week session must complete a 3-week exemption form.

GRADING

Grading at Culver-Stockton College is on a 4.0 scale as follows:

- A=work of outstanding quality; excellent mastery of coursework; 4.0 quality points
- B=Good work and achievement of course material; 3.0 quality points
- C=Satisfactory achievement of course material; 2.0 quality points
- D=Deficiency in mastering course material; 1.0 quality points
- F=Failure to meet course requirements; 0.0 quality points

Semester grade point averages and cumulative grade point averages are calculated by dividing the number of quality points earned by the number of credit hours attempted.

At the end of the third week of the 12-week session each semester, faculty will record progress for each student in the categories of participation and work completed by using S for satisfactory or U for unsatisfactory. Students that enroll in online classes will show proof of academic progress when they complete any educational activity for the class. Educational activities include but are not limited to submitting an academic assignment, participating in an online discussion, taking a quiz or exam, interactive tutorials, initiating contact with a faculty member, etc.

Mid-semester and final grades will be recorded by faculty in Canvas on the appropriate dates as published on the academic calendar.

The grade of FA will be used for a student that failed because they stopped completing educational activities (not because they exceeded the absence policy for an individual faculty member). The academic record will reflect an F.

When final grades are submitted, faculty will be asked to document the last day of attendance/educational activity for those students who earned an FA grade. Federal financial aid may be returned for students who have not completed any educational activity past 60% of the semester based on an instructor's classroom records.

CATEGORIES OF ACADEMIC STANDING

After final grades are submitted at the end of each semester, the Academic Standards Committee reviews the academic standing of all students.

ACADEMIC STANDING FOR FULL-TIME STUDENTS

Students' academic standing will be dependent upon cumulative grade point average and number of hours earned as follows:

Hours Earned	Good Standing	Contractual Good Standing	Probation
1-30 hours earned	2.00 and above	1.75-1.99	Below 1.75
31-45 hours earned	2.00 and above	1.80-1.99	Below 1.80
46-60 hours earned	2.00 and above	1.90-1.99	Below 1.90
61+ hours earned	2.00 and above	n/a	Below 2.00

The Academic Standards Committee may, at their discretion, change the academic standing of a student based on extenuating circumstances.

ACADEMIC STANDING FOR TRANSFER STUDENTS

The GPA for determining good standing at the end of the first semester at Culver-Stockton College for transfer students includes all grades earned at regionally accredited colleges or universities, including Culver-Stockton College. The computed GPA is used to determine good standing based on the guidelines listed above.

Academic standing at the end of the second semester and thereafter is determined by using only the GPA earned at Culver-Stockton College.

ACADEMIC STANDING FOR PART-TIME STUDENTS

Part-time, degree-seeking students will be expected to maintain the minimum academic standards of the College as listed above.

CONTRACTUAL GOOD STANDING

Students who are placed on contractual good standing must enroll in CS 102 Strategies for Success, the semester immediately following placement on contractual good standing. The student must submit, in writing, rationale to the Director of Student Success to be exempt from taking CS 102. If the student has already completed CS 102 with a C or better, the student does not have to retake it.

ACADEMIC PROBATION

A student whose cumulative GPA falls below the specified minimum required for good standing forfeits good standing and is placed on academic probation. A student on academic probation will be subject to special conditions for the privilege of continued enrollment in the College. The special conditions of academic probation may include, but are not limited to, the following:

1. A student on academic probation forfeits the right to exercise independent choice in matters of total hours enrolled, classes taken, and housing.
2. A student placed on academic probation is given a one-semester grace period to make up for

academic deficiencies in order to remain eligible for all forms of financial assistance. Thereafter, a student continued on probation is only eligible to receive scholarships or grant from the College or private resources. (Federal and state support will not continue.)

3. A student on academic probation may not hold student office.
4. A student on academic probation is no longer in good standing and is therefore ineligible to participate in intercollegiate competition.
5. A student on academic probation may be placed on contract student status.
6. A student on academic probation who fails to achieve sufficient academic progress may be subject to suspension or dismissal from the college at the close of the semester or at any time during the semester.
7. A student on academic probation must enroll in CS 102 Strategies for Success the semester immediately following placement on probation. The student must submit, in writing, rationale to the Director of Student Success to be exempt from taking CS 102. If a student has already completed CS 102 with a C or better, the student does not have to retake it.

CONTRACT STUDENT STATUS

Any time a student is placed on contractual good standing or is placed on academic probation, the Academic Standards Committee may designate that student as a contract student. Students designated as contract students will work closely with their academic advisor and contract advisor. Coursework, social, co-curricular, and extracurricular activity planning occurs in concert with the contract advisor. Regular weekly or biweekly contact with the contract advisor may be a condition of the contract. The contract is designed to reflect both institutional and student needs and interests and may be reviewed by the Academic Standards Committee.

SUSPENSION/DISMISSAL

Any student who receives below a 1.000 GPA in any given semester, regardless of his/her cumulative GPA, may be suspended. Students who fail to meet published academic standards or fail to show satisfactory progress during the period of probation may be suspended or dismissed from the College at any time during the semester or following the close of a semester by action of the Academic Standards Committee. Depending upon circumstances, students on academic suspension may be invited to reapply to the College at a later time. Students that are dismissed from the College are not invited to reapply.

ACADEMIC HONORS

At the end of each semester, a list of those students who rank highest in scholarship is issued as the academic honor roll. This list is divided into three sections: The President's List, the Provost's List, and the Honor Roll. To be eligible for these honors, a student must be enrolled for a minimum of 12 hours in a given semester and receive no grade lower than a C. To qualify for the President's List, a student must have a semester GPA of 4.0. To qualify for the Provost's List, a student must have a semester GPA of 3.500 to 3.999. To qualify for the Honor Roll, a student must have a semester GPA of 3.200 to 3.499.

CLASSIFICATION OF STUDENTS

Full-time student. A student registered for 12 or more hours in a given semester is classified as a full-time student. Full time status is determined by totaling all credit hours taken in a semester by a traditional, undergraduate student (classroom and online classes). Full time tuition is charged accordingly.

Part-time student. A student registered for less than 12 hours in a given semester is classified as a part-time student.

Non-degree student. A student who is enrolled in classes but is not a candidate for a degree is classified as a non-degree student. Non-degree students are independent of the College's degree program, but are bound by individual course prerequisites. When requesting non-degree enrollment in graduate coursework as an undergraduate student, the student must meet the criteria for a well-prepared advanced student. These students must have earned a minimum of 90 undergraduate credits and 3.0 undergraduate cumulative GPA; or may enroll based on a combination of previous coursework and/or professional experience with approval by the Program Director.

Degree student. A student who is enrolled in the College in pursuit of a baccalaureate degree.

Students who are admitted as degree candidates will be classified as follows at the beginning of each semester:

Freshman. A student who has been admitted to the College and who has not yet earned 30

semester hours.

Sophomore. A student who has earned at least 30 semester hours, but less than 60 semester hours.

Junior. A student who has earned at least 60 semester hours, but less than 90 semester hours.

Senior. A student who has earned at least 90 semester hours.

PASS/NO PASS OPTION

Certain courses may be taken on a pass/no pass basis provided the student

- has junior or senior standing,
- has a cumulative GPA of 3.0 or better,
- takes no more than one pass/no pass course each semester, and
- designates a course as a pass/no pass course by mid-term of the semester in question.

No General Education requirement or course in the major or minor fields (excluding exploratory internships) may be taken pass/no pass. Following mid-semester, no course designated as a pass/no pass course may be changed to a graded course.

To receive a grade of P (pass), the student must perform at a level of C or better. The pass/no pass grade will not affect the student's GPA. All exploratory internships, either inside or outside of a student's major, are taken for a pass/no pass grade. MAT 100 Beginning Math is taken for a pass/no pass grade. Other exceptions to this policy are included in individual course descriptions.

INCOMPLETE

At the discretion of the faculty member and approval of the VPAA/Provost, a student may receive a grade of incomplete. The requirements for the course must be completed by the date determined by the faculty member, which may not exceed 60 calendar days from the end of the course. The Incomplete Grade Request form must be completed by the faculty member and signed by the student. Incomplete grades are recorded with the grade earned if no further work takes place (e.g. I/F, I/D, I/C, I/B, I/A), and are calculated into the GPA as if that letter grade had been earned. Grades recorded as an 'I' will be calculated in the GPA as an 'F'. If the required work is completed within the time limitation, the faculty member submits an Incomplete Removal Request form to assign a final grade. If the remaining course requirements are not completed during the time limitation, the original grade entry becomes the permanent grade (e.g. I/F reverts to an 'F' grade). A grade submitted as 'I' will revert to 'F'. The faculty member may request an extension through the Registrar's Office of up to an additional 120 days (total of 180 days) for completion of the course, at which time the grade will become final, as described above. Any internship that is not completed at the end of a term may be left ungraded for one semester (fall or spring) only. At the conclusion of the following semester, if the internship is not completed, the faculty member must submit the Incomplete Grade Request form with the student's signature indicating the incomplete grade, as described above. The time limitation for completion of the internship begins at the time of the incomplete request.

REPEATING OF COURSES

Courses taken at Culver-Stockton College may be repeated. The initial grade remains posted on the transcript; however, only the grade and credit recorded the last time the course was taken may be used in the calculation of the GPA and credit earned. The course in question must be repeated at Culver-Stockton College in order for the new grade to substitute for the former grade and be calculated in the overall GPA. Transfer credit for courses initially passed at Culver-Stockton and repeated elsewhere will not be accepted.

NO GRADE

Under certain circumstances and in certain courses where a grade may not be possible or I (incomplete) is not appropriate, the designation NG may be entered at mid-term and will not affect the GPA.

AUDIT

Courses that are taken for no credit and with no expectation of a grade are considered audit courses. In order for an audited course to appear on a student's transcript, the student must comply with the audit attendance policy established by the instructor. When audited courses do appear on the transcript, they will be reflected as a grade of AU and show no hours attempted, no hours earned, and no quality points

earned. For a full-time student, there is no additional charge for an audited class. Part-time students are charged one-half regular tuition for courses being taken for audit credit. Students may switch from taking a class for credit to audit status or vice versa, providing they do so by mid-term of the semester and pay any applicable price differentials.

FINAL EXAMINATIONS

Final examinations are scheduled at the close of the 12-week session and must be taken at that time unless special permission has been received from the instructor and the VPAA/Provost. A form is available online to request a final exam time change. Final examinations in the 3-week session are at the discretion of the instructor.

ADVANCED STANDING

AP – Advanced Placement. Culver-Stockton College recognizes and awards credit upon successful completion of the Advanced Placement examination. Students entering Culver-Stockton College will be granted a minimum of three credits upon presentation of a score of 3 or higher on any of the Advanced Placement examinations of the College Board. Inquiries about Advanced Placement should be directed to the Registrar or high school counselor.

CLEP – College Level Examination Program. Culver-Stockton College recognizes and accepts credit for most of the subject-matter CLEP tests. Students interested in learning more about CLEP tests should contact the Registrar's Office.

Dual Credit. Students who have received dual credit through their high school with an accredited institution of higher education can transfer acceptable coursework with a grade of C or better. Students who have accumulated 60 or more college credits or who have earned an associate's degree while in high school will be considered a transfer student for admission purposes. Students must submit official transcripts of college credits.

Regents Tests. Culver-Stockton College accepts selected Regents tests (formerly ACT PEP tests) for RN students interested in obtaining credit for nursing and related science courses. Students interested in learning more about Regents tests should contact the registrars of Blessing-Rieman College of Nursing and Health Sciences.

Select departments may award academic credit for equivalent work-related experience or training. Applicants who intend to pursue credit for prior learning should contact the relevant Program Director prior to application for consultation. Upon consultation, those applicants choosing to petition for credit for prior learning must submit the appropriate evidence and an experiential learning portfolio for program review. Course credit must be approved by the Program Director or department designee. Awarded credits may not exceed 30 credits toward undergraduate or the equivalent transfer credit max for graduate programs. Approved credits are not subject to tuition but may incur a fee for portfolio review.

TRANSFER CREDIT

Transfer credits are accepted from regionally accredited colleges and universities. Graduate students may only transfer a max of 9 program-approved credits, or 12 for programs that require over 40 credits for completion, and no more than two C's toward degree completion from an accredited institution unless otherwise stipulated by the program/accreditation and approved by the respective Program Director.

Academic course credit earned at regionally accredited institutions prior to enrollment at Culver-Stockton College (or earned in summer sessions) will be accepted if the work is relevant to the Culver-Stockton curriculum and does not repeat a course taken at Culver-Stockton. All coursework completed prior to enrollment at Culver-Stockton is evaluated by the Registrar's Office in consultation with the academic departments to determine equivalency.

Grades from the transfer institution do not become a part of the Culver-Stockton academic record, only the transfer credit.

Credits may be transferred if the grade is a C or higher. Credit will be accepted in transfer for grades of a D or higher if an associate of arts or associate of science degree has been completed. Students with a completed Associates of Arts (AA), Associates of Sciences (AS), or Associates of Arts for Transfer (AAT) will satisfy the General Education course requirements with the exception of a required religion course and the Academic and Cultural Events requirement.

Transfer students may petition for a maximum of seven credit hours of 100-200-level courses in which a grade of D was earned to be accepted provided the courses are not in the student's major at the time of the petition. Approval by a Sub-Committee of the Academic Standards Committee is required.

All candidates for a degree from Culver-Stockton must earn at least 60 hours from a four-year college or institution. All candidates for a degree must earn at least 40 semester hours in upper-division courses (300- or 400-level courses) and at least 12 hours of upper-division courses in their major field. Thirty of the last 45 semester hours must be earned in residence at Culver-Stockton (with the possible exception of students transferring in the last year from an accredited professional school [for example, clinical laboratory science, occupational therapy, etc]).

Students considering enrolling during the summer at other institutions should receive approval for course transferability by presenting course descriptions to the Culver-Stockton College Registrar prior to taking the course. Advanced approval is strongly recommended. Any matriculated Culver-Stockton College student that takes a summer course at another institution will have the grade from that work recorded and figured as a part of the Culver-Stockton College GPA.

Culver-Stockton is a member of the Online Consortium of Independent Colleges and Universities (OCICU), which provides Culver-Stockton students access to hundreds of online courses. Courses taken through a consortium provider school is considered a Culver-Stockton College course and is not a transfer course. Registration is through the online program advisor. Additional fees will apply to traditional undergraduate students taking an OCICU course. Student may also access courses through ACADEUM, another online consortium of courses. As with OCICU, we will assist with registration. There are charges for taking these courses.

CLASS ATTENDANCE

Students are expected to attend classes regularly. Classroom attendance is often one of the most necessary and important means of learning and, in many classes, is essential to the educational objectives of the course. Online coursework utilizes seat equivalencies such as, but not limited to, discussion boards to denote attendance. Failure to participate in these activities may make online students subject to this policy. If a student must be absent for an extended period of time, they must follow the processes outlined in the Cat Tracker to request an extended absence from classes.

At the end of the drop/add period (five days after classes begin in the 12-week session and two days after classes begin in the 3-week session), faculty will report to the Registrar any student who has not completed any educational activity. If a student has not attended any class sessions or completed any educational activity by that date, the student will be administratively dropped from said class(es) unless they have approval from the VPAA/Provost.

If the student is delinquent in attending or completing any educational activity in ALL classes during the drop/add period, the administrative drop will be considered a complete unofficial drop/withdrawal. Tuition charges, course fees, and housing and food charges will be removed from the student's account, and financial aid will also be removed.

If the student is delinquent in attending or completing educational activity in only selected classes during the drop/add period, those classes will be administratively dropped. Applicable adjustments will be made to tuition charges, financial aid, and course fees if warranted.

When final grades are submitted, students that failed all classes will be reviewed. Federal financial aid may be returned for students who have not completed any educational activity past 60% of the semester based on an instructor's classroom records.

DROPPING AND ADDING CLASSES

Dropping or adding classes after classes begin requires approval of the student's academic advisor. The drop/add period is during the first five class days in the 12-week session and during the first two class days in the 3-week session. In the case of adding a class after the class begins, the student is responsible for all assignments made prior to enrollment.

If a student drops a class during the drop/add period, the class is removed from the student's academic record. If a student drops a class after the drop/add period but before the published last drop date on

the academic calendar, a final grade of W (withdrawn) is assigned to the class. Applicable adjustments are made to tuition charges, financial aid, and course fees only during the drop/add period. Traditional students will be charged full time tuition (12-18 hours) after the census date of the semester. If the student does not later attempt at least 12 hours during the semester, tuition charges will not be adjusted unless the student completes a complete withdrawal from the college. Full-time, traditional enrolled students that request an exemption from taking a 3-week class, do not take a 3-week class, or drop a 3-week class will not receive a refund of any tuition, housing or food costs. If a student drops a class after the published last drop date, the final grade is an F.

Change of Registration Forms to drop or add classes are available in the Registrar's Office or from academic advisors or online in MyCulver. The Change of Registration Form is processed in the Registrar's Office.

Under extenuating circumstances, a student may appeal to the Academic Standards Committee to drop a class(es) after the last drop date. The student is expected to provide documentation of the extenuating circumstances. Appeal forms are available in the Registrar's Office.

OFFICIAL WITHDRAWAL

A student who requests a total withdrawal from school on or before the published last day of classes in the 12- week session will be withdrawn from all classes, and a final grade of W (withdrawn) will be assigned in each class. Students must initiate the official withdrawal in the Registrar's Office by completing the required withdrawal form or by contacting other designated college officials orally or in writing. The Registrar determines the official withdrawal date based on the date the student confirms their intent to withdraw, or the last date of attendance or educational activity, using the latest date. The College reserves the right to involuntarily withdraw a student from all classes if a situation warrants such action as determined by the Vice President for Academic Affairs/Provost. Students that withdraw from all classes are subject to the guidelines in the Withdrawal and Refund Policy in the Financial Information section of the catalog.

LEAVE OF ABSENCE

Students who are leaving Culver-Stockton College with extenuating circumstances (for example, medical) and who may wish to return at a later date are encouraged to apply for a leave of absence. If the student is in good standing at the time of departure, the leave of absence will eliminate the need for readmission and ensure that graduation requirements at the time of admission will remain in effect for the student. Leaves of absence are arranged for up to two semesters. The leave of absence must be requested at the time of departure. If a student attends another institution as a full-time student while on leave of absence, the leave of absence is void. A leave of absence may delay graduation or cohort progression. Degree completion is subject to course availability and relevant accreditation.

INDEPENDENT STUDY

When appropriate to a student's educational objectives, independent study may be undertaken in a subject matter not covered in a regular course offering.

Application and proposal materials are available in the Registrar's Office. Proposals for independent study must be approved by the instructor, student's academic advisor, division chairperson, and VPAA/Provost.

ARRANGED COURSES

In the instance where unavoidable conflicts make it impossible to register for a required course, a student may petition for an arranged course. An arranged course is a specially scheduled class developed to enable the student to meet his /her requirements in an appropriate time frame. Application materials are available in the Registrar Office. An arranged course petition must be approved by the academic advisor, instructor, division chairperson, and VPAA/Provost.

ACADEMIC DIVISIONS

Courses in the College are organized into three academic divisions: Applied Liberal Arts and Sciences; Fine, Applied, and Literary Arts; and Business, Education, and Law. Each division embodies certain disciplines.

APPLIED LIBERAL ARTS AND SCIENCES

Scott Giltner, Chairperson, Professor of History

Disciplines represented: Athletic Training, Biology, Chemistry, Computer and Data Science, Counseling, Foreign Language, Health Science, History, Geography, Mathematics, Natural Science, Nursing, Political Science, Psychology, Religion, Philosophy and Physics.

FINE, APPLIED, AND LITERARY ARTS

Dylan Marney, Chairperson, Associate Professor of Music

Disciplines represented: Art, Arts Management, Communication, English, Graphic Design, Music and Theatre.

BUSINESS, EDUCATION, AND LAW

Seth McBride, Chairperson, Senior Lecturer in Criminal Justice

Disciplines represented: Accountancy, Business, Criminal Justice, Economics, Education, Finance, Health, Management Information Systems, Marketing, Physical Education, Sociology and Sport Management.

COURSE DESCRIPTIONS

Culver-Stockton College publishes course descriptions in the following format:

Departmental listings: The academic departments are generally listed in alphabetical order. All courses are listed under the department that offers them.

Course number: Courses numbered 100–199 and 200–299 are generally freshman- and sophomore-level courses; courses numbered 300–399 and 400–499 are generally junior- and senior-level courses.

Course title

Credit: Indicates the number of credit hours awarded for successful completion of the course.

Course description

Prerequisites: Courses, material, or standing required for entrance into the course. Courses with prerequisites normally build upon content taught in previous courses.

Sequencing: Culver-Stockton College seeks to assist students, faculty, and advisors with academic planning by publishing anticipated course sequencing where possible. Publishing this information should not be construed as a commitment by the College to offer specific courses at specific times. When indicating sequencing, the College uses following conventions:

1. "Fall of an odd-numbered year" would indicate the fall term of 2021 (August – December 2021).
2. "Spring of an even-numbered year" would indicate the spring term of 2022 (January – May 2022).
3. "Fall of an even-numbered year" would indicate the fall term of 2022 (August –December 2022).
4. "Spring of an odd-numbered year" would indicate the spring term of 2023 (January – May 2023).

Experiential Learning: Experiential Learning courses are denoted by [ExL](#).

Culver-Stockton College reserves the right to change course numbers, titles, descriptions, prerequisites, sequencing, and credit awarded at any time and without advance notice.

GENERAL EDUCATION

The Culver-Stockton College General Education program provides the foundation upon which all of our academic programs are built. It fosters and develops the essential knowledge, skills, and values students need to meet the work, life, and global citizenship challenges of the 21st century. It also reflects Culver-Stockton's commitment to experiential learning as the hallmark of the curriculum through experiential courses that are embedded within the program.

General Education lays the foundation of lifelong learning. Through its coursework, students gain a wide range of high-level intellectual, and practical skills that employers demand, including critical and creative thinking, written and oral communication, problem solving, ethical and social reasoning, and global awareness. These skills prepare students to engage in a complex and ever-changing world, making knowledgeable decisions as global citizens that go beyond the narrow scope of their major field of study.

PROGRAM GOALS

Written Communication

- Students will address the requirements of various audiences and appropriate disciplines.
- Students will use appropriate content to organize thoughts in a logical fashion.
- Students will locate credible evidence and use it to effectively support an argument.
- Students will identify and correct sentence-level errors.

Oral Communication

- Students will create clear and consistently organized presentations.
- Students will use appropriate language, proper grammar, and minimal vocalized pauses.
- Students will utilize proper body language, eye contact, delivery, volume and tone.
- Students will use quality supporting material and properly cited sources to examine both sides of a topic.

Critical Thinking and Problem Solving

- Students will identify and define a problem or issue.
- Students will elect and use appropriate information to examine this problem or issue.
- Students will consider available information and perspectives in order to propose, evaluate and implement a response or solution.
- Students will review results to make logical conclusions and consider future applications based on available information.

Creative Thinking

- Students will create materials appropriate to the field of study and evaluate their process and creative product using appropriate disciplinary criteria.
- Students will develop and follow through on new directions or approaches to a final creative product and articulate their reason for choosing these approaches.
- Students will transform ideas into new forms by making connections and synthesizing information to create a new product or knowledge.

Intercultural Learning

- Students will analyze their own cultural expectations and biases.
- Students will articulate the complex elements of other cultures.
- Students will interpret intercultural experiences from the perspectives of more than one worldview.

Foundations: All of the following are required:

- ENG 101: Composition I (3)
- ENG 202: Composition II (3)
- EXP 301: Problem Based Learning (3)
- WSL 100: Wildcat Seminar in Leadership (3)

Select one of the following:

- COM 115: Fundamentals of Speech (3)
- COM 206: Small Group Communication (3)
- THE 221: Oral Interpretation (3)
- THE 225: Acting I (3)

Select one of the following:

- REL 101: Hebrew Bible (3)
- REL 102: New Testament (3)
- REL 103: Religion in America (3)

Academic and Cultural Events (ACE) (1) (24 events or prorated for transfer students or students graduating early)

WLS 1010: WILDCAT SEMINAR IN LEADERSHIP (3)

This course is required for all incoming freshmen and introduces students to the culture, expectations, and resources of Culver-Stockton College through academic and professional exploration, hands-on experiential learning, and leadership discussions and activities. The Wildcat Seminar in Leadership helps students lay the foundation for their success at Culver-Stockton College as they begin building connections, relationships, and skills that will help them pursue their goals both inside and outside of the classroom.

EXP 301: Problem-Based Learning (3) (ExL)

Problem-Based Learning is a teamwork-oriented, experiential learning course designed to encourage students to research and confront real-world challenges posed in their respective disciplines by using their academic coursework to design solutions to benefit both themselves and the world around them. EXP 301 courses emphasize active learning, problem solving, and collaboration. Prerequisite: Junior or senior standing.

Transfer students who have attended at least one full-time semester at another accredited college are not required to take WSL 100 Wildcat Seminar in Leadership.

Transfer students who have completed an associate of arts or associate of science degree at an accredited college are considered to have completed most General Education requirements. Those students are required to take ACE and the religion component in the foundations area.

Students who are earning a degree through the online program are exempted from taking WSL 100, EXP 301, and ACE events.

In addition to the skills and competencies listed above, students will pursue coursework in these specific areas:

FINE ARTS (Choose one)

- ARM 251: Introduction to Arts Management
- ART 115: 2-Dimensional Design
- ART 119: Drawing I
- ART 230: Printmaking
- ART 245: Clay
- ART 253: Graphic Design
- ART 255: Painting
- ART 262: Digital Photography
- ART 275: Sculpture
- ART 2/489: Photography Field Experience
- ART 375: Fibers

- ENG 217: Introduction to Creative Writing
- MUS 100: Fundamentals of Music
- MUS 112: History of Popular Music
- MUS 150: Exploring Music Creatively
- THE 105: Introduction to Theatre
- THE 221: Oral Interpretation
- THE 225: Acting I
- THE 245: Children's Theatre
- THE 249: Introduction to Technical Theatre
- THE 316: Playwriting
- THE 317: Stage Movement
- THE 328: Applied Theatre Theories

HUMANITIES (Choose one)

- ART 341: Art History II, Renaissance to 19th Century
- ENG 130: Literary Experience
- ENG 205: Intro to Literary Studies
- ENG 220: World Roots of British Literature
- ENG 221: World Roots of American Literature
- ENG 222: British Literature
- HIS 335: Classical Greece and Rome
- HIS 375: Tudor Britain
- HIS 385: Twentieth-Century Europe

- HIS 389: Civil War Era
- HIS 392: Sport in American History
- HIS 105: Modern World History
- HIS 107: United States Democracy to 1865
- HIS 108: United States Democracy Sn 1865
- HIS 245: U.S. Women's History
- HIS 260: World War II & Great Depression
- HIS 287: Revolutionary America
- PHI 101: Introduction to Philosophy
- PHI 304: Ethics

SOCIAL SCIENCE (Choose one)

BUS 210: Principles of Organizational Structure and Management
COM 204: Interpersonal Communication
CJ 105: Introduction to Criminal Justice
ECO 202: Principles of Microeconomics
LAW 205: Introduction to Law
POS 106: Economic History of the US

POS 205: Amer Govt and Politics
POS 209: State and Local Government
POS 203: Social & Global Issues
PSY 101: Introduction to Psychology
SOC 102: Introduction to Sociology

SCIENCE (Choose one)

BIO 110: Bio: Molecules and Cells
BIO 111: Bio: Unity and Diversity of Life
BIO 112: How the Body Works
BIO 215: Issues in Environmental Biology
BIO 250/251: Genomics I and II
(need both for 3 hours)
BIO 324: Tropical Ecology
CHE 112: Introductory Chemistry
CHE 125: Chemistry for the Life Sciences
CHE 251: General Chemistry I

NAS 112: Introduction to Physical Science
NAS 200: Astronomy
NAS 201: Exploration in Physical Science
NAS 202: Meteorology
NAS 203: Life in the Universe
NAS 204: Geology
NAS 305: Solar System
NAS 310: Climatology
PHY 101: Essentials of Physics
NAS 108: Environmental Science

QUANTITATIVE LITERACY (Choose One)

MAT 110: College Algebra
MAT 111: Applied College Algebra
MAT 115: Precalculus
MAT 120: Applied Calculus

MAT 204: Math for Ele/Mid School Teachers II
MAT 205: Elementary Statistics
MAT 206: Logic

Intercultural Learning: Each major may have a course that includes critical analysis of and an engagement with diversity and the complex, interdependent global systems and legacies that impact people's lives and the earth's sustainability. Students that take a travel study abroad under the EXP 301 designation may also count that course for intercultural learning. If a major does not have such a course, a student must take an intercultural learning course in another discipline to fulfill this requirement.

INTERCULTURAL LEARNING COURSES: (Choose one)

COM 204: Interpersonal Communication
COM 214: Mass Media in Society
COM 311: Gender and Intercultural Communication
CS 100: Communication and Academic Success
ECO 201: Principles of Macroeconomics
GEO 201: Human Geography
HIS 220: Latin America
HIS 240: African American History
HIS 280: World Revolutions
HIS 308: War in Modern World History
HIS 320: Modern Middle East
HIS 324: Environmental History
HIS 356: Age of the Crusades
HSC 460: Health Prom-Diverse Popl

MUS 160: World Music
MUS 310: Music History II
NSG 401: Community Health Nursing
POS 210: Politics of the Developing World
POS 304: Comparative Politics and International Relations
POS 489: European Politics
PSY 326: Social Psychology
SOC 311: Race and Ethnicity
SPN 105: Beginning Spanish I
SPN 106: Beginning Spanish II
SPN 205: Intermediate Spanish I
SPN 206: Intermediate Spanish II
SPN 305: Advanced Spanish
THE 328: Applied Theatre Theories

ACADEMIC AND CULTURAL EVENTS PROGRAM (ACE)

The Academic and Cultural Events program is an integral part of the College's General Education program. It seeks to broaden academic pursuits, introduce current issues, serve as a forum for ethical concerns, offer cultural breadth and refinement, and stimulate new directions and perspectives for thought.

Each ACE program will embody one or more of the following goals:

- Students' intellect will be stimulated and critical thinking advanced by extending the curriculum of the academic division with activities connected with and related to the C-SC liberal arts education.
- Students' creativity will be fostered with new approaches to everyday life through the fine and language arts, not only experiencing the arts as observers, but also participants in events through performance, discussion, and other engagement.
- Students will explore campus and societal concerns including student wellness, diversity, campus and community leadership and philanthropy.

The ACE program includes three components

1. Artistic and Cultural Experiences (ACE) – events may include choral or band concerts, theatre productions, art gallery openings, and other types of artistic and cultural events.
2. Academic Experiences (AE) – these events can be proposed and sponsored by any academic department on campus and will include several annual lecture series events.
3. Campus and Cultural Experiences (CCE) – these are special events, sponsored by any department on campus and in collaboration with at least one faculty member that meet the above guidelines/goals.

Students enrolled at Culver-Stockton for four years must attend a total of 24 events. Students attending fewer than 8 full-time semesters should refer to the chart below for details. The events will be divided as follows:

Total # of Semesters	Total Events	ACE Events (Sug./Min.)	AE Events (Sug./Min.)	CCE Events (Sug./Min.)
8 or more	24	15/12	5/4	4/3
6-7	18	11/9	4/3	3/2
4-5	11	8/6	2/2	1/1
1-3	6	4/3	1/1	1/1

Faculty may petition the ACE Committee for ACE credit for non-class required events during study abroad or domestic travel. Non-class-required events are defined as those not required as part of the course's original syllabus.

The total number of events required may change if the graduation date changes. The Registrar makes the final decision on the number of events required and for any and all reductions made.

Proper dress and behavior are expected at all events. An event dedicated to teaching proper etiquette at campus events will be led by faculty/staff and is a part of the WSL class experience. This event will promote and encourage etiquette that is expected when attending any event, whether held on or off campus. Students that violate proper dress and etiquette will earn no credit for said event. Any faculty or staff member in attendance will have the right to dismiss a student from any event.

If a student does not complete ACE requirements, the student may take an online course after all other graduation requirements are completed, and the student is eligible to participate in his/her scheduled graduation ceremony.

GED 100: Academic and Cultural Experiences (1)

This course fulfills the ACE credit for the Culver-Stockton College General Education curriculum. The course is offered only to students who do not meet the total number of ACE events required. Students must have met all other graduation requirements and be eligible to participate in the graduation ceremony. Prerequisite: consent of ACE Committee. Offered in the first 5-week summer session and the first 8-week online session in the spring.

PRE-PROFESSIONAL AREAS

Culver-Stockton provides the undergraduate coursework required for admission to graduate and professional programs, including the following:

PRE-HEALTH SCIENCES

Pre-Dentistry, Pre-Medicine, Pre-Optometry, Pre-Pharmacy, and Pre-Veterinary: Since medical and dental school requirements vary from institution to institution, students are strongly urged to familiarize themselves with the specific requirements of the schools to which they intend to apply. Information regarding the specific requirements of medical schools may be accessed online at aamc.org. Corresponding information regarding dental schools may be found at ada.org.

The usual route for Medical schools requires applicants to take the MCAT. Students normally take this test in their junior year. Dental schools usually require applicants to take the Dental Aptitude Test (DAT). It is given at various testing centers via computer. Students interested in any of these programs should see Dr. El-Bermawy, professor of Biology/Chemistry.

Medical schools require applicants to take the Medical College Admission Test (MCAT). Students normally take this test in their junior year. Dental schools usually require applicants to take the Dental Aptitude Test (DAT). It is given at various testing centers via computer. Students interested in any of these programs should see Dr. El-Bermawy, professor of Biology/Chemistry.

Kansas City University - School of Medicine (KCU) and Culver-Stockton College:

An accelerated baccalaureate/doctoral program is available in osteopathic medicine with Kansas City University School of Medicine (KCU). To qualify for early admission to KCU's College of Osteopathic Medicine, the student must have a minimum ACT score of 24, a minimum 3.25 cumulative GPA, a minimum 3.5 GPA in science coursework, and completed 90 hours of coursework at Culver-Stockton College. Additionally, students must complete with a grade of C or higher coursework in the fields of the biological sciences (12 hours), genetics (3 hours), chemistry (13 hours), biochemistry (4 hours), physics (8 hours), and English composition and/or literature (6 hours). Other eligibility criteria include involvement in community service and activities. Students are selected for this program based on interviews with Culver-Stockton's pre-med committee and with KCU. After completion of the first year of medical school, a student earns a B.S. in Biology, Biological Chemistry or Chemistry from Culver Stockton College. After completion of three additional years of medical school, a student earns a Doctor of Osteopathic Medicine (DO) degree from KCU. Students do not have to take the Medical College Admission Test (MCAT), if accepted. Students interested in this program should contact Dr. El-Bermawy, professor of Biology/ Chemistry, for additional information about eligibility and requirements.

American University in Antigua (AUA) College of Medicine and Culver-Stockton College: American University of Antigua (AUA) College of Medicine graduates have obtained residencies at prestigious teaching hospitals throughout the U.S. and Canada. AUA alumni have distinguished themselves by becoming chief residents, earning significant awards and obtaining competitive fellowships. In accordance with the holistic, overall approach to evaluating students, AUA does not have a minimum GPA or MCAT score to apply. All applicants will receive an interview and be evaluated on a combination of academic performance, motivation to become a physician, commitment to the medical field and work and leadership experience.

AUA does not use the MCAT score as a condition for acceptance, however the scores are required to matriculate. Only accepted students who are U.S. citizens, nationals or eligible permanent residents will be required to submit copies of their scores—listing all attempts. Canadian students and international students do not have to fulfill this requirement. Culver-Stockton College and AUA have a 3+4 agreement which allows C-SC students to finish 3 years at the College then go to AUA Med. School for 4 years (3+4) to earn a B.S. degree from C-SC and an M.D. degree from AUA. To be considered for this program, a minimum GPA of 3.25 (on a 4.0 system) with a minimum science GPA of 3.25 is required as well as a recommendation from our science faculty.

Pre-Occupational Therapy: A pre-professional program is offered to allow students to meet the requirements of select individual schools of Occupational Therapy. The program requires a strong background in a variety of disciplines. Students are encouraged to seek the specific requirements for the schools in which they intend to apply, noting they are subject to change. While a student may major in any discipline, the majority of the students major in psychology or biology. At present, to be classified as an occupational therapist, a minimum of a master's degree is required.

An accelerated baccalaureate/master's program (3+2) is available with Washington University School of

Occupational Therapy in St. Louis, Missouri. To be considered for early admission to the accelerated program, the student must have, and maintain, a minimum of 3.25 cumulative GPA, a grade of B or higher in prerequisite courses, complete all core requirements for their major and all general education courses. In addition, the student must have completed a minimum of 90 hours of coursework at Culver-Stockton College. After the successful completion of the first year at Washington University, a student shall earn a Bachelor's degree from Culver-Stockton College. At the completion of the program at Washington University, the student shall earn either a master's degree or doctorate of Occupational Therapy from Washington University. Students interested in this program should contact Dr. Kelli Stiles, the Pre-Occupational Therapy Coordinator for additional information.

Washington University requires applicants to take the Graduate Record Examination (GRE). Potential students must be able to be First Aid/CPR certified and be able to pass a criminal background check. For consideration in the 3+2 program, students will generally take the GRE during the summer between their sophomore and junior years.

Pre-Physical Therapy: A pre-professional program is offered to allow students to meet requirements of individual schools of physical therapy. This program requires a strong background in liberal arts and general education. Specific requirements include courses in psychology, biology, physics, statistics, chemistry, physical education, English, speech and humanities. Students usually complete a BS in biology or athletic training at Culver-Stockton College and then complete a master's degree at an accredited school of physical therapy. Students are expected to complete an internship with a physical therapist mentor and also to do volunteer work. Students work closely with their faculty advisor to learn more about available programs and course requirements. Students interested in the program should contact Jay Hoffman, associate professor of athletic training education program director. Physical therapy applicants are advised to take the Graduate Record Exam (GRE) during the fall of their senior year. Corresponding information regarding physical therapy schools can be accessed online at www.apta.org.

PRE-LAW

Culver-Stockton College offers to the pre-law student the liberal arts background recommended by the Law School Admissions Council. There is no single preferred pattern for pre-law students. Law schools accept superior students with a good liberal arts background regardless of their major field of study. A bachelor's degree is required. Students interested in careers in law should take courses that stress reading, writing, research, analysis, and theory. Law schools require that the Law School Admission Test (LSAT) be taken prior to consideration for admission.

C-SC students also have the opportunity to enter law school a year earlier through a 3-3 baccalaureate/Juris Doctor (JD) program in partnership with the University of Missouri. The 3-3 program allows high-caliber, highly motivated students the opportunity to complete their undergraduate degree while completing their first year of law school at MU, giving students the opportunity to complete both their undergraduate and law degree in six years.

PRE-ART THERAPY

Art Therapy is a mental health profession in which clients, facilitated by the therapist, use art media and the resulting artwork to explore and examine feelings, reconcile emotional conflict, foster self-awareness, develop social skills, reduce anxiety and increase self-esteem. A Master's degree or higher is required to be classified as an Art Therapist. Therefore, the Pre-Art Therapy concentration at Culver-Stockton College is considered a pre-professional program.

Culver-Stockton College has an articulation agreement with Adler University, a fellow accredited college with a CACREP accredited program for counseling and art therapy. The program of the Pre-Art Therapy concentration is offered through the Culver-Stockton College art and psychology departments. To qualify for the program, the student must maintain a minimum of 3.0 gpa, complete all pre-requisite courses, and show proficiency in a variety of art media, via a portfolio of a minimum of 15 works of art. This portfolio must include at least three different art media. The minimum standards for admission to Adler University does not guarantee that the student will be admitted to the Art Therapy program, but merely allows for high consideration.

HONORS SCHOLARS PROGRAM

The mission of the College Honors Scholars Program is to enhance the experiential educational environment of Culver Stockton College by providing unique academic opportunities to highly

motivated students and faculty. The mission is based on the belief that academic excellence requires high expectations and personal engagement; therefore, the Honors Scholars Program seeks creative avenues for exploring and implementing this belief in both theory and practice. Students participating in the Honors Scholars Program should expect to have access to a rigorous curriculum that emphasizes original research, collaborative relationships, intense writing, great works, creative expressions and advanced thinking skills - analytical, creative and critical. For more information on the Culver-Stockton College Honors Scholars Program, obtain an Honors Scholars Policy and Procedures Handbook from the Director of the Honors Scholars Program.

COURSES OF STUDY

ACCOUNTANCY

Culver-Stockton College has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE), located in Overland Park, Kansas, USA. The business programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Business Administration, Finance, Healthcare Management and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting the C-SC website.

Business, Accountancy or Finance majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in Business courses and must satisfy all professional education and certification requirements. (See Education requirements).

Additional content courses required for Accountancy majors to be certified to teach are: COM 310: Organizational Communication (3)
BUS 403: Coordination of Cooperative Education (3)

STATEMENT OF PHILOSOPHY

The major in Accountancy prepares students for challenging careers in a field that is constantly evolving. Graduates may choose to pursue careers in management or public accounting or enter graduate school. The accountancy curriculum is designed to provide students with the necessary requirements to sit for the Certified Management Accountant (CMA) examination. The requirements for the Certified Public Accountant (CPA) examination vary by state, and students should consult the state that they plan to register for the exam in.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN ACCOUNTANCY (57 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- MKT 301: Marketing (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- FIN 311: Finance (3)

Core Courses (28 hours)

- ACT 225: Intermediate Accounting I (3)
- ACT 226: Intermediate Accounting II (3)
- ACT 301: Cost Management (3)

ACT 302: Advanced Cost Management (3)
ACT 321: Fraud Prevention through Internal Controls (3)
ACT 343: Income Tax Accounting (3)
ACT 410: Auditing (3)
ACT 416: Advanced Accounting (3) (Capstone Course)
ACT 485: Professional Development (1)
BUS 330: Business Analytics (3)

Experiential Courses (5 hours)

ACT 476: Professional Internship in Accounting (3) (required)

Choose 2 hours of experiential courses (ACT 285/286 may be repeated)

ACT 285: Professional Development (1)
ACT 286: Corporate Experience (3)
BUS 245: Quickbooks and Excel (3)
BUS 470: Business Ethics (3)

Support Courses (9-10 hours)

MAT 110: College Algebra (3) or MAT 111: Applied College Algebra (3) or MAT 115: Precalculus (4) or
MAT 120: Calculus (4)
MAT 205: Elementary Statistics (3)
MIS 225: Computer Applications in Business (3)

MINOR IN ACCOUNTANCY (18 hours)

The Accountancy minor supplements many undergraduate majors and enhances the career opportunities for students interested in pursuing a management accounting dimension in their chosen field.

Core Courses (12 hours)

ACT 125: Principles of Accounting I (3)
ACT 126: Principles of Accounting II (3)
ACT 225: Intermediate Accounting I (3)
ACT 226: Intermediate Accounting II (3)

Elective Courses (6 hours)

Select 6 hours from the following courses:

ACT 301: Cost Management (3)
ACT 302: Advanced Cost Management (3)
ACT 321: Fraud Prevention through Internal Controls (3)
ACT 343: Income Tax Accounting (3)
ACT 410: Auditing (3)

MINOR IN FORENSIC ACCOUNTING (Available only to majors in Accountancy) (18 hours)

CJ 105: Introduction to Criminal Justice (3)
CJ 205: Criminal Investigation (3)
CJ 218: Criminal Law (3)
CJ 315: Criminology (3)
CJ 416: Constitutional Law (3)
LAW 205: Introduction to Law (3)

ACCOUNTING COURSES

ACT 125: Principles of Accounting I (3)
The accounting cycle, including analysis of transactions for a double-entry, accrual system of accounting. Basic financial statements, inventory systems, accruals, and deferrals are covered with an emphasis on decision making. Prerequisite: MAT 100

if required. Offered every fall semester.

ACT 126: Principles of Accounting II (3)
Introduction to managerial accounting theory and practice including the application of accounting principles to management planning and control.

Interpretation of financial statements for management purposes. Specific techniques include cost terms and concepts, cost accumulation, product costing, cost behavior, and cost-volume-profit analysis.

Prerequisite: ACT 125. Offered every spring semester.

ACT 225: Intermediate Accounting I (3)

Advanced topics in financial reporting, accounting for liquid assets, cash controls, receivables, and inventory cost and evaluation procedures. Treatment of noncurrent assets and associated accounts is also covered. Prerequisite: ACT 126. Offered every fall.

ACT 226: Intermediate Accounting II (3)

Topics include accounting for liabilities, stockholders' equity, earnings per share, and other financial accounting concepts. Prerequisite: ACT 225. Offered every spring.

ACT 245: QuickBooks and Excel (3)

See BUS 245.

ACT 276: Exploratory Internship in Accounting (1-3)

Experience in the workplace designed to help the student make career choices in accounting. Prerequisites: approval of advisor and Internship Coordinator. [ExL](#)

ACT 285: Professional Development in Finance and Accounting (1)

Course of study will include participation in continuing professional education activities and development of the strategic plan for the award of excellence program. Students will be required to assist in organizing the professional development activities, including participation in the Business Leadership Exchange Series.. May be repeated for a maximum of 6 hours. Offered every semester.

ACT/BUS 286: Corporate Experience (3)

This course is designed to acquaint students with the corporate environment and allow them to evaluate career choice/options through exposure to a variety of business corporations. Course includes engagement in activities that will introduce the student to business functions in the workplace. Emphasis will also be placed on professional development, business etiquette, and written and oral communication skills. May be repeated. Prerequisite: sophomore standing and a 2.0 GPA or consent of the instructor. Offered in the 3-week term.

ACT 289: Selected Topics in Accounting (1-3)

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

ACT 299: Study Abroad (1-3)

Students will study a variety of topics by combining college classroom activities with international travel. Prerequisite: consent of instructor. Offered as needed.

ACT 301: Cost Management (3)

Procedures for allocating costs for manufacturers, emphasizing job order costing and process costing. An introduction to budgets is included. Prerequisite: ACT 126. Offered every fall.

ACT 302: Advanced Cost Management (3)

Analysis of cost behavior, an introduction to standard cost systems, differential cost and profit analysis, and by product and joint product costing. Prerequisite: ACT 301. Offered every spring.

ACT 321: Fraud Prevention through Internal Controls (3)

An examination of internal control systems utilized for fraud prevention. Course will include a study of the control systems, Sarbanes-Oxley requirements, and recent corporate scandals. Prerequisites: ACT 126 and junior standing or consent of instructor. Offered every spring in the 3-week session.

ACT 343: Income Tax Accounting (3)

A study of federal income tax reporting for individuals and an introduction to income tax reporting for corporations. Current tax laws, regulations, and research are emphasized. Prerequisite: ACT 126 or consent of instructor. Offered every fall in the 3-week session.

ACT 410: Auditing (3)

Accounting principles and auditing standards. Procedures and tests used in audit of financial statements and reports, internal controls, and professional ethics are discussed. Prerequisite: ACT 225. Offered every fall. [ExL](#)

ACT 416: Advanced Accounting (3) (DW)

Selected topics in accounting theory and external reporting. Consolidated statements, foreign currency, and SEC requirements are examined. Prerequisite: ACT 225. Offered every spring.

