

SPECIAL CIRCUMSTANCES REQUEST

2026-2027 Academic Year

The results of your 2026–2027 Free Application for Federal Student Aid (FAFSA) must be on file with the Culver-Stockton College Financial Aid Office prior to any consideration of special circumstances. If you have been selected for federal verification, that process must be fully completed before your request is considered. For unusual or unexpected circumstances, complete this form to the best of your ability and provide the requested documentation to the Financial Aid Office. We'll review your request as soon as we can, but please keep in mind it may take a few weeks to complete.

This form may not cover every situation. If your family has faced a hardship not listed here, please provide the Financial Aid Office with detailed information and documentation showing how the situation has impacted your finances, whether through lost income or increased expenses. If any changes are made to the students' information, the student's account will be updated accordingly, and a revised award may require acceptance.

Student Name: _____ Student C-SC ID Number: _____
Street Address: _____ Date of Birth: _____
City/State/Zip: _____ Phone Number/Cell Number: _____

**If a section does not apply to you, skip to the next section. Incomplete or unsigned forms are not accepted.*

WHAT YOU NEED TO DO

1. Carefully review the conditions to determine if any apply to your situation.
2. Before completing and signing the form, verify that all the information you provide is accurate.
3. Answer all questions pertaining to your situation and **return with supporting documentation**. Incomplete submissions without documentation will not be considered. Please include the student's name and identifying information on all documents.
4. Mail, fax or upload to the portal with all signatures and supporting documentation to:
Culver-Stockton College Fax: 573-288-6308
Attn: Financial Aid Office Phone: 573-288-6307
1 College Hill Upload documents to the portal
Canton, MO 63435
5. Please allow several weeks for processing before contacting our office. If additional documentation is needed, we will reach out to you directly, provided the student has authorized you under FERPA.

Special Circumstances requests will **not** be considered for the following reasons:

- Voluntary loss/decrease of income*
- Leaving a job to go to school*
- Excessive consumer debts
- Private school tuition
- Daycare expenses

**If there are extenuating circumstances to the above conditions, they may be considered.*

What is the reason for your request?

(Examples: job loss/unemployment, divorce in household, death of a parent or spouse, reduction in household income, request for override of PLUS Loan approval)

Mark an 'x' for documentation that is