ACT 476: Professional Internship in Accounting (CE) (1-6)

An orientation to accounting in the business enterprise or accounting firm is provided. Prerequisites: junior standing, approval of advisor, Internship Coordinator, and major advisor. [ExL](#)

ACT 480: Independent Study (1-3)

Individual or group projects in accounting under the supervision of the instructor. Prerequisite: consent of instructor, advisor, division chairperson, and VPAA/

Provost.

as needed.

ACT 485: Professional Development in Finance and Accounting (1)

Course of study will include participation in continuing professional education activities and development of the strategic plan for the award of excellence program. Students will be required to assist in organizing the professional development activities, including participation in the Business Leadership Exchange Series and the Quincy IMA Chapter meetings. May be repeated for a maximum of 3 hours. Prerequisite: junior or senior standing. Offered every semester. [ExL](#)

ACT 489: Selected Topics in Accounting (1–3)

Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered

ACT 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel study course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

ACT 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with international travel. Prerequisite: consent of the instructor. Offered as needed.

AGRIBUSINESS MANAGEMENT

STATEMENT OF PHILOSOPHY

The major in Agribusiness Management combines an understanding of agricultural issues today with the business world that finances those operations. The Agribusiness Management program studies best practices in agricultural product development, profit maximization, and investment planning. Graduates may choose to pursue careers in agribusiness finance, agricultural marketing, international agriculture, agricultural lending or to enter graduate school.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN AGRIBUSINESS MANAGEMENT (54 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (15 hours):

- AGM 125: Introduction to Agribusiness Management (3)
- AGM 225: Emerging issues in Agribusiness Management (3)

AGM 325: Agricultural Finance (3)
AGM 330: Agricultural Economics (3)
BUS 465: Business Strategy (3)

Select 9 hours from the following courses:

BUS 245: Quickbooks and Excel (3)
BUS 285/485: Practicum in Free Enterprise (1) (May be repeated 3 times)
BUS/ACT 286: Corporate Experience (3)
BUS/FIN 304: Risk Management (3)
BUS 411: Operations Management (3)
BUS 415: Global Business (3)
BUS 470: Business Ethics (3)
BUS 499: Study Abroad (3)
ECO/FIN 403: Financial Institutions and Monetary Policy (3)

Experiential Course (3 hours)
AGM 476: Professional Internship (3)

Support Courses (9-10 hours)

MAT 110: College Algebra (3), or MAT 111 Applied College Algebra (3), or MAT 115 Precalculus (4) or
MAT 120 Calculus (4)
MAT 205: Elementary Statistics (3)
MIS 225: Computer Applications in Business (3)

AGRIBUSINESS MANAGEMENT COURSES

AGM 125: Introduction to Agribusiness Management (3)

Introduction to business principles, such as economics, management and marketing to the agricultural industry.

AGM 225: Emerging Issues in Agribusiness Management (3)

Introduction and study of emerging issues in agribusiness management, including a focus on sustainability, the development of AgTech, water and labor shortages, increasing consumer demand for healthy, organic food products, and improving yields.

AGM 276: Exploratory Internship in Agribusiness Management (1-3)

Learning activities in connection with an agribusiness management enterprise. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisite: consent of faculty advisor and Internship Coordinator. [ExL](#)

AGM 325: Agricultural Finance (3)

Study of financial markets and institutions in agribusiness, including accounting, taxation and legal implications of entity choice. This course will study commodities, futures and hedging.

AGM 330: Agricultural Economics (3)

A study of agricultural economics, including production principles and costs, profit maximization, supply and demand, market price determination and consumption. This course will study the role of agriculture in the United States and around the world.

AGM 476: Professional Internship (1-6)

An orientation to career areas is provided. Prerequisites: junior standing and consent of the Director of Career and Internship Services and faculty advisor. [ExL](#)

ART AND DESIGN

PROGRAM GOALS

- Students will be given opportunities for exploration of knowledge and artistic expression as measured through pre-course and post-course drawings.
- Students will be given opportunities for exploration of knowledge and artistic expression through written and/or oral critiques.
- Students will be prepared for a career or graduate study program through internships or student teaching experiences.

BACHELOR OF ARTS WITH A MAJOR IN ART (43 HOURS)

This course of study is recommended for students interested in a diverse and dynamic mixture of art classes that will instill intellectual curiosity, critical thinking, and problem solving. Students completing this degree will be prepared for a variety of art-related careers or graduate study.

Foundation Courses (24 hours)

- ART 115: Two-Dimensional Design (3)
- ART 119: Drawing I (3)
- ART 230: Printmaking (3)
- ART 245: Clay (3)
- ART 253: Graphic Design (3)
- ART 255: Painting (3)
- ART 275: Sculpture (3)
- ART 375: Fibers (3)

Core Courses (6 hours):

- ART 340: Art History I—Prehistory through Gothic (3)
- ART 341: Art History II—Renaissance to the Early 19th Century (3)

Intermediate and Advanced Courses in Art (6 hours)

The student must take a minimum of 6 hours of upper-division courses in one art discipline. Courses to be chosen in consultation with the student's advisor.

Capstone Courses (7 hours)

- ART 490: Art and Design Capstone (3)
- ART 491: Art and Design Senior Show (1)
- ART 492: Creative Professional and Portfolio (3)

BACHELOR OF SCIENCE WITH A MAJOR IN ART EDUCATION (K–12) (43 HOURS)

This course of study is recommended for students seeking a career in teaching the visual arts. Art can be one of the most exciting aspects of a school's curriculum as it allows students to learn about themselves and the world around them. Teaching art can change the lives of students by allowing them a safe place to dream, test ideas, fail without harm, and perform without competition.

The requirements for a Bachelor of Science with a Major in Art Education are the same as the Bachelor of Arts with a Major in Art with the addition of one course - EDU 316: Methods of Teaching Art K-12 (3).

Art majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in art courses and must satisfy all professional education and certification requirements (See education requirements.)

BACHELOR OF FINE ARTS DEGREE WITH A MAJOR IN ART WITH A CONCENTRATION IN GRAPHIC DESIGN (64 HOURS)

With a concentration in Graphic Design, students will dive deep into the meaning of visual communication, exploring a field that is essential in today's information-rich world. Think of the posters, websites, books, ads, street signs, magazines, package labels, apps, and other visual information students engage with every day. Each one involves Graphic Design. Not only will students develop an eye for aesthetics, problem solving through the eyes of a creative mind is a recognized skillset that many industry-leading companies are eager to employ.

Foundation Courses (18 hours)

- ART 115: Two Dimensional Design (3)
- ART 119: Drawing I (3)
- ART 230: Printmaking (3)
- ART 255: Painting (3)
- ART 260: Typography (3)
- ART 262: Digital Photography (3)

Core Courses (27 hours)

ART 253: Graphic Design (3)
ART 340: Art History I (3)
ART 341: Art History II (3)
ART 343: Design History (3)
ART 392: User Experience (UX) and User Interface (UI) Design (3)
ART 396: Web Design (3)
ART 425: Advanced Graphic Design (3)
ART 476: Professional Internship in Art and Design (3)
MIS 201: Web Programming (3)

Students must take a minimum of 6 hours of upper-division (300–400) courses.

Courses should be chosen in consultation with the student's advisor.

ART 3XX: Intermediate Studio Art course (3)
ART 4XX: Advanced Studio Art course (3)

Elective Courses (6 hours)

Students must take a minimum of 6 hours of elective courses in art and design.

Capstone Courses (7 hours)

ART 490: Art and Design Capstone (3)
ART 491: Art and Design Senior Show (1)
ART 492: Creative Professional and Portfolio (3)

MINOR IN ART (18 HOURS)

The minor in Art provides students with an opportunity to gain knowledge and develop skills in the visual arts. This coursework can be a stepping stone for students who are planning to pursue graduate studies in architecture, art history, art therapy, interior design, museum studies, and other related art-related disciplines.

ART 115: Two-Dimensional Design (3)

Select 9 hours from the following courses:

ART 119: Drawing I (3)
ART 230: Printmaking (3)
ART 245: Clay (3)
ART 253: Graphic Design (3)
ART 255: Painting (3)
ART 262: Digital Photography (3)
ART 275: Sculpture (3)
ART 375: Fibers (3)

Select 3 hours from the following courses:

ART 340: Art History I—Prehistory through Gothic (3)
ART 341: Art History II—Renaissance to the Early 19th Century (3)

3 hours of art electives

MINOR IN DIGITAL MEDIA (18 HOURS)

The minor in Digital Media offers students an opportunity to design and create different types of digitized content including text, graphics, and video.

ART 115: Two-Dimensional Design (3)
ART 253: Graphic Design (3)
ART 262: Digital Photography (3)
ART 392: User Experience (UE) and User Interface (UI) Design (3)

Select 6 hours from the following courses:

ART 343: Design History (3)
ART 364: Motion Design (3)
ART 396: Web Design (3)
ART 425: Advanced Graphic Design (3)
MIS 201: Web Programming (3)

BACHELOR OF FINE ARTS WITH A MAJOR IN ART WITH A CONCENTRATION IN STUDIO ART (64 HOURS)

This course of study is recommended for students who are interested in careers as professional artists or looking for a solid undergraduate experience that is essential for acceptance into graduate school. Professional artists create works of fine art that can be seen in national, regional, and local art shows and galleries and purchased by museums and corporate/private art collectors. Artists teach classes, conduct workshops, and become art critics or consultants for foundations and institutional collectors.

Foundation Courses (27 hours)

- ART 115: Two-Dimensional Design (3)
- ART 119: Drawing I (3)
- ART 230: Printmaking (3)
- ART 245: Clay (3)
- ART 253: Graphic Design (3)
- ART 255: Painting (3)
- ART 262: Digital Photography (3)
- ART 275: Sculpture (3)
- ART 375: Fibers (3)

Core Courses (15 hours)

- ART 335: Intermediate Drawing (3)
- ART 340: Art History I (3)
- ART 341: Art History II (3)
- ART 343: Design History (3)
- ART 476: Professional Internship in Art and Design (3)

Intermediate and Advanced Courses (12 hours)

Students must enroll in a minimum of 12 hours of upper-division courses. Courses are to be selected in consultation with the student's advisor.

Elective Courses (3 hours)

Students must enroll in a minimum of 3 hours of art electives.

Capstone Courses (7 hours)

- ART 490: Art and Design Capstone (3)
- ART 491: Art and Design Senior Show (1)
- ART 492: Professional Portfolio (3)

ART COURSES

ART 115: Two-Dimensional Design (3)

This course introduces the elements and principles of two-dimensional design (visual composition). Coursework is designed to enhance critical thinking and problem-solving skills. Students will use digital software. Offered every semester. [ExL](#)

ART 119: Drawing I (3)

Introductory studio drawing, covering a variety of approaches to traditional subject matter. The primary emphasis will be on objective analysis through accurate measure. Other topics include composition and design, presentation, expression, and utilization of the vocabulary of drawing. Offered every fall. [ExL](#)

ART 230: Printmaking (3)

An introduction to traditional and contemporary printmaking techniques, including a selection from intaglio, relief, monoprinting, and collagraphs. Offered every fall. [ExL](#)

ART 245: Clay (3)

Contemporary and traditional approaches to clay, with emphasis on wheel-throwing and hand-building techniques. Students will be introduced to terminology and techniques, including decorating, glazing and slips. Offered every fall. [ExL](#)

ART 253: Graphic Design (3)

An introduction to graphic design and the visual organization of information. Students will focus on learning typography and design fundamentals. Current design theory, research, and practical application will be studied through practical project development. Offered every spring. [ExL](#)

ART 255: Painting (3)

Students will paint a variety of subjects in oil, acrylic or watercolor. Color theory, composition, and other design issues are addressed through painting problem solving, class critiques, and homework assignments. Offered every spring. [ExL](#)

ART 260: Typography (3)
Typography is a lifelong study for the graphic designer. The student will combine graphic design knowledge with the study of typographic history and theory as they complete projects that reflect their understanding of typography and design. Offered fall of even years.

ART 262: Digital Photography (3)
The study of digital photography, including the camera, image editing, software (raster graphics) and preparation of images for print, web and other digital media. Students will learn the artistic, theoretical and technical aspects of digital photography through hands-on exploration. Students must have their own digital camera - minimum of 12 megapixels. Offered every semester. [ExL](#)

ART 275: Sculpture (3)
A study of basic three-dimensional design and sculptural forms. This course covers the elements and principles of three-dimensional design and a broad range of techniques and forming methods associated with the art of sculpture. Offered every spring. [ExL](#)

ART 276: Exploratory Internship in Art (1–3)
An internship with a company or organization where professional experience can be related to the student's academic program of study. Prerequisite: Art faculty sponsor and Internship Coordinator approval.

ART 289: Selected Topics in Art (1–3)
A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

ART 299: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

ART 331: Intermediate Printmaking (3)
A continuation of printmaking with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: ART 230. Offered as needed. [ExL](#)

ART 335: Intermediate Drawing (3)
Studio drawing concentrating on drawing the human figure from live models. Topics include proportion, structure, rendering, and composition. Prerequisite: ART 119. Offered every fall. [ExL](#)

ART 340: Art History I (3) (DW)
A study of sculpture, painting, architecture, and the minor arts from early history to the Renaissance. The main focus is the placement of the art of each period within the society in which it was produced. Offered

every fall.

ART 341: Art History II (3) (DW)
A study of sculpture, painting, architecture, and the minor arts from the Renaissance to contemporary times. The main focus is the placement of the art of each period within the society in which it was produced. Offered every spring.

ART 343: Design History (3) (DW)
This course examines design trends and theory from the invention of writing to the digital revolution. Students will identify styles and understand their significance. They will develop their ability to research, write analytical commentary and present viewpoints on design subjects. Offered spring of even-numbered years.

ART 345: Intermediate Clay (3)
A continuation of clay with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: ART 245. Offered every fall. [ExL](#)

ART 355: Intermediate Painting (3)
A continuation of painting with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: ART 255. Offered every spring. [ExL](#)

ART 360: Workshop in a Selected Studio Technique (3)
Concentrated workshop, with emphasis on experimentation and innovation, in a selected studio technique that is not offered in depth in the art program. Prerequisite: consent of instructor.

ART 361: Intermediate Digital Photography (3)
A continuation of photography with emphasis on development of expression of personal ideas and technical experimentation. Prerequisite: ART 262. Offered every spring. [ExL](#)

ART 364: Motion Design (3)
Adobe video programs will be the instructional focus of this course as well as the application of design principles to film and video production. Multimedia projects will be researched and created with an emphasis on concept and creative exploration. Offered as needed.

ART 375: Fibers (3)
A survey of various natural fibers and their applications in fiber arts. Projects may include making handmade paper, paper casting, weaving, basketry and fiber sculpture. Emphasis will be placed on design and development of finished pieces using fiber. Offered every other fall.

ART 392: User Experience (UE) and (3)

User Interface (UI) Design

This course focuses on user experience and user interface design. Emphasis will be on app design, development and testing the application of user-centered design techniques allowing for good user experience. Offered every other spring.

ART 396: Web Design (3)

Focuses on designing and building websites from scratch using a variety of current web building technologies and software. Students will understand how to structure and build a site, understand search engine optimization and the importance of maintenance and analytic reporting. Offered fall of odd-numbered years.

ART 422: Advanced Drawing (3)

Advanced study in drawing with emphasis placed on personal subject matter, style, and techniques. Prerequisite: ART 335. May be repeated for credit. Offered every fall. [ExL](#)

ART 423: Advanced Printmaking (3)

Advanced study in printmaking with emphasis placed on personal subject matter, style, and techniques. Prerequisite: ART 331. May be repeated for credit. [ExL](#)

ART 424: Advanced Clay (3)

Advanced study in clay with emphasis placed on personal subject matter, style, and techniques. Prerequisite: ART 345. May be repeated for credit. [ExL](#)

ART 425: Advanced Graphic Design (3)

Advanced study in graphic design with emphasis on multi page design, package design, production schedules, problem solving and a higher level of aesthetic development using a variety of modes of output: print, web, digital and video. Prerequisite: ART 253. Offered every spring of odd-numbered years. [ExL](#)

ART 426: Advanced Painting (3)

Advanced study in painting with emphasis placed on personal subject matter, style, and techniques. Prerequisite: ART 355. May be repeated for credit. Offered every spring. [ExL](#)

ART 427: Advanced Digital Photography (3)

Advanced study in photography with emphasis placed on personal subject matter, style, and techniques. Prerequisite: ART 361. May be repeated for credit. Offered as needed. [ExL](#)

ART 476: Professional Internship in Art and Design (1-6) (CE)

Students will work on-site in a professional setting under the supervision and monitoring of practicing professionals in their area of specialization. Internships must relate to the student's academic program of study. Prerequisite: junior or senior standing, approval by an art & design faculty sponsor, advisor, host site, and Internship Coordinator.

ART 489: Selected Topics in Art (1-3)

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

ART 490: Art and Design Capstone (3) (CE)

Senior Art majors will create a major body of highly evolved work in the student's major area of emphasis. Capstone projects must have related subjects, ideas or images. This body of work will be displayed in the Art & Design Senior Show. Prerequisite: advanced course in major area of study and senior standing. Offered every fall.

ART 491: Art and Design Senior Show (1) (CE)

Preparation and hanging of the senior gallery show, including preparing work for display, publicity, opening reception, and oral presentation. Students provide their own materials. Prerequisite: ART 490. Offered every fall in the 3-week session.

ART 492: Professional Portfolio (3) (CE)

Students will produce professional portfolios, resumes and freelance business collateral. Industry professionals may be invited to speak and provide mock interviews. This class prepared students for the workforce and graduate school. Prerequisite: junior or senior standing. Offered every fall 3-week term.

ART 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

ART 499: Study Abroad (1-3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

ART DEPARTMENTAL GUIDELINES

1. Students enrolled in 3-credit-hour art courses will be expected to work a minimum of six hours per week outside of class in order to complete coursework given. This includes time spent on research, presentations, papers, and hands-on projects.
2. Students seeking a BS in Art Education should make applications for acceptance into the Teacher

Education Program during their sophomore year. For more information on teacher certification, refer to the Education section of this catalog.

3. Students are encouraged to enter artwork in our annual Student Honors Art Show held in April each year. The exhibition is a juried show with Best of Show, Artistic Excellence, and Merit awards given by a professional judge. The department also presents a number of annual awards to outstanding students who have shown exceptional talent and dedication to art.
4. Junior Portfolio Review: Students who are completing their junior year are asked to present their best work to the art faculty. Students will be asked questions related to technical competence, sensitivity to artistic style, and general knowledge of art and art history. The purpose of this review is to provide the student and art faculty with a preliminary look into the student's continuing development as an artist and provide insight into the student's artistic direction. This junior review also provides focus and direction for the senior portfolio project.
5. Senior Portfolio Review: Students who are completing their senior year are required to present their digital portfolio to the art faculty during finals week. Degree candidates will be asked questions related to knowledge of media and techniques and influence(s) from historic or contemporary artists relevant to their own work. Degree candidates will also be asked questions related to aesthetics, composition, subject matter, creativity, technique, craftsmanship, and presentation. The purpose of this review is to provide the art faculty with a comprehensive look at the student's development as an artist.

ARTS MANAGEMENT

PROGRAM GOALS

- Students completing a degree in arts management will perform effectively in a variety of aspects relating to arts management including box office operations, house, and gallery management, development, and promotion.

BACHELOR OF FINE ARTS WITH A MAJOR IN ARTS MANAGEMENT (56 HOURS)

Core Courses (17 hours)

- ART 253: Graphic Design (3)
- ARM 251: Intro to Arts Management (3)
- ARM 355: Managing a Nonprofit Organization (3)
- ARM 360: Publicity and Promotion for Non-Profit Organizations (3)

Select 3 hours from the following courses:

- ARM 376: Practicum in Arts Management (1–3)
- ARM 476: Internship in Arts Management (1–3)

Select 2 hours from 2 lab areas (courses may be repeated):

- ARM 305: Arts Management Lab in Music (1)
- ARM 307: Arts Management Lab in Art (1)
- ARM 308: Arts Management Lab in Theatre (1)

Communication/Business Required Courses (12 hours)

- BUS 302: Management (3)
- COM 206: Small Group Communication (3)
- COM 221: Oral Interpretation (3)
- MKT 301: Marketing (3)

Fine Arts Support Courses (27 hours)

Select 3 hours from the following theatre courses:

- THE 105: Introduction to Theatre (3)
- THE 318: Theatre Hist through the 17th Century (3)
- THE 319: Theatre Hist from the 18th Century (3)

Plus 6 hours of theatre electives

ART 119: Drawing I (3)

Plus 6 hours of art electives

Select 3 hours from the following music courses:

MUS 100: Fundamentals of Music (3)

MUS 101: Theory I (2)

Select 3 hours from the following music courses:

MUS 102: Theory II (2)

MUS 105: Introduction to Music Technology (3)

MUS 112: History of Popular Music (3)

MUS 150: Exploring Music Creatively (3)

MUS 160: Non-Western World Music (3)

Plus 3 hours of music electives

MINOR IN ARTS MANAGEMENT (18 HOURS)

Core Courses (9 hours)

ARM 251: Intro to Arts Management (3)

ARM 376 or 476: Practicum/Internship in Arts Mngt (3)

ART 253: Graphic Design (3)

Elective Courses (9 hours)

Select 3 hours from the following courses:

MUS 105: Intro to Music Technology (3)

MUS 150: Exploring Music Creatively (3)

MUS 160: Non-Western World Music (3)

THE 105: Introduction to Theatre (3)

Select 6 hours from business or communication courses:

BUS 302: Management (3)

BUS 429: Human Resource Management (3)

COM 302: Principles of Public Relations (3)

COM 310: Organizational Communication (3)

MKT 301: Marketing (3)

ARTS MANAGEMENT COURSES

ARM 117: Digital Studio (3)
See ART 117.

ARM 251: Introduction to Arts Management (3) (DW)
An introduction to the basic skills and concepts used in management of arts and nonprofit organizations, including management structure, budget planning, funding, resources, public relations, operations, and facility management. Offered in the fall of even-numbered years.

ARM 276: Exploratory Internship in Arts Management (1-3)
Experience in the workplace designed to help students make career choices in arts management. Graded pass/no pass. Prerequisites: consent of advisor and Internship Coordinator. Offered as needed. [ExL](#)

ARM 289: Selected Topics in Arts Management (1-3)
A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of

instructor. Offered as needed.

ARM 299: Study Abroad (1-3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

ARM 305: Arts Management Lab in Music (1)
Students will help in planning and preparations for either the annual choir or band tours. They will serve as house manager for selected music events during the semester. Prerequisite: consent of the supervising faculty member. Offered as needed.

ARM 307: Arts Management Lab in Art (1)
Students will work under the guidance of the Gallery Director. They will help with the installation of art shows in Mabee Gallery. Prerequisite: consent of the supervising faculty member. Offered as needed.

ARM 308: Arts Management Lab in Theatre (1)
Students will serve as the box office and/or house manager for selected theatre events during the semester. Prerequisite: consent of the supervising faculty member. Offered as needed.

ARM 355: Managing a Non-profit Organization (3)
This course is an advanced study of the nonprofit arts organization and its special needs. The scope of the course will include marketing strategies, grants, and subscription bases as well as managing and working with artists, volunteers, and paid staff. This class will look closely at what is required of a director/manager of a nonprofit arts organization. Offered in the spring of odd-numbered years. [ExL](#)

ARM 360: Publicity and Promotion for Non-Profit Organizations (3) (CE)
This course is a study of the tools used to market events and programs supporting the mission of nonprofit organizations. Students will also develop and distribute publicity for campus events during the semester as well as oversee the development of publicity for the following semester. One of the goals is for the student to have a publicity and promotion portfolio of realized work. Offered in the fall of odd-numbered years. [ExL](#)

ARM 376: Practicum in Arts Management (1–6)
This will include supervised experiences in actual management techniques through direct apprenticeship in area arts management programs. Prerequisites: junior standing and permission of the Internship Coordinator and faculty advisor. Offered as needed.

ARM 476: Professional Internship in Arts Management (1–6)
The faculty advisor and Internship Coordinator will direct assignment and evaluation. Offered as needed.

STATEMENT OF PHILOSOPHY

The biology program is designed to provide students with a solid and contemporary foundation of biological concepts, experience, and understanding of scientific problems using investigative techniques. Students are required to complete coursework in different areas of biology to ensure a well-balanced background. Students will learn from lectures and hands-on experiences utilizing our innovative curriculum. Training is provided for students entering careers immediately upon graduation such as government, academic and industrial laboratory work, conservation, and agriculture. Program offerings prepare students for graduate study with a future in research and academics as well as professional careers in medicine, dentistry, veterinary medicine, physical therapy, occupational therapy, and chiropractic medicine.

BIOLOGY

PROGRAM GOALS

- Students will learn content and techniques that will provide them with critical thinking and problem solving skills within the biological sciences.
- Students will be successfully employed in the major field.
- Students will participate in academic and career development endeavors including but not limited to conferences, internships, and student-led groups.

BACHELOR OF SCIENCE WITH A MAJOR IN BIOLOGY (58–61 HOURS)

The foundation of the Biology degree is provided by the core curriculum of biology and chemistry and is required for ALL majors. Thirty hours of biology courses (Bio) are required. In addition, modern biologists require a background in a number of other disciplines to increase their insight into biological phenomena. Thus, support courses in chemistry, natural sciences, and mathematics are required.

ExL

ARM 489: Selected Topics in Arts Management (1–3)
A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

ARM 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

ARM 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

Core Courses (36-37 hours)

- BIO 201: General Biology I (4)
- BIO 202: General Biology II (4)
- BIO 303: Genetics and Evolution (4)
- BIO 323: Field Biology (4) OR BIO 324: Tropical Ecology (3) OR BIO 402: Ecology (4)
- BIO 404: Molecular and Cell Biology (4)
- BIO 485: Research Problem I (2)
- BIO 486: Research Problem II (3)
- CHE 251: General Chemistry I (4)
- CHE 252: General Chemistry II (4)
- CHE 301: Organic Chemistry I (4)

Select 9 hours from the following courses:

- BIO 205: General Botany (4)
- BIO 206: General Zoology (4)
- BIO 210: Human Anat/Phys I (4)
- BIO 211: Human Anat/Phys II (4)
- BIO 220: Medical Terminology (3)
- BIO 260: Microbiology (4)
- BIO 305/CHE 305: Biochemistry (4)
- BIO 309: General Physiology (4)
- BIO 310: Pathophysiology (3)
- BIO 323: Field Biology (4) (if not taken under the core courses)
- BIO 324: Tropical Ecology (3) (if not taken under the core courses)
- BIO 330: Immunology (3)
- BIO 402: Ecology (4) (if not taken under the core courses)
- BIO 407: Developmental Biology (4)
- BIO 476: Professional Internship in Biology (1-3)
- BIO 489: Selected Topics in Biology (1-3)
- CHE 302: Organic Chemistry II (4)
- CHE 310: Instrumental Analysis (4)

Select at least two math courses (7 hours):

- MAT 115: Precalculus (4) OR MAT 120: Calculus (4)
- MAT 205: Elementary Statistics (3)

Select at least two courses in physical and natural sciences (6-8 hours)

Either:

- PHY 201: General Physics I (4)
- PHY 202: General Physics II (4)

Or 6 hours from the following:

- NAS 200: Astronomy (3)
- NAS 201: Explorations in Physical Science (3)
- NAS 202: Meteorology (3)
- NAS 204: Geology (3)
- NAS 310: Climatology (4)
- NAS 412: Geographic Information Systems (3)

BACHELOR OF SCIENCE WITH A MAJOR IN BIOLOGICAL CHEMISTRY (57 HOURS)

The Biological Chemistry major is designed for students who plan to pursue careers in the molecular life sciences. Students in this major have the advantage of having hands-on experiences of both chemistry and biology.

Core Courses (includes support courses in physical science and mathematics)

- BIO 201: General Biology I (4)
- BIO 202: General Biology II (4)
- BIO 303: Genetics and Evolution (4)
- BIO 404: Molecular and Cell Biology (4)
- BIO 485/CHE 485: Research Problem I (2)
- BIO 486/CHE 486: Research Problem II (3)
- CHE 251: General Chemistry I (4)
- CHE 252: General Chemistry II (4)

CHE 301: Organic Chemistry I (4)
CHE 302: Organic Chemistry II (4)
CHE 305/BIO 305: Biochemistry (4)
CHE 310: Instrumental Analysis (4)
MAT 120: Calculus (4)
PHY 201: General Physics I (4)
PHY 202: General Physics II (4)

Select one math course from MAT 110, MAT 115, or MAT 205 (3 hours)

BACHELOR OF SCIENCE WITH A MAJOR IN BIOLOGY WITH A BIOLOGY TEACHING CERTIFICATION, GRADES 9-12 (56-57 HOURS)

Biology majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in biology courses and must satisfy all professional education and certification requirements. (See education requirements.)

Core Courses (50 hours)

BIO 201: General Biology I (4)
BIO 202: General Biology II (4)
BIO 210: Human Anatomy and Physiology I (4)
BIO 260: Microbiology (4)
BIO 303: Genetics and Evolution (4)
BIO 402: Ecology (4)
BIO 404: Molecular and Cell Biology (4)
BIO 485: Research Problem I (2)
BIO 486: Research Problem II (3)
CHE 251: General Chemistry I (4)
PHY 201: General Physics I (4)
NAS 202: Meteorology (3)
NAS 204: Geology (3)
NAS 405: History and Philosophy of Science (3)

Select at least 2 math courses (7 hours)

MAT 115: Precalculus (4) or MAT 120: Calculus (4)
MAT 205: Elementary Statistics (3)

DEPARTMENTAL RECOMMENDATIONS

Biology majors applying to graduate school need the following:

1. A Biology major and a Chemistry minor OR
2. A Biological Chemistry major
3. Two courses of physics
4. At least one calculus course and one statistics course

Biology majors applying to pre-professional school need the following:

1. Preparation for qualifying examinations (MCAT, DAT, VCAT) is minimally achieved by completing at least the following courses: molecular and cell biology, general zoology, and genetics and evolution.
2. Two courses in general chemistry and two courses in organic chemistry
3. At least one course in mathematics
4. Two courses in physics
5. Two to three courses in English

MINOR IN BIOLOGY (18 HOURS)

Core Courses (8 hours)

BIO 201: General Biology I (4)
BIO 202: General Biology II (4)

Select 10 hours from the following courses:

BIO 205: General Botany (4)
BIO 206: General Zoology (4)
BIO 210: Human Anat/Phys I (4)
BIO 211: Human Anat/Phys II (4)
BIO 220: Medical Terminology (3)
BIO 260: Microbiology (4)

BIO 305/Che 305: Biochemistry (4)
 BIO 309: General Physiology (4)
 BIO 310: Pathophysiology (3)
 BIO 323: Field Biology (4)
 BIO 324: Tropical Ecology (3)
 BIO 330: Immunology (3)
 BIO 402: Ecology (4)
 BIO 407: Developmental Biology (4)
 BIO 476: Professional Internship in Biology (1–3)
 BIO 489: Selected Topics in Biology (1–3)
 CHE 302: Organic Chemistry II (4)
 CHE 310: Instrumental Analysis (4)

MINOR IN FORENSIC SCIENCE FOR STUDENTS MAJORING IN BIOLOGY OR BIOLOGICAL CHEMISTRY (18 HOURS)

CJ 105: Introduction to Criminal Justice (3)
 CJ 205: Criminal Investigation (3)
 CJ 218: Criminal Law (3)
 CJ 315: Criminology (3)
 CJ 416: Constitutional Law (3)
 LAW 205: Introduction to Law (3)

BIOLOGY COURSES

BIO 110: Biology: Molecules and Cells (3)
 An overview of the chemistry of life, cell structure and function, cell division, protein synthesis, metabolism, photosynthesis, and tissues. This course is appropriate for non-majors and satisfies part of the science requirement for Elementary Education majors. This course includes both lecture and laboratory instruction. This course cannot be counted toward a major or minor in biology. Offered every fall.

BIO 111: Biology: Unity and Diversity of Life (3)
 Students will study the structure and function of organisms, diversity of life, ecology, and evolution. In addition, several human organ systems are examined. This course is appropriate for non-majors and satisfies part of the science requirement for Elementary Education majors. This course includes both lecture and laboratory instruction. This course cannot be counted toward a major or minor in biology.

BIO 112: How the Body Works (3)
 This is a course designed for students to appreciate the beauty and complexity of the human body. Some fundamental skills of measurement and evaluation will be taught by using different equipment and conducting various tests. Body functions will be studied by relating to daily activities. This class is appropriate for non-majors and satisfies part of the science requirement for Elementary Education majors. This course includes both lecture and laboratory instruction. This course cannot be counted toward a major or minor in biology. Offered every spring during the 3-week session.

BIO 201: General Biology I (4)
 The first part of a two-class sequence in general biology. The objective of the course is to introduce

the student to core themes in biology while emphasizing common attributes of all living organisms. Cell biology, biochemistry, cell structure and function, energy transductions, mitosis, meiosis, and genetics will be covered in this course. Offered every fall.

BIO 202: General Biology II (4)
 The second part of a two-class sequence in general biology. The objective of this course is to introduce the student to core themes in biology while emphasizing common attributes of all living organisms. Topics to be covered include the process of evolution, the diversity of life, ecology, and the interactions of organisms with the environment. Prerequisite: BIO 201 or consent of instructor. Offered every spring.

BIO 205: General Botany (4)
 A study of the principles of plant cytology, structure, growth, physiology, reproduction, ecology, evolution, and classification. Prerequisite: two years of high school biology or consent of the instructor. Offered as needed.

BIO 206: General Zoology (4)
 A study of the diversity of animal structure, growth, physiology, inheritance, reproduction, evolution, classification, and behavior. Three lectures and one laboratory. Prerequisite: two years of high school biology or consent of the instructor.

BIO 210: Human Anatomy and Physiology I (4)
 The essentials of the structure and function of the human body, beginning with basic chemistry, cells, and tissues and proceeding through the skeletal, muscular, and cardiovascular systems. Three lectures

and one laboratory. Prerequisites: two years of high school biology or consent of the instructor. Students must also be a Biology major, Biological Chemistry major, Athletic Training major, P.E. major, Nursing or pre-Nursing major, or must have had college-level biology or chemistry or consent of the instructor. Offered every fall.

BIO 211: Human Anatomy and Physiology II (4)
The essentials of the structure and function of the human body, including endocrine, nervous, respiratory, digestive, and urogenital systems. Three lectures and one laboratory. Prerequisite: BIO 210 or consent of the instructor. Offered every spring.

BIO 215: Issues in Environmental Biology (3)
The objective of this course is to examine the various aspects of environmental issues, problems and solutions. We will discuss the biological, political, ethical and economic aspects of environmental issues. This course is appropriate for non-majors and satisfies a science requirement in general education. This course includes both lecture and laboratory instruction. Cannot be counted toward a major or minor in biology. Offered every spring.

BIO 220: Medical Terminology (3)
Designed to provide a background in the language of medicine and health care. The course utilizes a system of learning medical terms from root words, combining forms, prefixes, and suffixes. At the completion of this course the student will be able to recognize, build, define, and correctly spell medical terms. Offered every fall.

BIO 250: Genomics Research I (3)
The theory and practice of modern molecular methods. Students will isolate microorganisms from the environment, purify their genomic DNA, and characterize them by electron microscopy and nucleic acid analysis. Must be taken in sequence with Genomics Research II and Genomics Research III. Offered every fall during the 12-week session.

BIO 251: Genomics Research II (1)
A continuation of the genome characterization project from Genomics Research I. Students will prepare the isolated DNA samples for sequence analysis, collate their data, and make formal presentations of their fall research efforts. Must be taken in sequence with Genomics Research I and Genomics Research III. Offered every fall during the 3-week session.

BIO 252: Genomics Research III (3)
Students will annotate the DNA sequence of the microorganisms isolated in Genomics Research I and II. The genome and amino acid sequences will be compared to other microorganisms using computational methods and bioinformatics. Must be taken in sequence with Genomics Research I and Genomics Research II. Offered every spring during the

12-week session.

BIO 260: Microbiology (4)
Study of the structure, classification, and physiology of microorganisms as well as their impact on immunity and disease. Three lectures and one laboratory. Prerequisite: either BIO 201, BIO 202, BIO 210, or BIO 211 or consent of the instructor. Offered every spring.

BIO 276: Exploratory Internship in Biology (1–3)
The internship offers experience in an appropriate agency, hospital, industry, research setting, or other approved setting. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

BIO 289: Selected Topics in Biology (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

BIO 299: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

BIO 303: Genetics and Evolution (4)
The genetic basis of inheritance, molecular biology, and evolution. Three lectures and one laboratory. Prerequisite: BIO 202. Offered every fall.

BIO 305: Biochemistry (4)
An examination of the molecular properties of cellular components, emphasizing the structure and function of proteins, nucleic acids, carbohydrates, and lipids. Discussion of metabolic processes and their control, signal transduction pathways, and photosynthesis; introduction to molecular biology. Three lectures. Prerequisites: BIO 201 or 202 and CHE 302 or consent of the instructor. Offered in the spring of odd-numbered years.

BIO 309: General Physiology (4)
Function of vertebrate organ systems with special emphasis on the human body. Three lectures and one laboratory. Prerequisite: BIO 202 or BIO 210 or consent of the instructor. Offered in the fall of odd-numbered years.

BIO 310: Pathophysiology (3)
The study of abnormal function in living tissue. Physiological principles underlying the causes, signs, symptoms, and pattern of development of human disease states in areas such as neurophysiology, hematology, endocrinology, and immunology. Muscle, cardiovascular, renal, respiratory, and reproductive physiology will also be examined. Prerequisites: BIO 210 and 211 or consent of the instructor. Offered every spring.

BIO 323: Field Biology (4)

Aspects of identification, classification, ecology, and museum techniques for botanical and zoological specimens. This course involves extensive fieldwork, including one week spent at a biological field station. Offered every spring during the 3-week session.

BIO 324: Tropical Ecology of Belize and Guatemala (3)

An international travel-study course in Belize and Guatemala to explore the principles of rainforest ecology, marine biology, and ecosystem conservation. Students will also study ancient and contemporary Mayan culture. This course involves extensive field and lab work. Offered during the 3-week session in chosen fall semesters. [ExL](#)

BIO 330: Immunology (3)

Study of the physiological mechanisms of disease resistance, classes of immunoglobulins and their production, and immunopathology. Three lectures/discussions per week. Some lab work will be included. Prerequisite: BIO 260 or consent of the instructor. Offered in the spring of even-numbered years.

BIO 402: Ecology (4)

Study of the interrelationships among plants and animals and their environment, dynamic population changes, and the vegetation of the northern hemisphere. Three lectures and one laboratory. Prerequisites: BIO 201 and 202 or consent of instructor. Field trips are arranged. Offered in the fall of even-numbered years.

BIO 404: Molecular and Cell Biology (4)

Study of the biochemistry of cell metabolism, the plasma membrane and organelle structure and functions, and aspects of molecular genetics. Three lectures and one laboratory. Prerequisites: BIO 201, BIO 202 and CHE 301. Offered in the fall of even-numbered years.

BIO 407: Developmental Biology (4)

Study of the underlying principles of development, including fertilization, genetic control, cell differentiation, and morphogenesis. Three lectures

and one laboratory. Prerequisite: BIO 202. Offered as needed.

BIO 476: Professional Internship in Biology (1–3)

Internship in an appropriate agency, hospital, industry, research setting, or other approved setting. Prerequisites: second-semester junior standing. [ExL](#)

BIO 480: Independent Study (1–3)

An individual project in biology under the supervision of the instructor. Prerequisites: six hours in biology, and consent of instructor, advisor, division chairperson, and VPAA/Provost.

BIO 485: Research Problem I (2) (CE)

An individual project in biology. The student must design and complete a project culminating in a written paper and oral presentation. Prerequisite: sophomore standing. Offered every fall during the 12-week session.

BIO 486: Research Problem II (3) (DW)

A continuation of the individual project in BIO 485. Prerequisite: senior standing and BIO 485. Offered every spring during the 12-week session.

BIO 489: Selected Topics in Biology (1–3)

A study of selected issues not covered in other courses. This course may involve field trips and/or travel, and may be repeated. Prerequisites: 12 hours of biology and consent of the instructor.

BIO 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

BIO 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

BUSINESS ADMINISTRATION

Culver-Stockton College has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE), located in Overland Park, Kansas, USA. The business administration programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Business Administration, Finance, Healthcare Management and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting our website at culver.edu/future-students/undergraduate/majors/business-accreditation/.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.

- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN BUSINESS ADMINISTRATION (51 hours)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (15 hours)

- BUS 310: Organizational Behavior (3)
- BUS 415: Global Business (3)
- BUS 429: Human Resource Management (3)
- BUS 465: Business Strategy (3) (capstone course)
- FIN 362: Corporate Financial Management (3)

Select 9 elective hours from the following courses:

- BUS 210: Principles of Organizational Structure & Management (3)
- BUS 245: Quickbooks and Excel (3)
- BUS 285: Practicum in Free Enterprise (1) (May be repeated 3 times)
- BUS/ACT 286: Corporate Experience (3)
- BUS 304: Risk Management (3)
- BUS 309: Legal Issues II (3)
- BUS/ACT 321: Fraud Prevention (3)
- BUS 411: Operations Management (3)
- BUS 412: Innovations in Business (3)
- BUS 435: Human Resource Training & Development (3)
- BUS 470: Business Ethics (3)
- BUS 485: Professional Development (1)
- BUS 499: Study Abroad (3)
- ECO/FIN 403: Financial Institutions and Monetary Policy (3)

Experiential Course (3 hours)

- BUS 476: Professional Internship (3)

Support Courses (9-10 hours)

- MAT 110: College Algebra (3), or MAT 111 Applied College Algebra (3), or MAT 115: Precalculus (4), or MAT 120: Calculus (4).
- MAT 205: Elementary Statistics (3)
- MIS 225: Computer Applications in Business (3)

BACHELOR OF SCIENCE WITH A MAJOR IN BUSINESS ADMINISTRATION AND SECONDARY EDUCATION REQUIREMENTS - available to students with a major in Business, Finance or Accountancy.

Business, Finance or Accountancy majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in their major courses as well as in the courses below and must satisfy all professional education and certification requirements (See education requirements).

Foundation Courses (30 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)

ECO 202: Principles of Microeconomics (3)
MKT 301: Marketing (3)
BUS 403: Coordination of Cooperative Education (3)
COM 310: Organizational Communication (3)
MIS 225: Computer Applications in Business (3)

Select 3 hours from the following courses:

FIN 311: Finance (3)
BUS/ACT 286: Corporate Experience (3)
BUS 304: Risk Management (3)
BUS 309: Legal Issues II (3)
BUS/ACT 321: Fraud Prevention (3)
BUS 411: Operations Management (3)
BUS 412: Innovations in Business (3)
BUS 429: Human Resource Management (3)
BUS 470: Business Ethics (3)
BUS 499: Study Abroad (3)

MINOR IN BUSINESS ADMINISTRATION (18 HOURS)

The Business Administration minor supplements many undergraduate majors and enhances the career opportunities for students interested in pursuing a business dimension in their chosen field.

Courses (18 hours)

ACT 125: Principles of Accounting I (3)
ACT 126: Principles of Accounting II (3)
BUS 302: Management (3)
BUS 308: Legal Issues I (3)
ECO 201: Principles of Macroeconomics (3)
FIN 311: Finance (3) (this course requires a prerequisite of MIS 225 or consent of instructor)

MINOR IN BUSINESS LEADERSHIP (19-22 HOURS)

The minor in Business Leadership is available to all students, regardless of major, and is intended to provide coursework and extracurricular activities to prepare students for future leadership positions in a variety of organizations.

Courses (19-22 hours)

HON 301 Leadership (3) OR BUS 125 Business Leadership (3)
XXX 498 Global Studies (1) and XXX 499 Study Abroad (3) OR Any 3-hour foreign language course (3)
HON 302 Service Learning (3)* OR Spring Mission Trip (1-3)*

*In addition to this course, students will be required to complete a service learning project with a presentation/paper reflection. The student will also be required to attend either an on-campus Leadership Program with an invited leader in residence or an off-campus leadership conference and submit a reflection paper on the event.

Choose 3 hours from the following courses:

BUS 470 Business Ethics (3)
PHI 206 Logic (3)
PHI 304 Ethics (3)
BUS 302 Management (3)

Choose 3 hours from the following courses:

BUS 415 Global Business (3)
FIN 410 International Corporate Finance (3)

Choose 3 hours from the following courses:

COM 204 Interpersonal Communication (3)
COM 206 Small Group Communication (3)

MINOR IN BUSINESS ANALYTICS (18 HOURS)

This program will provide the student with a thorough understanding of the terminology, concepts, and application of Business Analytics techniques in the context of a modern business organization. The course of study will be presented using the very latest analysis and visualization technologies and tools. This program will not only provide the student with the technical knowledge to transform, analyze and visualize data, but will also provide them with experience using the very latest analytics tools. The topics selected represent the most relevant and important skills based on the current business environment.

Courses (18 hours)

- BUS 230: Databases, SQL and R Programming (3)
- BUS 240: Data Visualization (3)
- BUS 330: Data Analytics (3)
- BUS 340: Data Mining with R (3)
- BUS 360: Data and Decision Analysis (3)
- BUS 440: Business and Artificial Intelligence (3)

Note: Non-degree students will be evaluated individually to determine if their experience meets an equivalent of the MAT 100 pre-requisites for these courses

MINOR IN INFORMATION TECHNOLOGY (18 HOURS)

The Information Technology minor will provide the student with a focused overview of computer and information technology tools and concepts that are essential components of the future workplace. It will provide backgrounds and technical skills in programming, data analytics, cyber security, networking and artificial intelligence with emphasis on the latest applications in these areas. It should be a useful and enlightening supplement to many academic majors.

Courses (18 hours)

- BUS 230: Databases, SQL and R Programming (3)
- BUS 440: Business and Artificial Intelligence (3)
- MIS 215: Computer Programming in Python (3)
- MIS 345: Management Information Systems (3)
- MIS 450: Systems Analysis and Design (3)

Select 3 hours from the following courses:

- BUS 330: Data Analytics (3)
- MIS 201: Web Programming (3)
- MIS 265: Applied Python Programming (3)

BUSINESS ADMINISTRATION COURSES

BUS 125: Business Leadership (3)
Students in this course will examine management and leadership styles and theories. It will also give students the opportunity to review current literature about leadership and to give professional presentations. Offered in the 3-week as needed. [ExL](#)

BUS 210: Principles of Organizational Structures and Management (3)
A survey course of the principles of organizational functions, environments, and systems. Specific topics include social responsibilities, ethics, marketing, finance, human resources, and financing organizations. Offered every semester.

BUS 230: Databases, SQL and R Programming (3)
A study of relational database concepts, principles, and techniques related to the design, implementation and access of data through the structured query language (SQL). There will be a focus on the export of data so that it can be used in an open source data access, manipulation, and visualization tool, R. Prerequisites: MAT 100 if required. Offered in the

online program in the fall as needed.

BUS 240: Data Visualization (3)
An introduction to data organization, data analysis, and data visualization with emphasis on data visualization. The course will focus on good practices for converting raw data to useful visual information using a multi- featured data visualization program. Prerequisites: MAT 100 if required. Offered in the online program in the fall as needed.

BUS 245: Quickbooks and Excel (3)
This is an introductory course to using QuickBooks and Excel for business and accounting. It will help students learn how to use QuickBooks software to maintain proper business records. Students will also learn how to use Excel in conjunction with Quickbooks, in addition to learning practical Excel features. No prior business or accounting knowledge is required for this course.

BUS 276: Exploratory Internship in Business (1–3)
Learning activities in connection with a business

enterprise. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

BUS 285: Practicum in Free Enterprise (1)
Course of study will include participation in continuing professional education activities and development of the strategic plan for the regional Students in Free Enterprise competition. Students will be required to assist in organizing the professional development activities. May be repeated for a maximum of six credit hours. Offered every semester.

BUS/ACT 286: Corporate Experience (3)
This course is designed to acquaint students with the corporate environment and allow them to evaluate career choice/options through exposure to a variety of business corporations. Course includes engagement in activities that will introduce the student to business functions in the workplace. Emphasis will also be placed on professional development, business etiquette, and written and oral communication skills. May be repeated. Prerequisite: sophomore standing and a 2.0 GPA required or consent of the instructor. Offered as needed in the 3-week term.

BUS 289: Selected Topics in Business (1-3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated.

BUS 299: Study Abroad (1-3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

BUS 302: Management (3)
Study of the systematic approach to the management of the firm and its resources. Administrative and operative management principles applicable to all organizations are discussed. Objectives, policies, functions, leadership, organizational structure, coordination, and control procedures are also examined. Prerequisite: sophomore standing or consent of instructor. Offered every semester. **BUS 304: Risk Management (3)** See FIN 304 [ExL](#)

BUS 308: Legal Issues I (3)
Study of rules governing dispute resolution, including the court system, administrative agencies and private dispute resolution, sales as covered by the Uniform Commercial Code, and business relationships such as agency and forms of business ownership. Prerequisite: junior standing or consent of the instructor. Offered every semester.

BUS 309: Legal Issues II (3)
Study of rules governing business transactions in the area of creditors' rights in secured transactions, contract rights, commercial paper as covered by the

Uniform Commercial Code, and intellectual property rights. Prerequisite: junior standing or consent or instructor. Offered every semester.

BUS 310: Organizational Behavior (3)
This course covers the study of behavior in the business world and other organizational settings for achieving effective use of human resources
Prerequisite: BUS 302.

BUS 321: Fraud Prevention through Internal Controls (3)
See ACT 321.

BUS 330: Data Analytics (3)
A study of concepts related to the use of data, information technology, statistical analysis, and computer models to gain insights about business operations so that better, fact-based decisions can be made. This course will focus on the transformation of data through analysis in the context of organizational decision-making and problem solving. Prerequisite: MAT 205. Offered in the online program in the spring T3 term.

BUS 340: Data Mining with R (3)
A study of data science concepts related to big data and access to it using data mining techniques with the data command line tool, R. The course will utilize R to access, explore, clean, prepare, visualize and report data so that it can be analyzed to create a working data model. Prerequisites: MAT 205 and BUS 230. Offered in the online program in the fall as needed.

BUS 360: Data and Decision Analysis (3)
A course in models for managerial optimization and decision strategies. Course includes linear, nonlinear, and integer programming, decision analysis, queuing models, business simulations, and forecasting methodology. Material from this class is applicable in many areas of management and finance, especially in operations management. Prerequisite: MAT 205. Offered in the online program in the spring as needed.

BUS 403: Coordination of Cooperative Education (3)
The strategies of creating and maintaining partnerships and working with cooperative education programs. Prerequisite: Admission to Teacher Education program.

BUS 410: Business Calculus (3)
A course in business calculus and related mathematical topics, designed to prepare students for mathematical and quantitative topics. Business applications will be emphasized. Prerequisites: MAT 110 and MIS 225 or equivalent. Offered in summer sessions.

BUS 411: Operations Management (3)
Introduction to operations management. Includes

product and process design, production scheduling, capacity management, facility layout, dispatching, management resource planning, and optimized production technology. Prerequisite: MAT 205 and MIS 225. Offered online.

BUS 412: Innovations in Business (3)
An introduction to the concepts of “entrepreneurial” activity, including the introduction of new products or processes, identification of new markets or sources of supply, or the creation of new types of organization. Course of study will include case studies, field trips, and presentations by successful entrepreneurs. Prerequisites: MKT 301, BUS 302, and junior standing or consent of the instructor. Offered odd-numbered years in the spring 3-week term.

BUS 415: Global Business (3)
An introduction to the concepts of international business. Topics include the international marketplace, identifying specific markets, international marketing, international management, and international finance. The course also covers cultural, technological, political, and economic dynamics of the international business world. Prerequisites: MKT 301, BUS 302, junior standing, or consent of the instructor. Offered every fall 3-week term. [ExL](#)

BUS 429: Human Resource Management (3)
Structure and functions of human resources management, including importance of human capital, organization of work, recruitment, testing, placement, equal opportunity, and other pertinent legal issues; employee training, management development, and performance appraisal; favorable work environments, motivation, and leadership; labor relations; and compensation, benefit programs, health, and safety. Through use of problems and cases, students can explore the range of human resource functions. Prerequisite: junior standing or consent of instructor. Offered every semester.

BUS 435: Human Resource Training/Development (3)
This course covers the theories related to learning and training within an organization. Emphasis will be placed on needs assessment, development of materials implementation, and evaluation. Students will gain practical knowledge about the training function within an organization, alternative methods of instruction, implementation issues, and evaluation of training materials. Prerequisite: BUS 429.

BUS 440: Business Artificial Intelligence (3)
An overview of artificial intelligence and its relation to modern business practices. The course will introduce essential AI algorithms and overview their application in several business areas. A state of the art business AI program will be accessed for laboratory exercises. Prerequisite: BUS 230 or BUS 240. Offered in the online program in the spring T4 term.

BUS 465: Business Strategy (3) (DW)
This capstone course for Business and Finance majors incorporates upper-level concepts from all coursework required during the student’s undergraduate preparation. Concepts and techniques utilized by managers in developing and implementing a business strategy are discussed using examples from both successful and struggling organizations. The course will incorporate a capstone project for each graduate. It is recommended that this course be taken during the student’s final semester prior to graduation. Prerequisites: BUS 302, MKT 301, and FIN 311, or consent of the instructor. Offered as needed to senior standing students.

BUS 470: Business Ethics (3)
An examination of situations and facts that give rise to ethical problems in a business setting and alternative courses of action that might be taken. Various ethical theories will be discussed as will the constituencies that will be affected by making certain decisions. Offered every spring 3-week term. [ExL](#)

BUS 476: Professional Internship in Business (1–6) (CE)
An orientation to career areas in business enterprises is provided. Prerequisites: junior standing and consent of the Internship Coordinator and faculty advisor. [ExL](#)

BUS 480: Independent Study (1–3)
Individual or group projects in business under the supervision of the instructor. Course may be repeated. Prerequisite: junior standing or consent of instructor, academic advisor, division chairperson, and VPAA/Provost.

BUS 485: Professional Development (1)
This course is designed to provide students with a working knowledge of career preparation; steps toward seeking, finding the best fit, and applying to graduate school; components of professionalism when preparing for job market or internship; tools for applying, interviewing, and networking in the professional world; and how to best utilize the skill set that a liberal arts education has provided them.

BUS 488: Quantitative Analysis (3)
An introductory course for students that covers focused topics in financial computations, matrix representations, matrix algebra, probability concepts and distributions, applied probability, linear programming, and simulation. Specialized features of Microsoft Excel and the Excel Solver add-in will also be featured. Business applications will be emphasized. Prerequisite: MAT 110 and MAT 205. Offered online in the summer.

BUS 489: Selected Topics in Business (1–3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisites: consent of instructor. Offered as needed.

BUS 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being

offered in the 3-week session.

BUS 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel abroad.
Prerequisite: consent of instructor.

ECONOMICS COURSES

ECO 106: Economic History of the United States (3)
American historical development as actuated by the economic motive with special reference to the current problems of the nation. Offered as needed.

spring of even numbered years.

ECO 201: Principles of Macroeconomics (3)
Economic aggregates, including employment, production, purchasing power, government revenue, and expenditure. Offered every semester.

ECO 420: Current Trends in Economics (3)
This course will consider how a growing influence of market-oriented thinking will affect public policy as it relates to health care, taxes, income security, and other topics of concern. Prerequisite: junior standing or consent of the instructor. Offered as needed.

ECO 202: Principles of Microeconomics (3)
The theory of the individual business firm, behavior of households, price, wage, and income determination. Offered every semester.

ECO 480: Independent Study (1–3)
Individual or group projects in economics under the supervision of the instructor. Prerequisites: consent of instructor, academic advisor, division chairperson, and VPAA/Provost.

ECO 230: Personal Finance (3)
See FIN 230.

ECO 489: Selected Topics in Economics (1–3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

ECO 289: Selected Topics in Economics (1–3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

ECO 403/Fin 403: Financial Institutions and Monetary Policy (3)
The principles of money and their instruments of credit, banks, and their major functions. Examination and evaluation of the Federal Reserve System are included. Prerequisites: ECO 201 and ECO 202 or consent of the instructor. Offered in the fall of odd-numbered years.

ECO 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

ECO/FIN 410: International Corporate Finance (3)
Economic trade theory, exchange-rate determination, balance of payments, global financial markets and institutions, risk management, global capital budgeting, and multinational cost of capital. Prerequisites: ECO 201 and ECO 202. Offered in the

ECO 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel abroad.
Prerequisite: consent of instructor.

MANAGEMENT INFORMATION SYSTEMS COURSES

MIS 117: Digital Studio (3)
See Art 117. [ExL](#)

laboratory environment. Prerequisite: Mat 100 if required. Offered every spring.

MIS 201: Web Programming (3)
An introduction to the internet and the World Wide Web and web design and web programming. Construction and publication of web documents using XHTML, CSS, and XML are featured. Server-side programming and database access using MySQL are also introduced. The class is conducted in a hands- on

MIS 215: Computer Programming in Python (3)
An introductory course in computer programming featuring the language Python. The class will be offered at the introductory level and will assume no previous experience with programming concepts. Prerequisite: MAT 100 or consent of instructor. Offered every fall.

- MIS 225: Computer Applications in Business** (3)
An overview of computer applications, including spreadsheets, database, presentation graphics, and word processing. Advanced concepts and specific implementations will be presented. Both individual and group work will be utilized to give the student an understanding of the use of computer applications as tools in business analysis. Offered every semester.
- MIS 230: Web Development** (3)
A comprehensive course in creating and publishing web documents. Client-side and server-side aspects will be explored. Individual topics will include XHTML, CSS Dynamic HTML, AJAX, and XML. Server-side scripting and database access using ASP and ASPX are also introduced. Students will be expected to produce complex web pages and publish them on college web servers. Prerequisite: MIS 201 and MAT 100 if required. Offered in the spring of even-numbered years.
- MIS 253: Graphic Design** (3)
See ART 253. [ExL](#)
- MIS 262: Digital Photography** (3)
See ART 262. [ExL](#)
- MIS 265: Applications of Python Programming** (3)
A focused course in computer programming featuring applications of the programming language Python. The course covers applications of Python programming in several areas including GUI programming, object-oriented programming, recursive programming, simulations, data analytics and data visualization. Essential packages such as Tkinter, Numpy, Pandas and Matplotlib are introduced. Prerequisite: CDS 215. Offered online every fall and spring.
- MIS 276: Exploratory Internship in Management Information Systems** (1–3)
Designed to acquaint students with management information systems in a particular setting and help students to evaluate career and professional goals. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)
- MIS 289: Selected Topics in Management Information Systems** (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.
- MIS 310: Introduction to Cyber-Security** (3)
A study of the essential terminology and concepts necessary to gain an understanding of the cyber-security environment in which a modern business operates. Topics studied will include threats, vulnerabilities, risk, incident response, computer hardware/software security, continuity planning, compliance, and disaster recovery. Offered online in the fall semester.
- MIS 325: Securing the Organization with the Essential Security Controls** (3)
A study of the critical security controls developed by the National Institute of Standards and Technology (NIST) and the Center for Internet Security to enhance Organizational security as recommended by government and industry standards and experts. Offered online in the fall semester.
- MIS 330: Systems and Networks** (3)
An introduction to essentials of computer hardware, software, and basic networking concepts. Common hardware components of microcomputer systems are discussed as functional entities, properties of Windows and Linux Operating Systems are explored, and essential networking concepts are introduced. Featured activities include configuration and management of common web servers. Prerequisite: MIS 201. Offered in spring of odd-numbered years.
- MIS 335: Introduction to Game Design** (3)
An introduction to the process of designing games and playful experiences using a digital design interface. Students are familiarized with methods, concepts and techniques used in the design of games. Prerequisite: MAT 100 if required. Offered every other spring.
- MIS 340: Cyber-Security Awareness – Securing the Human** (3)
This course will examine critical concepts, strategies, and remedies related to organizational cyber-security that focus on the weakest link in any cyber-security strategy – the human. Offered online in the spring semester.
- MIS 345: Management Information Systems** (3)
This course is an overview of issues, processes and technology utilized in the design and management of information systems. Analysis includes needs assessment, database management, software capacity, security features, decision making applications and ethical issues associated with utilization of information systems.
- MIS 360: Instructional Technology** (3)
An introduction to computer hardware, software, audio techniques, imaging techniques, video techniques, and web features of interest to elementary and secondary school teachers. Creation, administration, and evaluation of online courses will also be presented. Hands-on exercises are emphasized. Offered every semester.
- MIS 396: Web Design** (3)
See ART 396.

MIS 411: Operations Management See BUS 411	(3)	A senior-level course in the design of a computer information system, including general systems theory, analysis, and design methods; system development life cycles; logical and physical design; and project management. Prerequisites: MIS 225. Offered as needed.
MIS 412: Geographic Information Systems See NAS 412.	(3)	
MIS 415: Digital Forensics A study of techniques and concepts related to determination if a cyber-security breach/crime incident has occurred and how to react if it has to understand how to reconstruct what may have happened in an incident and how to organize the findings for an investigation and litigation. Offered online in the summer.	(3)	
MIS 420: Intrusion Detection/Ethical Hacking/Penetration Testing A study of both defensive and offensive cyber techniques to provide an understanding of how hackers compromise a system. Ethical hacking techniques will be utilized along with attack concepts to better understand the importance and priorities of cyber-defense. Offered online in the spring semester.	(3)	
MIS 430: Decision Support Systems A study of decision support systems and applications. Topics include decision support frameworks, decision processes, design and development of decision support packages, architecture and networking, group- based DSS, Web-based DSS, and evaluating DSS projects. Prerequisites: MAT 205 and MIS 225. Offered as needed.	(3)	
MIS 450: Systems Analysis and Design	(3)	
		MIS 476: Professional Internship in Management Information Systems An orientation to career areas in management information systems is provided. Prerequisites: junior standing and consent of the Internship Coordinator and faculty advisor. ExL
		MIS 489: Selected Topics in Management Information Systems A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.
		MIS 498: Global Studies This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.
		MIS 499 Study Abroad (1-3) Students will study a variety of topics by combining college classroom activities with travel abroad. Prerequisite: consent of instructor.

CHEMISTRY

STATEMENT OF PHILOSOPHY

The chemistry offerings are designed to familiarize the student with the basic areas within chemistry. The Biological Chemistry major is designed for students who plan to pursue careers in the molecular life sciences. Students in this major have the advantage of having hands-on experiences of both chemistry and biology. It is suited for students who plan to attend graduate school to study molecular biology, biochemistry, and other life sciences programs. It is also geared toward students who plan to enter pre-health programs such as pre-medicine, pre-pharmacy, pre-veterinary, and pre-dentistry. Students will learn from lectures and hands-on experiences utilizing our innovative curriculum.

PROGRAM GOALS

- Students will be skilled in critical thinking, effective communication, and creative problem solving through pre-course and post course testing.
- Students will be prepared for a career or graduate study through programs that provide in-depth knowledge, disciplinary methodologies and professionalization as measured by passing standardized testing such as MCAT, PCAT, and other professional testing.
- Students will be provided with opportunities for social and leadership development through co-curricular activities, Research and organizations and prepare them for future careers through research, social and leadership opportunities.

BACHELOR OF SCIENCE WITH A MAJOR IN BIOLOGICAL CHEMISTRY (57 HOURS)

The Biological Chemistry major is designed for students who plan to pursue careers in the molecular life sciences.

Students in this major have the advantage of having hands-on experiences of both chemistry and biology.

Core Courses (includes support courses in physical science and mathematics)

BIO 205: General Botany (4)
BIO 206: General Zoology (4)
BIO 303: Genetics and Evolution (4)
BIO 404: Molecular and Cell Biology (4)
BIO 485/CHE 485: Research Problem I (2)
BIO 486/CHE 486: Research Problem II (3)
CHE 251: General Chemistry I (4)
CHE 252: General Chemistry II (4)
CHE 301: Organic Chemistry I (4)
CHE 302: Organic Chemistry II (4)
CHE 305/BIO 305: Biochemistry (4)
CHE 310: Instrumental Analysis (4)
MAT 120: Calculus (4)
PHY 201: General Physics I (4)
PHY 202: General Physics II (4)

Select one math course from MAT 110, MAT 115, or MAT 205 (3 hours)

BACHELOR OF SCIENCE WITH A MAJOR IN CHEMISTRY (65-71 HOURS)

The Chemistry major is designed to familiarize students with the basic areas within the field of chemistry. The core courses provide a solid foundation for students who plan to engage in industrial manufacturing, research, further study in professional programs, or graduate work leading to advanced degrees. Students must have a minimum ACT score of 21 or equivalent to be enrolled in the program or department chair approval.

Core Courses

CHE 251: General Chemistry I (4)
CHE 252: General Chemistry II (4)
CHE 289: Selected Topics in Chemistry (1-4)
CHE 301: Organic Chemistry I (4)
CHE 302: Organic Chemistry II (4)
CHE 303: Analytical Chemistry (4)
CHE 305: Biochemistry (4)
CHE 310: Instrumental Analysis (4)
CHE 401: Physical Chemistry I (4)
CHE 402: Physical Chemistry II (4)
CHE 476: Professional Internship (3)
CHE 485: Research Problem I (2)
CHE 486: Research Problem II (3)
CHE 489: Selected Topics in Chemistry (1-4)
MAT 120: Calculus (4)
MAT 205: Elementary Statistics (3)
MAT 210: Calculus II (4)
PHY 201: General Physics I (4)
PHY 202: General Physics II (4)

BACHELOR OF SCIENCE WITH A MAJOR IN CHEMISTRY EDUCATION (57 HOURS)

The Chemistry major is designed to familiarize students with the basic areas within the field of chemistry. The core courses provide a solid foundation for students who plan to engage in industrial manufacturing, research, further study in professional programs, or graduate work leading to advanced degrees. Students must have a minimum ACT score of 21 or equivalent to be enrolled in the program or department chair approval.

BIO 201: General Biology I (4)
BIO 202: General Biology II (4)
BIO/CHE 305: Biochemistry (4)
CHE 251: General Chemistry I (4)
CHE 252: General Chemistry II (4)
CHE 301: Organic Chemistry I (4)

CHE 303: Analytical Chemistry (4)
CHE 401: Physical Chemistry (4)
NAS 108: Intro to Environmental Science (3)
NAS 202: Meteorology (3) OR NAS 204: Geology (3)
NAS 405: History and Philosophy of Science (3)
PHY 201: General Physics I (4)
PHY 202: General Physics II (4)
MAT 120: Calculus (4)
MAT 210: Calculus II (4)

MINOR IN CHEMISTRY (20 HOURS)

Core Courses (16 hours)

CHE 251/252: General Chemistry I and II (8)
CHE 301/302: Organic Chemistry I and II (8)

Elective Courses (4 hours)

Select one of the following courses:

CHE 305: Biochemistry (4) OR
CHE 310: Instrumental Analysis (4)

CHEMISTRY COURSES

CHE 112: Introductory Chemistry with Lab (3)
A survey of selected basic concepts in chemistry designed for the non-science major. Applications in everyday life are emphasized. No prior study of chemistry is assumed. Two lectures and one laboratory per week. Offered spring of even-numbered years.

CHE 125: Chemistry for the Life Sciences (4)
A survey of the fundamental concepts of inorganic chemistry, organic chemistry, and biochemistry. Three lectures and one three-hour laboratory each week. Prerequisite: high school chemistry and algebra or equivalency or consent of the instructor. Offered in the fall of even-numbered years.

CHE 251/252: General Chemistry I and II (4/4)
A study of the fundamental concepts and quantitative relationships of chemistry, including atomic and molecular structure, the periodic table, stoichiometry, thermodynamics, states of matter, solutions, chemical equilibrium, kinetics of reactions, acid-base titration, electrochemistry, descriptive chemistry, and/or a brief introduction to organic chemistry. Three hours of laboratory per week designed to illustrate and reinforce lecture material. A year of high school chemistry is presumed for students in this course. Prerequisite: MAT 100 if required. Offered every fall and spring.

CHE 276: Exploratory Internship in Chemistry (1–3)
The internship offers experience in an appropriate agency, hospital, industry, research setting, or other approved setting. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

CHE 289: Selected Topics in Chemistry (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

CHE 299: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

CHE 301/302: Organic Chemistry I and II (4/4)
Principles and theories of carbon compounds, including nomenclature, stereochemistry, reaction mechanisms, characteristic reactions of the various functional groups, synthesis, and applications of spectroscopy. Three hours of laboratory per week to accompany the lecture are designed to cover basic laboratory techniques, preparations and reactions of representative compounds, and identification of the unknown. Prerequisites: CHE 251 and 252. Offered every fall and spring.

CHE 303: Analytical Chemistry (4)
A study of typical methods of volumetric and gravimetric quantitative analysis. The lectures deal with the fundamental principles of analytical chemistry. Considerable emphasis is placed on stoichiometry. Three lectures and one laboratory period. Prerequisites: CHE 251 and 252.

CHE 305: Biochemistry (4) (DW)
See BIO 305. Offered in the spring of odd-numbered years.

CHE 310: Instrumental Analysis (4)
Study of various instrumentation techniques such as infrared spectrophotometry, nuclear magnetic resonance, mass spectrometry, ultraviolet, gas, and liquid chromatography. Three lectures and one laboratory designed to illustrate and reinforce lecture material. Prerequisites: CHE 302 and PHY 201. Offered in the fall of odd-numbered years.

CHE 401/402: Physical Chemistry I and II (4/4)
Detailed studies of solid, liquid, and gas phases, equilibria, thermodynamics, kinetics, quantum mechanics, and atomic structure will be undertaken. In addition, selected topics in areas of electrochemistry and chromatography will be studied. Three lectures and one laboratory period. Prerequisites: CHE 252, MAT 210 and PHY 202.

CHE 476: Professional Internship in Chemistry (1–6)
The internship offers experience in an appropriate agency, hospital, industry, research setting or other approved setting. Prerequisites: second-semester junior standing. [ExL](#)

CHE 480: Independent Study (1–3)
An individual project in chemistry under the supervision of the instructor. Prerequisites: consent of instructor, academic advisor, division chairperson, and VPAA/Provost.

CHE 485: Research Problem I (2) (CE)
An individual project in chemistry. The student must design and complete a project culminating in a written paper and oral presentation. Prerequisite: sophomore standing. Offered every fall during the 12-week session.

CHE 486: Research Problem II (3) (DW)
A continuation of the individual project in CHE 485. Prerequisite: CHE 485. Offered every spring during the 12-week session.

CHE 489: Selected Topics in Chemistry (1–3) (CE)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

CHE 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

CHE 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

COLLEGE SUCCESS

CS 100: Communication and Academic Success (3)
This course is designed for incoming international students who speak a first language other than English to prepare them for the cultural, written, and spoken communication skills necessary for future success at Culver-Stockton College. Areas of study include adapting to the cultural and communication norms on campus and in the surrounding community (through discussion, guided role-play, etc.); discovering classroom expectations and utilizing study skills (time management, note-taking, etc.); examining social, moral, and legal issues students may have to face; and building language fluency (by reading, vocabulary building) as well as improving oral presentation and writing skills.

CS 101: Orientation to College Learning (1)
This course is designed to assist students in developing study strategies and executive functioning skills necessary for academic success in college.

Students will increase understanding of and use of study techniques, create a functional understanding of their learning styles, and learn to effectively manage time and priorities in college through the use of planning and time management techniques. Successful students will learn to apply study techniques to enhance their success in other courses and in their college career. Offered every semester.

CS 102: Strategies for Success (1)
This course is designed to help students create greater success in college and in life by learning strategies for creating greater academic, professional, and personal success. Intended outcomes include accepting personal responsibility, discovering self-motivation, mastering self-management, employing interdependence, gaining self-awareness, adopting lifelong learning, and developing emotional intelligence. Offered every semester.

COMMUNICATION

STATEMENT OF PHILOSOPHY

The communication program serves the mission of the College and the needs of an information and communication

age through a wide range of interdisciplinary courses offering both theory and practice in a variety of forms of communication. Development of communication skills not only enhances personal relationships, self-esteem, and self-perception, but also serves as a pathway to greater career opportunities. The program serves the general student as well as majors preparing for direct access into the world of work or entry to graduate studies as communication specialists.

PROGRAM GOALS

- Students will be proficient in their knowledge of communication theories, concepts and principles.
- Students will demonstrate their ability to apply communication and career concepts by completing required job shadowing and mock interview projects, and/or optional internships, tying together several areas of their studies.

BACHELOR OF ARTS IN COMMUNICATION WITH A CONCENTRATION IN MEDIA COMMUNICATION (36 HOURS)

The Communication Major with a Media Communication concentration prepares students for news media and other media-related careers, including radio production and broadcasting, television production and broadcasting, and social network management. Students in this concentration become well versed in proper journalistic principles through experiential learning in media writing, communication law, and mass media and society. Students have the opportunity to develop their skills by working on *The Megaphone*, the College's bimonthly award-winning newspaper; on the KCSW Radio staff, the College's fully operational, FCC-licensed radio station; or on KATZ-TV, the College television station.

Core Courses (24 hours)

- COM 201: Advanced Public Speaking (3)
- COM 204: Interpersonal Communication (3)
- COM 214: Mass Media and Society (3)
- COM 215: Media Writing (3)
- COM 303: Introduction to Radio and Television (3)
- COM 401: Communication Law (3)
- COM 490: Senior Seminar (3)

Select 3 hours from the following courses:

- COM 216/416: Practicum in Newspaper (0-2)
- COM 217/417: Practicum in Campus Radio Station (0-2)
- COM 218/418: Practicum in Campus Television (0-2)

Elective Courses (12 hours)

12 hours of communication electives (COM 115 does not count toward electives.)

BACHELOR OF ARTS IN COMMUNICATION WITH A CONCENTRATION IN PUBLIC RELATIONS (36 HOURS)

The Communication Major with a Public Relations concentration prepares students for media-related careers such as advertising, marketing, and public relations. Students in this concentration become skilled at spoken and written communication at many levels, including interpersonal, group, organizational, and media communication. Small classes, hands-on classroom activities, and internships provide students with an excellent background for communication careers or graduate school pursuits.

Core Courses (24 hours)

- COM 201: Advanced Public Speaking (3)
- COM 204: Interpersonal Communication (3)
- COM 214: Mass Media and Society (3)
- COM 302: Principles of Public Relations (3)
- COM 311: Gender and Intercultural Communication (3)
- COM 318: History of Communication (3)
- COM 401: Communication Law (3)
- COM 490: Senior Seminar (3)

Select 3 hours from the following courses:

- COM 216/416: Practicum in Newspaper (0-2)

COM 217/417: Practicum in Campus Radio Station (0-2)
COM 218/418: Practicum in Campus Television (0-2)

Elective Courses (9 hours)

9 hours of communication electives (COM 115 does not count toward electives.)

BACHELOR OF ARTS IN COMMUNICATION WITH A CONCENTRATION IN SPORTS COMMUNICATION (39 HOURS)

The Communication Major with a Sports concentration prepares the students for a career in sports media, sports information, sports public relations, and several other media-related careers. Students receive a perfect blend of instruction from communication, sports management, and business courses to help develop their needed skills. With opportunities like working on The Megaphone newspaper; being a part of the KCSW Radio staff; and working with KHQA-TV, a CBS television news affiliate, students will be fully prepared to enter the workforce.

Core Courses (21 hours)

COM 214: Mass Media and Society (3)
COM 215: Media Writing (3)
COM 302: Principles of Public Relations (3)
COM 303: Introduction to Radio and Television (3)
COM 305: New Media (3)
COM 401: Communication Law (3)
COM 490: Senior Seminar (3)

Select 3 hours from the following courses:

COM 216/416: Practicum in Newspaper (0-2)
COM 217/417: Practicum in Campus Radio Station (0-2)
COM 218/418: Practicum in Campus Television (0-2)

Sports Communication courses (15 hours)

PED 412: Psychological and Sociological Aspects of PE/Sport (3)
SPM 150: Introduction to Sport Management (3)
SPM 225: Sport Ethics and Governance (3)
SPM 430: Sport Marketing (3)
SPM 450: Legal Issues of Sport (3)

BACHELOR OF SCIENCE WITH A MAJOR IN SPEECH AND THEATRE EDUCATION (CERTIFICATION IN GRADES 9–12) (30 HOURS)

This course of study is recommended for those students wishing to attain education certification in speech and theatre. It is strongly recommended that speech/theatre education majors also complete endorsement requirements in another endorsement area. Speech/Theatre majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in communication and theatre classes and must satisfy all professional education and certification requirements. (See Education requirements.)

Core Courses (27 hours)

COM 201: Advanced Public Speaking (3)
COM 204: Interpersonal Communication (3)
COM 206: Small Group Communication (3)
COM 214: Mass Media and Society (3)
COM 233: Argumentation and Debate (3)
THE 225: Acting I (3)
THE 249: Introduction to Technical Theatre (3)
THE 318 OR The 319: Theatre History (3)
THE 360: Directing (Senior Capstone Course) (3)

Elective Courses (3 hours)

3 hours of theatre electives

MINOR IN MEDIA COMMUNICATION (18 HOURS)

COM 201: Advanced Public Speaking (3)

COM 204: Interpersonal Communication (3)

COM 214: Mass Media and Society (3)

COM 215: Media Writing (3)

6 hours of communication electives (COM 115 does not count toward electives.)

MINOR IN PUBLIC RELATIONS (18 HOURS)

COM 201: Advanced Public Speaking (3)

COM 204: Interpersonal Communication (3)

COM 214: Mass Media and Society (3)

COM 311: Gender and Intercultural Communication (3)

6 hours of communication electives (COM 115 does not count toward electives.)

COMMUNICATION COURSES

COM 115: Fundamentals of Speech (3)

This introductory course is designed for students to learn how to prepare and deliver informative and persuasive speeches. COM 115 requires performance of at least three substantial speeches. Offered every semester.

COM 201: Advanced Public Speaking (3)

Principles of formal communication in the public context. Attention will be given to the roles of speakers and critical listeners. Course includes formal oral presentations. Prerequisite: COM 115.

COM 204: Interpersonal Communication (3)

The focus of this course is on communication in interpersonal relationships, including aspects such as empathy, self-disclosure, and self-esteem. Consideration of such topics as language acquisition, the relationship between thought and language, basic phonetic structure of general American speech, nonverbal communication, and the principles of general semantics are placed in the context of the interpersonal process. The course is activity oriented. Prerequisites: COM 115 and sophomore standing.

COM 206: Small Group Communication (3)

A study of procedures, processes, and dynamics of small groups. Students engage in small-group projects throughout the semester to gain understanding and experience in small-group theory and behavior. Prerequisite: COM 115.

COM 214: Mass Media and Society (3) (DW)

A study of the roles that mass media play in society. Focus is on the interdependence of the media and the economic, technological, and value structures of society. American and Western media are primarily discussed although some attention is given to non-Western societies. Offered every fall.

COM 215: Media Writing (3)

The techniques of evaluating, gathering, and reporting news are developed through written assignments dealing with various types of stories. Prerequisite: keyboard proficiency.

COM 216: Practicum in Campus Newspaper (0-2)

Designed to develop skills in writing, layout, photography, management, and other skills used in the production of the campus newspaper. Students will receive practical experience as editors and staff members of the campus newspaper, The Megaphone. The editor may take the course for 2 hours of credit. May be repeated up to four times for a maximum of 4 hours per course number. Three hours count toward the core of the major, and only 3 additional hours can be counted as major electives. Academic ranking will determine which number students enroll in (freshmen and sophomores 200, juniors and seniors 400). May count as English credit. Offered every semester.

COM 217: Practicum in Campus Radio Station (0-2)

Practical experience in the production of news, sports, cultural, and music programming, accomplished through regular shifts on the campus radio station. Students are expected to attend all staff meetings and training sessions as well as maintain a regular shift schedule. May be repeated up to four times per course number. Three hours count toward the core of the major, and only 3 additional hours can be counted as major electives. Academic ranking will determine which number students enroll in (freshmen and sophomores 200, juniors and seniors 400). Station managers may enroll for 2 credit hours.

COM 218: Practicum in Campus Television (0-2)

Designed to develop skills in video photography, production, anchoring, audio production, and technical directing among other skills. Students will receive practical experience in television broadcasting with KATZ-TV. May be repeated up to four times for a maximum of four hours per course number. Three hours count toward the core of the major. Offered every semester.

COM 221: Oral Interpretation (3)

See THE 221.

COM 233: Argumentation and Debate (3)

An investigation of the theories and structure of

argument, research, and debate techniques.

Prerequisite: COM 115.

COM 253: Graphic Design (3)

See ART 253. [ExL](#)

COM 262: Digital Photography (3)

See ART 262. [ExL](#)

COM 276: Exploratory Internship (1-3)

The internship experience is designed to give the student aid in choosing a vocational area.

Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

COM 289: Selected Topics in Communication (1-3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

COM 299: Study Abroad (1-3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

COM 302: Principles of Public Relations (3)

A study of current methods of dissemination of public information by business, industry, and organizations. Emphasis is placed upon the role and process of public relations and its trends and principles in modern society. Prerequisite: sophomore standing.

COM 303: Introduction to Radio and Television (3)

Exploration of the growth, impact, criticism, and challenges of electronic media in American society. Some attention is given to the writing and reporting of news and to the organizational structure of electronic media. Prerequisites: COM 214, COM 215, or consent of the instructor.

COM 305: New Media (3)

Study of and practice in the creation and social impact of new forms of mass media, which exist alongside of and in competition with the traditional mainstream media.

COM 310: Organizational Communication (3)

Principles of communication applied to the organizational context. Course covers various topics, including information flow, organizational structure, and leadership styles related to communication and communication problems within organizations. Prerequisites: COM 115 and junior standing.

COM 311: Gender and Intercultural Communication (3)

An examination of current theories in gender and intercultural communication. Approximately one-half of the semester will be spent discussing each area. Class participation and skills development will be emphasized.

COM 312: Interviewing (3)

An examination of the various types of interviews. Students will develop techniques in conducting and participating in interviews.

COM 318: History of Communication (3)

By tracing the history of rhetoric from ancient Greece to the present, this course will focus on the relationship between theories of language use and cultural practice during the Classical, Medieval, Renaissance, Early Modern, Modern, and Post-modern ages. Therefore, this course will introduce students to a range of methods for understanding communication that have developed over time and that are still in use today.

COM 325: Advanced Media Writing (3)

Study of and practice in feature stories, interpretive and investigative stories, and editorial and opinion writing in mass communication. The course will include practice in writing stories of various lengths. Prerequisite: COM 215. Offered every fall.

COM 361: Intermediate Digital Photography (3)

See ART 361. [ExL](#)

COM 392: Media Design (3)

See ART 392.

COM 401: Media Law and Ethics (3) (DW)

A study of the rights and limitations of the press, as well as clarity of ethics as it pertains to the media. This course will emphasize the origin and development of the First Amendment, libel, privacy, obscenity, freedom of information, free press/fair trial conflicts, broadcasting regulation, advertising regulation, antitrust regulation, and copyright. Prerequisite: COM 214.

COM 414: Advertising (3)

See MKT 414.

COM 416: Practicum in Newspaper (0-2)

See COM 216.

COM 417: Practicum in Campus Radio Station (0-2)

See COM 217

COM 418: Practicum in Campus Television (0-2)

See COM 218

COM 425: Public Relations Strategies and Campaigns (3)

This course offers the opportunity for the development and execution of a public relations campaign for a nonprofit organization. Students will learn public relations theory and practice in-depth case study analysis. Public relations is a communication-driven practice, used to develop and manage mutually beneficial relationships between an

organization and its various constituencies. Individual writing and case study assignments help to prepare students for successful participation in a team campaign project serving a nonprofit client. Prerequisite: COM 302. Offered every spring.

COM 476: Professional Internship (1–6)

The student will receive supervised practical experience in communication arts by working as a full-time staff member for a newspaper, magazine, broadcasting station, advertising agency, or public relations office. The student will carry out duties assigned by the faculty sponsor and site supervisor. May be repeated. [ExL](#)

COM 480: Independent Study (1–3)

Individual or group projects in communication arts under the supervision of the instructor. Prerequisites: consent of instructor and six hours in the field, or consent of instructor, academic advisor, division chair person, and VPAA/Provost.

COM 489: Selected Topics in Communication (1–3)

A study of selected issues not covered in other

courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

COM 490: Senior Seminar (3) (CE)

Required of all majors in communication. Offered every spring.

COM 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

COM 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

COMPUTER AND DATA SCIENCE

STATEMENT OF PHILOSOPHY

The Computer and Data Science major focuses on the development of algorithms and software to solve problems that drive the world's technology, and to gather and organize the data that these programs use. This program will provide the student with a thorough understanding of the terminology, concepts, and application of Data Analytics techniques and will be presented using the very latest analysis and visualization technologies and tools. Students will acquire a solid background in software development, data analytics, web development and applied programming. This major provides an entry portal for students interested in Science, Technology, Engineering and Math (STEM) careers.

BACHELOR OF SCIENCE WITH A MAJOR IN COMPUTER AND DATA SCIENCE (42–43 HOURS)

Core Courses (33 hours)

CDS 201: Web Programming (3) or CDS 340: Data Mining (3)

CDS 215: Computer Programming in Python (3)

CDS 230: Databases, SQL & R Programming (3)

CDS 240: Data Visualization (3)

CDS 265: Applications Python Programming (3)

CDS 330: Data Analytics (3)

MIS 345: Management Information Systems (3) OR MIS 225: Comp Appl in Business (3)

CDS 347: Data Structures & Algorithms (3)

CDS 440: Artificial Intelligence (3)

CDS 450: Systems Analysis & Design (3)

CDS 490: Computer & Data Science Capstone (3)

Select one course from:

CDS 335: Introduction to Game Design (3)

CDS 360: Data & Decision Analysis (3)

MAT 225: Discrete Mathematics (3)

MIS 411: Operations Management (3)

Support Courses (6–7 Hours)

MAT 110: College Algebra (3) or MAT 115: Precalculus (4) or MAT 120: Calculus (4)

MAT 205: Elementary Statistics (3)

MINOR IN BUSINESS ANALYTICS (18 HOURS)

This program will provide the student with a thorough understanding of the terminology, concepts, and application of Business Analytics techniques in the context of a modern business organization. The course of study will be presented using the very latest analysis and visualization technologies and tools. This program will not only provide the student with the technical knowledge to transform, analyze and visualize data, but will also provide them with experience using the very latest analytics tools. The topics selected represent the most relevant and important skills based on the current business environment.

Courses (18 hours)

- CDS 230: Databases, SQL & R Programming (3)
- CDS 240: Data Visualization (3)
- CDS 330: Data Analytics (3)
- CDS 340: Data Mining with R (3)
- CDS 360: Data and Decision Analysis (3)
- CDS 440: Artificial Intelligence (3)

Support Courses (Math Requirements):

- MAT 100: Beginning Math (3) if required
- MAT 205: Elementary Statistics (3)

NOTE: Non-degree students will be evaluated individually to determine if their experience meets an equivalent of the MAT 100 prerequisites for these courses.

MINOR IN APPLIED PROGRAMMING (21 HOURS)

The Applied Programming minor is a useful addition to a major in any quantitative field of study. It offers a comprehensive introduction to computer programming and programming applications that provide a background for software development, software project management, web design and applied programming. It should be a useful and enlightening supplement to students majoring in mathematics, the sciences or business areas.

Courses:

- CDS 201: Web Programming (3)
- CDS 215: Computer Programming in Python (3)
- CDS 230: Databases, SQL & R Programming (3)
- CDS 265: Applications in Python Programming (3)
- CDS 347: Data Structures & Algorithms (3) (prerequisite is MAT 205)
- CDS 360: Data and Decision Analysis (3)

Support Courses (Math Requirements):

- MAT 100: Beginning Math (3) if required
- MAT 205: Elementary Statistics (3)

NOTE: Non-degree students will be evaluated individually to determine if their experience meets an equivalent of the MAT 100 prerequisites for these courses.

COMPUTER AND DATA SCIENCE COURSES

CDS 201: Web Programming (3)

An introduction to the internet and the World Wide Web and web design and web programming. Construction and publication of web documents using XHTML, CSS, and XML are featured. Server-side programming and database access using MySQL are also introduced. The class is conducted in a hands-on laboratory environment. Prerequisite: MAT 100 if required. Offered every spring.

An introductory course in computer programming featuring the language Python. The class will be offered at the introductory level and will assume no previous experience with programming concepts. Prerequisite: MAT 100 or consent of the instructor. Offered every fall.

CDS 215: Computer Programming in Python (3)

CDS 230: Databases, SQL and R Programming (3)
A study of relational database concepts, principles, and techniques related to the design, implementation and access of data through the structured query

language (SQL). There will be a focus on the export of data so that it can be used in an open source data access, manipulation, and visualization tool, R. Prerequisites: MAT 100 if required. Offered in the fall.

CDS 240: Data Visualization (3)
An introduction to data organization, data analysis, and data visualization with emphasis on data visualization. The course will focus on good practices for converting raw data to useful visual information using a multi-featured data visualization program. Prerequisites: MAT 100 if required. Offered in the online program in the fall as needed.

CDS 265: Applications of Python Programming (3)
A focused course in computer programming featuring applications of the programming language Python. The course covers applications of Python programming in several areas including GUI programming, object-oriented programming, recursive programming, simulations, data analytics and data visualization. Essential packages such as Tkinter, Numpy, Pandas and Matplotlib are introduced. Prerequisite: CDS 215. Offered online every fall and spring.

CDS 330: Data Analytics (3)
A study of concepts related to the use of data, information technology, statistical analysis, and computer models to gain insights about business operations so that better, fact-based decisions can be made. This course will focus on the transformation of data through analysis in the context of organizational decision-making and problem solving. Prerequisite: MAT 205. Offered in the online program in the spring T3 term.

CDS 335: Game Design (3)
An introduction to the process of designing games and playful experiences using a digital design interface. Students are familiarized with methods, concepts and techniques used in the design of games. Prerequisite: MAT 100 if required. Offered every other spring.

CDS 340: Data Mining with R (3)
A study of data science concepts related to big data and access to it using data mining techniques with the data command line tool, R. The course will utilize R to access, explore, clean, prepare, visualize and report

data so that it can be analyzed to create a working data model. Prerequisites: MAT 205 and CDS 230. Offered online in the spring semester.

CDS 347: Data Structures and Algorithms (3)
A study of concepts related to computer data structures and algorithms using the Python programming language, which provides an introduction to programming constructs of data structures and algorithms including their design, analysis and implementation. Prerequisite: MAT 205 and CDS 215. Offered in the spring semester.

CDS 360: Data and Decision Analysis (3)
A course in models for managerial optimization and decision strategies. Course includes linear, nonlinear, and integer programming, decision analysis, queuing models, business simulations, and forecasting methodology. Material from this class is applicable in many areas of management and finance, especially in operations management. Prerequisite: MAT 205. Offered in the online program in the spring as needed.

CDS 440: Artificial Intelligence (3)
An overview of artificial intelligence and its relation to modern business practices. The course will introduce essential AI algorithms and overview their application in several business areas. A state of the art business AI program will be accessed for laboratory exercises. Prerequisite: CDS 230 or 240. Offered in the spring semester.

CDS 450: Systems Analysis and Design (3)
A senior-level course in the design of a computer information system, including general systems theory, analysis, and design methods; system development life cycles; logical and physical design; and project management. Prerequisites: MIS 225. Offered as needed.

CDS 490: Computer and Data Science Capstone (3)
Major software/data modeling project to be taken in a student's final year of study. Topics include project planning, software requirements analysis, design and specification. Requirements include written reports and oral presentations in a technical setting. Prerequisite: CDS 265, 330 and 347. Offered every spring.

CRIMINAL JUSTICE

STATEMENT OF PHILOSOPHY

The criminal justice program provides educational preparation for students desiring entry-level positions in both public and private agencies concerned with the administration of justice. The major is founded on a broad-based liberal education and is designed to provide the student with knowledge specific to the institutions and processes of criminal justice.

Men and women interested in working with people and improving society will find a career in criminal justice satisfying. Some of the potential career tracks are local, state, and federal law enforcement or corrections; various

types of protective services; private security; and graduate school. The concentration in Law Enforcement is designed for those students who plan to pursue careers in law enforcement. Students in this major will receive instruction on a variety of innovative courses to prepare them for the academy, and on-going changes with the criminal justice profession. This concentration also requires students to complete courses in areas such as community policing, race and ethnicity and de-escalation and management.

BACHELOR OF SCIENCE WITH A MAJOR IN CRIMINAL JUSTICE (42 HOURS)

Core Courses (30 hours)

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigations (3)
- CJ 211: Policing (3)
- CJ 218: Criminal Law (3)
- CJ 315: Criminology (3)
- CJ 320: Introduction to Social Research (3)
- CJ 416: Constitutional Law (3)
- CJ 476: Professional Internship (3)
- CJ 487: Trial Advocacy (3)
- CJ 490: Senior Seminar (3)

Elective Courses (12 hours selected from the following courses)

- CJ 212: Corrections (3)
- CJ 276: Exploratory Internship in Criminal Justice (3)
- CJ 289: Selected Topics in Criminal Justice (3)
- CJ 302: In the Line of Duty (3)
- CJ 310: Deviant Behavior (3)
- CJ 311: Community Policing (3)
- CJ 317: Juvenile Delinquency (3)
- CJ 330: Homeland Security (3)
- CJ 340: Interview and Interrogation (3)
- CJ 350: Comparative Criminal Justice (3)
- CJ 410: Criminal Justice Management (3)
- CJ 418: Victimology (3)
- CJ 435: Current Issues in Criminal Justice (3)
- CJ 480: Independent Study (3)
- CJ 488: Alternative Dispute Resolution (3)
- CJ 489: Selected Topics in Criminal Justice (3)
- CJ 499: Study Abroad (3)

BACHELOR OF SCIENCE WITH A MAJOR IN CRIMINAL JUSTICE WITH A CONCENTRATION IN LAW ENFORCEMENT (42 HOURS)

Core Courses (42 hours)

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 211: Policing (3)
- CJ 218: Criminal Law (3)
- CJ 311: Community Policing (3)
- CJ 315: Criminology (3)
- CJ 320: Introduction to Social Research (3)
- CJ 340: Interview and Interrogation (3)
- CJ 410: Criminal Justice Management (3)
- CJ 418: Victimology (3)
- CJ 476: Professional Internship (3)
- CJ 490: Senior Seminar (3)
- CJ/LAW 488: Alternative Dispute Resolution (3)
- SOC 311: Race and Ethnicity in the Region (3)

BACHELOR OF SCIENCE WITH A MAJOR IN CRIMINAL JUSTICE

WITH A CONCENTRATION IN FORENSIC ACCOUNTING (42 HOURS)

An ACT score of 21 or higher for incoming students is required for this major. A minimum grade point average of 2.75 or higher is required after the freshman year.

Core Courses (24 hours)

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 211: Policing (3) OR CJ 212: Corrections (3)
- CJ 218: Criminal Law (3)
- CJ 315: Criminology (3)
- CJ 320: Introduction to Social Research (3)
- CJ 476: Professional Internship (3)
- CJ 490: Senior Seminar (3)

Forensic Accounting Concentration Courses (18 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- ACT 225: Intermediate Accounting I (3)
- ACT 226: Intermediate Accounting II (3)
- ACT 321: Fraud Prevention through Internal Controls (3)
- ACT 410: Auditing (3)

BACHELOR OF APPLIED ARTS AND SCIENCES WITH A MAJOR IN CRIMINAL JUSTICE ADMINISTRATION (36 HOURS)

Students may receive up to 31 hours of college credit by successfully documenting their prior relevant training and experience. To apply for course credit, students prepare a portfolio to be assessed by the faculty that provides evidence they have achieved the learning goals for specific courses. Each section in the portfolio application must include 1) the Culver-Stockton College Criminal Justice course for which credit is being requested, 2) a brief narrative describing how the student's prior training and experiences satisfy the course learning goals, and 3) documentation supporting the student's prior training and experience.

MILITARY TRAINING

To receive college credit for military training, transcripts/documents from the following agencies will be evaluated: 1) Army American Council on Education Registry Transcript Service (AARTS), 2) Community College of the Air Force (CCAF), 3) Sailor/Marine American Council on Education Registry Transcript (SMART), 4) US Coast Guard Institute (CGI), and 5) DD214.

PROFESSIONAL TRAINING

To receive college credit for professional training, the following documents will be evaluated: 1) Police Officer Standards and Training (POST) under the auspices of a state licensing authority, 2) in-service training supporting a professional license issued by the state licensing authority, and 3) employer training records. A minimum of 40 training hours is required for a training course to qualify for credit.

EXAMPLES OF EXPERIENCE DOCUMENTATION

To receive college credit for prior professional experience, the following documents will be evaluated: 1) employer job assignment descriptions; 2) employer performance reports; 3) professional résumé; and 4) direct supervision letters attesting the dates of employment, assignments, specific duties, and quality of work performed.

A maximum of 30 criminal justice credit hours and one physical education (Intro to Fitness) credit earned from prior experience may be applied toward the BAAS degree.

Course credit will be awarded after the student completes three semester hours of credit towards a BAAS degree in Criminal Justice Administration either on campus or in the Culver-Stockton online program and pays all related fees.

Course credit may not be used as part of the college residency requirements. Course credits are not awarded a letter grade and are not applied to the minimum number of credits required to graduate with honors.

Students who plan to attend graduate school after completing the BAAS degree are advised to check with respective graduate schools regarding their policy in accepting prior learning credit.

Core Courses (21 hours)

- CJ 320: Introduction to Social Research (3)
- CJ 350: Comparative Criminal Justice (3)
- CJ 410: Criminal Justice Management (3)
- CJ 416: Constitutional Law (3)
- CJ 418: Victimology (3)
- CJ 435: Current Issues in Criminal Justice (3)
- LAW 205: Introduction to Law (3)

Elective Courses (15 hours which may include the following:)

- Up to 31 hours from experience and training
- Physical Education (PE XXX – 1 hour)
- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 211: Policing (3)
- CJ 212: Corrections (3)
- CJ 218: Criminal Law (3)
- CJ 315: Criminology (3)
- CJ 317: Juvenile Delinquency (3)
- CJ 330: Homeland Security (3)
- CJ 340: Interview and Interrogation (3)
- CJ 435: Current Issues in Criminal Justice (3)
- CJ 480: Independent Study (3)
- CJ 489: Selected Topics in Criminal Justice (3) (Course may be repeated.)

MINOR IN CRIMINAL JUSTICE (18 HOURS)

Core Courses (15 hours)

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 211: Policing (3) OR CJ 212: Corrections (3)
- CJ 315: Criminology (3)
- CJ 320: Introduction to Social Research (3)

Elective Courses (3 hours selected from the following courses)

- CJ 289: Selected Topics in Criminal Justice (3)
- CJ 317: Juvenile Delinquency (3)
- CJ 330: Homeland Security (3)
- CJ 340: Interview and Interrogation (3)
- CJ 350: Comparative Criminal Justice (3)
- CJ 410: Criminal Justice Management (3)
- CJ 416: Constitutional Law (3)
- CJ 418: Victimology (3)
- CJ 435: Current Issues in Criminal Justice (3)
- CJ 489: Selected Topics in Criminal Justice (3)

MINOR IN FORENSIC SCIENCE FOR STUDENTS MAJORING IN BIOLOGY OR BIOLOGICAL CHEMISTRY (18 HOURS)

- CJ 105: Introduction to Criminal Justice (3)
- CJ 205: Criminal Investigation (3)
- CJ 218: Criminal Law (3)
- CJ 315: Criminology (3)
- CJ 416: Constitutional Law (3)
- LAW 205: Introduction to Law (3)

MINOR IN FORENSIC ACCOUNTING FOR STUDENTS MAJORING IN ACCOUNTING (18 HOURS)

CJ 105: Introduction to Criminal Justice (3)
CJ 205: Criminal Investigation (3)
CJ 218: Criminal Law (3)
CJ 315: Criminology (3)
CJ 416: Constitutional Law (3)
LAW 205: Introduction to Law (3)

CRIMINAL JUSTICE COURSES

CJ 105: Introduction to Criminal Justice (3)
The historical development and contemporary function of the subsystems of criminal justice: police courts and corrections. Prerequisite to all other CJ courses. Offered every semester.

CJ 205: Criminal Investigation (3)
A study of criminal investigation procedures, which include search and seizure, interview and interrogation, crime scene investigation, collection and preservation of evidence, report writing, ethical issues, and trial presentation. Prerequisite: CJ 105 or Soc 102 or consent of the instructor. Offered every fall.

CJ 211: Policing (3)
This course is an introduction to the police profession. Topics include organization of law enforcement agencies, the police role in society, police operations, discretion, corruption, minority relations, and current and emerging issues. Prerequisite: CJ 105 or Soc 102 or consent of the instructor. Offered every fall of odd-numbered years.

CJ 212: Corrections (3)
An overview of the field of corrections, consisting of its objectives, practices, strengths, and weaknesses. Topics include the historical, theoretical, ideological, sociological, and philosophical foundation of the corrections systems and their impacts. Prerequisite: CJ 105 or SOC 102 or consent of the instructor. Offered in the fall of even-numbered years.

CJ 218: Criminal Law (3)
This course provides a survey of basic criminal law. At the conclusion of this course, students will be familiar with relevant legal terminology and be capable of identifying the elements of common crimes as well as the defenses and immunities available. Students will also become familiar with criminal procedural law and the steps involved in a prosecution. Prerequisite: CJ 105, POS 205 or consent of the instructor. Offered every spring as needed.

CJ 276: Exploratory Internship in Criminal Justice(1-3)
Designed to acquaint students with criminal justice work in a particular setting and help the students to evaluate career and professional goals. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

CJ 289: Selected Topics in Criminal Justice (1-3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

CJ 302: In the Line of Duty (3)
This course is centered on Law Enforcement Officers. This course is broken down into two separate studies with Law Enforcement Officers. One is the study and research of officers who have made the ultimate sacrifice while on duty. The second will be the study and analysis of officer involved shootings and what those officers have to go through after the shooting incident. The student will research, present and complete a community service act in remembrance of the fallen law enforcement officer he/she has chosen. The student will have to be committed to participating in all of the milestones in this course. This course will teach students research methods, communications and community service actions. Students will participate in the Badge of Honor Run (Poplar Bluff, Missouri). If not able to participate in the run, an alternative assignment will be done. Offered every spring. Prerequisite: CJ 105, junior or senior standing and consent of the instructor. [ExL](#)

CJ 310: Deviant Behavior (3)
The study of deviant behavior from a sociological context. The course examines the difficulty in properly defining deviance, reviews theories of deviance, and profiles various types of deviance. Prerequisite: CJ 105 or SOC 102 or consent of the instructor. Offered in the spring of odd-numbered years.

CJ 311: Community Policing (3)
The purpose of this course is to provide students with a practical understanding of history, theories and methods of community policing. Students will learn about the importance of being in a diverse society, related to community policing in the United States. The course introduces students to the roles within the criminal justice system in relation of community policing, including the vital role of the citizens in a diverse society as participants. Prerequisites: CJ 105 and 211. Offered spring of odd-numbered years in the 3 week session.

CJ 315: Criminology (3)
This course surveys the depth and scope of criminology as a science. Students will learn the methods in measuring crime, historical and modern theories offered to explain criminal behavior, and the sociological profiles of most types of crimes and the

people who commit them. Prerequisite: CJ 105 or Soc 102 or consent of the instructor. May count as sociology. Offered every fall.

CJ 317: Juvenile Delinquency (3)
See SOC 317.

CJ 320: Introduction to Social Research (3) (DW)
The purpose of this course is to introduce students to the process and methods involved in conducting scientific social research. Students will gain firsthand experience in designing, conducting, and analyzing the results of a scientific research study. Students will also learn the skill of writing a scientific research paper in APA style. Prerequisite: consent of instructor. Offered every fall.

CJ 330: Homeland Security (3)
An in-depth study of strategic, legal, policy, operational, and organizational issues associated with the defense of the US homeland from foreign and domestic terrorist threats. Topics include psychology of mass movements; terrorists' ideology; religion and terror; legal issues in homeland security; weapons of mass destruction; effective interfacing between local, state and federal agencies; emergency management operations; and dealing with mass casualties. Prerequisite: CJ 105. Offered in the spring of even-numbered years.

CJ 340: Interview and Interrogation (3)
Emphasis on current methods of interviewing and interrogation, the fundamental characteristics of good questions, and the use of psychological influences. How to obtain a statement, how to prepare for a questioning session, how to understand and work with the subject's emotions, ethics, and standards are also included. Prerequisite: CJ 105 or consent of instructor.

CJ 350: Comparative Criminal Justice (3)
A study of criminal justice systems around the world. The organization, administration, and philosophy of various criminal systems will be examined, along with the cultural and historical environment in which they developed and exist. Prerequisite: CJ 105 or consent of the instructor.

CJ 410: Criminal Justice Management (3)
A study of theories and principles of supervision as applied to criminal justice agencies. Topics include organization, leadership, motivation, human resources flow, managerial ethics, communication, decision making, team building, performance appraisal, discipline, cultural diversity, and others. Offered in the spring of odd-numbered years.

CJ 416: Constitutional Law (3)
See LAW 416.

CJ 418: Victimology (3)
An analysis of crime and justice from a victim's

perspective. Crime victimization will be analyzed within the context of specific social structural relationships, such as economics, politics, culture, class, race, ethnicity, gender, religion, nationality, and age. Prerequisite: SOC 102 or CJ 105 or consent of instructor. Offered in the spring of odd-numbered years.

CJ 435: Current Issues in Criminal Justice (3)
This course is designed to focus on current criminal justice issues, such as rural crime, enforcement and judicial discretion in sentencing, capital punishment, gang violence, illegal immigration, and the associated theoretical and policy issues. Offered during the 3-week term.

CJ 476: Professional Internship in Criminal Justice (1-6) (CE)
An internship in line with a criminal justice agency, such as a police department, probation department, or juvenile facility. This course may be repeated with the consent of the Internship Coordinator. Prerequisites: upper-division Criminal Justice major and permission of the Internship Coordinator. **ExL**
CJ 480: Independent Study (1-3)
Individual or group projects in criminal justice under the supervision of the instructor. Prerequisite: consent of the instructor and six hours in the field, or consent of the instructor, academic advisor, division chairperson, and VPAA/Provost.

CJ 487: Advocacy Through Mock Trial (2)
This course continues the development of trial practice skills begun in CJ 287. Students compete in several tournaments, which teach courtroom practice, demeanor and procedure. Students may enroll in this course each semester for 2 hours of credit up to 6 hours of credit.

CJ 488: Alternative Dispute Resolution (3)
See LAW 488.

CJ 489: Selected Topics in Criminal Justice 1-3
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

CJ 490: Senior Seminar (3) (CE)
Assesses the graduating seniors in their major field and assists in preparing them for postgraduate studies and/or for their professional career. Required for all majors in sociology and criminal justice. Offered every spring.

CJ 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application

document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed

CJ 499: Study Abroad

(1–3)

DIGITAL MARKETING

STATEMENT OF PHILOSOPHY

The major in Digital Marketing prepares students for challenging careers in a field that is constantly evolving. Graduates may choose to pursue careers in social media marketing, marketing analysis, search engine optimization, marketing managers or to enter graduate school.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN DIGITAL MARKETING (51 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (24 hours)

- MKT 305: Social Media Marketing (3)
- MKT 405: Consumer Behavior (3)
- MKT 410: Marketing Research (3)
- MKT 465: Marketing Strategy (3) (capstone)
- DGM 205: SEO/SEM Marketing (3)
- DGM 210: Email Marketing (3)
- DGM 305: Digital Marketing Analytics (3)
- DGM 405: Viral and Organic Growth (3)

Experiential Course (3 hours)

- DGM 476: Professional Internship (3)

Support Courses (9–10 hours)

- MAT 110: College Algebra (3), or MAT 111 Applied College Algebra (3) or MAT 115: Precalculus (4) or MAT 120: Calculus (4)
- MAT 205: Elementary Statistics (3)
- MIS 225: Computer Applications in Business (3)

DIGITAL MARKETING COURSES

DGM 205: SEO/SEM Marketing (3)
Search Engine Optimization (SEO) and Search Engine Marketing (SEM) helps companies become more visible to customers by ensuring that they are among the first companies someone sees when doing initial research. This course is intended to introduce students to the concepts of Social Media Marketing

and Optimization, and teach them how to use these tools to drive top- of-funnel growth, also known as lead generation. Prerequisite: MKT 301. Offered every semester.

DGM 210: Email Marketing

(3)

Email marketing is one of the primary avenues by which modern businesses drive customer acquisition. This course will teach students how to craft successful email marketing campaigns when targeting business or individual customers. Students will also learn how to use email campaigns for customer engagement and activation. Prerequisite: MKT 301. Offered every semester.

DGM 276: Exploratory Internship (1-3)

Learning activities in connection with digital marketing. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

DGM 305: Digital Marketing Analytics (3)

Marketing professionals today have access to incredible amounts of data. The ability to use this data is what differentiates successful marketing efforts from failed ones. In this course, students will learn how to analyze digital customer behavior data using a range of tools, and use that data to test marketing hypotheses and improve customer acquisition.

Prerequisite: MKT 301, College math and DGM 205. Offered every semester.

DGM 405: Viral and Organic Growth (3)

Viral and organic growth have become the gold standard by which content marketing efforts are judged. This type of growth is highly valuable because it tends to be relatively cost-efficient. Companies which generate content that spreads through the internet with minimal effort and cost are among the most successful at growing their brand awareness and user-base. This course is intended to teach students what drives users to share content, how to build sharable content and how to run contests and perform other activities that tend to lead to viral or organic growth. Prerequisites: MKT 301 and MKT 305.

DGM 476: Professional Internship (1-6)

An orientation to career areas is provided. Prerequisites: junior standing and consent of the Director of Career and Internship Services and faculty advisor. [ExL](#)

EDUCATION

PROGRAM GOALS

- Students will demonstrate proficiency in attaining the professional knowledge base necessary for success in the teaching profession as measured by the MEES and the MOCA exit exams.
- Students will demonstrate proficiency in the application of content knowledge to stimulate critical thinking and create a positive classroom environment.
- Students will become employed in public and private schools and will respond positively to their professional preparation.

AUTHORIZATION TO OFFER TEACHER EDUCATION PROGRAMS

The Teacher Education Program of Culver-Stockton College is authorized by the Missouri State Board of Education to offer programs leading to the certification of teachers in the following areas:

Early Childhood Birth-Grade 3 (recommended to complete with elementary certification)

Early Childhood Special Education Birth-Grade 3 (recommended to complete with elementary certification)

Elementary Grades 1-6

Middle School

Language Arts 5-9

Social Science 5-9

Chemistry 5-9

Mathematics 5-9

Science 5-9

Secondary Education

Biology 9-12

English 9-12

Chemistry 9-12

Business 9-12

Mathematics 9-12

Social Science 9-12

Speech and Theatre 912 (recommended to complete certification in another area)

K-12 Education

Art K-12

Music K-12

Physical Education K-12

Health K-12 (must complete physical education certification)

Special Education K-12

Students wishing to certify to teach must complete with qualifying score the assessment tests specified by the Department of Elementary and Secondary Education. Students will be responsible for all costs involved for testing and for certification.

Culver-Stockton College reserves the right to change courses, regulations, and policies (at any time) in order to comply with the Missouri Department of Elementary and Secondary Education.

In compliance with Title II, Sections 207 and 208 of the Higher Education Act, Culver-Stockton College publishes the Annual Institutional Report on Teacher Preparation. The most recent report is available in the Registrar's Office, Culver-Stockton College, 109 Henderson Hall, Canton, MO 63435.

ADMISSION TO THE TEACHER EDUCATION PROGRAM

- Submit a formal application
- Have advisor's approval
- Have a minimum cumulative 2.75 GPA (includes all transfer coursework taken)
- Have a minimum cumulative 3.00 GPA in content area coursework and professional coursework
- Have successfully completed EDU 149 and EDU 150 or EDU 101 or equivalent
- Be in compliance with Department of Elementary and Secondary Education Certification requirements
- Demonstrate a professional attitude in personal and academic integrity and class attendance on the disposition form.
- Have a cleared background check with the Education Department.

Students enrolled in EDU 101: Exploration and Foundation of Education, EDU 249: Sophomore Early Field Experience, EDU 349: Junior Early Field Experience, any education practicum coursework, and student teaching will be required to request and clear a criminal background check. Prior to certification, a second clearance for criminal background check in a child abuse/neglect screening is required by the state of Missouri. A TB test is also required by some school systems. Students will be responsible for any costs involved. Students seeking two or more endorsement areas may take longer than four years to complete the endorsement areas.

The Department of Elementary and Secondary Education in Missouri requires that candidates for teacher certification possess the knowledge, skills, and competencies defined as appropriate to their area(s) of professional responsibility.

ADMISSION TO THE STUDENT TEACHING PROGRAM

- An eligible student should apply for the Student Teacher Program through the Council on Teacher Education, preferably in the semester or two before the student plans to student-teach.
- To secure approval to student-teach a student must
- Have been admitted to the Teacher Education Program
- Have advisor's approval
- Have a minimum cumulative average 2.75 GPA in all course work attempted at all institutions.
- Have a minimum GPA of 3.00 in the subject and concentration area in which certification is being sought as well as a 3.00 GPA in professional education coursework.
- Have passed prerequisite courses, including EDU 249 and EDU 349.
- Have no grade lower than a C in any professional education course.
- Complete EDU 402 (if required) before enrolling in secondary student teaching.
- Be recommended by three full-time faculty members (one outside of the major).
- Demonstrate a professional attitude in personal and academic integrity and class attendance, on the disposition form.

Transfers and students seeking only certification must first successfully complete 6 hours in the major area on campus before student teaching can be approved.

The application should be filed with the Council on Teacher Education and will be used as a basis for final approval of the applicant.

BACHELOR OF SCIENCE WITH A MAJOR IN ELEMENTARY EDUCATION (80-81 HOURS)

Core Courses (53 hours)

- EDU 101: Foundations and Philosophy of Education (3)
- EDU 219: ELL Instructional Strategies (1)
- EDU 249: Sophomore Early Field Experience (1)
- EDU 300: Literacy Practicum I (1)
- EDU 307: Methods of Literacy Instruction (3)
- EDU 309: Methods of Teaching Language Arts and Literature in the Elementary Schools (3)

EDU 310: Methods of Teaching Mathematics in the Elementary Schools (3)
EDU 311: Methods of Teaching Social Studies in the Elementary Schools (3)
EDU 312: Methods of Teaching Science in the Elementary Schools (3)
EDU 317: Integrated Creative Arts & Movement in Elem Educ Classroom (3)
EDU 325: Psychology and Education of Exceptional Children (3)
EDU 335: Content Literacy (3)
EDU 349: Junior Early Field Experience (1)
EDU 400: Literacy Practicum II (1)
EDU 404: Assessments & Professional Communication (3)
EDU 405: Student Teaching (12)
EDU 419: Literacy Diagnosis and Remediation (3)
EDU 420: Classroom Organization and Management (3)

Additional Required Courses (27-28 hours)

EDU 201: Educational Needs for Child and Adolescent Development (3)
HLT 209: Personal, School, and Community Health (3)
HIS 107: United States Democracy to 1865 (3)
HIS 108: United States Democracy since 1865 (3)
MAT 203: Mathematics for Elementary/Middle School Teachers I (3) or MAT 204: Math for Elementary/Middle School Teachers II (3)
MIS 360: Instructional Technology (3)
POS 205: American Government and Politics (3)
PSY 101: Introduction to Psychology (3)
One science course with lab: (3-4)

ELEMENTARY EDUCATION MAJORS SEEKING MIDDLE SCHOOL CERTIFICATION ADD-ON

Student teaching will be split between middle school and elementary school settings. In addition to completing the coursework for the elementary major, the following course work is required:

Core Courses (5 hours) (Required for all areas of middle school certification.)

EDU 355: Middle School Philosophy (2)
EDU 360: Middle School Curriculum/Lab (3)

Additional coursework in each area of concentration

Language Arts (grades 5-9) (15 additional hours)
ENG 325: Modern English Grammar (3)
ENG 420: Teaching of Writing (3)
One course (3 hours)

ENG 220: British Literature I
ENG 221: American Literature
ENG 222: British Literature II
ENG 303: Shakespeare

6 hours of English electives (ENG 101 and 202 do not apply.)

Mathematics (grades 5-9) (18 additional hours)

MAT 120: Calculus (4)
MAT 205: Elementary Statistics (3)
11 hours math electives (MAT 203, 204, 111 and 110 do not apply.)

Science (grades 5-9) (20-21 additional hours)

BIO 201: General Biology (4)
NAS 204: Geology (3)
13-14 hours of science electives (not including the science with lab taken for degree)

Social Science (grades 5-9)

12 hours of social science (HIS/POS/ECO/GEO) electives (HIS 107, 108 and POS 205 do not apply.)

BACHELOR OF SCIENCE WITH A MAJOR IN EARLY CHILDHOOD EDUCATION

Certification to teach early childhood classes (birth-grade 3) in Missouri can be met by successfully completing

the following courses. Students completing the Early Childhood endorsement will complete student teaching in grades K–3.

Required Courses (98-99 hours)

Complete all coursework listed above in the Elementary Education major. (80-81 hours)

ECE 250: Family and Community Resources for Special Education and Early Childhood (3)

ECE 300: Early Childhood Program Administration and Management (2)

ECE 350: Curriculum Methods/Materials for Early Childhood (3)

HLT 333: Nutrition (3)

PED 326: Physical Growth and Motor Development (3)

SPD 318: Psychological Diagnosis of Children (2)

SPD 326: Language Acquisition and Development of Children (2)

Students seeking Early Childhood Education take EDU 406: Student Teaching in the Elementary Schools (6 hours) AND ECE 408: Student Teaching in Pre-K or Kindergarten (6 hours) in place of EDU 405: Student Teaching in the Elementary Schools (12 hours).

BACHELOR OF SCIENCE WITH A MAJOR IN EARLY CHILDHOOD SPECIAL EDUCATION ADD-ON

Certification to teach early childhood special education classes (birth-grade 3) in Missouri can be met by successfully completing the following courses in addition to completing the Elementary Education major and Early Childhood. Students completing the Early Childhood Special Education Add-on will complete student teaching in an early childhood special education setting.

Required Courses (106-107 hours):

Complete all coursework listed above in the Early Childhood Education major (98-99 hours)

SPD 308: Methods of Instruction in Special Education (3)

SPD 334: Transition Processes and Career Readiness (2)

SPD 342: Instruction Systems and Behavior Interventions for Special Education (3)

Students seeking Early Childhood Special Education take EDU 406: Student Teaching in the Elementary Schools (6 hours), or EDU 407: Student Teaching in the Special Education (6 hours), AND ECE: 408 Student Teaching in Pre-K or Kindergarten (6 hours) in place of EDU: 405 Student Teaching in the Elementary Schools (12 hours).

MIDDLE SCHOOL OR SECONDARY EDUCATION REQUIREMENTS

For certification in Biology (grades 5–9 or 9–12), Business (grades 9–12), Chemistry (Grades 9–12), English (grades 5–9 or 9–12), Math (grades 5–9 or 9–12), Social Science (grades 5–9 or 9–12), and Speech and Theatre (grades 9–12) students must complete the following professional classes as well as the courses outlined in their content area (see other areas for details).

Required Professional Courses (48 hours):

EDU 101: Foundations and Philosophy of Education (3)

EDU 201: Educational Needs for Child and Adolescent Development (3)

EDU 249: Sophomore Early Field Experience (1)

EDU 319: Secondary Literacy Diagnosis and Remediation (3)

EDU 325: Psychology and Education of Exceptional Children (3)

EDU 335: Content Literacy (3)

EDU 349: Junior Early Field Experience (1)

EDU 355: Middle School Philosophy (2)

EDU 360: Middle School Curriculum (3)

EDU 401: Student Teaching in the Secondary School (12)

EDU 402: Methods in Secondary Subject Areas (2)

EDU 404: Assessments & Professional Communication (3) (Except English)

EDU 420: Classroom Organization and Management (3)

MIS 360: Instructional Technology (3)

PSY 101: Introductory Psychology (3)

K–12 CERTIFICATION

Students may become eligible for certification in K–12 in the teaching areas of Art, Music, Health, Physical

Education, and Special Education. The candidates must have a minimum GPA of 2.75 overall and 3.00 in the subject area. Students will be required to teach in both elementary and secondary classrooms.

Professional Courses for certification in Art (grades K-12), Instrumental Music (grades K-12), Physical Education/Health (grades K-12), and Vocal Music (grades K-12). (33-35 hours)

- EDU 101: Foundations and Philosophy of Education (3)
- EDU 201: Educational Needs for Child and Adolescent Development (3)
- EDU 249: Sophomore Early Field Experience (1) (Music majors take EDU 313 P)
- EDU 219: ELL Instructional Strategies (1)
- EDU 325: Psychology and Education of Exceptional Children (3)
- EDU 335: Content Literacy (3)
- EDU 349: Junior Early Field Experience (1) (Music majors take EDU 402 P)
- EDU 401: Student Teaching in the Secondary School (12) (Music majors take EDU 403)
- EDU 402: Methods in Secondary Subject Areas (2) (MUS only)
- MIS 360: Instructional Technology (3) (not required for PED/HLT) (Music majors take MUS 105)
- PSY 101: Introductory Psychology (3)

MILD-MODERATE CROSS CATEGORICAL SPECIAL EDUCATION

Certification to teach Mild-Moderate Cross Categorical Special Education classes (K-12) in Missouri can be met by successfully completing the following courses. Students completing the Mild-Moderate Cross Categorical Special Education will complete student teaching in a special education classroom grades K-12.

Required Courses (92-93 hours):

- Complete all coursework listed above in the Elementary Education major. (80-81 hours)*
- SPD 308: Methods of Instruction in Special Education (3)
- SPD 318: Psychological Diagnosis of Children (2)
- SPD 326: Language Acquisition and Development of Children (2)
- SPD 334: Transition Processes and Career Readiness (2)
- SPD 342: Instruction Systems and Behavior Interventions for Special Education (3)

Students seeking the Mild-Moderate Cross Categorical Special Education take EDU 406: Student Teaching in the Elementary Schools (6 hours) AND EDU: 407 Student Teaching in Special Education (6 hours) in place of EDU: 405 Student Teaching in the Elementary Schools (12 hours).

THE STUDENT TEACHING SEMESTER IN EDUCATION

One term of the senior year must be reserved for student teaching. No other classwork may be engaged in during this professional semester without permission from the Director of Education. Students must have completed special methods courses that correspond to their major prior to the professional semester.

The student teacher must also make arrangements so that personal affairs, extracurricular activities, and employment does not interfere with professional experience.

Students who anticipate excessive absences from the classroom due to campus responsibilities (music, athletics, etc.) should apply for permission to student teach during the semester with the fewest obligations.

The student teaching semester will consist of approximately 16-18 weeks under the supervision of a College supervisor and the cooperating teacher of the school. During that time, 5-10 days will be spent on campus for coursework and job-embedded professional development.

- Students seeking certification in elementary will enroll in EDU 405.
- Students seeking certification in both elementary and early childhood will enroll in EDU 406 and ECE 408.
- Students seeking certification in both elementary and early childhood special education will enroll in EDU 406 or 407 and ECE 408.
- Students seeking certification in both elementary and special education will enroll in EDU 406 and EDU 407.
- Students seeking secondary, middle school, and K-12 certification will enroll in EDU 401.
- Students seeking certification in music will enroll in EDU 403.

EDUCATION COURSES

- EDU 105: Introduction to Chess** (1)
Learn about one of the classic strategy games played throughout the world. Students will learn the rules, basic checkmates, and tactics of the game. This course is for beginners who want to learn how to play and intermediate students who want to play better.
- EDU 101: Foundations and Philosophy of Education** (3)
An introduction to the Culver-Stockton College Teacher Education Program, its philosophy, mission and purpose, conceptual framework, student expectations and its entrance and exit requirements. A study of the sociological foundations of education will be explored as necessitated by diversity in society, social challenges in schools and education that is multicultural. A study of the legal, historical, philosophical and ethical foundations of education will also be covered. This course is required for all certification areas. Five hours of observation is required. Offered every semester.
- EDU 201: Educational Needs for Child and Adolescent Development** (3)
This course will provide an introduction to developmental issues encountered in childhood and adolescence. This course will place an emphasis on exploring and understanding changes occurring during physical, cognitive, and psychosocial development, placing emphasis on cultural and educational considerations. This course is designed following an educational format. Prerequisite: PSY 101. Offered every semester
- EDU 219: ELL Instructional Strategies** (1)
Examines the diverse needs of English Language Learners in the school setting. Strategies and techniques to be used. This diverse population will be discussed. Offered every spring.
- EDU 249: Sophomore Early Field Experience** (1)
The student will perform 30 or more clock hours of direct consultation and collaboration with a master teacher in selected classrooms. Students will be required to teach two lessons. Early Childhood majors will complete clock hours in an infant/toddler setting. Prerequisite: PSY 101 and successful completion of MoGEA. Offered every semester.
- EDU 289: Selected Topics in Education** (1-3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Courses may be repeated. Prerequisite: consent of the instructor.
- EDU 299: Study Abroad** (1-3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.
- EDU 300: Literacy Practicum I** (1)
Taken concurrently with EDU 307, this class provides instructional experience with teaching and assessing literacy instruction with varied leveled elementary students. Required for all ECE and ELE majors. Prerequisite: admission to the Teacher Education Program. Offered every fall.
- EDU 307: Methods of Literacy Instruction** (3)
Examines the methods, techniques, and materials for literacy instruction. An emphasis on the reading process, reading strategies, assessing reading progress, and the reading-writing connection will be explored. Prerequisite: admission to the Teacher Education Program. Offered every fall.
- EDU 309: Methods of Teaching Language Arts and Literature in the Elementary Schools** (3)
The fundamental methods, materials, techniques, and evaluation of teaching reading and writing in elementary education classrooms. There is an emphasis on using children's literature, interdisciplinary units, and language acquisition. Prerequisite: admission to the Teacher Education Program. Offered every spring.
- EDU 310: Methods of Teaching Mathematics in the Elementary Schools** (3)
The fundamental methods, materials, techniques, and evaluation of teaching mathematics in elementary education classrooms. Prerequisites: admission to the Teacher Education Program. Offered every fall.
- EDU 311: Methods of Teaching Social Studies in the Elementary Schools** (3)
The fundamental methods, materials, techniques, and evaluation of teaching social studies in elementary education classrooms. Prerequisites: admission to the Teacher Education Program. Offered every spring.
- EDU 312: Methods of Teaching Science in the Elementary Schools** (3)
The fundamental methods, materials, techniques, and evaluation of teaching science in elementary education classrooms. Prerequisites: admission to the Teacher Education Program. Offered every fall.
- EDU 313P: Methods in Elementary Music/Field Experience** (3)
A study of the goals and problems of music instruction in the first six grades. Offered spring semester of odd-numbered years in the 3-week session for Music Education majors. Includes field experience (EDU 249). Prerequisite: Psy 101 and successful completion of MoGEA. [ExL](#)
- EDU 316: Methods in Art K-12** (3)
This course will incorporate objectives, materials, methods, sequential curriculum, organization, and assessment within the K-12 art classroom. Prerequisite: admission to the Teacher Education Program. Offered every fall.

EDU 317: Integrating Creative Arts and Movement in the Elementary Education Classroom (3)

An examination of the principles and practices of teaching art, music, and physical education to children from preschool through middle school. This course will incorporate objectives, materials, methods, sequential curriculum, organization, and assessment for integrating art, music, and movement in the classroom. For elementary education majors only. Prerequisite: EDU 101 and PSY 101. Offered in the spring semester as needed.

EDU 319: Secondary Literacy Diagnosis and Remediation (3)

Examines the methods and instructional strategies for literacy to meet the needs of diverse learners, including struggling readers and writers and English-language learners. Prerequisite: admission to Teacher Education Program.

EDU 325: Psychology and Education of Exceptional Children (3)

An introduction to the psychology, identification, and required special educational services of atypical children: ELL, intellectually and physical disabled, behaviorally disordered, emotionally disturbed, sensory impaired, communication disordered, severely/multiply disabled, and learning disabled. Methods of meeting their needs in either special or main-streamed classrooms are included. Prerequisite: EDU 201 and/or PSY 301. May also count as psychology credit. Offered every semester.

EDU 335: Content Literacy (3)

Prospective teachers discover how to use reading to learn in the various content areas. Differentiation of instructional strategies to enhance critical thinking and the learning of students is explored. Prerequisite: admission to the Teacher Education Program.

EDU 349: Junior Early Field Experience (1)

The student will perform 45 or more clock hours of direct consultation and collaboration with a master teacher in selected classrooms. Students will teach six lessons in the classroom setting. Early Childhood majors will be placed in Pre-K or K classrooms. Prerequisite: EDU 249 and admission to the Teacher Education Program. Offered every semester.

EDU 355: Middle School Philosophy (2)

A study of the importance of a well-designed philosophy of education specific to middle school students. Educational philosophies that have had an impact on American education are reviewed and analyzed. This course is required for certification in all areas taught in a middle school setting (grades 5–9). Prerequisite: EDU 201. Offered as needed in the fall. [ExL](#)

EDU 360: Middle School Curriculum/Lab (3)

The fundamental steps in developing curriculum and

instruction specific to the middle school classroom. An emphasis will be placed on utilizing an interdisciplinary approach. This course is required for certification in all areas taught in a middle school setting (grades 5–9). A 15-hour lab will be included. Prerequisite: EDU 355. Offered as needed in spring. [ExL](#)

EDU 400: Literacy Practicum II (1)

Taken concurrently with EDU 419, this class is a continuation of EDU 300 in literacy instruction and assessment working with varied leveled elementary students. Required for all ECE and ELE majors. Prerequisites: EDU 300 and EDU 307. Offered every spring.

EDU 401: Student Teaching in the Secondary School (12) (DW & CE)

Student teaching is done in a normal school situation and under competent supervision. Prerequisite: admission to student teaching (professional semester fee required).

EDU 402: Methods in Secondary Subject Areas (2)

Objectives, materials, methods, and evaluation of teaching in specialized secondary subject areas. Prerequisite: admission to the Teacher Education Program. Offered as needed.

EDU 402P: Methods in Secondary Music/Field Experience (3)

(for Music Education Majors) Objectives, materials, methods, and evaluation of teaching in secondary music. Includes the equivalent of Field Experience (EDU 349). Offered fall semester of odd-numbered years in the 3-week session. The completion of this course serves as a prerequisite for admission to student teaching. Prerequisite: EDU 313P and admission to the Teacher Education Program. [ExL](#)

EDU 403: Student Teaching in Music (12) (DW & CE)

Student teaching is done in a normal school situation and under competent supervision. Prerequisites: admission to student teaching and consent of advisor in music.

EDU 404: Assessments & Professional Communication (3)

This course acquaints the student with techniques of assessment and data based decision making to inform the teaching process. Prerequisite: admission to Teacher Education Program. Offered every semester.

EDU 405: Student Teaching in the Elementary Schools (12) (DW & CE)

Student teaching is done in the normal school situation and under competent supervision. Students desiring middle school certification should request grades 5–6. Prerequisite: admission to student teaching (professional semester fee required).

EDU 406: Student Teaching in the Elementary Schools (6)

Student teaching is done in the normal school situation under competent supervision. Prerequisite: admission to student teaching (professional semester fee required).

EDU 407: Student Teaching in Special Education (6) (DW & CE)

Student teaching is done in the normal school situation and under competent supervision. Prerequisite: admission to student teaching (professional semester fee required).

EDU 419: Literacy Diagnosis and Remediation (3)

Examines the methods and instructional strategies for literacy to meet the needs of diverse learners including struggling readers and writers and English language learners. Prerequisite: EDU 307 and admission to Teacher Education Program. Offered every spring.

EDU 420: Classroom Organization and Management (3)

Examines research-based strategies to create an orderly classroom environment. Students will also study effective discipline strategies and theories to manage student behavior. Prerequisite: admission to Teacher Education Program. Offered every semester in the 12- week session.

EDU 470: Problems in Education (2–3)

Teaching methods or general problems in elementary or secondary education are investigated. The course is open to juniors and seniors. A student must file content and procedure of the project with the chairperson of the division and obtain the approval of

EARLY CHILDHOOD EDUCATION

ECE 250: Family and Community Resources for Special Education and Early Childhood (3)

The use of family and community resources and organizations, including Parents as Teachers, is explored from both the social and psychological points of view. Participants will examine the roles of families and professional organizations in designing family education and involvement programs. Offered in the fall of even-numbered years.

ECE 300: Early Childhood Program Administration and Management (2)

Examines the organization and management of early childhood facilities, including licensing procedures, and the roles and responsibilities of the facility director. Offered in the fall of odd-numbered years.

ECE 350: Curriculum Methods and Materials for Early Childhood (3)

the faculty member who has agreed to supervise the project. Offered as needed.

EDU 480: Independent Studies (1–3)

Individual or group projects in the field of education under the supervision of the instructor. Prerequisites: consent of instructor, advisor, division chairperson, and VPAA/Provost.

EDU 489: Selected Topics in Education (1–3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Courses may be repeated. Prerequisite: consent of the instructor.

EDU 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

EDU 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

Examines the methods and materials for teaching early childhood curriculum. Includes a close evaluation of the techniques involved with the differentiated instruction and learning in an early childhood setting. Course includes the observing and assessing children in a classroom setting. Prerequisite: admission to the Teacher Education Program. Offered in the spring of odd-numbered years.

ECE 408: Student Teaching in Kindergarten (6) (DW & CE)

Student teaching is done in the kindergarten classroom and under competent supervision. Students majoring in Elementary Education with an Early Childhood Education Endorsement will complete 6 credit hours of student teaching in a kindergarten classroom combined with 6 credit hours of student teaching in a primary grade (EDU 406). Prerequisite: admission to student teaching.

SPECIAL EDUCATION

SPD 308: Methods of Instruction in Special Education (3)

Presentation of appropriate instructional procedures and methods for teaching individuals identified for special education services. Focus on developing IEPs, understanding the referral and evaluation process, and developing lesson plans and goals which include instructional interventions in the areas of math, reading, and writing. Curriculum and instructional planning and intervention techniques in the least restrictive environment will be discussed. Offered in the spring of odd-numbered years.

SPD 318: Psychological Diagnosis of Children (2)

The fundamental methods of assessment and diagnosis for prescriptive placement and teaching of children. Prerequisite: Psy 325. Offered in the fall of odd-numbered years.

SPD 326: Language Acquisition and Development of Children (2)

A brief overview of language development. Various language problems will be studied together with diagnostic and treatment procedures to be utilized. Offered in the fall of even-numbered years.

SPD 334: Transition Processes and Career Readiness (2)

The purpose of this course is to provide an overview of transition education and services for individuals with disabilities from childhood through adulthood. Emphasis is placed on career readiness, identification and documentation of transition skills, collaboration with key stakeholders, the nature of the transition process, and curricular implications. Offered in the fall of even-numbered years.

SPD 342: Instruction Systems and Behavior Interventions for Special Education (3)

Educational and behavioral management aspects exceptional students will be studied. Emphasis will be placed on techniques and interventions in the classroom along with diagnostic, corrective, and behavior measures available to the classroom teacher. Offered spring of even-numbered years.

ENGLISH

STATEMENT OF PHILOSOPHY

English courses at Culver-Stockton College are designed to increase skill in written composition, to provide liberal arts electives for students majoring in other fields, to offer specialized work for English majors, and to provide study in the English language and in literature as part of the preparation for such vocations as teaching, business, law, library science, and the ministry. The general areas of study include courses in the English language, literature, composition, and creative writing.

PROGRAM GOALS

- Students will have the opportunity to explore a wide range of topics within the discipline and be well-prepared to produce high-quality scholarly work on a disciplinary topic of their choosing
- Students will demonstrate critical thinking and problem solving skills through successful work in core major courses
- Students will be prepared for a career or graduate study through programs that provide in-depth knowledge, disciplinary methodologies, professionalization, and experiential learning.

BACHELOR OF ARTS WITH A MAJOR IN ENGLISH (36 HOURS)

Core Courses (24 hours)

ENG 205: Introduction to Literary Studies (3)

ENG 220: British Literature I (3)

ENG 221: American Literature (3)

ENG 222: British Literature II (3)

ENG 303: Shakespeare (3)

ENG 324: History of English Language or ENG 325: Modern English Grammar (3)

ENG 276 or 476: Internship (3)
ENG 490: Senior Seminar (3)

Elective Courses (at least 12 hours)

3 hours Writing chosen from:

ENG 217: Introduction to Creative Writing (3)
ENG 301: Fiction Workshop (3)
ENG 302: Poetry Workshop (3)

3 hours of Diverse Perspectives chosen from:

ENG 305: Gender in Literature (3)
ENG 308: Multicultural Literature (3)

3 hours of Concentration chosen from:

ENG 425: Major Authors (3)
ENG 450: Period Studies (3)

3 hrs of English electives at the 300- and 400-level

BACHELOR OF ARTS WITH A MAJOR IN ENGLISH AND SECONDARY EDUCATION CERTIFICATION (39 HOURS)

English majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in English courses and must satisfy all professional education and certification requirements. (See education requirements.)

Core Courses (18 hours)

ENG 205: Introduction to Literary Studies (3)
ENG 220: British Literature I (3)
ENG 221: American Literature (3)
ENG 222: British Literature II (3)
ENG 303: Shakespeare (3)
ENG 490: Senior Seminar (3)

Required English Education Courses (18 hours)

ENG 217: Introduction to Creative Writing (3)
ENG 308: Multicultural Literature (3)
ENG 309: Adolescent/Young Adult Literature (3)
ENG 324: History of the English Language (3)
ENG 325: Modern English Grammar (3)
ENG 420: Teaching of Writing (3)

Elective Courses (at least 3 hours)

3 or more hours from English electives at the 300- and 400-level

MINOR IN CREATIVE WRITING (18 HOURS)

The minor in creative writing is designed to provide students with a foundation in the various genres of creative writing.

Core Courses (15 hours)

ENG 215/415: Practicum in Literary Magazine (3)
ENG 217: Introduction to Creative Writing (3)
ENG 301: Fiction Workshop (3)
ENG 302: Poetry Workshop (3)
THE 316: Playwriting (3)

Elective Courses (3 hours) chosen from

ENG 324: History of the English Language (3)
ENG 325: Modern English Grammar (3)

English majors may minor in Creative Writing, but they must take both ENG 324 and ENG 325, one to satisfy the requirements for the major, the other to satisfy the requirements for the minor. Because ENG 324 and ENG 325 are both required for the major, they must take an additional 3-hour English elective approved by their advisors.

ENGLISH COURSES

ENG 101: Composition I (3)
A basic composition course using scholarly ideas from across the disciplines as the basis for learning a range

of college-level writing strategies and effective grammatical, mechanical, and stylistic skills. Offered every semester.

- ENG 130: Literary Experience** (3)
An introductory course to the field of literary study in its many forms. Coursework may include reading of traditional and nontraditional forms, film, literary theory, creative writing, and nonfiction writing. Topics will vary from semester to semester and by instructor. Offered every semester.
- ENG 202: Composition II** (3)
A writing course designed to introduce students to the conventions of academic research in preparation for the reading and research common to the disciplines of their majors. Prerequisite: ENG 101 or equivalent. Offered every semester.
- ENG 205: Introduction to Literary Studies** (3)
This course serves as the foundation for the English and English Education major, providing students with a strong understanding of literary terminology, theory and analysis. Students will learn how to critically analyze and respond to a wide range of genres, including poetry, drama, short fiction, and novels, including considerations of both form and history, cultural and literary contests. Offered every fall.
- ENG 215: Practicum in Campus Literary Magazine** (1)
Designed to develop a range of skills – promotional, critical, literary, artistic – used in the creation, from inception to publication, of the campus literary magazine, *Harmony*. Offered every 12-week session. Graded on a pass/no pass basis.
- ENG 217: Introduction to Creative Writing** (3)
An introductory course in creative writing, focusing on fiction and poetry writing. Prerequisite: ENG 101 or consent of the instructor. Offered every fall.
- ENG 220: British Literature I** (3)
Ages to the Renaissance Readings and analysis of the works of early British literature, including selected antecedents from the ancient literary tradition. Periods covered include Old English literature, Middle English literature (including Chaucer), and Early Modern Literature up to the time of Shakespeare. Offered in the spring of odd-numbered years.
- ENG 221: American Literature** (3)
This course will provide an overview of American literature from exploration and settlement through the 20th century, with genres including journals, poetry, short stories and novels, with the emphasis on the historical and cultural context of these works. Offered fall of odd-numbered years.
- ENG 222: British Literature II** (3)
Reading and analysis of selected influential works of British literature starting with Milton and ending with Dickens. Works are examined within their specific historical and cultural contexts. Offered in the spring of even-numbered years.
- ENG 276: Exploratory Internship** (1–3)
Internship designed to acquaint students with the field of English in order to evaluate career choices. [ExL](#)
- ENG 289: Selected Topics in English** (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.
- ENG 299: Study Abroad** (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.
- ENG 301: Fiction Workshop** (3)
A course in which students plan individual fiction programs and schedules for written work with the instructor and discuss one another's works in a group setting. Prerequisite: ENG 217 or consent of instructor. Offered in the spring of even-numbered years.
- ENG 302: Poetry Workshop** (3)
A course in which students plan individual poetry programs and schedules for written work with the instructor and discuss one another's works in a group setting. Prerequisite: ENG 217 or consent of instructor. Offered in the fall of odd-numbered years.
- ENG 303: Shakespeare** (3)
This course will focus on reading, discussion, and analysis of Shakespeare sonnets and plays. Topics will include the cultural context of the Renaissance, literary analysis of form and content, discussion of key themes and debates, and Shakespeare in performance and adaptation. Offered in the fall of even-numbered years.
- ENG 305: Gender in Literature** (3)
Gender in literature examines a wide range of literary texts with a focus on representations of women, men, trans, and non-binary people. This course will feature a wide range of literary texts, including fiction, young adult literature and graphic narratives. Offered in the spring of odd-numbered years.
- ENG 308: Multicultural Literature** (3)
This course foregrounds a range of multicultural literature traditions and genres, emphasizing a diversity of experiences and perspectives. Reading will include classic and contemporary literary works representing a variety of cultures and races, including Native American, African American, Asian American and Chicano/a and Latino/a literature. Offered in the fall of even-numbered years.
- ENG 309: Adolescent/Young Adult Literature** (3)

In this course, students will read and critically analyze a wide range of adolescent and young adult literature, including key themes and trends in the genre. This course will establish a critical framework of the history, characteristics and unique features of adolescent and young adult literature in addition to selected adolescent and young adult novels. Offered in the spring of even-numbered years.

ENG 324: History of the English Language (3)

A study of the origins and evolution of the English language centering on how historical and cultural forces have influenced changes in sound, grammar, and meaning. Required for secondary certification in English. Offered in the fall of odd-numbered years.

ENG 325: Modern English Grammar (3)

A study of the structure of the English language, with an emphasis on the diversity of language and current usage, including intercultural communication and sociolinguistics, the influence of new technologies, and English language learning. Offered in the fall of even-numbered years.

ENG 415: Practicum in Literary Magazine (1–2)

Continuation of ENG 215. Designed to continue development of skills used in the creation of the campus literary magazine, *Harmony*. Literary and art editors may enroll for 2 credit hours. Prerequisite: JR or SR standing and 2 hours of ENG 215. Offered every 12-week session. Graded on a pass/no pass basis.

ENG 420: Teaching of Writing (3)

An intensive survey of knowledge and skills necessary for effective writing instruction in secondary schools. Review of state-required competencies, theories and methods of teaching and evaluating writing, approaches to designing assignments and using classroom materials, and issues in current research. Required for secondary certification in English. Prerequisite: admission to the Teacher Education Program. Offered in the fall of odd-numbered years.

ENG 425: Major Authors (3)

A course in one major author such as Chaucer, Milton, Wordsworth, Hawthorne, or O'Neill. Emphasis on the author's major works, development as a writer, and influence on other writers. May be repeated for credit when the author varies. Offered in the spring of odd-numbered years.

ENG 450: Period Studies (3)

A course in one of the major literary periods of world, English, or American literature examining major works and authors as well as major literary and critical movements. May be repeated for credit when the period varies. Offered in the fall of even-numbered years.

ENG 476: Professional Internship in English (3–6)

Independent internship with public or private business. [ExL](#)

ENG 480: Independent Study (1–3)

Individual or group projects in literature, language, or creative writing under the supervision of a member of the English faculty. Prerequisites: consent of the instructor and credit in 6 hours of English or consent of instructor, academic advisor, division chairperson, and VPAA/Provost.

ENG 489: Selected Topics in English (1–3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

ENG 490: Senior Seminar (3) (DW & CE)

A capstone course for majors featuring concentrated critical study of a particular author, literary movement, or literary topic, culminating in a major research project. The course also features a comprehensive oral examination of general literary knowledge. Offered each fall.

ENG 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

ENG 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

ESPORTS AND GAMING ADMINISTRATION

STATEMENT OF PHILOSOPHY

The major in Esports and Gaming Administration prepares students for careers in one of the fastest growing industries. Graduates may choose to pursue careers in gaming distribution, Esports sales, Esports operations or to enter graduate school.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN ESPORTS AND GAMING ADMINISTRATION (54 hours)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (18 hours)

- ACT 301: Cost Management (3)
- MKT 465: Marketing Strategy (3) (capstone)
- ESM 101: Introduction to Esports Management (3)
- ESM 150: Introduction to Games (3)
- ESM 305: Convention, Event and Trade Show Planning (3)
- ESM 405: Distribution of Games (3)

Select 6 hours from the following courses:

- BUS 285/485: Practicum in Free Enterprise (1) (May be repeated 3 times)
- BUS/FIN 304: Risk Management (3)
- BUS 411: Operations Management (3)
- BUS 412: Innovations in Business (3)
- BUS 470: Business Ethics (3)
- MKT 315: Sales (3)
- MKT 405: Consumer Behavior (3)
- MKT 414: Advertising (3)

Experiential Course (3 hours)

- ESM 476: Professional Internship (3)

Support Courses (9-10 hours)

- MAT 110: College Algebra (3) OR MAT 111: Applied College Algebra (3) OR MAT 115: Precalculus (4) OR MAT 120: Calculus (4).
- MAT 205: Elementary Statistics (3)
- MIS 225: Computer Applications in Business (3)

ESPORTS AND GAMING ADMINISTRATION COURSES

ESM 101: Introduction to Esports Management (3)
This course starts with an introduction to the history of competitive gaming and continues with an exploration of its emerging ecosystem. Students will learn the complexities involved in understanding the dynamics of the esports industry and all of its stakeholders from

gamers to billion-dollar media companies. We will dive into each element of this value chain and provide an insight on the inter operations of all companies included in the landscape of esports. Offered every semester.

ESM 150: Introduction to Games (3)
This course provides students with a broad overview of the games industry. It covers the state of the industry, the societal impact of games, and the fundamentals of game creation. Additionally, students will explore the different genres of games and improve their understanding of the heuristics and aesthetics of play. Offered every semester.

ESM 276: Exploratory Internship (1–3)
Learning activities in connection with eSports and Gaming. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisite: consent of faculty advisor and Internship Coordinator. [ExL](#)

ESM 305: Convention, Event and Trade Show Planning (3)
One of the major ways in which games are marketed to consumers is the convention. Successfully executing a company presence at one of these shows

requires a working understanding of budgeting, goal-setting, demo creation, logistics, staffing, merchandising, and ROI evaluation, all topics covered in this course. Prerequisite: ESM 150 and sophomore standing.

ESM 405: Distribution of Games (3)
This course explains the role of a publisher in game distribution and details the various channels by which a game can be distributed. Prerequisite: ESM 150 and sophomore standing.

ESM 476: Professional Internship (1–6)
An orientation to career areas is provided. Prerequisites: junior standing and consent of the Director of Career and Internship Services and faculty advisor. [ExL](#)

FINANCE

Culver-Stockton College has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE), located in Overland Park, Kansas, USA. The business programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Business Administration, Finance, Healthcare Management and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting our website at culver.edu/future-students/undergraduate/majors/business-accreditation/.

Business, Accountancy or Finance majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in Business courses and must satisfy all professional education and certification requirements. (See Education requirements).

Additional content courses required for Finance majors to be certified to teach are:

- COM 310: Organizational Communication (3)
- BUS 403: Coordination of Cooperative Education (3)

STATEMENT OF PHILOSOPHY

The major in Finance prepares students for careers in corporate finance, banking, investment analysis, or financial planning. The finance curriculum provides students with necessary skills in forecasting, analysis, and financial management.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN FINANCE (56 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)

ECO 202: Principles of Microeconomics (3)
FIN 311: Finance (3)
MKT 301: Marketing (3)

Core Courses (16 hours)

ACT 485: Professional Development (1) (May be repeated for a maximum of 3 hours)
BUS 465: Business Strategy (3) (Capstone Course)
FIN 362: Corporate Financial Management (3)
FIN 403: Financial Institutions and Monetary Policy (3)
FIN 407: Investments (3)
FIN 410: International Corporate Finance (3)

Select 9 hours from the following courses:

*Only 3 of the elective hours may be taken from the courses noted with *.

ACT 225: Intermediate Accounting I (3)
ACT 226: Intermediate Accounting II (3)
ACT 301: Cost Management (3)
ACT 302: Advanced Cost Management (3)
BUS 245: Quickbooks and Excel (3)
BUS 285: Practicum in Free Enterprise (1) (May be repeated for a maximum of 3 hours in this category)*
BUS/ACT 286: Corporate Experience (3)*
FIN 230: Personal Finance (3)
FIN 304: Risk Management (3)
FIN 379: Real Estate (3)
FIN 385: Portfolio Management (1) (May be repeated for a maximum of 3 hours in this category)*
FIN 499: Study Abroad (3)*

Experiential Course (3 hours)

ACT/BUS/FIN 476: Professional Internship in Finance (3)

Support Courses (9–10 hours)

MAT 110: College Algebra (3) OR MAT 111 Applied College Algebra (3) OR MAT 115: Precalculus (4) OR MAT 120: Calculus (4).
MAT 205: Elementary Statistics (3)
MIS 225: Computer Applications in Business (3)

MINOR IN FINANCE (18 HOURS)

The Finance minor supplements many undergraduate majors and enhances the career opportunities for students interested in pursuing a financial management dimension in their chosen field.

Core Courses (9 hours)

ACT 125: Principles of Accounting I (3)
ACT 126: Principles of Accounting II (3)
FIN 311: Finance (3) (this course requires a prerequisite of ECO 201 and MIS 225 or consent of instructor)

Select 9 hours from the following courses:

FIN 304: Risk Management (3)
FIN 362: Corporate Financial Management (3)
FIN 379: Real Estate (3)
FIN 385: Portfolio Management (1) (May be repeated for a maximum of 3 hours)
FIN/ECO 403: Financial Institutions and Monetary Policy (3)
FIN 407: Investments (3)
FIN 410: International Corporate Finance (3)

FINANCE COURSES

FIN 230: Personal Finance (3)
An introductory course to personal financial decision-making with a life-cycle approach to financial planning. The course will help students develop a financial plan for their own future in areas such as money management, purchasing decisions, and investment decisions. Some of the topics that will be

covered include constructing and interpreting their own personal financial statements and budgets, investment options, credit management, insurance, and how taxation affects their personal finances.

FIN 276: Exploratory Internship in Finance (1–3)
Experience in the workplace designed to help the

students make career choices in finance. Prerequisites: consent of advisor and Internship Coordinator. [ExL](#)

FIN 289: Selected Topics in Finance (1–3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

FIN 299: Study Abroad (3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

FIN 304: Risk Management (3)
A study of risk management for the firm, the individual, and as a career. Included is a study of the basic principles of the insurance industry, loss exposure, risk management techniques other than insurance, and tort concepts. Prerequisite: junior standing or consent of the instructor. Offered during the fall 3-week term of even-numbered years. [ExL](#)

FIN 311: Finance (3)
Survey of financial decision making within a business enterprise. Emphasis is placed upon basic quantitative techniques utilized in financial decision making, such as valuing streams of cash flows, planning the capital structure, managing working capital, estimating cash flows of potential investments, and selecting appropriate investments. Prerequisites: ACT 125, ECO 201, MIS 225, and junior standing or consent of instructor. Offered every semester.

FIN 362: Corporate Financial Management (3)
Methods, policies, markets, and institutions involved in financing the business enterprise. Capital budgeting, theory of capital structures, and financial decision making are discussed. Quantitative techniques solved through Excel or financial calculators are stressed in this course. Prerequisite: FIN 311 and junior standing or consent of the instructor. Offered every semester.

FIN 379: Real Estate (3)
Principles, practices, and legal environment of the real estate industry, ownership, contracts, conveyances, mortgages, leases, liens, and titles will be studied. Real estate marketing and property management are also studied. Prerequisite: junior standing or consent of instructor. Offered during the fall 3-week term of odd-numbered years.

FIN 385: Portfolio Management (1)
Utilizes a hands-on approach to investing with appropriate research and decision-making tools. The participants learn about investing and portfolio management by investing a portion of the College's endowment. May be repeated for a maximum of 3 credit hours. Offered every semester.

Fin/Eco 403: Financial Institutions and Monetary Policy (3)
Payment and banking system, financial markets, financial instruments, financial institutions, financial regulations, Federal Reserve System, and monetary policy. Prerequisites: ECO 201 and ECO 202. Offered in the fall of odd-numbered years.

FIN 407: Investments (3)
Financial market structure, business financing alternatives, financial instruments, and financial planning for the firm. Development and management of a personal investment portfolio is studied. Students will experience the thrill and the agony of participating in financial markets through investment simulations. Prerequisites: FIN 311 and junior standing or consent of the instructor. Offered in the spring of odd-numbered years. [ExL](#)

FIN/ECO 410: International Corporate Finance (3)
Economic trade theory, exchange-rate determination, balance of payments, global financial markets and institutions, risk management, global capital budgeting, and multinational cost of capital. Prerequisites: ECO 201 and ECO 202. Offered in the spring of even-numbered years.

FIN 476: Professional Internship in Finance (1–6) (CE)
An orientation to finance in the business enterprise or accounting firm is provided. Prerequisites: junior or senior standing, consent of Internship Coordinator and major advisor.

FIN 480: Independent Study (3)
Individual or group projects in finance under the supervision of the instructor. Prerequisite: consent of instructor, advisor, division chairperson, and VPAA/Provost.

FIN 489: Selected Topics in Finance (1–3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

FIN 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

FIN 499: Study Abroad (3)
Students will study a variety of topics by combining college classroom activities with travel abroad. Prerequisite: consent of the instructor.

FOREIGN LANGUAGES

STATEMENT OF PHILOSOPHY

The objective in teaching modern foreign languages is to give students a knowledge and understanding of other cultures and the ability to use a foreign language by acquiring an oral and written proficiency. The study of foreign languages and cultures also prepares students to be more productive citizens in an increasingly competitive world community. Learning a foreign language increases the ability of students in their native language by making them more aware of grammatical conventions and embedded culture.

MINOR IN SPANISH (18 HOURS)

The purpose of the minor in Spanish is to enable students to acquire the knowledge and competency to communicate in another language. Students gain the linguistic and cultural competencies necessary for interpersonal, interpretive, and presentational modes of communication. By learning the practices, products and perspectives of many cultures that speak Spanish, students further their knowledge of other disciplines. They gain a better understanding of their own language and culture by comparison. Students are encouraged to use Spanish within and beyond the classroom setting.

Students must complete 18 hours of coursework to complete the minor in Spanish. At least 6 of the 18 hours must be at the 300 level or above. Students are encouraged to consider taking courses in a Spanish-speaking country. Students must have courses taken in another country approved prior to enrollment.

Required Courses (18 hours):

SPN 105: Beginning Spanish I (3) (waived for students beginning at SPN 106 level or higher)

SPN 106: Beginning Spanish II (3) (waived for students beginning at SPN 205 level or higher)

Minimum of 6 hours of 200 level chosen from:

SPN 205: Intermediate Spanish I (3)

SPN 206: Intermediate Spanish II (3)

SPN 289: Selected Topics in Spanish (3)

Minimum of 6 hours of 300 level or above chosen from:

SPN 305: Advanced Spanish (3) (may be repeated for varied topics)

SPN 489: Selected Topics in Spanish (may be repeated for varied topics)

SPN 499: Study Abroad (3)

SPANISH COURSES

SPN 105: Beginning Spanish I (3)
This course is an introduction to the Spanish language and Hispanic culture with emphasis on the development of listening, speaking, reading, and writing skills. Grammar and vocabulary will be used as effective tools in real-life situations with the aid of audiovisuals, classroom activities, and homework. The

development of an appreciation of the similarities and differences between cultures is a major instructional goal. No prior knowledge of Spanish is required. Offered every fall.

SPN 106: Beginning Spanish II (3)
This is a continuation of SPN 105 designed to achieve

better fluency in the language through oral activities, writing, vocabulary expansion, and grammar instruction. Strengthening cultural understanding continues to be a major instructional goal. Prerequisite: SPN 105 or by placement/instructor evaluation. Offered every spring.

SPN 205: Intermediate Spanish I (3)
This course focuses on the development of both receptive and communicative competence in oral and written expression through conversations, listening comprehension, videos, grammar instruction, and written activities. Students will expand their knowledge of diverse Spanish-speaking societies and their impact on the global community as well as the influence of Spanish-speaking populations within the global community and our own society. Prerequisite: SPN 106 or by placement/instructor evaluation. Offered every fall.

SPN 206: Intermediate Spanish II (3)
This course is a continuation of SPN 205, focusing on the development of both receptive and communicative competence in oral and written expression through conversations, listening comprehension, videos, grammar instruction, and written activities. Students will continue to expand

their knowledge of diverse Spanish-speaking societies and their impact on the global community. Prerequisite: SPN 205 or by placement/instructor evaluation. Offered every spring.

SPN 480: Independent Study (1–3)
Individual or group projects in a foreign language under the supervision of a foreign language instructor. May involve study abroad. Prerequisites: consent of instructor, academic advisor, division chairperson, and VPAA/Provost.

SPN 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

SPN 499: Study Abroad (3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor.

GEOGRAPHY

GEO 201: Human Geography (3)
This course is a study of human societies in relation to their physical environments. Emphasis is on natural resources, topography, food, clothing, shelter, cities, technology, and migration. Offered in the spring of even-numbered years.

HEALTH SCIENCE

STATEMENT OF PHILOSOPHY

The Health Science major is designed for individuals who have an interest in pursuing entry-level careers or a professional degree program in a health-related profession. Students will complete core coursework in the health sciences, and then choose an appropriate concentration based on their professional goals.

PROGRAM GOALS

- Students will be prepared for a career or advanced studies in a health-related field.
- Students will be provided a supportive learning environment for student learning.

- Students will be skilled in critical thinking, effective communication, and creative problem solving.

Concentrations are designed to help students focus and specialize within an area of the health sciences or meet prerequisite admission requirements for graduate and professional schools. These concentrations include Health Promotion, Rehabilitative Science (pre-Physical Therapy), Sports Medicine and Performance (pre-Athletic Training/Certified Strength and Conditioning Specialist), and Nutrition and Performance (pre-Dietetics/ Certified Strength and Conditioning Specialist). Culver-Stockton College offers a Master of Athletic Training and currently has an articulation agreement with Logan University and the Master of Dietetics program. Acceptance to graduate and professional programs is not guaranteed.

BACHELOR OF SCIENCE WITH A MAJOR IN HEALTH SCIENCE (43-58 HOURS)

Core Courses (25-30 hours):

- BIO 210: Human Anatomy & Physiology I (4)
- BIO 211: Human Anatomy & Physiology II (4)
- HSC 110: CPR and AED for Professional Rescuer (1) (or BLS certification)
- HSC 220: Health Assessment (2)
- HSC/PED 336: Kinesiology (3)
- HSC 455: Evidence Based Practice in Health Professions (3) (Disciplinary Writing)
- HSC 460: Health Promotion in Diverse and Special Populations (3) (Intercultural Learning)
- HSC 476: Professional Internship in Health Science (1-6) (Professional Experience)
- HSC 490: Capstone in Health Sciences (1) (Culminating Experience)
- PSY 101: Introduction to Psychology (3)
- *Not required but recommended for students interested in graduate programs:
- MAT 205: Elementary Statistics (3)

Must select one of the concentrations below in addition to the core-

Health Promotion Concentration (18 hours):

- HLT 209: Personal, School & Community Health (3) OR HLT 225: Community Health (3)
- HLT 333: Nutrition (3)
- HSC 385: Fitness Assessment and Prescription (3) OR HSC465: Essentials of Strength & Conditioning (3)
- PED 326: Physical Growth and Development (3)

Select one of the following:

- PSY 200: Lifespan Human Development
- PSY 240 Sport Psychology
- PSY 250 Health Psychology
- PSY 314 Abnormal Psychology
- SOC 311 Race & Ethnicity
- PED 412 Psychological & Sociological Aspects of PE & Sport (3)

Select one of the following:

- BUS 302 Management
- MKT 301 Marketing
- SPM 316: Event and Facility Management
- SPM 430: Sport Marketing (3)

Pre-Professional/Graduate Study Concentrations

Rehabilitation Science Concentration (pre-PT) (28 hours)

- BIO 201: General Biology I (4)
- BIO 202: General Biology II (4)
- CHE 251: General Chemistry I (4)
- CHE 252: General Chemistry II (4)
- MAT 115: Precalculus (4)
- PHY 201: General Physics I (4)
- PHY 202: General Physics II (4)

Not required but recommended for pre-PT
PSY 200 Lifespan Psychology (3)
PSY 314 Abnormal Psychology (3)
HSC 475: Basic Concepts in Rehabilitation (3)

Sports Medicine and Performance (pre-AT/CSCS) (18-19 hours)
Any 3 credit hour BIO course (BIO 201 recommended) (3–4)
HLT 333: Nutrition (3)
HSC 175: Care & Prevention of Athletic Injuries & Illnesses (3)
HSC 465: Essentials of Strength & Conditioning (3) OR HSC 385: Fitness Assessment & Prescription (3)
HSC/PED 318: Physiology of Exercise (3)

Select one of the following:
BUS 302 Management
MKT 301 Marketing
SPM 316: Event and Facility Management
SPM 430: Sport Marketing (3)

Not required but recommended for pre-AT
Any 3 credit hour CHE course, CHE 251 recommended (3–4)
Any 3 credit hour PHY course, PHY 201 recommended (3–4)
HSC 475 Basic Concepts in Rehabilitation (3)

Nutrition and Performance (pre-Dietetics/CSCS) (23 hours)

BIO 260: Microbiology (4)
BIO 305: Biochemistry (4)
CHE 251: General Chemistry I (4)
CHE 252: General Chemistry II (4)
CHE 301: Organic Chemistry I (4)
HLT 333: Nutrition (3)

Not required but recommended for pre-CSCS
HSC 465: Essentials of Strength & Conditioning (3) or HSC 385: Fitness Assessment & Prescription (3)
HSC/PED 318: Physiology of Exercise (3)

MINOR IN HEALTH PROMOTION (18 HOURS) (minimum of six courses is required)

HSC 220: Health Assessment (2)
HSC 460: Health Promotion for Diverse and Special Populations (3)

Choose one course from:

HSC 110: CPR & AED for the Professional Provider (1)
PED 104: First Aid/CPR and Care of Recreational Injuries (3)
Current CPR certification

Choose one course from:

HSC 385: Fitness Assessment and Prescription (3)
HSC 386: Personal Training Certification Preparation (1–3)
HSC 465: Essentials of Strength and Conditioning (3)

Select additional coursework from those with HSC prefix or courses listed in the Health Promotion Concentration for a total of 18 credit hours.

HEALTH SCIENCES COURSES

HSC 110: CPR and AED for the Professional Provider (1)
CPR, AED, with advanced emergency knowledge and skills for the health professional. This course is designed for individuals pursuing a career in the health industry. Must pass requisite certification exam to receive credit for the course. Prerequisite: Health Science major or consent of instructor. Offered every other fall.

HSC 175: Prevention & Care of Athletic Injuries & Illnesses (3)
This course will explore various concepts that may impact performance and/or injury/illness situations in an athletic or recreational setting. Basic procedures in the recognition and treatment of athletic-related injuries and illnesses will be introduced.

- HSC 220: Health Assessment** (2)
The study and application of health assessment strategies, methods, and instruments in the determination of individual health status. Emphasis on disease prevention and readiness for physical activity. Prerequisite: Health Science major or consent of instructor. Offered every other fall.
- HSC 276: Exploratory Internship** (1–3)
This course is designed to aid students in evaluating professional and career goals in various fields and settings in the health sciences. Prerequisites: Internship Coordinator and faculty advisor approval.
- HSC 318: Physiology of Exercise** (3)
See PED 318.
- HSC 336: Physiology of Exercise** (3)
See PED 336.
- HSC 277: Practicum in Health Science** (1–3)
Students will receive practical experience from a structured site in the field of health. Prerequisite: HSC 110 and 220 or current CPR/AED certification.
- HSC 376: Professional Development for the Health Professional** (1–3)
This course encompasses all types of facilitated learning opportunities, including but not limited to workshops, webinars, learning labs, and conferences. This is an intensive study that should accentuate or advance the student's current level of knowledge, skill, or professional networking within the field. The sponsoring organization should be recognized as a CE provider or affiliated with state, district, or national associations/societies within the health profession. The depth, breadth, and continuing education units need to be consistent with institutional policy for academic credit. Prerequisite: HLT 277 or consent of the instructor. Offered every spring.
- HSC 385: Fitness Assessment and Prescription** (3)
In-depth review of ACSM exercise assessment methodology and prescriptive program planning for healthy populations and those challenged by lifestyle-related injuries/conditions. Integrated labs will emphasize exercise assessment skill application/development, data analysis, and exercise prescription. This course will assist with preparation for certain NCCA-accredited certifications for the personal fitness instructor/strength coach.
- HSC 386: Personal Training Certification Preparation** (1 or 3)
An in-depth review of an NCAA-accredited personal training certification. Students will review core competencies and develop test-taking strategies that will prepare them to best challenge their personal training certification. Prerequisite: ATR/PED 385 or consent of the instructor. Offered every fall in the 3-week session.
- HSC 455: Evidence Based Practice in Health Profession** (3) (DW)
This course will focus on the knowledge and skills necessary for entry-level health professionals to use a systematic approach to ask and answer clinically relevant questions that affect patient care by using review and application of existing research evidence.
- HSC 460: Health Promotion for Diverse and Special Populations** (3)
Examines the importance of race, gender, ethnicity, social issues, and cultural factors for health promotion and community health practice. Prerequisite: Health Science major, minor or consent of the instructor. Offered every fall.
- HSC 465: Essentials of Strength and Conditioning** (3)
This three credit undergraduate level course provides an overview of strength and conditioning. Emphasis is placed on the exercise sciences including anatomy, exercise physiology, biomechanics, nutrition, exercise technique, program design, organization and administration, and testing and evaluation. Additionally, this course is designed to prepare students for the nationally accredited Certified Strength and Conditioning Specialist (CSCS) certification exam through the National Strength and Conditioning Association (NSCA). Prerequisite: BIO 210 or consent of the instructor. Offered as needed.
- HSC 475: Basic Concepts in Rehabilitation** (3)
This course will cover the basic theories and principles of rehabilitation as they relate to tissue healing and various injuries. Students will also practice and demonstrate hands-on skills in clinical laboratory as well as receive practical experience in patient evaluation, documentation, and development of basic evidence-based rehabilitation programs. Material will be presented in a combination of lecture and laboratory-type activities.
- HSC 476: Professional Internship in Health Science** (1–6)
This internship is under the supervision of an appropriately credentialed health professional in a setting consistent with the individual student career goals. This internship may be split or repeated for a total of six credit hours. Prerequisites: junior standing, accepted by Director of Health Science or Athletic Training, host site, and Internship Coordinator.
- HSC 489: Selected Topics in Health** (1–3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.
HSC 490: Capstone in Health Sciences (1) (CE)
This course will place heavy emphasis on appropriate certification preparation, career planning, job applications, interviewing, state credentialing, continuing education, and professional development. Prerequisite: senior standing. Offered every fall.

HSC 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This

course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

HSC 499: Study Abroad (1-3)
Students will study a variety of topics by combining college classroom activities with international travel. Prerequisite: consent of instructor. Offered as needed.

HISTORY

STATEMENT OF PHILOSOPHY

The primary aim of the field of history is training the student for a dynamic and effective citizenship. Departmental offerings are designed to give students an understanding of the development of civilization; an appreciation of its varied social, economic, political, and cultural components and their historical interaction; and a basic familiarity with historical methods and reasoning.

PROGRAM GOALS

- Students will be capable of understanding and analyzing key historical concepts and apply them to the world around them.
- Students will be able to develop, write, and revise their own piece of original research on their first attempt.
- Students will be able to publicly defend their own original work as well as publicly critique the work of others.

BACHELOR OF ARTS WITH A MAJOR IN HISTORY (36 HOURS)

Civic Engagement & Leadership (12 hours)

- PHI 304: Ethics (3)
- POS 205: American Government & Politics (3)
- HIS 295: Historical Thinking (3)
- POS 301: Community Action (3) (may be taken as EXP 301)

History Core Courses (15 hours)

- HIS 105: Themes in Modern World History (3)
- HIS 107: United States Democracy to 1865 (3)
- HIS 108: United States Democracy since 1865 (3)
- HIS 276: Exploratory Internship (3) OR HIS 476: Professional Internship (3)
(not required for History Education majors)
- HIS 490: Senior Seminar in History (3)

Elective Courses (9 hours)

- 3 hours of American history
- 3 hours of European history
- 3 hours of non-American, non-European history

SECONDARY EDUCATION SOCIAL STUDIES CERTIFICATION

History majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in Social Studies courses and must satisfy all professional education courses and certification requirements. (See Education requirements.)

History majors who wish to be certified in Missouri for secondary teaching in social studies must take the following courses (in addition to the requirements listed above for the BA in history):

- 3 hours of additional American history electives
- ECO 106, ECO 201, OR ECO 202 (3)
- GEO 201 (3)
- POS 209 (3)

MINOR IN HISTORY (18 HOURS)

The minor in History is intended to offer students the chance to explore a wide range of historical subjects and gain a substantial understanding of the discipline.

HIS 295: Historical Thinking (3)
15 hours of history electives

HISTORY COURSES

HIS 105: Themes in Modern World History (3)
This course will use various themes (revolutions, environment, gender, etc.) to consider the history of the world since 1500.

HIS 106: Economic History of the US (3)
See ECO 106

HIS 107: United States Democracy to 1865 (3)
American history from colonization to the end of the Civil War.

HIS 108: United States Democracy since 1865 (3)
American history from Reconstruction to the present.

HIS 212: Asian Civilization (3)
This course will look at the cultural history of India, Japan, and China. It will also include daily practice of traditional meditation techniques associated with the Hindu, Taoist, and Buddhist traditions.

HIS 215: Oral History & Culver-Stockton College (3)
History and Artifacts at Culver-Stockton College This course will teach students basic oral history and museum curacy methodology for the purpose of creating and operationalizing a strategic plan for a Culver-Stockton College museum and an ongoing oral history project of College personnel, alumni, and friends. Teams of students will work with the History Department, College archivist, and outside museum studies and archival professionals to acquire necessary background knowledge in oral history and museum curacy methodology in order to create a strategic plan that will be presented to the President, Board of Trustees, and outside experts.

HIS 220: Latin America, 1492 to Present (3)
This survey course will study the history of this region by taking a broad approach that includes politics, culture, economics, and society.

HIS 223: Dueling and the European (3)
Culture of Honor
This course will consider the social history of Europe from the 14th to the 19th centuries by focusing on the place of honor and dueling in European society. Students will also study Classical fencing, a sport

designed to prepare gentlemen in the art of dueling with the sword. The day will be divided into two types of activities. In the morning the class will meet in a classroom setting. In the afternoon the class will meet to study fencing.

HIS 240: African American History from (3)
Settlement to Civil Rights

This course surveys the major themes, people, and issues in African American history from the development of Atlantic slavery to the present.

HIS 245: US Women's History (3)
This course examines the major trends and events in the history of the United States by putting women at the center of the story.

HIS 260: The Great Depression and World War II (3)
This course examines the nature and impact of two of the most transformative periods in United States history.

HIS 276: Exploratory Internship in History (1-3)
Internship designed to acquaint students with the field of history and other areas in order to evaluate career choices. ExL

HIS 280: World Revolutions (3)
This course will consider the great world revolutions in the Early Modern and Modern Period.

HIS 287: Revolutionary America, 1763-1800 (3)
This course explores the major issues in the creation of the United States of America between the end of the Seven Years' War and the election of 1800.

HIS 289: Selected Topics in History (1-3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

HIS 295: Historical Thinking (3)
This course acts as a general survey of the basic concepts, methods, and interpretations in the discipline of history.

HIS 299: Study Abroad (1-3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite:

consent of the instructor.

HIS 308: War in Modern World History (3)
This course provides an understanding of one of the most important developments in the history of the modern world – war. It will explore the complexity of causes and consequences of wars. This course will focus on conflicts in non-Western regions, including Russia, Asia, Africa, and the Middle East.

HIS 310: Fifties and Sixties America (3)
This course will introduce students to the social, political, and cultural transformations that occurred during these key decades in modern American history.

HIS 320: The Modern Middle East (3)
The course will consider the history of the Middle East from the rise of the Ottoman Empire to the present.

HIS 324: Environmental History in Belize and Guatemala (3)
An international travel-study course comprised of two weeks of travel abroad and one week of classroom activities. Students traveling to Belize and Guatemala will focus on studying the political, cultural, and environmental history of the region. The expedition will include field research at a rainforest lodge, exploration of the tropical rainforest, a visit to the ruins of Tikal, and a study of the impact of human development along the coast of Belize on an island adjacent to the world's second largest barrier reef.

HIS 335: The Worlds of Classical Greece and Rome (3)
This survey will study the major cultural, political, and social themes of Greek and Roman civilizations from Homer to the fall of Rome in the West.

HIS 356: The Age of the Crusades (3)
The Mediterranean in Religious Conflict
This course surveys the high Middle Ages from the perspective of those involved or affected by crusading. Therefore, This course studies not just Europe but Byzantium and the Islamic Middle East, also.

HIS 370: Renaissance and Reformation Europe (3)
This intellectual history course will look at the 15th and 16th centuries in terms of the arts and letters as well as important historical events.

HIS 375: Tudor Britain (3)
This course will look at the reign of Henry VIII using the "Reacting to the Past" simulation published by Barnard College.

HIS 385: Europe's 20th Century (3)
This course will look at European history from the end of World War I to the present.

HIS 386: Film and Modern American History (3)
This course examines major themes of post-World War II American culture and society through popular films.

HIS 389: The Civil War Era, 1820–1877 (3)
This course examines the causes and consequences of the American Civil War and its aftermath.

HIS 392: Sports in American History, 19th Century to the Present (3)
This course uses the evolution and continued popularity of sports to trace the important historical trends in American society between the early 19th century and the present. .

HIS 476: Professional Internship in History (1–6)
Independent internship with a governmental agency, public official, selected public and private agencies or corporations. [ExL](#)

HIS 480: Independent Study (1–3)
Individual or group projects in history under the supervision of the instructor. Prerequisites: consent of instructor and six hours in the field, or consent of instructor, academic advisor, division chairperson, and VPAA/Provost.

HIS 489: Selected Topics in History (1–3)
Selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

HIS 490: Senior Seminar in History (3) (CE) (DW)
Required of all history majors, This seminar will focus on the research and writing of the capstone senior thesis. Prerequisite: senior standing.

HIS 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion.

HIS 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor.

The mission of the College Honors Scholars Program is to enhance the educational environment of Culver-Stockton College by providing unique and experiential academic opportunities to highly motivated students and faculty. The mission is based on the belief that academic excellence requires high expectations and personal engagement; therefore, the Honors Scholars Program seeks creative avenues for exploring and implementing this belief in both theory and practice.

PROGRAM GOALS

Students will have access to a rigorous curriculum that emphasizes original research, collaborative relationships, intensive writing, creative expression and advanced thinking skills – analytical, creative, critical, qualitative and quantitative – in order to prepare them for careers in their intended fields or graduate studies.

Students participating in the Honors Scholars Program should expect to have access to a rigorous curriculum that emphasizes original research, collaborative relationships, intense writing, great works, creative expressions, and advanced thinking skills - analytical, creative, and critical.

Admission into the Honors Scholars Program requires a 26 ACT and either a 3.5 GPA or ranking in the top 10% of the graduating class. Students who do not meet these requirements may petition the Honors Board for admission.

Honors Scholars Program Requirements (15 hours)

HON/WSL 100: Introduction to Experiential Learning-Honors/Wildcat Seminar in Leadership (3)

HON Research/Disciplinary Writing course (3)

This course is a research/disciplinary writing course in the students' major field of study. Applicable courses are individually approved by the Director of the Honors Program.

HON 488: Honors Project Proposal (1)

HON 490: Honors Scholars Project (2)

Choose 6 hours from:

HON 301: Leadership (3)

HON 302: Honors Service Learning (3)

HON 303: Honors Explorations (3) (can be taken twice, not to be taken in the major/minor area)

Students who graduate from Culver-Stockton College with College Honors must successfully complete the above-listed courses with a grade of C or higher. In addition, students must have a cumulative grade point average of 3.50 or higher. For more information on the Honors program, please contact the Director of the Honors Program.

HONORS COURSES

HON 301: Leadership (3)

A course for students who have entered the Honors Scholars Program. Honors students will learn to apply their scholarly abilities to become leaders in their chosen professions, community, and society. Honors students will learn about different dimensions and styles of leadership – visionary leadership, servant leadership, leadership focused on effecting change, etc. Prerequisites: Hon 110 or equivalent. Offered every fall in the 3-week session.

HON 302: Honors Service Learning (3)

A course for students who have entered the Honors Scholars Program. Honors students will identify a need on the campus level, local level, and state/national level. The student will then devise, articulate, and complete a service project to fulfill each need identified. Prerequisites: membership in the Honors Program and HON 110 or equivalent. Offered every spring.

HON 303: Honors Explorations (3)

This course allows the Honors Scholar to explore the areas of leadership, service and research across multiple disciplines. HON 303 courses offer challenging and enriching material that inform and inspire original work within the Honors Scholar's major field of study and future career. May be taken twice.

Hon 488: Honors Project Proposal (1)

Students will complete an individual project proposal for the Honors Scholars Project. All proposals will be presented to the Honors Board for approval at the end of the semester. Prerequisites: 2 Honors designated courses and junior standing. Offered every semester in the 12 week session hybrid.

HON 490: Honors Scholars Project (2)

The Honors Scholars Project provides the opportunity for a student to create and present original projects informed and inspired by their individual field of study and honors curriculum. The goal of the production of projects - in consultation with a faculty member - that advance the student's intellectual development and educational/career goals. All projects will be presented in a public forum. Prerequisite: HON 488

and junior standing. Offered every semester.

HUMAN RESOURCE MANAGEMENT

STATEMENT OF PHILOSOPHY

The major in Human Resource Management prepares students for careers in one of the most important areas of business. Graduates may choose to pursue careers in labor relations, benefits and compensation, recruiting or to enter graduate school.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN HUMAN RESOURCE MANAGEMENT (54 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (18 hours)

- BUS 429: Human Resource Management (3)
- BUS 435: Human Resource Training & Development (3)
- BUS 465: Business Strategy (3)
- HRM 318: Total Compensation Management (3)
- HRM 320: Human Resource Risk Management (3)
- HRM 321: Employment and Labor Law (3)

Select 6 hours from the following courses:

- BUS 125: Business Leadership (3)
- BUS 285/485: Practicum in Free Enterprise (1) (May be repeated 3 times)
- BUS/FIN 304: Risk Management (3)
- BUS 310: Organizational Behavior (3)
- BUS 411: Operations Management (3)
- BUS 412: Innovations in Business (3)
- BUS 470: Business Ethics (3)
- ACT 285/485: Professional Development (1) (May be repeated 3 times)
- BUS 286: Corporate Experience (3)
- ACT/BUS 321: Fraud Prevention (3)

Experiential Course (3 hours)

HRM 476: Professional Internship (3)

Support Courses (9–10 hours)

MAT 110: College Algebra (3) or MAT 111: Applied College Algebra (3) or MAT 115: Precalculus (4) or MAT 120: Calculus (4)

MAT 205: Elementary Statistics (3)

MIS 225: Computer Applications in Business (3)

HUMAN RESOURCE MANAGEMENT COURSES

HRM 276: Exploratory Internship (1–3)

Learning activities in connection with human resource management. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

HRM 318: Total Compensation Management (3)

A study of the total compensation management function in business, as evidenced through the human resource framework. Major areas of activity will include job analysis, job evaluation, establishing pay structures and benefits.

HRM 320: Human Resource Risk Management (3)

This course will examine the scope and role of HR in the occupational health and safety arena, the fundamental components of comprehensive programs and the interplay between these considerations and how important HR professionals are in their success. Topics covered include OSHA requirements, risk management and loss prevention, management of safety and workers compensation, employee assistance plans, preventative health issues, emergency response and preparedness, and developing a culture of safety, amongst others. There will be focus on the fundamental components of a comprehensive health and safety program to protect the employees in an organization and costly liability. Prerequisite: HRM 321. Offered every semester.

HRM 321: Employment and Labor Law (3)

This course is an overview of various laws and regulations that determine the rights and obligations of employees and employers. Topics covered include the nature of the employment relationship and common law principles, prohibitions against discrimination on the basis of certain characteristics such as race and gender, wage and hour law, the Family Medical Leave Act, and National Labor Relations Act, and other similar areas of labor and employment law. The primary focus is on federal laws governing the employment relationship, but there will also be a discussion of state and local laws. Prerequisite: BUS 302. Offered every semester.

HRM 476: Professional Internship (1–6)

An orientation to career areas is provided. Prerequisites: junior standing and consent of the Director of Career and Internship Services and faculty advisor. [ExL](#)

INDIVIDUALIZED MAJOR

The Individualized Degree Program has been designed for students who have interests or career objectives that may not be met through an existing major. Students seeking a BA or BS in Individualized Studies will develop the intellectual tools needed to engage in critical thinking and problem solving as they prepare for careers and graduate programs that may cross academic disciplines.

Students seeking an individualized degree are actively involved in planning their own program of study. Courses can be selected around a unifying theme, a social issue, or academic areas of interest. Students will work closely with a faculty advisor or advising team to create a viable degree plan.

GUIDELINES

Courses can be selected around a unifying theme, a social issue, or academic areas of interest. Students will work

closely with a faculty advisor or advising team to create a viable degree plan.

1. The area of study should not replicate an existing major. Students need to select a course of study not offered in a degree program.
2. The area of study should be feasible. The proposed course of study needs to be discussed with a faculty advisor or advising team to ensure the range and number of courses required will be available.
3. Students can earn up to 6 hours by completing a professional internship or independent research. Projects or activities should be carried out under the supervision of a faculty member or advisor.
4. All of the General Education requirements must be met.
5. The Individualized Major requires a capstone experience.

Students need to apply for approval of the major to the Vice President for Academic Affairs/Provost at least three semesters prior to the intended graduation date. An application consists of a letter stating the student's educational and career objectives, the rationale for seeking the degree, and a logical and consistent degree plan.

The Individualized Major offers students the freedom to create a unique course of study that combines individual interests with a wide range of themes, social issues, and academic subjects. This major can be designed within a single academic discipline or from several disciplines. Regardless of the field of study chosen, students select courses in consultation with a faculty advisor or an advising team that lead to an advanced level of competence and achievement. This degree consists of 36 to 54 hours, of which at least 18 hours must be upper-division courses.

INDIVIDUALIZED MINOR

The Individualized Minor Program has been designed for students who have interests or career objectives that may not be met through an existing minor. Courses can be selected around a unifying theme, a social issue, or academic areas of interest. Students will work closely with a faculty advisor or advising team to create a viable minor.

GUIDELINES

1. The minor area of study should not replicate an existing minor.
2. The minor must consist of at least 18 credit hours.
3. The area of study should be feasible. The proposed minor needs to be discussed with a faculty advisor or advising team to ensure the range and number of courses required will be available.
4. A student with an Individualized Major cannot have an Individualized Minor.
5. Students must submit a formal application letter, a proposed minor curriculum, and an application with the student's advisor approval to the Vice President for Academic Affairs/Provost stating the rationale for the proposed minor.
6. Students must submit materials requesting approval of the individualized minor by the end of their junior year.

INTERDISCIPLINARY STUDIES

STATEMENT OF PHILOSOPHY

Interdisciplinary Studies is designed to provide students more flexibility in choosing their coursework and higher education pathways. Students can tailor their curriculum, bundles and certificates to specific needs and career goals. Interdisciplinary studies comprises of two or more disciplines and can be structured around real-world or experiential learning and prior learning credits.

Students may receive up to 30 hours of college credit by successfully completing criteria in the Academic Catalog's Advanced Standing policy and/or documenting their prior relevant training and experience. To apply for experiential course credit, students prepare a portfolio to be assessed by the faculty that provides evidence they have achieved the learning goals of specific courses in participating departments.

Course credit will be awarded after the student completes no less than three semester hours of credit toward the degree either on campus or in the Culver-Stockton online program/consortium and pays all related fees. Prior

learning credit may not be used as part of the college residency requirements. These credits are not awarded a letter grade and are not applied to the minimum number of credits required to graduate with honors. Students who plan to attend graduate school after completing the Interdisciplinary Studies degree are advised to check with respective graduate schools regarding their policy in accepting prior learning credit.

The major requires:

1. Must include multiple disciplines
2. At least 9 credit hours must be from any one discipline, not including internship or capstone
3. No less than 12 credit hours must be upper division (300–400 level class credit)
4. No more than 9 credit hours may be at the 100 level
5. Must include IDS/HUM 490 Senior Seminar (capstone)
6. Program of study must be approved by the faculty advisor and Provost

Students that are 25 years or older, have stopped out for two or more academic years, or are online degree seeking, may follow the general education requirements for online program students.

A student may not declare the Interdisciplinary Studies major until accumulating a minimum of 90 credit hours unless receiving an exemption from the College.

INTERDISCIPLINARY COURSES

HUM 490: Humanities Senior Seminar (3)
See HIS 490/ENG490/REL490

INTERNATIONAL STUDIES

STATEMENT OF PHILOSOPHY

As we move into the second decade of the twenty-first century, the set of cultural, economic, social, environmental, and historical dynamics we call globalization influences us all. Certainly professions related to international affairs, public policy, international business and finance, international organizations, communication, academic research, and teaching will require coursework that concentrates on globalization. This major acknowledges and addresses the dynamics of globalization and equips students with the tools to actively engage the global community.

BACHELOR OF ARTS WITH A MAJOR IN INTERNATIONAL STUDIES (36 HOURS)

Civic Engagement & Leadership Core (12 hours)

- PHI 304: Ethics (3)
- POS 205: American Government & Politics (3)
- POS 301: Community Action (3)
- HIS 295: Historical Thinking (3)

International Studies Core Courses (12 hours)

- HIS 105: Themes in Modern World History (3)
- POS/SOC 203: Global Issues (3)
- ITS 476: Professional Internship (3) (This is either an international internship or a domestic internship involved in international affairs)
- ITS 499: Study Abroad (3)

Elective Courses (12 hours)

Students should choose one area of concentration. Nine hours of electives must be taken from one area:

Global Affairs

- BUS 415: Global Business (3)
- ECO 201: Principles of Macroeconomics (3)
- POS 210: Politics of the Developing World (3)
- POS 215: Total War and Beyond (3)
- POS 304: Comparative Politics and International Relations (3)
- POS 412: American Foreign Relations (3)

POS 489: European Politics (3)

Global History and Culture

ART 340: Art History I (3)

ENG 223: World Roots of Contemporary Literature in English

HIS 223: Dueling and European Culture (3)

MUS 160: Non-Western World Music (3)

SOC 401: Minority People and Race Relations (3)

Area Studies

HIS 220: Latin American History (3)

HIS 308: Modern World War (3)

HIS 310: Fifties and Sixties in America (3)

HIS 320: Modern Middle East (3)

HIS 385: Europe's 20th Century (3)

MINOR IN INTERNATIONAL STUDIES (18 HOURS)

A minor in International Studies is intended to complement a variety of majors. The minor focuses on an interdisciplinary approach to examining the many challenges confronting the global community. Upon completion, students will have a greater appreciation of the complexity, interrelated nature, and shared foundation upon which the world functions. Additionally, a minor in international studies will allow students to better market themselves in a dynamic and increasingly global economy. For a student fulfilling the requirements in international studies, no more than 6 hours can be counted toward the student's major

Core Courses (9 hours)

POS 304: Comparative Politics and International Relations (3)

HIS 105: Themes in World History (3)

POS 203: Global Issues (3)

Elective Courses (9 hours)

Select 9 hours from the following:

BUS 415: Global Business (3)

ECO 410: International Corporate Finance (3)

ENG 220: World Roots of British Literature (3)

GEO 201: Human Geography (3)

HIS 212: Asian Civilization (3)

HIS 220: Latin America, 1492 to Present (3)

HIS 299/499: Study Abroad (1–3)

HIS 320: The Modern Middle East (3)

HIS 356: The Age of the Crusades: The Mediterranean in Religious Conflict (3)

POS 210: Politics of the Developing World (3)

POS 289/489: Selected Topics in Political Science (1–3)

POS 399: Model United Nations (3)

POS 412: American Foreign Relations (3)

SOC 401: Minority People and Race Relations (3)

MARKETING

Culver-Stockton College has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE), located in Overland Park, Kansas, USA. The business programs in the following degrees are accredited by the IACBE: Bachelor of Science Degree in Accountancy, Business Administration, Finance, Healthcare Management and Marketing. Information pertaining to student learning and achievement in the business programs accredited by the IACBE can be obtained by visiting our website at culver.edu/future-students/undergraduate/majors/business-accreditation/.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.

- Students will demonstrate advanced knowledge in their specific discipline.

The Marketing major at Culver-Stockton College provides students with practical skills and training to effectively promote products and services. The Culver-Stockton College curriculum utilizes a hands-on, creative approach to gain an understanding of current marketing principles as they relate to advertising, sales, and branding. The marketing program integrates research, case studies, and internships to provide students with the skills to succeed in an advertising/marketing career or in a graduate marketing program.

Students who double-major in Business and Marketing may not double-count any of the 9 elective hours.

BACHELOR OF SCIENCE WITH A MAJOR IN MARKETING (54 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (15 hours)

- BUS 415: Global Business (3)
- MKT 305: Social Media Marketing (3)
- MKT 401: Integrated Marketing Communications (3)
- MKT 410: Marketing Research (3)
- MKT 465: Marketing Strategy (3)

Select 9 elective hours from the following courses:

- BUS 285: Practicum in Free Enterprise (1) (maximum of 3 credit hours)
- BUS/ACT 286: Corporate Experience (3)
- BUS 412: Innovations in Business (3)
- BUS 425: Multimedia Usage in Business (3)
- BUS 485: Professional Development (1)
- BUS/MKT 499: Study Abroad (3)
- FIN 362: Corporate Financial Management (3)
- MKT 315: Sales (3)
- MKT 405: Consumer Behavior (3)
- MKT 414: Advertising & Content Marketing(3)

Experiential Course (3 hours)

- MKT 476: Professional Internship (3)

Support Courses (9–10 hours)

- MAT 110: College Algebra (3), or MAT 111: Applied College Algebra (3) or MAT 115: Precalculus (4), OR MAT 120: Calculus (4)
- MAT 205: Elementary Statistics (3)
- MIS 225: Computer Applications in Business (3)

MINOR IN MARKETING (18 HOURS)

The Marketing minor supplements many undergraduate majors and enhances the career opportunities for students interested in pursuing a marketing dimension in their chosen field.

Core Courses (18 hours)

- ECO 202: Principles of Microeconomics (3)
- MKT 301: Marketing (3)
- MKT 305: Social Media Marketing (3)
- MKT 401: Integrated Marketing Communications (3)
- MKT 405: Consumer Behavior (3) OR MKT 414: Advertising (3)

MARKETING COURSES

MKT 276: Exploratory Internship in Marketing (1–3)
 Learning activities in connection with a marketing enterprise. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

MKT 289: Selected Topics in Marketing (1–3)
 A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

MKT 301: Marketing (3)
 Examination of the various schools of marketing thought. Marketing as related to the firm, the economy, and society as a whole. A review of marketing theory and practice is included as well as market, product, price, place, and promotion activities. Prerequisite: sophomore standing or consent of the instructor. Offered every semester.

MKT 305: Social Media Marketing (3)
 Surveys usage of social media tools and technology for marketing purposes. Studies the relevance and importance of these tools to new and emerging marketing processes. Prerequisite: MKT 301. Offered every spring in the 12-week.

MKT 315: Sales (3)
 Principles underlying the sales process and practical application of these principles of selling situations. Studies role of selling in total marketing process. Offered in the fall 12-week of odd-numbered years.

MKT 401: Integrated Marketing Communications (3)
 Integrated Marketing Communications (IMC) is the coordination and integration of an organization's promotional efforts in a way to ensure campaign effectiveness and cohesive messages. Students will examine the behavioral and managerial implications of advertising, public relations, sales promotions, and personal selling, packaging, and social networking media. Course will include the development of a promotional plan for an organization. Prerequisite: MKT 301. Offered every fall in the 12-week.

MKT 405: Consumer Behavior (3)
 An analysis of factors that influence consumer choices of goods, services, and ideas. A pragmatic approach

to psychological and social forces that marketing managers use as a basis for marketing plans. Course will include discussions of the determinants of consumer behavior that have direct bearing on the formulation of marketing strategies. Prerequisite: MKT 301. Offered in the spring 12-week of odd-numbered years.

MKT 410: Marketing Research (3) (DW)
 This course covers the key concepts and methods of marketing research. Students will develop skills in how to apply those concepts and knowledge to solve real-life business problems. Students will act as researchers while completing the behavioral science process of formulating a research question, selecting a research method, creating a research tool, determining sample selection, collecting respondent data, analyzing data with statistical software, and presenting a report (based on the collection of primary data). Both qualitative and quantitative research methods used in marketing will be covered. Prerequisite: MKT 301 or MKT 401. Completion of Mat 205 is encouraged. Offered every fall in the 12-week.

MKT 414: Advertising & Content Marketing (3)
 The course will explore the role of consumer-driven promotional messaging in today's increasingly competitive and integrated marketplace. Students will prepare appropriate and creative messaging for a variety of marketing channels. Prerequisite: junior standing or consent of instructor. Offered spring of even-numbered years.

MKT 465: Marketing Strategy (3)
 This is the capstone for all Marketing majors and emphasizes the case approach to studying marketing problems. Areas to be studied include market and profitability analysis, market planning, strategy, and control. Prerequisites: MKT 301, MKT 401, and MKT 410.

MKT 476: Professional Internship (1–6) (CE)
 An orientation to career areas in marketing is provided. Prerequisites: consent of the Internship Coordinator and faculty advisor. [ExL](#)

MKT 489: Selected Topics in Marketing (1–3)
 A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

MKT 498: Global Studies (1)
 This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to

monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

MKT 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

MATHEMATICS

STATEMENT OF PHILOSOPHY

Mathematics provides the background needed to pursue training in the high-technology fields of computer science and engineering. A Math major combined with another major can open career opportunities in business and industry or lead to a teaching certificate and help fill the increasing demand for mathematics teachers at all levels.

PROGRAM GOALS

- Students will be skilled in critical thinking, effective communication, and creative problem solving through pre-course and post course testing.
- Students will be prepared for a career or graduate study through programs that provide in-depth knowledge, disciplinary methodologies and professionalization as measured by passing standardized testing such as MoCA, MFT, and other professional testing.
- Students will be provided with opportunities for social and leadership development through co-curricular activities, internships, and organizations and prepare them for future careers through research, social and leadership opportunities.

BACHELOR OF SCIENCE WITH A MAJOR IN MATHEMATICS (38 HOURS)

Core Courses (30 hours)

MAT 205: Elementary Statistics (3)

MAT 210: Calculus II (4)

MAT 220: Calculus III (4)

MAT 225: Discrete Math (3)

MAT 226: Computer Programming through Mathematical Algorithms (3) or

MIS 215: Computer Programming (3)

MAT 315: Probability (3)

MAT 325: Linear Algebra (4)

MAT 425: Introduction to Algebraic Structures (3)

MAT 426: Introduction to Analysis (3)

Select 6 hours from the following courses:

MAT 305: Mathematical Statistics (3)

MAT 310: Introduction to Modern Geometry (3) - Required for teacher certification

MAT 320: Differential Equations (3)

MAT 489: Selected Topics in Mathematics (1–3)

Capstone - Select 2 hours from the following courses:

Edu 402: Methods in Secondary Mathematics (2) - Required for teacher certification

MAT 490: Senior Seminar (2)

BACHELOR OF SCIENCE WITH A MAJOR IN MATHEMATICS EDUCATION (38 HOURS)

Math majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in Math courses and must satisfy all professional education and certification requirements (See education requirements).

Core Courses (30 hours)

MAT 205: Elementary Statistics (3)

MAT 210: Calculus II (4)

MAT 220: Calculus III (4)

MAT 225: Discrete Math (3)

MAT 226: Computer Programming through Mathematical Algorithms (3) or

MIS 215: Computer Programming (3)

MAT 310: Introduction to Modern Geometry (3)

MAT 315: Probability (3)

MAT 325: Linear Algebra (4)

MAT 425: Introduction to Algebraic Structures (3)

Select 6 hours from the following courses:
MAT 305: Mathematical Statistics (3)
MAT 320: Differential Equations (3)
MAT 426: Introduction to Analysis (3)
MAT 489: Selected Topics in Mathematics (1–3)

Capstone:
EDU 402: Methods in Secondary Mathematics (2)

Mathematics Education majors are strongly encouraged to complete the middle school courses for certification in grades 5-9.

Mathematics and Mathematics Education majors will take MAT 120 to satisfy Quantitative Analysis for General Education.

MINOR IN MATHEMATICS (18 HOURS)

Core Courses (15 hours)

MAT 120: Applied Calculus (4)

MAT 210: Calculus II (4)

MAT 225: Discrete Math (3)

MAT 325: Linear Algebra (4)

Elective Courses (3 hours)

3 hours of 300- and 400-level math courses

MATH PLACEMENT

Incoming students with a mathematics ACT score of less than 22 (or 540 on the math portion of the SAT) will be required to take MAT 100: Beginning Mathematics before taking their college-level mathematics course.

Incoming students who do not have the minimum math ACT or SAT score for taking college-level math courses may opt to take a math placement exam if they wish to appeal taking MAT 100.

MATHEMATICS COURSES

MAT 100: Beginning Math (3)

Designed for students lacking the necessary background to take college-level mathematics courses, this course will cover pre-college topics in common areas of mathematics. A student must completely master all topics in the course to pass. This course will be graded Pass/No Pass.

NOTE: The Director of Student Success may withdraw a student who has had more than three unexcused absences at the time of mid-term grade submission and more than six unexcused absences at any time in the course. Students may register for this course at most twice. After a second unsuccessful attempt to pass the course, future enrollment is by permission from the Registrar with consultation of the Math department.

MAT 110: College Algebra (3)

Expansion of some of the topics taught in high school algebra. A study of functions and their applications using symbolic, spatial, numerical, and verbal language. Topics include linear, quadratic,

exponential, logarithmic, polynomial, and rational functions. Prerequisite: two years of high school algebra and MAT 100 if required. Offered every semester.

MAT 111: Applied College Algebra (3)

Through business applications, students will learn how to work with real numbers, polynomials, linear equations, linear inequalities, functions, exponents, logarithms, and percentages. Prerequisite: MAT 100 if required. Offered every semester.

MAT 115: Precalculus (4)

A course to provide students with the background necessary to begin calculus. Special attention will be given to trigonometric functions, vectors, polar coordinates, and conic sections. Prerequisites: two years of high school algebra and one year high school geometry and MAT 100 if required. Offered every spring.

MAT 120: Calculus (4)

This is the first semester of a three-semester sequence integrating the material of analytic geometry and differential and integral calculus. Prerequisite: MAT 115 or consent of the instructor. Offered every fall.

- MAT 203: Mathematics for Elementary/ Middle School Teachers I** (3)
Mathematics of the elementary/middle school curriculum, including development of the real number system and problem solving. Course is designed for Elementary Education majors and those seeking middle school certification. May not be counted toward a major in mathematics. Prerequisite: MAT 100 if required. Offered every fall.
- MAT 204: Mathematics for Elementary/ Middle School Teachers II** (3)
Mathematics of the elementary/middle school curriculum, including geometry, probability, and statistics. Course is designed for Elementary Education majors and those seeking middle school certification. May not be counted toward a major in mathematics. Prerequisite: MAT 100 if required. Offered every spring.
- MAT 205: Elementary Statistics** (3)
Introductory course in the collection and interpretation of statistical data. The essential statistical measures are studied. Prerequisites: MAT 100 if required. Offered every semester.
- MAT 206: Logic** (4)
This course provides an introduction to inductive and deductive methods in logic, including study of the scientific methods designed to train students in ways of logical analysis and reasoning. Offered every fall.
- MAT 210: Calculus II** (4)
The second semester of the three-semester sequence integrating the material of analytic geometry and differential and integral calculus. May be counted as an upper-division course except for mathematics majors. Prerequisite: MAT 120. Offered every spring.
- MAT 220: Calculus III** (4)
The third semester of the three-semester sequence integrating the material of analytic geometry and differential and integral calculus. May be counted as an upper-division course except for mathematics majors. Prerequisite: MAT 210. Offered every fall.
- MAT 225: Discrete Math** (3)
Topics essential for students pursuing upper-level coursework in mathematics and computational sciences, including logia, sets and set operations, elementary probability, induction, graph theory, and rudimentary number theory. Prerequisites: MAT 110, 115 or 120. Offered spring of even-numbered years.
- MAT 226: Computer Programming Through Mathematical Algorithms** (3)
A beginning course in computer programming. The emphasis will be on programming certain mathematical algorithms. An active, discovery approach will be employed. Offered spring of odd-numbered years in the 3-week session.
- MAT 289: Selected Topics in Mathematics** (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.
- MAT 299: Study Abroad** (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.
- MAT 305: Mathematical Statistics** (3)
A course in statistical testing practices, including point and interval estimation, hypothesis testing, nonparametric statistics, and one- and multiple- factor ANOVA. Prerequisite: MAT 315. Offered in the spring of odd-numbered years.
- MAT 310: Introduction to Modern Geometry** (3)
A general introduction to modern geometry, stressing the classification of geometrics by groups of transformation. Prerequisite: MAT 220. Offered in the spring of odd-numbered years.
- MAT 315: Probability** (3)
A course in the theory of probability, probability axioms, combinatorial analysis, Bayes' Theorem, distributions of discrete and continuous random variables, moments, expectation, bivariate distributions, and the Central Limit Theorem. Prerequisite: MAT 120. Offered in the fall of even-numbered years.
- MAT 320: Differential Equations** (3)
A course in ordinary differential equations and applications, including linear differential with constant coefficients, first order systems, higher order differential equations and numerical techniques. Prerequisite: MAT 220. Offered in the spring of even-numbered years
- MAT 325: Linear Algebra** (4)
A course in the basic elements of linear algebra, including systems of linear equations, matrices, vector spaces, determinants, eigenvalues and eigenvectors, linear transformations and their applications to the sciences. Prerequisite: MAT120. Offered in the fall of even-numbered years.
- MAT 410: Business Calculus** (3)
See BUS 410.
- MAT 425: Introduction to Algebraic Structures** (3)
Introduction to the concepts of group, ring, integral domain, field, vectors, and matrices. Prerequisite: MAT 220. Offered in the fall of odd-numbered years.

MAT 426: Introduction to Analysis (3)
The theoretical treatment of limits, derivatives, Riemann integral calculus, and other topics. Prerequisite: MAT 220. Offered as needed.

MAT 489: Selected Topics in Mathematics (1–3)
A study of selected issues not covered in other courses. Course may be repeated. Prerequisite: consent of the instructor.

MAT 490: Senior Seminar (2) (DW & CE)
A review of special topics and current literature.

MAT 498: Global Studies (1)
This course will focus on materials that will enable

students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

MAT 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

MUSIC

STATEMENT OF PHILOSOPHY

The Music Program provides students of promise an engagement with artistic expression that reflects the integrity of the human spirit. The Music Department serves the mission of the College through liberal arts study, professional preparation, and community involvement in music. The music major certifies to teach, prepares for graduate school, works in the music industry, and/or serves in a student's own individual community's artistic life.

PROGRAM GOALS

- Students will demonstrate individualized development of musically competent and aesthetically expressive performance abilities.
- Students will develop competent musicianship through completion of a sequential curriculum of theory, history and literature required by the National Association of Schools of Music.
- Students will be prepared for successful entry into the post-baccalaureate world as a teacher, performer, composer, audio producer, manager, or church musician who is able to sustain personal music growth through independent study or further formal/professional training.

Departmental regulations are published in the Culver-Stockton College Music Student Handbook.

BACHELOR OF ARTS WITH A MAJOR IN MUSIC (38-42 HOURS)

Music Theory and Aural Skills (12 hours)

- MUS 101: Theory I (2)
- MUS 102: Theory II (2)
- MUS 201: Theory III (2)
- MUS 202: Theory IV (2)
- MUS 121: Aural Skills I (1)
- MUS 122: Aural Skills II (1)
- MUS 221: Aural Skills III (1)
- MUS 222: Aural Skills IV (1)

Music History (6 hours)

- MUS 309: Music History I (3)
- MUS 310: Music History II (3)

Proficiency Skills (2–6 hours)

- MUS 247: Conducting (2)
- Piano Proficiency (placement by skills assessment)
- MUS 125M: Class Piano Level I (1)
- MUS 126M: Class Piano Level II (1)
- MUS 226M: Class Piano Level III (1)
- MUS 227M: Class Piano Level IV (1)

Additional Required Courses (18 hours)

- MUS 105: Introduction to Music Technology (3)
- MUS 188-488: Repertoire and Performance (0) (This class must be completed satisfactorily for seven semesters.)
- MUS 450: Senior Recital (0) OR MUS 490: Senior Capstone Project (0) (To be determined by music faculty)
- 8 hours of lessons on major instrument/voice or composition (required every semester)
- 4 hours of ensembles, 1 semester of MUS 315 Camerata 808 required (Participation in lessons and ensembles is required every semester by audition and placement in all appropriate ensembles and studios.)
- 3 hours music electives

BACHELOR OF MUSIC EDUCATION WITH TEACHER CERTIFICATION IN GRADES K-12 (73-77 hours)

Music Education majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in music courses and must satisfy all professional education courses and certification requirements. (See Education requirements.)

Music Theory and Aural Skills (12 hours)

- MUS 101: Theory I (2)
- MUS 102: Theory II (2)
- MUS 201: Theory III (2)
- MUS 202: Theory IV (2)
- MUS 121: Aural Skills I (1)
- MUS 122: Aural Skills II (1)
- MUS 221: Aural Skills III (1)
- MUS 222: Aural Skills IV (1)

Music History (6 hours)

- MUS 309: Music History I (3)
- MUS 310: Music History II (3)

Proficiency Skills (2–6 hours)

- MUS 247: Conducting (2)
- Piano Proficiency (placement by skills assessment)
- MUS 125M: Class Piano Level I (1)
- MUS 126M: Class Piano Level II (1)
- MUS 226M: Class Piano Level III (1)
- MUS 227M: Class Piano Level IV (1)

Literature/Techniques/Conducting/Arranging (11–14 hours)

Vocal (11 hours)

- MUS 203: Singer's Diction I (1)
- MUS 204: Singer's Diction II (1)
- MUS 224: Vocal Literature I (1)
- MUS 225: Choral Literature (1)
- MUS 324: Voice Techniques (1)
- MUS 325: Choral Techniques (1)
- MUS 419: Advanced Choral Conducting (2)
- MUS 425: Choral and Instrumental Arranging (3)

Instrumental (14 hours)

- MUS 213: Percussion Techniques and Materials (1)
- MUS 214: String Techniques and Materials (1)
- MUS 215: Brass Techniques and Materials I (1)

MUS 216: Brass Techniques and Material II (1)
MUS 217: Woodwind Techniques and Materials I (1)
MUS 218: Woodwind Techniques and Materials II (1)
MUS 326: Instrumental Literature (3)
MUS 418: Advanced Instrumental Conducting (2)
MUS 425: Choral and Instrumental Arranging (3)

Required Education Courses (9 hours)

EDU 313P: Methods of Teaching Music in the Elementary Schools (3) (includes field experience EDU 249)
EDU 402P: Methods in Secondary Music (3) (includes field experience EDU 349)
MUS 105: Introduction to Music Technology (3) (in lieu of MIS 360: Instructional Technology)

Additional Required Courses (19 hours)

3 hours of electives (any MUS prefix)
MUS 188-488: Repertoire and Performance (0) (This class must be completed satisfactorily for six semesters.)
12 hours of lessons on major instrument/voice or composition
4 hours of ensembles, 1 semester of MUS 315 Camerata 808 required (Participation in lessons and ensembles is required every semester by audition and placement in all appropriate ensembles and studios.)
MUS 450: Senior Recital (0)

MUSIC TECHNOLOGY

STATEMENT OF PHILOSOPHY

The Bachelor of Science in Music Technology provides students professional training for careers in the music industry and professional fields. The program is broad in scope and prepares students for the modern musical world. Music technology graduates can adapt the knowledge and skills of this program to related disciplines beyond traditional music concentrations. Career areas include audio production, multimedia production, sound design, music hardware development, music retail and media distribution, public performance, and song writing and composition for a variety of fields.

PROGRAM GOALS

- Students will demonstrate individualized development of musically competent and aesthetically expressive performance abilities.
- Students will develop competent musicianship through completion of a sequential curriculum of theory, history and literature required by the National Association of Schools of Music.
- Students will be prepared for successful entry into the post-baccalaureate world as a teacher, performer, composer, audio producer, manager, or church musician who is able to sustain personal music growth through independent study or further formal/professional training.

BACHELOR OF SCIENCE WITH A MAJOR IN MUSIC TECHNOLOGY (60 HOURS)

Musicianship (12 hours)

MUS 101: Theory I (2)
MUS 102: Theory II (2)
MUS 201: Theory III (2)
MUS 202: Theory IV (2)
MUS 121: Aural Skills I (1)
MUS 122: Aural Skills II (1)
MUS 221: Aural Skills III (1)
MUS 222: Aural Skills IV (1)

Music History (6 hours)

MUS 309: Music History I (3)
MUS 310: Music History II (3)

Proficiency Skills (2–6 hours) (placement by skills assessment)

MUS 125M: Class Piano Level I (1)

MUS 126M: Class Piano Level II (1)

MUS 226M: Class Piano Level III (1)

MUS 227M: Class Piano Level IV (1) or 2 additional credit hours of applied lessons if waived from Class Piano

MUS 247: Conducting (2)

Performance (12 hours)

MUS 131–446: Applied Lessons (8 hours)

MUS 188–488: Repertoire and Performance (0) (completed seven semesters)

Ensembles (4 hours) One semester minimum of MUS 315 Camarata 808 required

Music Technology (15 hours)

MUS 105: Introduction to Music Technology (3)

MUS 205: Digital Audio Production (3)

MUS 305: Advanced Digital Audio Production (3)

MUS 426: Digital Arranging (3)

MUS 476: Professional Internship (3)

MUS 490: Capstone Experience (0)

Multimedia and Technology (9 hours selected from the following:)

ART 253: Graphic Design (3)

ART 392: Media Design (3)

ART 396: Web Design (3)

CDS/MIS 201: Web Programming (3)

CDS/MIS 215: Computer Programming in Python (3)

CDS/MIS 335: Game Design (3)

MINOR IN MUSIC (18 HOURS)

Core Courses (6 hours)

MUS 101: Theory I (2)

MUS 102: Theory II (2)

MUS 121: Aural Skills I (1)

MUS 122: Aural Skills II (1)

MUS 188–488: Repertoire and Performance (0) (This class must be completed satisfactorily for four semesters.)

Elective Courses (6 hours)

MUS 105: Introduction to Music Technology (3)

MUS 125: Class Piano I (1)

MUS 126: Class Piano II (1)

MUS 201: Theory III (2)

MUS 202: Theory IV (2)

MUS 203: Singer's Diction (1)

MUS 213: Percussion Techniques and Materials (1)

MUS 214: String Techniques and Materials (1)

MUS 215: Brass Techniques and Materials I (1)

MUS 216: Brass Techniques and Material II (1)

MUS 217: Woodwind Techniques and Materials I (1)

MUS 218: Woodwind Techniques and Materials II (1)

MUS 221: Aural Skills III (1)

MUS 222: Aural Skills IV (1)

MUS 224: Choral Literature I (1)

MUS 225: Choral Literature II (1)

MUS 247: Conducting (2)

MUS 309: Music History I (3)

MUS 310: Music History II (3)

MUS 324: Choral Techniques I (1)

MUS 325: Choral Techniques II (1)

LESSONS AND ENSEMBLES (6 HOURS)

3-4 hours of private lessons

2-3 hours of ensembles

Participation in lessons and ensembles is encouraged every semester; audition and placement for all appropriate ensembles and studios are required.

MUSIC TECHNOLOGY MINOR (18 HOURS)

The minor in music technology provides students with knowledge and skills beyond traditional music concentrations, focusing on audio production, sound design, music software/hardware, and composition for a variety of styles and genres with opportunities for multimedia and technological application.

Core Courses (12 hours)

- MUS 105: Introduction to Music Technology (3)
- MUS 205: Digital Audio Production (3)
- MUS 305: Advanced Digital Audio Production (3)
- MUS 426: Digital Arranging (3)

Elective Courses (6 hours selected from the following):

- ART 253: Graphic Design (3)
- ART 392: User Experience and User Interface (3)
- ART 396: Web Design (3)
- CDS/MIS 201: Web Programming (3)
- CDS/MIS 215: Computer Programming in Python (3)
- CDS/MID 335: Game Design (3)
- MUS 100: Fundamentals of Music (3)
- MUS 101: Theory I (2)
- MUS 121: Aural Skills I (1)
- MUS 125: Class Piano Level I (1)
- MUS 126: Class Piano Level II (1)
- MUS 131–446 Applied Lessons (1-3)

MUSIC COURSES

MUS 100: Fundamentals of Music (3)
A study of music notation, writing, reading, listening, and reproduction. Special emphasis is placed on the development of skills associated with the problems met in further musical study. No previous musical experience necessary. Offered every semester.

MUS 101: Theory I (2)
A study of the fundamental elements of musical notation through basic species counterpoint. Specifically, a study of pitch, meter, scales, keys, modes, intervals, triads, seventh chords, and a study of a two and three-voice counterpoint as practiced in the 16th century. Offered every fall.

MUS 102: Theory II (2)
A continuation of theoretical elements of Theory I. A study of the common melodic, harmonic, and formal practices of the 18th and 19th centuries with emphasis on diatonic harmonization and analysis, and tonicization and secondary dominants. Additionally, a study of popular music harmony, melody and form will be included.

MUS 105: Introduction to Music Technology (3)
An introduction to music technology, focusing on

music-related hardware and software. Students develop an understanding of sound, audio, MIDI, synthesis and sampling, computer notation, and computer-assisted instruction. Offered in the fall of even-numbered years.

MUS 112: History of Popular Music (3)
This course is a survey of popular music. Beginning with the predecessors of rock such as jazz, the blues and country and western music, the course then traces the development of popular music from the early 1950's into the present day, including genres such as progressive rock, heavy metal, hip hop, punk rock, rap, rhythm and blues, etc. This course will provide you with basic terminology that is used to discuss the changes found throughout the history of popular music.

MUS 115: Jazz Improvisation (1)
Foundation in the technique and art of improvising jazz. Emphasis is placed on the scales, chords, progressions, and idiomatic phrasing for improvising in a variety of different jazz styles throughout the history of this musical style. This course may be repeated for credit. [ExL](#)

MUS 121: Aural Skills I (1)
A study of the fundamental elements of music as an aural language. This course focuses upon the development of sight-singing and dictation skills from

the diatonic major and minor modes. Prerequisite: MUS 100 or 101 (or concurrent). Offered every fall.

MUS 122: Aural Skills II (1)
A continuation of Aural Skills I. This course continues a study of diatonic music through sight-singing and dictation skills, with an increased emphasis on harmonic dictation and rhythmic development such as subdivision of the beat. Prerequisite: MUS 121 or consent of instructor. Offered every spring.

MUS 125: Class Piano Level I (1)
Beginning instruction in piano. This level is designed to develop functional command of basic keyboard skills needed in further study of music and the teaching of music. Offered every fall. [ExL](#)

MUS 125M: Class Piano Level I (1)
Beginning piano instruction for music majors. This level is designed to develop functional command of basic keyboard skills needed in further study of music and the teaching of music. Offered every fall. [ExL](#)

MUS 126: Class Piano Level II (1)
Continuation of MUS 125. Prerequisite: MUS 125 or consent of the instructor. Offered every spring. [ExL](#)

MUS 126M: Class Piano Level II (1)
Continuation of MUS 125M for Music majors. Prerequisite: MUS 125M or consent of the instructor. Offered every spring. [ExL](#)

MUS 130: Class Voice (1)
Designed for students with no previous experience in voice. May be taken by non-music majors or music majors wishing to gain skills in voice. Offered every semester. [ExL](#)

MUS 137: Class Guitar (1)
Designed for students with no previous experience in guitar. May be taken by non-music majors or music majors wishing to gain skills in guitar. Offered every semester. [ExL](#)

MUS 150: Exploring Music Creatively (3)
An encounter with the elements of music and an exploration of their effectiveness as expressions of formal and popular culture, alone and in comparison with other arts. Creating personal expressions in response to an element is an integral part of each encounter. Offered every fall. [ExL](#)

MUS 160: World Music (3)
An introduction to structural elements and cultural context of traditional and folk music in the non-Western world. A framework for familiarity with aesthetic expectations different from one's own, yet increasingly part of global society's artistic life. Offered every spring. [ExL](#)

MUS 201: Theory III (2)

The continued study of melodic, harmonic, and formal practices of the 19th and 20th centuries with emphasis on modulation, chromatic harmony, and the expanded harmonic language. Includes a focused study of the elements of musical form through the analysis of homophonic and contrapuntal compositions. Prerequisite: MUS 102. Offered every fall.

MUS 202: Theory IV (2)
A theoretical study of the development of Western music in the twentieth century to the present time. Emphasis is placed on developments in form and style and important theoretical systems and compositional devices. Students are encouraged to register for MUS 315: Camerata 808 during the semester in which they take MUS 385 or MUS 202. Prerequisite: MUS 201. Offered every spring.

MUS 203: Singer's Diction I (1)
A foundation for clear and correct diction in solo and choral singing with oral and written drill. The International Phonetic Alphabet is introduced, applied to English diction, and then extended to Italian and Latin rules of pronunciation. Emphasis is placed upon the understanding of the differences between spoken and sung diction in each language. Prerequisite: one semester private voice. Offered fall of even-numbered years.

MUS 204: Singer's Diction II (1)
A foundation for clear and correct diction in solo and choral singing with oral and written drill. The International Phonetic is reviewed and applied to French and German rules of pronunciation. Emphasis is placed upon the understanding of the differences between spoken and sung diction in each language. Prerequisite: one semester private voice and MUS 203. Offered in the spring of odd-numbered years.

MUS 205: Digital Audio Production (3)
The study of digital audio production. Students will develop an understanding of sound design and production workflow through creative projects with related hardware and software and multimedia application.

MUS 213: Percussion Techniques and Materials (1)
An examination of pedagogical materials and techniques appropriate to the instruction of students in percussion. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered in the fall of even-numbered years.

MUS 214: String Techniques and Materials (1)
An examination of pedagogical materials and techniques appropriate to the instruction of students in orchestral strings. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these

instruments. Offered in the fall of odd-numbered years.

MUS 215: Brass Techniques and Materials I (1)
An examination of pedagogical materials and techniques appropriate to the instruction of students in high brass instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered in the fall of even-numbered years.

MUS 216: Brass Techniques and Materials II (1)
An examination of pedagogical materials and techniques appropriate to the instruction of students in low brass instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered in the spring of odd-numbered years.

MUS 217: Woodwind Techniques and Materials I (1)
An examination of pedagogical materials and techniques appropriate to the instruction of students in single-reed woodwind instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered in the fall of odd-numbered years.

MUS 218: Woodwind Techniques and Materials II (1)
An examination of pedagogical materials and techniques appropriate to the instruction of students in flute and double-reed woodwind instruments. Emphasis is placed upon the development of a good concept of the tonal and technical aspects of performance of these instruments. Offered spring of even-numbered years.

MUS 221: Aural Skills III (1)
A continuation of Aural Skills II. This course introduces concepts of tonicization and modulation through sight-singing and dictation skills. Additional topics include diatonic modes, chromaticism, C clefs, hearing structure in compositions in binary form, and more advanced rhythmic techniques such as syncopation. Prerequisite: MUS 122 or consent of instructor. Offered every fall.

MUS 222: Aural Skills IV (1)
A continuation of Aural Skills III. This course continues a study of chromatic music through sight-singing and dictation skills with an increased emphasis on modulating to far-related keys, advanced rhythmic techniques, and aural study of large-scale forms such as sonata form. Prerequisite: MUS 221 or consent of instructor. Offered every spring.

MUS 224: Vocal Literature (1)
An examination of literature appropriate to the instruction of vocal music. Selected music for solo and small ensemble will be examined. Prerequisite:

sophomore standing in music. Offered in the spring of odd-numbered years.

MUS 225: Choral Literature (1)
An examination of literature appropriate to the instruction of vocal music. Selected music for choral settings will be examined. Prerequisite: sophomore standing in music. Offered in the spring of even-numbered years.

MUS 226: Class Piano Level III (1)
Continuation of MUS 126. Prerequisite: MUS 126 or consent of the instructor. Offered every fall. [ExL](#)

MUS 226M: Class Piano Level III (1)
Continuation of MUS 126M. Prerequisite: MUS 126M or consent of the instructor. Offered every fall. [ExL](#)

MUS 227M: Class Piano Level IV (1)
Continuation of MUS 226M. This level is designed for music majors in the preparation for the Piano Proficiency Examination and successful completion of the examination in compliance with both the Culver-Stockton requirement for graduation and the national standard for proficiency in piano. Prerequisite: MUS 226M or consent of instructor for registration of non-majors or minors in music. Offered every spring. [ExL](#)

MUS 247: Conducting (2)
Fundamentals of conducting accompanied by individual practice. Score reading, analysis, and psychological factors will be considered. Prerequisite: consent of the instructor. Offered every spring.

MUS 289: Selected Topics in Music (1-3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

MUS 299: Study Abroad (1-3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

MUS 305: Advanced Digital Audio Production (3)
The advanced study of digital audio production with emphasis placed on professional recording, editing, mixing, and mastering through related hardware and software and multimedia application. Prerequisite: MUS 205.

MUS 309: Music History I (3) (DW)
An intensive historical, analytical, and cultural-aesthetic survey of Western music from pre-Christian time through the Classical Period. Emphasis is placed on representative composers, works, genres, stylistic features, and the ways in which each changed over time. Prerequisite: MUS 102 or equivalent. Offered every fall.

MUS 310: Music History II (3) (DW)
An intensive historical, analytical, and cultural-aesthetic survey of Western music from the nineteenth century to the present. Emphasis is placed on representative composers, works, genres, stylistic features, and the ways in which each changed over time. Also included in this course is an introduction to the diverse styles of music found throughout the world. Prerequisite: MUS 102 or equivalent. Offered every spring.

MUS 313: Methods of Teaching Music (2)
in the Elementary Schools for Elementary Education Majors A study of the goals and problems of music instruction in the first six grades. Offered every fall for Elementary Education majors. [ExL](#)

MUS 324: Vocal Techniques (1)
An examination of the pedagogy and techniques appropriate to instruction of students in individual and small group settings. Prerequisite: sophomore standing in music. Offered in the spring of odd-numbered years.

MUS 325: Choral Techniques (1)
An examination of the pedagogy and techniques appropriate to instruction of students in large and small choral organizations. Prerequisite: sophomore standing in music. Offered in the spring of even-numbered years.

MUS 326: Instrumental Literature and Techniques (3)
A survey of literature appropriate to the instruction of instrumental music. Selected music for solo, ensemble, concert band, jazz band, and orchestra will be examined. This course will enable the student to choose, prepare, and teach/perform instrumental music in all combinations. Methods and materials for marching band and jazz band will be studied. Students will be required to attend the Midwest Band and Orchestra Clinic in Chicago; therefore, a travel fee will be required. Prerequisite: consent of the instructor. Offered fall of even-numbered years during the 3-week term.

MUS 327M: Class Piano Level IV Review (1)
Designed for Music majors who do not successfully complete the piano proficiency examination in MUS 227M and for majors with piano skills who are not prepared in all areas of competence. Offered during the spring 3-week term as needed. [ExL](#)

MUS 375: Opera Workshop (1)
An in-depth analysis of opera as a contemporary phenomenon. Research, analysis, discussion, interpretation, rehearsal, performance, and

production techniques will be utilized in preparation of operatic scenes and/or complete works. Prerequisite: consent of instructor. [ExL](#)

MUS 418: Advanced Instrumental Conducting (2)
A continuation of MUS 247 with emphasis on the conducting of instrumental ensembles. Prerequisites: MUS 247 and consent of the instructor. Offered in the fall of even-numbered years.

MUS 419: Advanced Choral Conducting (2)
A continuation of MUS 247 with emphasis on the conducting of choral ensembles. Prerequisites: MUS 247 and consent of the instructor. Offered in the fall of odd-numbered years.

MUS 425: Choral and Instrumental Arranging (3)
Basic experience in the manipulation of musical materials with the goal of creating arrangements for various choral and instrumental ensembles. A study of vocal characteristics and instrumentation will be included. Prerequisites: MUS 201 or consent of instructor. Offered in the fall of odd-numbered years.

MUS 450: Senior Recital (0) (CE)
The culmination of private music lessons for those students who have successfully completed the sophomore and junior jury performances and have been approved by the music faculty to continue to the 400 level of lessons. Repertoire will be chosen in consultation with the applied instructor(s). Recitals will be presented publically. Required of all students pursuing the Bachelor of Music Education degree. Offered every semester. [ExL](#)

MUS 405: Advanced Topics in Music Technology (3)
The fourth course in the music technology sequence, focusing on advanced topics with music-related hardware and software, including surround sound, real-time processing, multimedia, and professional level recording, editing, mixing, and mastering. Prerequisite: MUS 305. Offered in the spring of even-numbered years.

MUS 418: Advanced Instrumental Conducting (2)
A continuation of MUS 247 with emphasis on the conducting of instrumental ensembles. Prerequisites: MUS 247 and consent of the instructor. Offered in the fall of even-numbered years.

MUS 419: Advanced Choral Conducting (2)
A continuation of MUS 247 with emphasis on the conducting of choral ensembles. Prerequisites: MUS 247 and consent of the instructor. Offered in the fall of odd-numbered years.

MUS 425: Choral and Instrumental Arranging (3)
Basic experience in the manipulation of musical materials with the goal of creating arrangements for various choral and instrumental ensembles. A study of vocal characteristics and instrumentation will be included. Prerequisites: MUS 201 or consent of instructor. Offered in the fall of odd-numbered years.

MUS 426: Digital Arranging (3)
Basic experience in the manipulation of musical materials with the goal of creating arrangements in various digital and hybrid settings. A study of vocal characteristics and instrumentation will be included. Prerequisite: MUS 201 or consent of instructor. Offered fall of odd-numbered years.

MUS 450: Senior Recital (0) (CE)
The culmination of private music lessons for those students who have successfully completed the sophomore and junior jury performances and have been approved by the music faculty to continue to the 400 level of lessons. Repertoire will be chosen in consultation with the applied instructor(s). Recitals will be presented publically. Required of all students

ENSEMBLES

Ensembles meet the entire 15 weeks of the semester.

MUS 103–104: Ensemble (1)
Offered for students interested in music for small groups. Groups formed will depend upon available personnel. Prerequisite: consent of instructor. Offered as needed. [ExL](#)

MUS 155–156: Collegiate Choir (.5)
Membership is open without audition to all students who have an interest in singing. Offered every semester. [ExL](#)

MUS 157–158: Symphonic Band (.5)
Membership is open without audition to all students with experience playing a woodwind, brass, or percussion instrument. The ensemble performs a wide variety of standard band music. Offered every semester. [ExL](#)

MUS 209–210/409–410: Orchestra (1)
Membership is open to all students who play an appropriate stringed instrument. Wind instrument and percussion players will be admitted by permission of the conductor. Offered every semester. [ExL](#)

MUS 315: Camerata 808 (1)
Camerata 808 is a collection of chamber groups that focus on the experimental music of the past 100 years and provides an outlet for the performance of student compositions. Offered every semester.

pursuing the Bachelor of Music Education degree. Offered every semester. [ExL](#)

MUS 490: Capstone Experience (0) (CE)
An extensive guided research project or document for BA Music students who are focused on liberal arts music studies. Prerequisite: Consent of music faculty. Offered as needed.

MUS 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

MUS 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

MUS 357/358: Wind Ensemble (1)
Select ensemble for woodwind, brass, and percussion players chosen by audition. The ensemble performs concerts on campus, in community and school settings, and on an annual concert tour. All players must maintain membership in the Symphonic Band. Offered every semester. [ExL](#)

MUS 359/360: Concert Choir (1)
Membership is open to all college students who show sufficient preparation and ability through audition. The choir participates in annual concert presentations and also on an extended spring tour. The repertoire represents the masterpieces of choral literature. Offered every semester. [ExL](#)

MUS 361/362: Chamber Choir (1)
Open to qualified students by audition. The ensemble performs both on campus and/or off campus. The repertoire consists of a wide range of choral literature. Offered every semester. [ExL](#)

MUS 367/368: Jazz Ensemble (1)
Membership is open to all members of the Symphonic Band who show sufficient experience in the jazz idiom and evidence of ability through audition or by consent of the instructor. The band performs frequently on campus and off campus for both concert and dance functions. Offered every semester. [ExL](#)

PRIVATE LESSONS ExL

Private music lessons are available in voice, piano, organ, brass instruments, stringed instruments, woodwind instruments, percussion instruments, and composition. Hour-long lessons are standard in the major instrument, voice, or composition. Music majors and minors are required to co-enroll in Repertoire and Performance (see below). Private lessons meet the entire 15 weeks of the semester. The following curriculum is available in the music lessons area:

MUS 131-132/431-432	Voice	(1-2)
MUS 133-134/433-434	Piano	(1-2)
MUS 135-136/435-436	Organ	(1-2)
MUS 139-140/439-440	Brass	(1-2)
MUS 141-142/441-442	Strings/Guitar	(1-2)

NATURAL SCIENCE

MINOR IN PHYSICAL SCIENCE: (19-23 HOURS)

The Physical Science minor is available to students pursuing any undergraduate major. It supplements many areas of study and allows students to add an applied dimension to their academic endeavor. It may be of particular interest to students interested in sustainability and alternative energy.

Core Courses (7-8 hours)

Select 2 of the following three courses:

- NAS 305: The Solar System (4)
- NAS 310: Climate & Climate Change (4)
- NAS 412: Geographical Information Systems (3)

Elective Courses (12-15 hours)

Select 4 courses from the following:

- NAS 108: Introduction to Environmental Science (3)
- NAS 200: Astronomy (3)
- NAS 202: Meteorology (3)
- NAS 203: Life in the Universe (4)
- NAS 204: Geology (3)
- PHY 201: General Physics I (4)
- PHY 202: General Physics II (4)

NATURAL SCIENCES COURSES

NAS 108: Introduction to Environmental Science (3)

An introduction to the basic principles of environmental science, including the scientific principles governing ecosystems and their processes, human population and resource use, and biodiversity of the earth. Two hours of lecture and one two-hour laboratory per week in a 12-week session (3-week session schedules will differ). Offered every year.

NAS 112: Introduction to Physical Science (3)

This course provides substantial introduction to the fundamental behavior of matter and energy. It introduces basic concepts and key ideas while providing opportunities for students to learn scientific communication, reasoning skills and a new way of

MUS 143-144/443-444	Woodwinds	(1-2)
MUS 145-146/445-446	Percussion	(1-2)
MUS 151-152/451-452	Composition	(1-2)

MUS 188-488: Repertoire and Performance (0)

This class extends the development of individual talent that takes place in private lessons. This experience allows students to explore literature performed by themselves or others, as well as investigate issues in performance and the music industry. Music majors and minors admitted to private lessons will co-enroll in MUS 188-488 as an extension of the studio experience. Satisfactory participation is required for at least seven semesters for BA students, six semesters for BME students, and four semesters for music minors.

thinking about the world. This course meets the requirement of science in general education.

NAS 201: Explorations in Physical Science (3)

A hands-on laboratory course emphasizing observational and outdoor aspects of physical science. This course includes observational astronomy, with and without telescopes; weather observations; and geological concepts, including rocks, formations, and geological maps. It also features introductions to Global Positional Systems, Geographical Information Systems, and orienteering. The highlight of this course is a field trip to the Grand Canyon in Arizona or some similar location. Prerequisite: none. Offered every spring 3-week

session.

NAS 202: Meteorology (3)
An introduction to atmospheric processes that influence weather and weather forecasting. Two hours of lecture and one laboratory per week. Prerequisite: MAT 100 if required. Offered in the spring of odd-numbered years.

NAS 203: Life in the Universe (4)
An introductory course that focuses on the structure and nature of the solar system and the Milky Way galaxy with emphasis on the possible existence of life forms. Most of the course material will be drawn from astronomy and astrophysics, but additional topics from geology, climatology, and biology will be introduced. Includes a lab component. Prerequisite: MAT 100 if required. Offered online.

NAS 204: Geology (3)
A survey of past and present geological processes that create and change the earth's materials and landforms. Two hours of lecture and one laboratory per week. Prerequisite: MAT 100 if required. Offered in the fall of odd-numbered years.

NAS 289: Selected Topics in Science (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

NAS 305: Solar System Exploration (4)
An introduction to the solar system and its exploration. Topics include the sun, the planets and their moons, dwarf planets, asteroids, comets, and smaller bodies. Additional topics include the major NASA and ESA missions to bodies in the solar system. Prerequisite: MAT 120. Offered online.

NAS 310: Climate & Climate Change (4)
An overview of past, present, and projected future

PHY 101: Essentials of Physics (3)
A survey of important concepts of physics presented in a format that requires only a minimal amount of mathematics. Topics are drawn from mechanics, thermodynamics, electricity and magnetism, optics, and modern physics. Includes a lab component. Prerequisite: none. Offered in the fall and spring 3-week sessions.

climates and a study of atmospheric, geological, astronomical, and anthropogenic processes that influence climate. Special focus on global climate change and alternative energy sources. Four hours credit online including online laboratory. Prerequisite: MAT 110 or 111. Offered during the ten-week summer session.

NAS 401: Current Topics in Science (1)
Contemporary issues in science. May be repeated with consent of the instructor. Prerequisites: junior or senior standing with major concentration in science or consent of the instructor.

NAS 405: History and Philosophy of Science (3)
The study of scientific thought and practice and its effects on the development and current status of the sciences. In addition, the mutual interactions of theoretical, applied science, and society will be integrated into the course. Prerequisites: junior standing and three science courses. Offered as needed.

NAS 412: Geographic Information Systems (3)
A course in geographic information systems with applications in business, science, and natural resources. Production of GIS computer maps and accompanying database information is emphasized, along with techniques for symbolizing, displaying, and analyzing spatial information. Prerequisite: MAT 110 or MAT 111. Offered in the fall of odd-numbered years.

NAS 489: Selected Topics in Science (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

PHY 201/202: General Physics (4/4)
A study of the fundamentals of mechanics, sound, electricity, magnetism, heat, and light. Three lectures and one laboratory. Prerequisite: MAT 115 or equivalent; PHY 201 is a prerequisite for PHY 202.

BLESSING-RIEMAN COLLEGE OF NURSING AND HEALTH SCIENCES PROGRAM AND CULVER-STOCKTON COLLEGE

Blessing-Rieman College of Nursing and Health Sciences (BRCN) and Culver-Stockton College have combined the

staff and faculty expertise, resources, and commitment of both campuses to offer a highly professional and academically excellent four-year program leading to the Bachelor of Science in Nursing, the Bachelor of Science in Radiologic Science, and the Bachelor of Science in Respiratory Care. The baccalaureate degree is jointly conferred by Blessing-Rieman College of Nursing and Health Sciences and Culver-Stockton College.

The Blessing-Rieman College and Health Sciences and Culver-Stockton College Bachelor of Science in Nursing Program is accredited by the Commission on Collegiate Nursing Education and The Higher Learning Commission and is a member of the North Central Association. It is also approved by the Missouri State Board of Nursing, the State Department of Education of Missouri, the Illinois Department of Professional Regulation, and the State of Illinois Board of Higher Education.

The mission of Blessing-Rieman College of Nursing and Health Sciences is to educate persons of diverse backgrounds to acquire knowledge, skills, attitudes, and values needed for professional nursing practice and lifelong learning. This mission is accomplished in a community of learning dedicated to excellence and caring in professional nursing education.

Students in the nursing program attend Culver-Stockton College at Canton, Missouri, for the first two years of the program. During those years, the student concentrates on a general and liberal arts education. This concentration is to ensure development of a strong physical, biological, and behavioral science base. This combination of a sound scientific base, liberal arts background, and full range of campus life opportunities is designed to play a vital role in fulfilling the mission of the nursing program. During the freshman and sophomore years, nursing students apply to and receive financial assistance from Culver-Stockton College. Nursing courses are introduced in the sophomore year. During the sophomore year, a transition into the nursing major begins as the students' clinical experiences occur in Blessing Hospital and other health care agencies in and near Quincy, Illinois.

In the third and fourth years of nursing study, students attend classes primarily on the Blessing-Rieman campus, as the focus is increasingly concentrated on nursing courses and hands-on nursing practice. Junior and senior nursing students apply to and receive financial assistance from Blessing-Rieman College of Nursing and Health Sciences. For more information regarding scholarships available to junior and senior nursing majors, students should refer to the Blessing-Rieman catalog.

Upon completion of the program, students will have provided nursing care to patients of all age groups. Graduates will have acquired nursing experiences in acute care hospitals, extended care facilities, schools, and a number of community health care agencies.

Students interested in nursing are encouraged to contact the Admission at Blessing-Rieman College of Nursing and Health Sciences for additional materials giving more in-depth information on the program. A tour of the hospital campus may also be arranged through the BRCN Office of Admission.

Students majoring in nursing are also subject to guidelines and requirements in the BRCN Catalog.

BACHELOR OF SCIENCE IN NURSING (124 HOURS)

Pre-Requisite Courses (17 hours)

- BIO 210: Human Anatomy and Physiology I (4)
- BIO 211: Human Anatomy and Physiology II (4)
- ENG 101: Composition I (3)
- PSY 101: Introduction to Psychology (3)
- PSY 200: Lifespan Development (3)

General Education (32 hours)

- Fine Arts (3) - see list of courses under the general education section
- BIO 260: Microbiology (4)
- BIO 310: Pathophysiology (3)
- COM 115: Fundamentals of Speech (3)
- ENG 202: Composition II (3)
- EXP 301: Problem Based Learning (3)
- WSL 100: Wildcat Seminar in Leadership (3)
- REL 1xx: Human Values and Beliefs (3) (Choose from Rel 101, Rel 102, or Rel 103.)

MAT 205: Elementary Statistics (3)
PHI 304: Ethics (3)
ACE: Academic and Cultural Events (1)

Elective Courses (10 hours)
Nursing or Non-Nursing Electives (10)

Required Nursing Courses (61 hours) (see BRCN catalog for course descriptions)

COMPETENCY REQUIREMENT

Blessing-Rieman College of Nursing and Health Sciences students are required to demonstrate the following competencies: Sophomore students are required to demonstrate competency in basic nursing care prior to enrollment in NSG 300-level clinical courses. Competency is demonstrated by successfully completing NSG 201, NSG 206, NSG 207, NSG 209, NSG 211, and NSG 215. Junior students are required to demonstrate competency in providing safe, effective nursing care prior to enrollment in NSG 402. Competency is demonstrated by successfully completing NSG 304, NSG 320, NSG 321, and NSG 322 and achieving the group-normed passing score on a nationally standardized achievement test. A graduate's competency is demonstrated by passing a simulated NCLEX computer examination. Applications to write the state licensure examination, the NCLEX, will be processed only after the student has passed a simulated NCLEX computer-adaptive examination. Students should refer to the BRCN catalog for specific details.

SCHOLASTIC REQUIREMENTS FOR ADMISSION TO THE NURSING MAJOR

The requirements for acceptance into the Nursing major at the sophomore year are (1) a minimum composite score of 22 on the ACT (currently waived) or successful completion of the Admissions Assessment Exam (A2) (currently waived), (2) a minimum high school GPA of 3.0, (3) a cumulative college GPA of 2.7, (4) prerequisite course GPA of 2.7, (5) completion of all the prerequisite courses for sophomore nursing courses with a grade of C or better (Composition I, Introductory Psychology, Lifespan Development, Human Anatomy and Physiology I and II).

READMISSION

Applicants for readmission must apply to Culver-Stockton College and be accepted by both Culver-Stockton College and Blessing-Rieman College of Nursing and Health Sciences. Students applying to reenter the nursing program will be subject to space limitations in the program.

Course descriptions for Nursing classes may be obtained from Blessing-Rieman College of Nursing and Health Sciences. Toll free number 800-877-9140 or www.brcn.edu.

RESPIRATORY CARE

Blessing-Rieman College of Nursing & Health Sciences offers a joint Bachelor of Science in Respiratory Care program in partnership with Culver-Stockton College. The program allows you to learn the skills needed to provide therapeutic and diagnostic services to patients with heart and lung disorders. Students:

- Complete respiratory care pre-requisite courses and general education courses on the Culver-Stockton College campus
- Begin respiratory courses as well as clinical experiences on the Blessing-Rieman College campus the sophomore year
- Practice skills at the BRCN Simulation Center
- Complete over 900 hours of hands on clinical experience

Admission Requirements:

First Year:

- 22 ACT/1100 SAT or higher, or pass the HESI Admissions Assessment (A2) Exam (currently waived)
- Minimum high school GPA of 3.0 on a 4.0 scale

Transfers:

- 22 ACT/1100 SAT or higher, or pass the HESI Admissions Assessment (A2) Exam (currently waived)
- Cumulative GPA of 2.7 or higher
- Pre-requisite Course GPA of 2.7 or higher
- Completion of the following prerequisites: English Composition I, General Psychology, Anatomy & Physiology I and II, Lifespan Human Development, College Algebra

How to apply: Begin by submitting the following materials to Culver-Stockton College:

- C-SC application and BRCN application
- Official high school transcripts
- Official ACT or SAT scores

The Respiratory Care Program is accredited by the Higher Learning Commission and accredited by the Commission on Accreditation for Respiratory Care.

BACHELOR OF SCIENCE IN RESPIRATORY CARE (124 HOURS)

Prerequisite courses (20 hours)

- BIO 210: Human Anatomy and Physiology I (4)
- BIO 211: Human Anatomy and Physiology II (4)
- ENG 101: Composition I (3)
- MAT 110: College Algebra (3)
- PSY 101: Introduction to Psychology (3)
- PSY 200: Lifespan Development (3)

General Education (33 hours)

- Fine Arts (3) - see list of courses under the general education section
- BIO 260: Microbiology (4)
- BIO 310: Pathophysiology (3)
- COM 115: Fundamentals of Speech (3)
- ENG 202: Composition II (3)
- EXP 301: Problem Based Learning (3)
- WSL 100: Wildcat Seminar in Leadership (3)
- PHI 304: Ethics (3)
- REL 1xx: Human Values and Beliefs (3) (Choose from Rel 101, Rel 102, or Rel 103.)
- ACE: Academic and Cultural Events (1)
- Electives (4)

Required Respiratory Care Courses (71 hours) (see BRCN catalog for course descriptions)

RADIOLOGIC SCIENCE

Blessing-Rieman College of Nursing & Health Sciences offers a joint Bachelor of Science in Radiologic Science degree program in partnership with Culver-Stockton College. The program allows you to learn the skills needed to provide diagnostic imaging services and to become an entry-level radiographer. Students:

- Complete radiology prerequisite courses and general education courses on the Culver-Stockton College campus
- Begin radiology courses as well as clinical experiences on the Blessing-Rieman College campus and at clinical affiliate sites in the sophomore year
- Complete over 1,400 hours of hands on clinical experience

Clinical rotations will be completed at:

- Blessing Hospital
- Hannibal Clinic
- Hannibal Regional Hospital
- Illini Community Hospital
- Quincy Medical Group

Admission Requirements:

First Year: 22 ACT/1100 SAT or higher, or pass the HESI Admissions Assessment (A2) Exam (currently waived)

How to apply: Begin by submitting the following materials to Culver-Stockton College:

- C-SC application and BRCN application
- Official high school transcripts
- Official ACT or SAT scores

The Radiologic Science Program is accredited by the Higher Learning Commission and with the Joint Review Committee on Education in Radiologic Technology.

BACHELOR OF SCIENCE IN RADIOLOGIC SCIENCE (124 HOURS)

Prerequisite Courses (20 hours)

- BIO 210: Human Anatomy and Physiology I (4)
- BIO 211: Human Anatomy and Physiology II (4)
- ENG 101: Composition I (3)
- MAT 110: College Algebra (3)
- PSY 101: Introduction to Psychology (3)
- PSY 200: Lifespan Development (3)

General Education (33 hours)

- Fine Arts (3) - see list of courses under the general education section
- BIO 260: Microbiology (4)
- BIO 310: Pathophysiology (3)
- COM 115: Fundamentals of Speech (3)
- ENG 202: Composition II (3)
- EXP 301: Problem Based Learning (3)
- WSL 100: Wildcat Seminar in Leadership (3)
- REL 1xx: Human Values and Beliefs (3) (Choose from Rel 101, Rel 102, or Rel 103.)
- PHI 304: Ethics (3)
- ACE: Academic and Cultural Events (1)
- Electives (4)

Required Radiologic Science Courses (71 hours) (see BRCN catalog for course descriptions)

PHYSICAL EDUCATION

STATEMENT OF PHILOSOPHY

The Bachelor of Science in Physical Education is designed to prepare majors for entry into the professional teaching ranks or allied areas of endeavor requiring knowledge of physical education training.

PROGRAM GOALS

- Students will become employed or enrolled in graduate school the first year after graduating from Culver-Stockton College.
- Students will demonstrate proficiency in the application of content knowledge to stimulate critical thinking and create a positive classroom environment.

BACHELOR OF SCIENCE WITH A MAJOR IN PHYSICAL EDUCATION WITH CERTIFICATION IN GRADES K–12 (49 hours)

Physical Education majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in physical education courses and must satisfy all professional education and certification requirements. (See Education requirements.)

Core Courses (42 hours)

- HSC 175: Care and Prevention of Athletic Injuries (3)
- PED 104: First Aid/CPR (3)
- PED 190: History of Physical Education (3)
- PED 216: Movement Education (3)
- PED 305: Adaptive Physical Education (3)
- PED 311: Measurement for Evaluation in Physical Education (3)
- PED 312: Skill Analysis, Teaching Methods and Techniques, and Practice Organization for Lifetime Recreational Games, Sports, and Dance (3)
- PED 313: Skill Analysis, Teaching Methods and Techniques, and Practice Organization for Team and Individual Sports (3)
- PED 316: Methods of Teaching Physical Education in the Elementary Schools (3)
- PED 318: Physiology of Exercise (3)
- PED 326: Physical Growth and Development (3)
- PED 336: Kinesiology (3)
- PED 412: Psychological and Sociological Aspects of PE and Sport (3)
- PED 421: Instructional Techniques in Physical Education (3)

Additional Required Courses (7 hours)

- BIO 210: Human Anatomy and Physiology I (4)
- HLT 209: Personal, School, and Community Health (3)

Additional hours required for:

- Health Certification in Grades K–12 (18 hours)
- HLT 225: Introduction to Community Health (3)
- HLT 328: Instructional Techniques in Health K–12 (3)
- HLT 333: Nutrition (3)
- HLT 340: Drug Education (3)
- PSY 314: Abnormal Psychology (3)
- PSY 424: Human Sexuality (3)

MINOR IN HEALTH (22 HOURS) (RESTRICTED TO NON-PHYSICAL EDUCATION MAJOR)

- BIO 210: Human Anatomy and Physiology I (4)
- PED 104: First Aid/CPR (3)
- PED 318: Physiology of Exercise (3)
- HLT 209: Personal, School, and Community Health (3)
- HLT 328: Instructional Techniques in Health K–12 (3)
- HLT 333: Nutrition (3)
- PSY 314: Abnormal Psychology (3)

MINOR IN ATHLETIC COACHING (24 HOURS - 6 COURSES REQUIRED)

The minor in athletic coaching is designed to develop positive teaching/coaching skills in athletics and to meet the need for qualified coaches in public/private schools, business settings or community agencies.

Core Courses (18 hours)

- SPM 200: Fundamentals of Coaching (3)
- SPM 300: Mental Aspects of Coaching (3)
- HSC 175: Prevention & Care of Athletic Injuries & Illnesses (3)
- PED 104: First Aid/CPR and Care of Recreational Injuries (3)
- PED 412: Psychological and Sociological Aspects of PE & Sport (3)
- 3 hours of team sports from:
 - PED 313: Skill Analysis, Team and Individual Sports (3)
 - PED 314: Techniques of Team Sports (3)

Elective courses (6 hours, at least two Theory and Practice courses required)

- PED 378: Theory and Practice of Coaching Basketball (2)
- PED 380: Theory and Practice of Coaching Baseball/Softball (2)
- PED 381: Theory and Practice of Coaching Football (2)
- PED 289: Selected Topics in Physical Education (1-3)

PHYSICAL EDUCATION COURSES

- PED 100: Introduction to Fitness** (1)
Introduction to Fitness is a web-based, six-week general education course designed to develop an understanding of the importance of physical fitness. It will focus on the development of health-related physical fitness while also assisting student development of personal training programs, stress management skills, and understanding of the core concepts of proper nutrition. Offered every semester.
- PED 104: First Aid/CPR and Care of Recreational Injuries** (3)
Basic first aid procedures for all personal and home accidents will be demonstrated and practiced with further emphasis placed in care of injuries associated with recreational activity. Red Cross certification in first aid and CPR is available. Offered every semester.
- PED 105: Beginning Folk and Square Dance** (1)
Emphasis on dance steps, backgrounds, and the national origin of each dance.
- PED 107: Weight Training** (1)
Presentation of styles and foundation materials for a practical experience in conditioning the muscular system by lifting weights. Extensive experiences are gained by the student in a weight-lifting environment. Offered every semester.
- PED 108: Lifetime Sports - Bowling** (1)
Instruction and practice in the fundamental skills of bowling. Emphasis placed on individual skill development and basic concepts of recreational play. A lab fee is charged. Offered every fall.
- PED 109: Lifetime Sports - Volleyball** (1)
Instruction and practice in the fundamental skills of volleyball. Emphasis is placed on individual skill development and basic concepts of recreational play. Offered every semester.
- PED 110: Lifetime Sports - Archery** (1)
Instruction and practice in the fundamental skills of archery. Emphasis is placed on individual skill development and basic concepts of recreational play. Offered every spring.
- PED 112: Lifetime Sports - Racquetball** (1)
Instruction and practice in the fundamental skills of racquetball. Emphasis is placed on individual skill development and basic concepts of recreational play. Students must supply their own racquet and racquetball eye guards.
- PED 113: Gymnastics and Tumbling** (1)
Instruction and practice in the fundamental skills of gymnastics/tumbling. Emphasis is placed on individual skill development and basic concepts of recreational play. Offered as needed.
- PED 114: Lifetime Sports - Golf** (1)
Instruction and practice in the fundamental skills of golf. Emphasis is placed on individual skill development and basic concepts of recreational play. The student should supply his/her own golf clubs although the college can provide a limited number of sets. Offered every spring.
- PED 115: Lifetime Sports - Aerobic Fitness** (1)
Concepts and applications of aerobic exercise designed to improve cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition. Offered every semester.
- PED 116: Lifetime Sports - Badminton** (1)
Instruction and practice in the fundamental skills of badminton. Emphasis is placed on individual skill development and basic concepts of recreational play. Offered every fall.
- PED 190: Foundations of Physical Education** (3)
A study of the foundations of physical education including historical and philosophical practices.
- PED 216: Movement Education** (3)
Theory and practice of teaching basic movement skills, games, dance gymnastics, and other activities that utilize a process of discovery learning and movement factors. Offered every spring.
- PED 225: Water Safety** (2)
Students will learn basic water safety skills.
- PED 228: Officiating Sports I** (2)
Theory and practice in officiating football and basketball. Opportunity is provided to earn state registration in these sports. Offered every spring.
- PED 229: Officiating Sports II** (2)
Theory and practice in officiating volleyball and baseball/softball. Opportunity is provided to earn state registration in these sports. Offered as needed.
- PED 230: Coaching as a Profession** (3)
Current methods and practices used by coaches in the junior and senior high school setting. Course includes selected experiences and research geared to the training of the professional, certified coach.

PED 276: Exploratory Internship (1–3)
An opportunity to provide insight into the field of physical education. [ExL](#)

PED 289: Selected Topics in Physical Education (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

PED 299: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

PED 305: Adaptive Physical Education (3)
An in-depth study of methods and techniques of adapting strategies to meet the needs of exceptional children in physical education settings.

PED 311: Measurement for Evaluation in Physical Education (3)
Theoretical and practical use of measurement for purposes of classifying, self-testing, and grading in the physical education setting. Offered as needed.

PED 312: Skill Analysis, Teaching Methods and Techniques, and Practice Organization for Lifetime Recreational Games, Sports, and Dance (3)
Skill analysis, teaching methods and techniques, and practice organization for the lifetime sports of recreational games and racquet sports. Prerequisites: Physical Education major and PED 190.

PED 313: Skill Analysis, Teaching Methods and Techniques, and Practice Organization for Team and Individual Sports (3)
Skill analysis, teaching methods and techniques, and practice organization for the sports of aquatics, gymnastics and tumbling, and rhythm and dance. Prerequisites: Physical Education major and PED 190. Offered as needed.

PED 314: Techniques of Team Sports (3)
Skill analysis, teaching methods and techniques, and practice organization for the team sports of field hockey, soccer, team handball, and volleyball. Prerequisites: Physical Education major and sophomore or upper-class standing or consent of the instructor. Offered every spring.

PED 316: Methods of Teaching Physical Education in the Elementary Schools (3)
Theory and practice of play, rhythms, and games for the elementary school child (Pre-K–6). Prerequisite: admission to Teacher Education Program and EDU 249 or by consent of the instructor. Offered every semester.

PED 318: Physiology of Exercise (3)

The study of the intermediate and long-range physiological responses of the musculoskeletal, respiratory, and cardiovascular systems to various modes of exercise. Prerequisite: BIO 210. Offered every fall.

PED 326: Physical Growth and Development (3)
Study of human physical growth and development from embryo through the life cycle (with special emphasis placed on children) in order to develop an understanding of normal human growth and developmental sequences as they relate to human movement skills. Offered every fall.

PED 336: Kinesiology (3)
In-depth overview of functional anatomy, mechanical and muscular movement of the human body, and an integrated activity/motion analysis lab. Prerequisite: Bio 210. Offered every spring.

PED 370: Organization, Administration, and Supervision of Intramurals (2)
An exploration and study of the operation and management of the intramural program in a recreational, school, or industrial setting. Students will experience both theoretical and practical knowledge through classroom and laboratory settings. Prerequisite: open to all students with junior standing or higher or consent of the instructor. Offered as needed.

PED 375: Organization and Administration of Athletics (2)
An in-depth philosophical and functional study of the operation and management of the total athletic program. This course is primarily designed for the Physical Education major but is open to others with consent of the instructor.

PED 378: Theory and Practice of Coaching Basketball (2)
A study of basketball with special emphasis on individual fundamentals, team play, and coaching philosophies. Offered as needed.

PED 380: Theory and Practice of Coaching Baseball/Softball (2)
A complete study of techniques, fundamentals, strategies, skills, and rules of baseball and softball. Successful coaching techniques and philosophies along with administrative skills are discussed on an individual and team basis. Offered as needed.

PED 381: Theory and Practice of Coaching Football (2)
Presentation of styles and foundation materials for coaching/teaching football on the junior and senior high school levels. Offered as needed.

PED 382: Theory and Practice of Coaching (2)

Track and Field

Presentation of styles and foundation materials for coaching/teaching track and field on the junior and senior high school levels. Offered as needed.

PED 412: Psychological and Sociological Aspects of PE and Sport (3)

This course will deal with the principles of psychology and sociology and their practical application in a physical education and sport environment. The course will focus on the enhancement of athletic and physical education performance as well as the social and psychological aspects of human enrichment.

PED 421: Instructional Techniques in Secondary Physical Education (3)

Theory and practice of teaching kinesthetic skill and fitness in a secondary educational setting. Prerequisite: admission to the Teacher Education Program.

PED 480: Independent Study (1–3)

Individual or group projects in physical education under the supervision of the instructor. Prerequisites: consent of instructor and six hours in the field or

consent of instructor, academic advisor, division chairperson, and VPAA/Provost.

PED 489: Selected Topics in Physical Education (1–3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

PED 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

PED 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

HEALTH COURSES

HLT 209: Personal, School, and Community Health (3)

A study of contemporary health concepts that have an impact on personal, school, and community health practices. Offered every semester.

HLT 225: Introduction to Community Health (3)

Introductory course on public health principles and the current delivery of health services in the United States. The introductory course covers the major area of community health, epidemiology, healthcare management and promotion, environmental, and social health, and current issues along with data and research will be examined. Offered online as needed.

HLT 289: Selected Topics in Health (1–3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

HLT 328: Instructional Techniques in Health K–12 (3)

An in-depth study and mini-practicum for the introduction of techniques, organization, and resources for the school health educator. Prerequisite: HLT 209 and admission to the Teacher Education Program. Offered every spring.

HLT 333: Nutrition (3)

A study of basic nutritional concepts, including the Food Guide Pyramid, the six basic nutrients, proper health and growth as related to nutrition, and the planning of proper diet and exercise habits. Offered every spring.

HLT 340: Drug Education (3)

Sociological and psychological influences that have an impact on drug use and abuse and methods for intervention and rehabilitation will be presented. Offered every fall.

POLITICAL SCIENCE

STATEMENT OF PHILOSOPHY

Political science is the study of power relations in society, the structure of governmental institutions, and interaction between citizens and those institutions as well as the interaction between states at the international level. The subject matter “politics” is crucial to understanding our existence in an increasingly complex and interconnected world. Departmental offerings are designed to strike a balance between an emphasis on critical thinking and analytical skills versus factual and substantive knowledge. Those seeking a career in public service as well as those wanting a traditional liberal arts education and degree will be interested in this major.

PROGRAM GOALS

- Students will be skilled in critical thinking, effective communication, and creative problem solving.

- Students will be prepared for a career or graduate study through programs that provide in-depth knowledge, disciplinary methodologies, professionalization, and experiential learning.
- Students will be provided a supportive environment in which the college mission can be accomplished through positive faculty engagement, accessibility, content knowledge and a genuine interest in students' academic and personal development.

BACHELOR OF ARTS DEGREE WITH A MAJOR IN POLITICAL SCIENCE (36 HOURS)

Civic Engagement & Leadership (12 hours)

- PHI 304: Ethics (3)
- HIS 295: Historical Thinking (3)
- POS 205: American Government & Politics (3)
- POS 301: Community Action (3)

Political Science Core Courses (12 hours)

- POS 106: Economic History of the United States (3)
- POS 304: Comparative Politics and International Relations (3)
- POS 320: Introduction to Social Research (3)
- POS 490: Senior Seminar (3)

Elective Courses (12 hours)

- 6 hours of political science electives
- 6 hours from among the interdisciplinary elective courses from history, business, economics, and sociology

Additional classes from other fields can be taken as choices of electives upon consultation with the advisor.

MINOR IN POLITICAL SCIENCE (18 HOURS)

Core Courses (6 hours)

- POS 205: American Government and Politics (3)
- POS 304: Comparative Politics and International Relations (3)

Elective Courses (12 hours)

- 6 hours of Political Science electives
- 6 hours from among the interdisciplinary elective courses from history, business, economics, and sociology.

Additional classes from other fields can be taken as choices of electives upon consultation with the advisor.

POLITICAL SCIENCE COURSES

POS 106: Economic History of the United States (3)
See ECO 106.

United States. Offered every fall.

POS 203: Social Problems (3)
See SOC 203.

POS 210: Politics of the Developing World (3)
This course focuses on current issues in the developing world through independent student research with instructor guidance. Developing areas are home to 80 percent of the world's population but produce only 20 percent of the world's wealth. At the same time, the majority of the world's natural resources are also located in developing areas, and most of the current armed conflicts occur there as well. The course focuses on a number of competing explanations grouped around themes such as state-building, nationalism, democratization, economic development, civil wars, famine as a political tool, failed states, and the legacy of colonialism. [ExL](#)

POS 205: American Government and Politics (3)
An introduction to the major conceptual tools used to study and analyze the American political system. An emphasis is placed on the history and functioning of the three branches of federal government, plus a thorough examination of the founding documents, election process, and state of the republic is covered. Offered every semester.

POS 209: State and Local Government (3)
The federal-state relationship and the structure of state, country, and municipal governments in the

- POS 215: Total War and Beyond** (3)
The course explores the nature and geopolitics of modern warfare. Many traditional explanations of war and peace are exposed as myths propagated by self-interested governments and perpetuated by an inattentive public.
- POS 245: Women in American History** (3)
See HIS 245.
- POS 276: Exploratory Internship** (1–3)
in Political Science Internship designed to acquaint students with the field of political science in order to evaluate career choice.
- POS 289: Selected Topics in Political Science** (1–3)
Selected topics not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.
- POS 299: Study Abroad** (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.
- POS 301: Community Action** (3)
This course emphasizes local civic engagement. Students partner with community actors on various field projects.
- POS 304: Comparative Politics and International Relations** (3) (DW)
An examination of the methods of comparing and analyzing diverse political regimes. The primary emphasis will be on understanding contemporary political institutions, but the course will include an examination of the historical, cultural, and ideological roots of these regimes. The class focuses on a global perspective on the selection of countries. Offered in the spring of odd-numbered years.
- POS 306: Judicial Process** (3)
See LAW 306.
- POS 320: Introduction to Social Research** (3)
See CJ 320.
- POS 335: Religion and Contemporary American Politics** (3)
See REL 335.
- POS 380: The Age of Revolution: Europe, 1789–1918** (3)
See His 380.
- POS 399: Model United Nations** (3)
This course will prepare students to participate in a four-day United Nations simulation that takes place in Chicago. Students will learn about the history, organization, and procedures of the UN in addition to UN agenda issues, countries represented, and the policies of UN-member nations. Students will choose a country and prepare to represent it at the model United Nations simulation. The debriefing for this course will take place for a few days during the 3-week term. Offered every fall.
- POS 401: Minority People and Race Relations** (3)
See SOC 401.
- POS 410: Political Theory** (3)
This course focuses on the main theories and theorists in political science. Offered in the spring of odd-numbered years.
- POS 412: American Foreign Relations** (3)
An examination of the major themes that pervade the history of American foreign relations. The course is intended to go beyond description of events to analyze and explain how changing definitions of “the national interest” affects American foreign policy. The class covers foreign relations from the Colonial Period to the present. A working understanding of American history is assumed for those taking this course. Recommended prerequisite includes one of the following: His 108 or POS 205. [ExL](#)
- POS 416: Constitutional Law** (3)
See LAW 416.
- POS 425: Public Relations Strategies and Campaigns** (3)
See COM 425.
- POS 476: Professional Internship in Political Science** (1–6)
Independent internship with a governmental agency, public official, law offices, or selected public and private agencies. [ExL](#)
- POS 480: Independent Study** (1–3)
Individual or group projects in political science under the supervision of the instructor. Prerequisites: consent of the instructor and six hours in the field or consent of the instructor, academic advisor, division chairperson, and VPAA/Provost.
- POS 489: Selected Topics in Political Science** (1–3)
Selected topics not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.
- POS 490: Senior Seminar** (3) (DW & CE)
Required of all Political Science majors, this seminar will focus on the research and writing of the capstone senior thesis in an area of the students’ interests.

Students should also discover where their strengths are during this project and learn to harness them for future endeavors. Offered in the spring of even-numbered years.

POS 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application

document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

POS 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

PROFESSIONAL SALES

STATEMENT OF PHILOSOPHY

The major in Professional Sales prepares students for careers in one of the most sought after skills in business. The program places a heavy focus on relationship-driven selling which is vital to long-term customer commitments. Graduates may choose to pursue careers in business-to-business sales, insurance sales, real estate or to enter graduate school.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN PROFESSIONAL SALES (60–61 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (18 hours)

- MKT 305: Sales (3)
- MKT 405: Consumer Behavior (3)
- MKT 465: Marketing Strategy (3) (capstone)
- PSM 200: Negotiation in Business and Sales (3)
- PSM 300: Sales Leadership (3)
- PSM 400: Advanced Relationship Driven Professional Sales (3)

Select 6 hours from the following:

- MKT 414: Advertising (3)
- BUS 125: Business Leadership (3)
- BUS 285/485: Practicum in Free Enterprise (1) (May be repeated 3 times)
- BUS 310: Organizational Behavior (3)
- BUS 411: Operations Management (3)
- BUS 412: Innovations in Business (3)
- BUS 470: Business Ethics (3)
- BUS 286: Corporate Experience (3)
- ACT 285/485: Professional Development (1) (May be repeated 3 times)
- ACT 301: Cost Management (3)

ACT/BUS 321: Fraud Prevention (3)
Experiential Course (3 hours)
PSM 476: Professional Internship (3)

Support Courses (9–10 hours)

MAT 110: College Algebra (3), or MAT 111: Applied College Algebra (3) or MAT 115: Precalculus (4), or MAT 120: Calculus (4)
MAT 205: Elementary Statistics (3)
MIS 225: Computer Applications in Business (3)

PROFESSIONAL SALES COURSES

PSM 200: Negotiation in Business and Sales (3)
This course focuses on how to conduct and become more skilled in negotiating, while providing an understanding of the underlying basic principles of negotiation. Offered every semester.

PSM 276: Exploratory Internship (1–3)
Learning activities in connection with professional sales. The internship experience is designed to give the student aid in choosing a vocational area.
Prerequisite: consent of faculty advisor and Internship Coordinator. [ExL](#)

PSM 300: Sales Leadership (3)
This course is designed to be a learning laboratory for exploring key sales and management concepts related to the sales function and that of the sales manager in the firm. We will focus on developing hand-on analytical and management coaching skills through the use of business case studies and articles and active hands-on practice. Prerequisite: MKT 315. Offered every semester.

PSM 400: Advanced Relationship Driven Professional Sales (3)

This course will focus on the planning and research necessary to be a credible and compelling salesperson. Additionally, this course will tackle the advanced topics of team selling, negotiating, and leveraging account development activities through a focus on hands-on activities, written assignments and case simulations. Prerequisite: MKT 315. Offered every semester.

PSM 476: Professional Internship (1–6)
An orientation to career areas is provided.
Prerequisites: junior standing and consent of the Director of Career and Internship Services and faculty advisor. [ExL](#)

PSYCHOLOGY

STATEMENT OF PHILOSOPHY

The Psychology Program is designed to achieve a number of objectives: (1) to teach students the basic principles, theories, and methods of the field; (2) to develop students' abilities to speak, write, and think critically about the discipline's subject matter and to enable them to become self-learners; (3) to enable students to apply psychology to their own lives; (4) to prepare students for graduate study in psychology; (5) to prepare students for immediate employment in a number of human service careers for which a psychology background is valuable; (6) to introduce psychology to non-majors and to serve other programs on campus (for example, nursing, education, etc.); (7) to foster an awareness of how psychology can be seen as one component of an integrated liberal arts education; and (8) to foster a set of attitudes relating to a tolerance of ambiguity, an appreciation of individual differences, an appreciation of complexity in explaining behavior, an appreciation of the importance of research, and a sensitivity to the nature of and need for ethical judgment.

PROGRAM GOALS

- Students seeking admission to graduate or professional school or a career in a field related to psychology will be successful in their application.
- Students will demonstrate skills in critical thinking, effective communication, and creative problem solving.
- Students will identify having gained experience in real world settings within the field of psychology.

BACHELOR OF SCIENCE WITH A MAJOR IN PSYCHOLOGY (36 HOURS)

Core Courses (15 hours)

- PSY 101: Introduction to Psychology (3)
- PSY 220: Professional Development in Psychology (3)
- PSY 280: Statistics for the Social Sciences (3)
- PSY 312: Research Methods in Psychology (3)
- PSY 490: Senior Capstone in Psychology (3)

Developmental Courses

Select one 3 hour course

- PSY 200: Lifespan Development (3)
- PSY 301: Child and Adolescent Psychology (3)
- PSY 302: Adult Psychology and Gerontology (3)

Experimental Courses

Select one 3 hour course

- PSY 326: Social Psychology (3)
- PSY 335: Learning Theories (3)
- PSY 353: Biological Psychology (3)

Applied Courses

Select one 3 hour course

- PSY 180: Stress Management (3)
- PSY 240: Sport Psychology (3)
- PSY 250: Health Psychology (3)
- PSY 289: Selected Topics in Psychology (3)
- PSY 314: Abnormal Psychology (3)
- PSY 371: Forensic Investigation of Child Maltreatment (3)
- PSY 489: Selected Topics in Psychology (3)

Elective Courses

9 hours of psychology electives

Experiential Courses (3 hours required)

- PSY 276: Exploratory Internship (1–3)
- PSY 299: Study Abroad (3)
- PSY 476: Professional Internship (1–6)
- PSY 485: Independent Research (3)
- PSY 499: Study Abroad (3)

BACHELOR OF SCIENCE WITH A MAJOR IN PSYCHOLOGY WITH A CONCENTRATION IN PRE-OCCUPATIONAL THERAPY (41 HOURS)

This course of study is recommended for those students who wish to pursue graduate study and/or professional work in occupational therapy. This is a highly competitive field and strict guidelines and prerequisites are in place depending on the college. Coordinate with the Pre-Occupational therapy advisor for specific information. The following guidelines are based on requirements with a specific program and may be subject to change. Minimum grades of B are generally required in each of these courses.

Core Courses (26 hours)

- BIO 210: Human Anatomy and Physiology I (4)
- BIO 211: Human Anatomy and Physiology II (4)
- BIO 220: Medical Terminology (3)
- PSY 101: Introduction to Psychology (3)
- PSY 220: Professional Development in Psychology (3)
- PSY 280: Statistics for the Social Sciences (3)
- PSY 312: Research Methods in Psychology (3)
- PSY 490: Senior Capstone in Psychology (3)

Developmental Courses

PSY 200: Lifespan Human Development (3)

Ethics

Select one 3 hour course

PSY 303: Confidentiality and Ethics (3)

PHI 304: Ethics (3)

Applied Psychology

Select one 3 hour course

PSY 314: Abnormal Psychology (3)

Social Science Courses

Select one 3 hour course

PSY 326: Social Psychology (3)

PSY 353: Biological Psychology (3)

PSY 424: Human Sexuality (3)

Experiential Courses (3 hours required)

PSY 276: Exploratory Internship (1–3)

PSY 299: Study Abroad (3)

PSY 476: Professional Internship (1–6)

PSY 485: Independent Research (3)

PSY 499: Study Abroad (3)

A minimum of 50 observation hours at two separate settings is required for the OT concentration. It should be noted that most students complete 120 hours or more and incorporate them into the internship. The observation hours can be completed as an internship, but is not required.

BACHELOR OF SCIENCE WITH A MAJOR IN PSYCHOLOGY WITH A CONCENTRATION IN PRE-ART THERAPY (48 HOURS)

This course of study is recommended for those students who wish to pursue graduate study and/or professional work in art therapy. A portfolio of original artwork with a minimum of 15 examples in at least three different media demonstrating competence with art material in both 2D and 3D art must be completed. There are strict grade-point average and course grade requirements to remain in this emphasis. Coordinate with the Pre-Art Therapy advisor for further information. The following guidelines are based on requirements for entrance to an Art Therapy master's program at Adler University. These requirements are subject to change. Students may also pursue a Bachelor of Fine Arts degree with a major in Studio Art and a minor in Psychology. For more information, please contact the Art Department Chair.

Core Courses (45 hours) (Grade of C or better required in each course)

ART 119: Drawing (3)

ART 245: Clay (3)

ART 253: Graphic Design (3)

ART 255: Painting (3)

ART 262: Digital Photography (3)

PSY 101: Introduction to Psychology (3)

PSY 220: Professional Development in Psychology (3)

PSY 280: Statistics for the Social Sciences (3)

PSY 312: Research Methods in Psychology (3)

PSY 314: Abnormal Psychology (3)

PSY 315: Theories of Personality (3)

PSY 490: Senior Capstone in Psychology (3)

Developmental Course

PSY 200: Lifespan Development (3)

Experimental Courses

Select one 3 hour course

PSY 326: Social Psychology (3)

PSY 335: Learning Theories (3)

PSY 353: Biological Psychology (3)

Experiential Courses

3 hours required:

PSY 276: Exploratory Internship (1–3)

PSY 299: Study Abroad (3)

PSY 476: Professional Internship (1–6)

PSY 485: Independent Research (3)

PSY 499: Study Abroad (3)

Choice of one of the following (3 hours);

ART 115: 2D Design (3)

ART 230: Printmaking (3)

ART 275: Sculpture (3)

ART 331/423: Intermediate/Advanced Printmaking (3)

ART 335/422: Intermediate/Advanced Drawing (3)

ART 345/424: Intermediate/Advanced Clay (3)

ART 335/426: Intermediate/Advanced Painting (3)

ART 361/427: Intermediate/Advanced Digital Photography (3)

ART 364: Motion Design (3)

ART 375: Fibers (3)

ARt 396: Web Design (3)

MINOR IN PSYCHOLOGY (18 HOURS)

Core Courses (3 hours)

PSY 101: Introduction to Psychology (3)

Elective Courses (15 hours)

15 hours of psychology electives

MINOR IN CHILD ADVOCACY STUDIES (18 HOURS)

Pursuing this minor requires permission from a full-time psychology faculty member. This minor is designed for students majoring in psychology, criminal justice, education, sociology, psychology, nursing, health sciences or other areas where knowledge of child maltreatment and advocating for children and their families might be necessary and beneficial.

The Child Advocacy Studies (CAST) curriculum will prepare students across multiple disciplines to be trauma-informed professionals. Students will learn to respond appropriately to experiences of traumatic stress and maltreatment of children and adolescents. The Culver-Stockton College CAST curriculum adheres to the National Child Protection Training Center standards developed for universities, and the C-SC CAST faculty have years of experience in professions serving children impacted by child maltreatment.

Students completing the courses in this program will be better equipped to accomplish the work of related agencies (for example, psychology, social work, criminal justice, education, nursing, community health) as they advocate on behalf of child victims and survivors of child maltreatment. Students completing CAST courses will receive a CAST certificate from C-SC noting the completion of the CAST courses as well as a certificate from the National Child Traumatic Stress Network in Psychological First Aid, an evidence-based intervention, along with certificates from the National Child Traumatic Stress Network in Understanding the 12 Core Concepts of Childhood Trauma. These certifications will help distinguish C-SC students as trauma-informed professionals as they seek employment in human service-related fields and/or matriculate to graduate programs.

Core Courses (15 hours)

PSY 101: Introduction to Psychology (3)

PSY 301: Child and Adolescent Psychology (3)

PSY 370: Perspectives on Child Maltreatment (3)

PSY 371: Forensic Investigation of Child Maltreatment (3)

PSY 450: Intervention for Childhood Trauma (3)

Elective Courses

Select one 3 hour course

- CJ 205: Criminal Investigation (3)
- CJ/LAW 218: Criminal Law (3)
- CJ/SOC 310: Deviant Behavior (3)
- CJ/SOC 317: Juvenile Delinquency (3)
- CJ 340: Interview and Interrogation (3)
- CJ/SOC 418: Victimology (3)
- EDU 325: Psychology and Education of the Exceptional Child (3)
- HLT 209: Personal, School and Community Health (3)
- HLT 340: Drug Education (3)
- PSY 200: Lifespan Development (3)
- PSY 314: Abnormal Psychology (3)
- PSY 353: Biological Psychology (3)

PSYCHOLOGY COURSES

PSY 101: Introductory Psychology (3)

The course will draw heavily from the psychological principles of behavior such as motivation, learning, attitudes, personality, communication, and social psychology as it focuses on human relations and leadership skills necessary to be successful in students' personal and work life. Offered every semester during the 12-week session.

PSY 180: Stress Management (3)

The purpose of this course is to familiarize students with the physiological and psychological aspects of the stress response. The course is intended to give students both a review of principles, research, and methods of stress management as well as in-person experience with various stress management techniques. Students will be expected to participate in evidence-based stress management activities both in class and out of class every day. Offered in the odd-numbered years in the fall 3-week session.

PSY 200: Lifespan Development (3)

This course provides students with an understanding of the changes and continuities experienced by humans as they age. The course will examine physical, cognitive, and psychosocial development from conception to death. Prerequisite: PSY 101. Offered every semester online during the 12-week session.

PSY 220: Professional Development in Psychology (3)

This course examines the aspects of career planning and courses of study for the psychology major. This course will explore the overview of the undergraduate major in psychology, career options in psychology, preparation for employment with a bachelor's degree in psychology, and preparation for graduate school in psychology or a related field. Professional-level writing in APA will be introduced and further refined. Prerequisite: PSY 101, Psychology major and sophomore standing. Offered every fall.

PSY 240: Sport Psychology (3)

The purpose of this course is to familiarize students with psychological theory and research as it relates to sport, fitness, and athleticism. Topics such as motivation, emotion regulation, coaching, and team dynamics will be discussed. Careers in sport psychology will also be considered. Prerequisite: PSY 101. Offered in the 3-week session as needed.

PSY 250: Health Psychology (3)

This is a relatively new field of psychology that studies mental, emotional, and behavioral factors that affect the onset, duration, recovery, and prevention of physical illnesses. We will examine how psychological factors influence experiencing stress, substance use and abuse, and weight-related issues as well as coping and management of pain and disease. We will also investigate how psychological factors affect the promotion and maintenance of health, types of health care interactions, and compliance with healthcare recommendations. Prerequisite: PSY 101. Offered in the 3-week session as needed.

PSY 276: Exploratory Internship in Psychology (1–3)

Set in an appropriate agency, industry, research, hospital, or other approved setting, this internship experience is designed to aid students in evaluating professional and career goals. Offered every semester and during the summer. Prerequisite: sophomore or higher standing. Internship Coordinator and faculty approval are required. [ExL](#)

PSY 280: Statistics for the Social Sciences (3)

This course will provide an introduction to the use and interpretation of descriptive and inferential statistics and will focus on the application of these statistics to research within the behavioral and social sciences. Prerequisite: MAT 100 or equivalent. Offered every semester during the 12-week session.

PSY 289: Selected Topics in Psychology (1–3)

A study of selected issues not covered in other

courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor. Offered as needed.

PSY 299: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

PSY 301: Child and Adolescent Development (3)
Child development serves as an introduction to the study of child psychology from conception to adolescence. This course will provide students with broad knowledge of normal physical, cognitive, and social development as well as an understanding of the prominent theories in child psychology. In addition, students will be introduced to research methods appropriate for use with children. Prerequisite: PSY 101. Offered online every semester.

PSY 302: Adult Development and Gerontology (3)
This course provides a comprehensive overview of the psychological and psychosocial aspects in development throughout adulthood. Course focus is on changes that occur in adults from young adulthood through old age in the following areas: biological development, sensation and perception, learning and memory, intelligence, creativity, and wisdom. Content includes mental health, personality, motivation, research methodology, social factors such as inter- and intra-generational relationships, work, leisure, and community involvement. Prerequisite: PSY 101. Offered online in fall of odd-numbered years in the 12-week session.

PSY 303: Confidentiality and Ethics (3)
This course is designed as an exploration in the overview of confidentiality, the American Psychological Association Code of Ethics, and the Health Insurance Portability and Accountability Act (HIPAA). Students will be expected to reflect on various real-world situations that require informed deliberation. Students will become familiar with an in-depth understanding and exploration of various historical and current events, including but not limited to HeLa cells, abortion, assisted suicide, and hate crimes. Focus will be placed on differences and similarities regarding what is ethical, what is moral, what is legal, and what falls under issues such as FERPA, HIPAA, and the APA Code of Ethics. Prerequisite: PSY 101. Offered in the fall semester as needed.

PSY 312: Research Methods (3)
The purpose of this course is to introduce students to the process and methods involved in conducting scientific research in psychology. Students will gain first hand experience in designing, conducting, and analyzing the results of a scientific research study. Students will also learn the skill of writing a scientific research paper in APA style. Prerequisite: PSY 280. Offered every fall during the 12-week session.

PSY 314: Abnormal Psychology (3)
This course will study abnormal behavior as discussed in the Diagnostic and Statistical Manual of Mental Disorders. Disorders addressed include but are not limited to anxiety, schizophrenia, sexual disorders, and personality disorders. Prerequisite: PSY 101 and six credit hours of psychology or consent of the instructor. Offered every semester

PSY 315: Theories of Personality (3)
This course examines the major theories and theorists of psychology, methods, and relevant research in the area of personality. Prerequisites: PSY 101 and PSY 200. Offered in the spring of even-numbered years in the 12-week session.

PSY 325: Psychology and Education of the Exceptional Child (3)
See EDU 325.

PSY 326: Social Psychology (3)
This course examines how people think about, influence, and relate to others. Topics will include attitude formation and change, helping and hurting others, romantic relationships, group dynamics, and social influence as well as prejudice and discrimination. Prerequisite: PSY 101. Offered every spring during the 12-week session.

PSY 335: Learning Theories (3)
This course is a study of human learning and cognitive organization and process. The content will provide an overview of the scientific study of the human and learning and mental processes. Major theories concerning the learning process and their implications for the instructional process are investigated. Offered fall of odd-numbered years in the 12-week session.

PSY 336: Adaptive Technology in the Global Setting (3)
This course examines the aspects of how adaptive technology past and present may be utilized for those in need. Discussions will include historical events such as the implementation of the Americans with Disabilities Act and how individuals with physical disabilities and limitations interact locally as well as globally. This course is highly interactive with many hands-on elements. A travel portion is also required for this course. Prerequisite: PSY 101 and consent of instructor. Offered in the spring 3-week session as needed. [ExL](#)

PSY 337: Psychology of Marketing (3)
This course is an in-depth investigation into the psychology behind mainstream marketing practices in business. Disney will be used as a case study in which to understand these practices. Disney is one of the most successful global organizations due in large part to its use of psychological techniques in advertising, branding, and marketing. The course includes travel to Disney World in Orlando, Florida. Prerequisite: PSY

101. Offered in the spring 3-week session as needed.

PSY 353: Biological Psychology (3)

The purpose of this course is to investigate the underlying biological foundations of behavior, cognitions, emotions, and other psychological processes. Prerequisite: PSY 101. Offered every fall during the 12-week session.

PSY 370: Perspectives on Child Maltreatment (3)

This course is the introductory course for child advocacy studies and covers the history, comparative perspectives, legal framework, responses to child maltreatment, the skills necessary to do the work, and other pertinent issues pertaining to child maltreatment and child advocacy. The field of child maltreatment is filled with controversy. Much of the class focuses on these controversies. The approach of the course will be from a variety of diverse professional perspectives. The course is designed for students majoring in psychology, criminal justice, education, nursing, or other areas where knowledge of child maltreatment and advocating for children might be necessary and beneficial. Prerequisite: PSY 101. Offered in the fall 3-week session.

PSY 371: Forensic Investigations of Child Maltreatment (3)

This course will provide students with knowledge about the primary domains of child maltreatment and their impact on the development and functioning of children and adolescents. The course will use a multidisciplinary lens to explore theoretical frameworks, cultural considerations, and policy implications as they relate to the responses of child-serving systems such as law enforcement, child protective services, prosecution, and physical and mental health. Prerequisite: PSY 101, 301, and 370. Offered every spring in the 12-week session.

PSY 422: History of Psychology (3)

An examination of psychological thought from the time of the early Greek philosophers to the present. Important historical figures, the zeitgeist, the ortgeist, and schools of thought in relevant historical contexts are addressed. Prerequisite: PSY 101 and junior or senior standing. Offered in spring of odd-numbered years during the 12-week session.

PSY 424: Human Sexuality (3)

The purpose of this course is an exploration of human sexuality throughout the lifespan as well as throughout the ages. Cultural, historical, religious, and other contextual elements regarding human sexuality will be explored. This course provides information regarding sexual identity and how changing sexual attitudes influence culture as well as the media's impact on human sexuality. Prerequisites: PSY 101 and junior or senior standing. Offered every semester during the 12 week session as needed.

PSY 450: Interventions for Childhood Trauma (3)

This course provides a conceptual framework that forms the foundation for planning effective trauma interventions. The course accelerates student's understanding and skill development by combining the twelve core concepts for understanding the impact of trauma on children and adolescents with using problem-based learning (PBL) principles and guided small group discussion of three in-depth case studies that further assessment, diagnostic, case formulation, and clinical judgment skills. The course highlights the role of development, culture, and empirical evidence in trauma-specific interventions with children, adolescents, and their families. The course offers a consistent systematic approach to using theoretically based core trauma concepts that enhance preparation to provide effective treatment. Prerequisite: PSY 101, 301, 370, 371, and consent of the instructor. Offered every spring.

PSY 456: Psychological Assessment (3)

This course addresses the ways to describe the differentiate tests, how to evaluate a test, and the specific names and uses of commonly utilized psychological tests and measures. Prerequisite: PSY 101 and junior or senior standing. Offered in the fall of odd-numbered years.

PSY 476: Professional Internship in Psychology (1–6)

This internship experience should provide the student with practical career experience in an appropriate agency, industry, research, hospital, or other approved setting. Prerequisite: junior or senior standing. [ExL](#)

PSY 480: Independent Study (1–3)

Individual or group projects in psychology under the supervision of the instructor. Prerequisite: consent of instructor, advisor, division chair, and VPAA/Provost Dean of the College.

PSY 485: Independent Research (3)

Students will complete a research project under the supervision of an instructor. Students taking this course should be prepared to complete a research project relatively independently with occasional guidance and direction. Students will be responsible for choosing their research project and experimental design as well as data collection. Students should also be prepared to complete an APA style scientific research paper and to present their work at a conference. Prerequisites: PSY 280, PSY 312, and consent of the instructor. Offered every spring during the 12-week session.

PSY 489: Selected Topics in Psychology (1–3)

A study of selected issues not covered in other courses, which may involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor. Offered as needed.

PSY 490: Senior Capstone (3) (DW & CE)

in Psychology

Students will select a specific topic in psychology and write a literature review using APA style. Students will also prepare to graduate by completing graduate school applications and/or submitting job applications. Prerequisite: PSY 312 and senior standing. Offered every semester.

PSY 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This

course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

PSY 499: Study Abroad (1-3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

RELIGION AND PHILOSOPHY

MINOR IN RELIGION AND PHILOSOPHY (18 HOURS)

18 hours of religion and philosophy electives
(A maximum of 3 hours in internships is allowed.)

RELIGION AND PHILOSOPHY COURSES

REL 101: Hebrew Bible (3)

This introduction to the Bible will adopt historical, critical methods to explain the Old Testament. Students will explore each text in its original setting and examine its influence on the later Judeo-Christian traditions. Offered every spring.

REL 102: New Testament (3)

This introduction to the Bible will adopt historical, critical methods to explain the New Testament. Students will explore each text in its original setting and examine its influence on later Christian traditions. Offered every semester.

REL 103: Religion in America (3)

A study of the central themes and issues in the history of religious movements in America from the Colonial Period to the present. This course will map the religious landscape in the United States and explore the relationships between religion and American culture. This course will include field trips that highlight the diversity of religion in America. Offered every semester.

REL 288/488: Mission Trip (1-3)

Affirming the relationship between love of God and love of neighbor, this course will offer students an opportunity to serve others in need. The destinations will vary, and they will be posted at least one semester in advance. Additional costs may apply. This course may be repeated for credit. Prerequisite: consent of the instructor. Offered every spring during spring break or the three-week session.

REL 289: Selected Topics in Religion (1-3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

REL 299: Study Abroad (3)

Students will study a variety of topics by combining classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

REL 476: Internship (1-3)

The student will receive supervised practical experience in ministry within an institutional setting such as a hospital, senior citizen facility, private school, or church. May be repeated, but no more than 3 hours may count toward the religion/philosophy minor. Prerequisite: consent of instructor. [ExL](#)

REL 480: Independent Study (1-3)

Individual or group projects in religion under the supervision of the instructor. Prerequisite: consent of instructor.

REL 489: Selected Topics in Religion (1-3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of instructor.

REL 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

REL 499: Study Abroad (3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of instructor. Offered as needed.

PHILOSOPHY COURSES

PHI 101: Introduction to Philosophy (3)
An introduction to the issues, ideas, movements, methods and practices of philosophy.

PHI 206: Logic (3)
See MAT 206

PHI 304: Ethics (3)

SOCIOLOGY

MINOR IN SOCIOLOGY (18 HOURS)

Core Courses (15 hours)

SOC 102: Introduction to Sociology (3)

SOC 203: Social Problems (3)

SOC 315: Criminology (3)

SOC 317: Juvenile Delinquency (3)

SOC 326: Social Psychology (3)

Elective Courses (3 hours)

3 hours of sociology electives

SOCIOLOGY COURSES

SOC 102: Introduction to Sociology (3)
A study of the central themes and issues in the history of religious movements in America from the Colonial Period to the present. This course will map the religious landscape in the United States and explore the relationships between religion and American culture. This course will include field trips that highlight the diversity of religion in America. Offered every semester.

SOC 203: Global Issues (3)
Significant contemporary social problems are studied, including poverty, family disorganization, mental illness, population growth, social stratification, war, and crime. Prerequisite: SOC 102.

SOC 211: Sociology of the Family (3)
A sociological survey of the aspects and issues of the family. Included are the demographics, issues, trends, definitions, problems, and the philosophies related to marriage and family. Prerequisite: SOC 102 or consent of the instructor.

SOC 212: Corrections (3)
See CJ 212.

SOC 289: Selected Topics in Sociology (1-3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

A course designed to provide opportunity for the student to grow in sensitivity to ethical issues in contemporary life and to develop the student's ability to engage in ethical reflection and decision making. The major ethical theories and the moral problems of both the individual and society are studied. Offered every semester.

SOC 299: Study Abroad (1-3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

SOC 310: Deviant Behavior (3)
See CJ 310.

SOC 311: Race and Ethnicity (3)
The ways in which race and ethnicity are socially constructed and the efforts on individuals and society of these constructions are examined in this intense, but exciting 3-week offering. It is not popular in today's cultural climate to be openly racist, yet we continue to see covert racism practiced daily. From deciding on home loans to job interviews, from introducing a person of another race or ethnicity to the family, to securing a college education, we each experience discrimination or practice it, often without even realizing it. Who benefits, who loses, and what can be done about equalizing the playing field are central to understanding the impact of power and privilege and difference.

SOC 313: Patterns of Social Class and Inequality (3)
A study of societal structures, patterns of stratification, functions and purposes of social inequality, and implications for the future. Prerequisite: SOC 102.

SOC 315: Criminology (3)

See CJ 315.

SOC 316: Violence and the Family (3)
Exploration of child abuse, intimate partner abuse, and elder abuse in what should be “loving relationships.” Emphasis is on characteristics of abusers, effects on victims, and intervention strategies at the societal and individual levels.

SOC 317: Juvenile Delinquency (3)
This course studies the nature, extent, causation, treatment, and prevention of juvenile delinquency. The course also focuses on understanding why juveniles become delinquent by examining various theories of explanations of delinquency. This course explores the extent to which delinquency is caused by individual traits, peer group, family, school, and other factors. Prerequisite: SOC 102 or CJ 105 or consent of the instructor. Offered every spring of even-numbered years.

SOC 320: Introduction to Social Research (3)
See CJ 320.

SOC 326: Social Psychology (3)
See Psy 326.

SOC 401: Minority People and Race Relations (3)
Majority-minority relationships with special attention given to racial, religious, and ethnic groups in the United States. Enduring patterns of majority-minority conflict are explained, and mechanisms for the resolution of conflict are outlined. Prerequisite: SOC 102 or consent of the instructor.

SOC 418: Victimology (3)

See CJ 418

SOC 483: Independent Studies and Sociological Research (3)
Individual or group projects in sociology under the supervision of the instructor. Prerequisites: consent of the instructor and six hours in the field.

SOC 489: Selected Topics in Sociology (1–3)
A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

SOC 490: Senior Seminar (3)
Assesses the graduating seniors in their major field and assists in preparing them for post graduate studies and/or for their professional career.

SOC 498: Global Studies (1)
This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

Soc 499: Study Abroad (1–3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

SPORT MANAGEMENT

STATEMENT OF PHILOSOPHY

The Bachelor of Science with a major in Sport Management is designed to educate students with academic and practical experience in the business and management aspects of sport. This degree is designed for students interested in a career in sport-related areas other than teacher education. A degree in sport management will prepare majors for careers with areas of concentration in Media Communication or Administration.

PROGRAM GOALS

- Students will demonstrate proficiency in business and management concepts with an emphasis on the uniqueness of the sport industry.
- Students will produce professional written and oral communication and show competence with the use of technology.
- Students will demonstrate leadership and professional behavior in the work environment while pursuing a career in the sport industry.

BACHELOR OF SCIENCE WITH A MAJOR IN SPORT MANAGEMENT (45 HOURS)

Core Courses (24 hours)

SPM 150: Introduction to Sport Management (3)

SPM 225: Sport Ethics and Governance (3)

SPM 250: Athletic Sport Administration (3)
SPM 316: Athletic Event and Facility Management (3)
SPM 365: Sport Finance (3)
SPM 450: Legal Issues of Sport (3)
SPM 476: Professional Internship in Sport Management (3)
SPM 490: Senior Seminar (3)

Additional Required Courses (21 hours)

ACT 125: Principles of Accounting I (3)
BUS 302: Management (3)
BUS 308: Legal Issues I (3)
MIS 225: Computer Applications in Business (3)
PED 412: Psychological and Sociological Aspects of PE and Sport (3)

Select 3 hours from the following courses:

MKT 301: Marketing (3)
SPM 430: Sport Marketing (3)

Select 3 hours from the following courses:

COM 214: Mass Media and Society (3)
COM 302: Principles of Public Relations (3)
COM 303: Introduction to Radio and Television (3)

MINOR IN SPORT MANAGEMENT (18 HOURS)

Core Courses (15 hours)

Core Courses (15 hours)
SPM 150: Introduction to Sport Management (3)
SPM 225: Sport Ethics and Governance (3)
SPM 250: Athletic Sport Administration (3)
SPM 316: Athletic Event and Facility Management (3)
SPM 450: Legal Issues of Sport (3)

Elective Courses (3 hours)

Choose 3 hours from the following courses:

PED 412: Psychological and Sociological Aspects of PE and Sport (3)
SPM 365: Sport Finance (3)
SPM 430: Sport Marketing (3)

SPORT MANAGEMENT COURSES

SPM 150: Introduction to Sport Management (3)

This course will allow students the opportunity to investigate the profession and possible careers in sport management. Students will also be exposed to the various responsibilities of a sport management position. Offered every semester.

SPM 200: Fundamentals of Coaching (3)

This course is a comprehensive introduction to the coaching profession. Emphasis is placed on sport at the college and serious club levels. Consideration is also given to coaching at other levels, such as youth, recreational and high school sport programs. The primary goal of the course is to develop and enhance students' knowledge and understanding of concepts and techniques of coaching and their application to achieving important objectives in working with athletes. Prerequisite: SPM 150 and 225. Offered every spring in the 3 week session.

SPM 225: Sport Ethics and Governance (3)

This course is designed to introduce students to the moral and ethical issues in organized sports. Basic governing principles such as athlete eligibility, government influence on sports, and sport organization constitutions and bylaws will be discussed. Offered every fall.

SPM 250: Athletic Sport Administration (3)

Administrative policies and procedures for high school, collegiate, and professional sports will be discussed. Concepts such as gender equity, sport scheduling and budgets, contracts, and sport operating procedures will be introduced. Prerequisite: SPM 150 or SPM 225. Offered every spring.
SPM 276: Exploratory Internship in Sport Management (1-3)

This course is designed to allow students to explore

career opportunities within the sport management area. Prerequisites: advisor and Internship Coordinator approval and second-semester freshman standing.

[ExL](#)

SPM 289: Selected Topics in Sport Management (1–3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

SPM 299: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

SPM 300: Mental Aspects of Coaching (3)

This course has been developed for students who study coaching and who want to learn more about applying sport psychology principles to coaching. This coursework provides the student with an understanding of how coaches can apply psychological principles to their coaching to maximize the enjoyment, learning and performance of the athletes that are coached. Prerequisite: SPM 150 and 225. Offered every fall online.

SPM 316: Athletic Event and Facility Management (3)

This course is designed to expose students to principles related to sport event and facility management. Facility design, construction, and risk management along with event publicity, marketing, and sponsorship of sports events will be covered.

SPM 365: Sport Finance (3)

A variety of financial aspects of the sports industry is examined in this course. Financial management skills are built through reading and problem solving utilizing real sports financing examples. The content of the course will support work within a variety of careers in the sport management field. Prerequisite: Act 125 and junior standing or consent of the instructor.

SPM 430: Sport Marketing (3)

The course setting includes working with various levels and forms of play. Environments incorporated in the course may include the classroom, sports administration offices, fields of play, and more. Students will learn sport marketing terminology and be introduced to the world of sport marketing through various issues and best practices. Offered every spring

during the 3-week session.

SPM 450: Legal Issues of Sport (3) (DW)

This course is designed to introduce students to the basic legal issues involved in athletic sport participation. Concepts such as liability and risk management, legal requirements of drug testing, gender equity, and causes of sport litigation will be discussed in depth. Case studies will become primary teaching tools. Prerequisites: SPM 150 and SPM 225. Offered every fall.

SPM 476: Professional Internship in Sport Management (3–6)

This course allows students to gain practical experience under an internship supervisor in the field of sport management. Students should have completed all sport management major coursework under the 400 level. Prerequisites: junior standing, and approval of advisor and Internship Coordinator.

[ExL](#)

SPM 489: Selected Topics in Sport Management (1–3)

A study of selected issues not covered in other courses. May involve field trips and/or travel. Course may be repeated. Prerequisite: consent of the instructor.

SPM 490: Senior Seminar (3) (CE)

This course serves as a capstone for the Sport Management major. It integrates current information to prepare students to enter the sport industry. Developing a professional and personal philosophy of sport management will be covered. Additionally, résumés, job searches, graduate school programs, and entry-level job requirements and expectations will be addressed. Offered every spring.

SPM 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

SPM 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

SUPPLY CHAIN MANAGEMENT STATEMENT OF PHILOSOPHY

The major in Supply Chain Management prepares students for careers in logistics, covering procurement, production, storage, shipment, and delivery of goods for businesses and organizations. Graduates may choose to pursue careers in purchasing, logistics, operations or to enter graduate school.

PROGRAM GOALS

- Students will demonstrate the ability to communicate business information for informed decision making.
- Students will integrate the core areas of business to informed decision making in multiple environments.
- Students will demonstrate the ability to work with diverse colleagues in team situations.
- Students will apply business-related quantitative methods and tools to formulate management decision alternatives.
- Students will demonstrate appropriate and ethical leadership skills.
- Students will demonstrate advanced knowledge in their specific discipline.

BACHELOR OF SCIENCE WITH A MAJOR IN SUPPLY CHAIN MANAGEMENT (54 HOURS)

Foundation Courses (24 hours)

- ACT 125: Principles of Accounting I (3)
- ACT 126: Principles of Accounting II (3)
- BUS 302: Management (3)
- BUS 308: Legal Issues I (3)
- ECO 201: Principles of Macroeconomics (3)
- ECO 202: Principles of Microeconomics (3)
- FIN 311: Finance (3)
- MKT 301: Marketing (3)

Core Courses (18 hours)

- ACT 301: Cost Management (3)
- BUS 411: Operations Management (3)
- BUS 465: Business Strategy (3) (capstone)
- SCM 200: Forecasting and Logistics (3)
- SCM 300: Sourcing and Operation (3)
- SCM 400: Supply Chain Management Practicum (3)

Select 6 hours from the following courses:

- BUS 125: Business Leadership (3)
- BUS 285/485: Practicum in Free Enterprise (1) (May be repeated 3 times)
- BUS/FIN 304: Risk Management (3)
- BUS 310: Organizational Behavior (3)
- BUS 412: Innovations in Business (3)
- BUS 470: Business Ethics (3)
- BUS 286: Corporate Experience (3)
- ACT 285/485: Professional Development (1) (May be repeated 3 times)
- ACT/BUS 321: Fraud Prevention (3)

Experiential Course (3 hours)

- SCM 476: Professional Internship (3)

Support Courses (9–10 hours)

- MAT 110: College Algebra (3), or MAT 111 Applied College Algebra (3), or MAT 115: Precalculus (4), or MAT 120: Calculus (4).
- MAT 205: Elementary Statistics (3)
- MIS 225: Computer Applications in Business (3)

SUPPLY CHAIN MANAGEMENT COURSES

SCM 200: Forecasting and Logistics (3)

This course provides a broad overview of the planning and execution of customer demand. It is divided into two parts - forecasting and logistics. Offered every semester.

SCM 276: Professional Internship (1–3)

Learning activities in connection with supply chain

management. The internship experience is designed to give the student aid in choosing a vocational area. Prerequisites: consent of faculty advisor and Internship Coordinator. [ExL](#)

SCM 300: Sourcing and Operations (3)

This course provides an overview of sourcing and operations. It is divided into two parts. In the first part,

students will learn the key components of sourcing - supplier selection, supplier segmentation, make vs. buy decisions and supplier relationships. Prerequisite: SCM 200. Offered every semester.

**SCM 400: Supply Chain Management (3)
Practicum**

This course encapsulates all of the skills of the supply chain manager and asks students to apply these skills

toward solving full scale supply chain challenges. Prerequisite: SCM 200 and 300. Offered every semester.

SCM 476: Professional Internship (1-6)

An orientation to career areas is provided.

Prerequisites: junior standing and consent of the Director of Career and Internship Services and faculty advisor. [ExL](#)

THEATRE

STATEMENT OF PHILOSOPHY

Courses in theatre are designed to provide the student with a strong practical and theoretical foundation for careers in theatre. Students who major in Theatre are given the opportunity to pursue either a generalized course of study or an area of concentration within the major.

PROGRAM GOALS

- Students completing a degree in theatre will direct a one-act play as their capstone project using their knowledge of theatre arts in both performance and technical areas to produce plays. The play will be presented to the public for two performances.

Programs and opportunities in Theatre include several major productions each season; student-directed projects; assistantships in areas such as costuming, administration, and technical theatre; fine arts scholarships; and summer-theatre opportunities. All programs in theatre are available to every Culver-Stockton student regardless of major.

BACHELOR OF FINE ARTS WITH A MAJOR IN THEATRE (57 HOURS)

This course of study is recommended for those students wishing to pursue graduate and/or professional work in theatre. A minimum of 57 hours in theatre is required in addition to all other requirements listed under the BFA degree program of study.

Core Courses (25 hours)

THE 106/306: Theatre Lab (1-2) (A minimum of 4 hours is required.)

THE 225: Acting I (3)

THE 249: Introduction to Technical Theatre (3)

THE 318: Theatre History through the 17th Century (3)

THE 319: Theatre History from the 18th Century (3)

THE 328: Applied Theatre Theories (3)

THE 360: Directing (3)

THE 476: Professional Internship (3)

Elective Courses (32 hours)

32 hours of theatre electives

BACHELOR OF ARTS WITH A MAJOR IN THEATRE (30 HOURS)

This course of study is recommended for the student wishing to pursue further study in theatre or to pursue a double major. A minimum of 30 hours in theatre is required in addition to all other requirements listed under the BA degree program of study.

Core Courses (17 hours)

THE 106/306: Theatre Lab (1-2) (A minimum of 2 hours is required.)

THE 225: Acting I (3)

THE 249: Introduction to Technical Theatre (3)

THE 328: Applied Theatre Theories (3)

THE 360: Directing (3)

Select 3 hours of the following courses:

THE 318: Theatre History through the 17th Century (3)

THE 319: Theatre History from the 18th Century (3)

Plus Theatre Elective Courses (13 hours)

BACHELOR OF FINE ARTS WITH A MAJOR IN MUSICAL THEATRE (57 HOURS)

This course of study is recommended for those students who wish to pursue graduate study and/or professional work in theatre.

Theatre Performance Core Courses (23 hours)

- THE 106/306: Theatre Lab (1–2) (2 hours required)
- THE 221: Oral Interpretation (3)
- THE 225: Acting I (3)
- THE 304: Voice and Diction (3)
- THE 326: Acting II (3)
- THE 328: Applied Theatre Theories (3)
- THE 330: Audition Techniques (3)
- THE 476: Professional Internship (3)

Theatre Production/History Core Courses (12 hours)

- THE 209: Makeup (3)
- THE 250: Drafting and Rendering (3)
- THE 335: Musical Theatre History (3)
- THE 360: Directing (3) (Senior Capstone Experience)

Dance and Movement Core Courses (6 hours)

- THE 317: Stage Movement (3)
- Select 3 hours from the following courses:
 - THE 120: Tap Dance (1)
 - THE 130: Musical Theatre Dance (1)
 - THE 150: Jazz Dance I (1)
 - THE 160: Modern Dance (1)

Music Studies Core Courses (16 hours)

- MUS 100: Fundamentals of Music (3) or MUS 101: Theory I (2)
- MUS 121: Aural Skills I (1)
- MUS 125: Class Piano Level I (1)
- Select 3 hours from the following courses: (may be repeated)
 - MUS 155/156: Collegiate Choir (.5)
 - MUS 359/360: Concert Choir (1)
 - MUS 361/362: Chamber Choir (1)
- Select 8 hours from the following courses:
 - MUS 131-132/431-432: Private Lessons in Voice (1–2) (may be repeated)

BACHELOR OF SCIENCE WITH A MAJOR IN SPEECH AND THEATRE EDUCATION (CERTIFICATION IN GRADES 9–12) (30 HOURS)

This course of study is recommended for those students wishing to attain education certification in speech and theatre. It is strongly recommended that Speech/Theatre Education majors also complete endorsement requirements in another endorsement area. Speech/Theatre majors wishing to be certified to teach in Missouri must have a GPA of 3.00 (or higher) in communication and theatre classes and must satisfy all professional education and certification requirements. (See Education requirements.)

Core Courses (27 hours)

- COM 201: Advanced Public Speaking (3)
- COM 204: Interpersonal Communication (3)
- COM 206: Small Group Communication (3)
- COM 214: Mass Media and Society (3)
- COM 233: Argumentation and Debate (3)

THE 225: Acting I (3)
THE 249: Introduction to Technical Theatre (3)
THE 318 OR THE 319: Theatre History (3)
THE 360: Directing (Senior Capstone Course) (3)
Elective Courses (3 hours)
3 hours of theatre electives

MINOR IN THEATRE (18 HOURS)

Core Courses (12 hours)
THE 225: Acting I (3)
THE 249: Introduction to Technical Theatre (3)
THE 360: Directing (3)
THE 318: Theatre History through the 17th Century (3) OR THE 319: Theatre History from the 18th Century (3)
Elective Courses (6 hours)
6 hours of theatre electives

MINOR IN MUSICAL THEATRE (20 HOURS)

THE 130: Musical Theatre Dance (1)
THE 209: Makeup (3)
THE 225: Acting I (3)
THE 326: Acting II (3)
MUS 100: Fundamentals of Music (3)
MUS 131-132/431-432: Private Lessons in Voice (5 hours required)
Select 2 hours from the following courses:
THE 120: Tap Dance (1)
THE 150: Jazz Dance I (1)
THE 160: Modern Dance (1)

It is recommended that students choose as general electives additional theatre courses and MUS 150: Exploring Music Creatively (3).

THEATRE COURSES

THE 105: Introduction to Theatre (3)
An overview of all elements of the theatre, including history, production techniques, and personnel. Offered every semester. [ExL](#)

THE 106/306: Theatre Lab (1–2)
A workshop in acting and/or technical theatre.

THE 120: Tap Dance (1)
A beginning-level study and practice of the basic techniques of tap dance. Purchase of appropriate shoes is necessary. Offered as needed.

THE 130: Musical Theatre Dance (1)
A beginning-level study and practice of the basic techniques of various types of dance steps commonly used in musical theatre and musical reviews. Purchase of appropriate shoes is necessary. Offered as needed.

THE 150: Jazz Dance I (1)
A beginning-level study and practice of the basic techniques of jazz dance. Purchase of appropriate shoes is necessary. Offered as needed.

THE 160: Modern Dance (1)

A beginning-level study and practice of the basic techniques of modern dance. Purchase of appropriate shoes is necessary. Offered as needed.

THE 209: Makeup (3)
Design, materials, and techniques of theatrical makeup. Emphasis is placed on two-dimensional makeup application and design derived from character analysis. Purchase of personal makeup supplies is required. Offered spring of even-numbered years. [ExL](#)

THE 221: Oral Interpretation (3)
An exploration of the creative techniques involved in the interpretation and oral presentation of literature. Offered every spring. [ExL](#)

THE 225: Acting I (3)
Basic acting skills for the stage, including movement and voice. Offered every semester. Students may not take both THE 225 and THE 226 for credit. [ExL](#)

THE 226: Acting for the Non-Major (3)
This course is for the non-Theatre or Arts Management major. Students will learn basic acting skills for the stage, including movement and vocal

work. Students may not take both THE 225 and THE 226 for credit. Offered as needed. [ExL](#)

THE 245: Children's Theatre (3)
A study of the theatre literature and production techniques for children as audience and/or as participants. Offered spring of even-numbered years. [ExL](#)

THE 249: Introduction to Technical Theatre (3)
A basic course addressing the elements and principles of design and the artistic role they play in a theatrical production. The student will work toward developing an understanding of the skills necessary to execute various design aspects of a production. Offered every semester. [ExL](#)

THE 250: Drafting and Rendering (3)
Study and practice of the graphic techniques used in theatrical design. Drafting, mechanical perspective, sketching, and color rendering as they apply to scenes, lighting, and costume design are emphasized. Offered every spring. [ExL](#)

THE 276: Exploratory Internship in Theatre (1-3)
Assignment and evaluation will be directed by the faculty advisor and Internship Coordinator. [ExL](#)

THE 289: Selected Topics in Theatre (3)
Specialized study in areas not covered in other course offerings. Course may be repeated. Prerequisite: consent of the instructor.

THE 299: Study Abroad (1-3)
Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

THE 303: Scenic Design (3)
Principles and techniques of designing the scenic environment for theatrical production. Emphasis is placed on analysis of the play text for visual presentation on the stage. Prerequisites: THE 249 and 250 or consent of the instructor. Offered fall of odd-numbered years.

THE 304: Voice and Diction (3)
A beginning-level of study of proper voice usage for public speakers. Topics will include voice production, articulation, projection, and diction. Offered in the fall of odd-numbered years.

THE 310: Scene Painting (3)
A course in the study and application of the materials and techniques of the scenic artist. Emphasis on the analysis and execution of a wide variety of scene painting problems. There is a fee for course materials. Offered spring of even-numbered years. [ExL](#)

THE 314: Costuming (3)
Principles of construction are studied in a lecture

laboratory situation. Period research, script analysis, clothing construction, pattern drafting, and sketching and rendering are emphasized. Prerequisite: THE 250 or consent of the instructor. Offered in the spring of odd-numbered years. [ExL](#)

THE 315: Lighting Design (3)
Principles and practices of lighting design for the stage. Emphasis is placed on principles of electricity, script analysis, color theory, lighting instruments, dimming equipment, and organization of the documentation necessary for execution of the design. Prerequisites: THE 249 and 250 or consent of the instructor. Offered in the fall of even-numbered years. [ExL](#)

THE 316: Playwriting (3)
A study of basic dramatic-writing techniques. A series of exercises and two completed one-act plays or one full-length play are required. Students will receive both oral and written critiques. Offered spring of even-numbered years. [ExL](#)

THE 317: Stage Movement (3)
The student will acquire a basic understanding of stage movement through Augusto Boal's Image Theatre, movement exercises, and Arthur Lessac's Body Energy Movement Theory. Students will develop increased emotional and physical mobility. Offered in the fall of even-numbered years.

THE 318: Theatre History through the 17th Century (3)
A survey from the beginning of theatre through the 17th century. Offered in the fall of odd-numbered years.

THE 319: Theatre History from the 18th Century (3)
A survey from the 18th century to the present. Offered in the fall of even-numbered years.

THE 326: Acting II (3)
Role-analysis and characterization. Prerequisite: THE 225. Offered in the fall of odd-numbered years. [ExL](#)

THE 328: Applied Theatre Theories (3) (DW)
Role-analysis and characterization. Prerequisite: THE 225. Offered in the fall of odd-numbered years. [ExL](#)

THE 330: Audition Techniques (3)
Students will learn basic theories of theatre surrounding performance theory, design theory, and historical/playwriting. Students will travel to various locations to see theatre productions and apply the theories taught in class to those productions in the form of class discussion and critical essays. Prerequisite: THE 225. Offered in the fall of even-numbered years. [ExL](#)

THE 335: Musical Theatre History: (3) (DW)

**A Study of American Musical Theatre
from Its Inception to the Present Day**

Students will study the social implications of musical theatre by examining the political and social concerns of the 20th and the 21st centuries and specific musical productions.

THE 360: Directing (3) (CE)

Techniques of stage direction. Each student will direct a one-act play. This is a Senior Capstone course.

Prerequisite: consent of the instructor. Offered every fall. [ExL](#)

THE 476: Professional Internship in Theatre (1–6)

Assignment and evaluation will be directed by the faculty advisor and Internship Coordinator. [ExL](#)

THE 480: Independent Study (1–3)

Individual or group projects in theatre by special arrangement with the instructor. Prerequisites: consent of the instructor, academic advisor, division chairperson, and VPAA/Provost.

THE 489: Selected Topics in Theatre (1–3)

Specialized study in areas not covered in other course

offerings. Course may be repeated. Prerequisite: consent of the instructor.

THE 498: Global Studies (1)

This course will focus on materials that will enable students to fully engage with the academic content of the immediately following 3-week travel course. This course will also enable travel course leaders to monitor passports, visas, payments, and application document completion. Offered each 12-week session in conjunction with an international travel class being offered in the 3-week session.

THE 499: Study Abroad (1–3)

Students will study a variety of topics by combining college classroom activities with travel. Prerequisite: consent of the instructor. Offered as needed.

FACULTY & OFFICERS TO THE COLLEGE

Lauren Schellenberger, President of the College and Professor of Biology
BS, 2001, University of Illinois-Urbana-Champaign;
MS, 2003, PhD, 2009, Purdue University. 2008–

Kimberly Gaither, Provost and Vice President for Academic Affairs and Professor of Finance
BS, 1979, Culver-Stockton College; MBA, 1990, Western Illinois University; PhD, 2009, North Central University. 2003–

Kelly Berhorst, Lecturer in Agribusiness Management
BA, 1990, University of Northern Iowa; MBA, 2000, Western Illinois University. 2024 -

Jennifer Bock-Nelson, Assistant Professor of Studio Art
BA, 2001, Houghton College; MFA, 2004, Northern Illinois University. 2024 -

Ralph Buckner, Assistant Professor of English, Director of Writing Across the Curriculum
BA, 2008, MA, 2010, University of Tennessee; MA, 2011, Lee University; PhD, 2021, University of Louisiana. 2022–

Alissa Burger, Associate Professor of English, Department Chair of English and Director of the Wildcat Leadership Seminar
BA, 2002, MA, 2004, University of Northern Iowa; PhD, 2009, Bowling Green State University. 2016–

Robert W. Carmichael, Head Athletic Trainer/Senior Lecturer in Athletic Training and Clinical Instructor
BS, 1990, Northwest Missouri State University; MA, 1992, University of Nebraska. 1994–

Lacy Chapel, Assistant Professor of Health Science and Athletic Training
BS, 2004, Culver-Stockton College; MS, 2008, Western Illinois University; DAT, 2023, A.T. Still University. 2023–

Chad DeWaard, Professor of Political Science and Department Chair of Civic Engagement and Leadership
BA, 1991, MA, 1994, University of Northern Iowa; PhD, 2006, Southern Illinois University. 2010–
Mohamed A. El-Bermawy, Professor of Chemistry/Biology and Department Chair of Biology, Biological Chemistry, Chemistry, Computer & Data Science and Mathematics

BS, 1980, Zagazig University, Egypt; MS, 1989, PhD, 1990, University of Connecticut. 1999–

Tammy Ellison, Director of IT and IT Operations and Lecturer in Instructional Technology and Design
BA, 2000, Culver-Stockton College; MLIS, 2008, Drexel University; MSIDT, 2014, Western Illinois University. 2003–

Scott Giltner, Professor of History, Chair of the Applied Liberal Arts and Sciences Division
BA, 1996, Hiram College; MA, 1998, PhD, 2005, University of Pittsburgh. 2005–

Lacy Harrison, Assistant Professor of Education
BS, 2009, University of Missouri-Columbia; MEA, 2013, EdS, 2017, EdD, 2023, William Woods University. 2022–

Haidee Heaton, Professor of Theatre, Director of the Honors Program, Associate Chair of the Fine, Applied, and Literary Arts Division
BFA, 1996, Wichita State University; MA, 1998, Oklahoma State University; PhD, 2004, University of Missouri-Columbia. 2002–

Jay Hoffman, Professor of Athletic Training and Health Sciences, Athletic Training Education Program Director and Department Chair of Athletic Training and Health Sciences, Interim Dean of Graduate and Professional Studies
BSS, 2000, Cornell College; MS, 2002, Illinois State University; DHSc, 2006, Nova Southeastern University. 2015–

Trent Hollinger, Professor of Music and Department Chair of Music
BA, 2001, BS, 2001, Lebanon Valley College; MM, 2003, DMA, 2015, Peabody Conservatory of the Johns Hopkins University. 2009–

Melissa Holt, Associate Professor of Psychology and Coordinator of Experiential Learning
BS, 2004, University of Mary Washington; MS, 2009, PhD, 2012, Virginia Commonwealth University. 2012
Benjamin Hooker, Assistant Professor of Criminal Justice/Business
BS, 2018, Culver-Stockton College; JD, 2021, Samford University Cumberland School of Law. 2024 -

Dell Ann Janney, Professor of Accounting and Department Chair of Business

BA, 1987, Culver-Stockton College; MBA, 1990, Western Illinois University; CPA, 1991, DM, 1998, Webster University. 1992–

Robin Jarvis, Lecturer of Business
AA, 1992, Northcentral Technical College; BA, 2009, MBA, 2017, Culver-Stockton College. 2023–

Sally Kintz, Lecturer in Graphic Design, and Department Chair of Art & Design
AA, 2007, Moberly Area Community College; BSBA, 2013, Columbia College. 2019–

Lindsey Knochel, Lecturer in Psychology
BS, 2006, MSW, 2008, Illinois State University. 2024–

Angel Knoverek, Associate Professor of Counselor Education and Director of Counselor of Education
BS, BA, 1993, Culver-Stockton College; MS, 2000, Benedictine University; PhD, 2012, Regent University. 2017–

Alexis Kubiak, Lecturer of Counselor Education
BS, 2006, Texas A&M University; MA, 2011, University of Colorado; PhD, 2023, Adams State University. 2023 -

David Lane, Senior Lecturer in Speech/Theatre Education and Department Chair of Communication and Theatre
BBA, 1987, University of Iowa; MA, 2006, Fontbonne University. 2018–

Eric Larson, Senior Lecturer in Business and Department Chair of Business
BS, 1994, MBA, 2007, Quincy University. 2011–

Joe Liesen, Assistant Professor of Data Analytics
BS, 1989, Quincy University; MS, 2006, University of Illinois; DBA, 2016, Northcentral University. 2022–

Daniel Mahoney, Senior Lecturer in Sport Management and Faculty Athletic Representative
BA, 2003, Monmouth College; MS, 2006, Western Illinois University. 2013–

Dylan Marney, Associate Professor of Music and Chair of the Fine, Applied, and Literary Arts Division
BM, 2004, MM, 2006, Central Washington University; MS, 2010, Indiana University, PUI; DMA, 2013, University of Arizona. 2013–

Katherine Marney, Library Director and Lecturer in History and Library Science
BA, 2006, MA, 2008, Central Washington University; MA, 2010, PhD, 2017, University of Arizona. 2014–

Emily Mayne, Assistant Professor of English
BA, 2011, MSt, 2013, PhD, 2017, University of Oxford. 2023–

Seth McBride, Senior Lecturer in Criminal Justice and Chair of the Business, Education, and Law Division, and Department Chair of Criminal Justice/Legal Studies
BS, 2009, Hannibal-LaGrange University; MS, 2012, Tiffin University. 2015–

Robert Mevissen, Assistant Professor of History
BA, 2009, Saint John's University; MA, 2013, PhD, 2018, Georgetown University. 2023–

Solomon Moore, Lecturer of Counselor Education
BS, 2012, Pittsburg State University; MEd, 2015, Wichita State University; EdS, 2020, University of Missouri-Columbia; PhD, 2024, Adams State University. 2024 -

Chelsey Morrow, Assistant Professor of Math
BS, 2010, University of Central Missouri; MS, 2017, PhD, 2023, North Dakota State University. 2023–

Lisa Prowant, Assistant Professor of Biology
BA, 2011, Benedictine College; MS, 2014, Fort Hays State University. 2020; PhD, 2021, Stony Brook University. 2020–

Dustin Pruitt, Assistant Professor of Communication
BS, 1999, University of Central Arkansas; MS, 2003, Arkansas State University; MFA, 2009, University of Central Arkansas. 2024 -

Sarah Reardon, Assistant Professor of Biology and Lab Coordinator
AS, 2008, Moraine Valley Community College; BS, 2010, MS, 2012, Southern Illinois University; DHPE, 2021, Logan University. 2015–

Kailee Redmon, Lecturer in Finance
BS, 2020, Culver-Stockton College; MBA, 2021, Wilmington University; MEd, 2022, Culver-Stockton College. 2023 -

William Schneider, Assistant Professor of Physical Education
BS, 1987, Quincy University; MS, 1990, United States Sports Academy. 1987–

Andrew Schroetter, Assistant Professor of Music
BME, 2002, Wartburg College; MME, 2009, Boston University; DA, 2024, Ball State University. 2024 -

Tong Si, Assistant Professor of Computer Science and Mathematics
BS, 2020, Jilin University; MA, 2022, St. Louis University. 2024–

Kelli Stiles, Associate Professor of Psychology and Department Chair of Psychology
AA, 1989, Iowa Central Community College; BS, 2005, Culver-Stockton College; MSE, 2008, Quincy University; PhD, 2015, Walden University. 2012–

Julie Straus, Associate Professor of Accounting and Vice President for Finance/Chief Financial Officer BS, 1997, Culver-Stockton College; MBA, 2010, Quincy University. 2008–

Christe A. Thomas, Associate Professor of Athletic Training, Clinical Education Coordinator, and Associate Chair of the ALAS Division BS, 1999, Old Dominion University; MS, 2002, University of Florida; DAT, 2019, A.T. Still U. 2002–

Tyler Tomlinson, Head Women's Soccer Coach and Lecturer in Communication BA, 2003, Culver-Stockton College; MA, 2009, University of Central Missouri. 2010–

Linyue (Vicky) Tong, Associate Professor of Chemistry BE, 2009; ME, 2012, Beijing University of Chemical Technology; PhD, 2017, Binghamton University. 2018–

Lindsay Uhlmeyer, Assistant Professor of Education BS/BA, 2004, Culver-Stockton College; MEd, 2014, University of Missouri-Columbia; EdD, 2019, Capella University. 2020–

Andrew D. Walsh, Professor of Religion and Philosophy, and McGlothlan Endowed Chair of Religion BA, 1988, North Central College; MTS, 1990, Garrett- Evangelical Theological Seminary; PhD, 1994, Drew University. 2001–

Cindy Whiston, Associate Professor of Education, Associate Chair of the Business, Education, and Law Division, and Department Chair of Education and Physical Education BS, 2005, University of Missouri-Columbia; MEd, 2008, EdS, 2012, EdD, 2016, William Woods University. 2015–

Michael York, Lecturer in Theatre BFA, 2001, Culver-Stockton College. 2024 -

COLLEGE OF NURSING FACULTY

A complete list of Blessing–Rieman College of Nursing and Health Sciences faculty can be found at www.brcn.edu.

EMERITI

Sue Abegglen, Professor of Education Emerita AB, 1968, Lincoln Christian College; BS, 1972, MS, 1975, Indiana University; EdD, 1984, Memphis State University. 1982–Emerita 2011

Gregory Bohémier, Professor of Psychology Emeritus BA, 1975, Western New England College; MA, 1991, PhD, 1995, State University of New York at

Binghamton. 1994–Emeritus 2016

John M. Brodmann, Professor of Chemistry Emeritus BS, 1955, Lynchburg College; MS, 1959, PhD, 1967, Emory University. 1957–Emeritus 1992

D'Ann Campbell, Professor of History Emerita and Retention Specialist BA, 1972, Colorado College; PhD, 1979, University of North Carolina-Chapel Hill. 2010–Emerita 2024

Gary Cochell, Professor of Mathematics Emeritus BS, 1971, Colorado School of Mines; MS, 1973, EdD, 1976, Oklahoma State University. 1979 - Emeritus 2019

James M. Cosgrove, Professor of Business Administration Emeritus BBA, 1969, University of Notre Dame; JD, 1972, University of Illinois Law School. 1982–Emeritus 2021

Eugene H. Hall, Professor of Physical Education Emeritus BS, 1956, University of Missouri-Columbia; BSE, 1958, Washington University; MEd, 1962, University of Missouri-Columbia. 1978–Emeritus 2001

Lee Hammer, Professor of English Emeritus BA, 1968, MA, 1973, Western Illinois University; PhD, 1985, Marquette University 1987 – Emeritus 2013

Fred Helsabeck, Jr., Professor of Math Emeritus BS, 1959, Lynchburg College; MA, 1963, University of Missouri; PhD, 1972, Michigan State University. 1991–Emeritus 2007

C. Patrick Hotle, Professor of History Emeritus BA, 1980, University of Iowa; MPhil, 1985, PhD, 1992, Cambridge University, England. 1993–Emeritus 2023

J. Michael Jones, Professor of Biology Emeritus BA, 1965, Culver-Stockton College; MS, 1967, University of Illinois; PhD, 1972, Indiana University. 1988–Emeritus 2008

Joseph E. Jorgensen, Professor of Art Emeritus AA, 1974, Hutchinson Community College; BA, 1977, MFA, 1982, Fort Hays State University. 1994–Emeritus 2021

Carolyn Kane, Professor of English Emerita BA, 1966, Hendrix College; PhD, 1973, University of Arkansas. 1977–Emerita 2005

Thomas W. Kenney, Professor of Business Administration and Economics Emeritus BS, 1967, MS, 1968, University of Southern

Mississippi. 1969–Emeritus 2011

Michael H. Kramme, Professor of Theatre Emeritus
BA, 1968, MA, 1971, University of Northern Iowa;
PhD, 1987, University of Missouri-Columbia.
1984–Emeritus 2002

David Larry McSpadden, Professor of Music
Emeritus
BME, 1962, Henderson State University; MEd, 1970,
University of Missouri-Columbia. 1970–Emeritus
2006

S. Kent Miller, Professor of Theatre Arts and
Technical Director Emeritus
BA, 1973, Culver-Stockton College; MFA, 1988,
Western Illinois University. 1997–Emeritus 2018

Debra Myers, Associate Professor of Art Emerita
AA, 1974, Columbia College; BFA, 1976, Columbia
College; MFA, 1983, University of
Missouri-Columbia. 2011–Emeritus 2023

Robert William Paige, Professor of Communication
Emeritus
BA, 1960, Albion College; MA, 1962, Michigan
State University; PhD, 1969, Southern Illinois
University-Carbondale. 1993–Emeritus 2008
Phillip Ronald Stormer, Professor of English
Emeritus
BA, 1974, MA, 1980, University of Northern Iowa;
PhD, 1992, Northern Illinois University.
1997–Emeritus 2019

Kelly M. Thompson, President Emerita
BFA 1979, University of Illinois–Champaign; MA,
1982, University of Illinois-Chicago; CAS, 2004,
National-Louis University-Chicago; EdD 2008,
University of Pennsylvania. 2014–Emerita 2020

Sharon Kay Upchurch, Librarian Emerita
BA, 1970, Western Illinois University; AM, 1973,
University of Northern Colorado; MA in LS, 1983,
University of Missouri-Columbia. 1977–Emerita 2014

Richard D. Valentine, President Emeritus
BS, 1970, Culver-Stockton College, 2009–Emeritus
2014

R. Rodney Walton, Associate Professor of
Psychology Emeritus
BS, 1969, Illinois State University; ME, 1981,
Nicholls State University. 1983–Emeritus 2012

C. Thomas Wiltshire, Professor of Biology Emeritus
BA, 1963, Culver-Stockton College; MA, 1965,
Drake University; PhD, 1973, University of Missouri–
Columbia. 1966–Emeritus 2005

For a complete listing of all administration and staff,
see culver.edu/directory

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Stacy Raith '83, Hannibal, Missouri
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Charles W. Scholz, Quincy, Illinois
C. Clark Todd, Hannibal, Missouri
Terry Traeder, Quincy, Illinois

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Caly Cramsey '08, MBA '14, Quincy, Illinois
Susan E. Goderstad '81, Apple Valley, Minnesota
Scott A. Johnson '71, New Albany, Ohio
Robin A. Taylor '78, Columbia, Missouri
Kathy Turpin, North Port, Florida

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Christian Church (Disciples of Christ)
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Christian Church (Disciples of Christ)
Dell Ann Janney '87, Canton, Missouri
Faculty Representative
Steve Oslica '80, St. Louis, Missouri
Alumni Association President
Will Ryan '11, Columbia, Missouri
Christian Church (Disciples of Christ)

TRUSTEES EMERITI

Joseph T. Charles '60, Jupiter, Florida
Elaine E. English '67, South Padre, Texas
Donald K. Gnuse '56, Quincy, Illinois
Timothy M. James '74, Fishers, Indiana
Leslie V. Kelsay BA '73, BS '24, Santa Clara,
California
Ronald W. Leftwich '64, Houston, Texas
Joe MacDoniels '63, Holland, Michigan
Michael G. McCay '68, Bentonville, Arkansas
Jeffrey A. Stuerman '82, St. Charles, Missouri

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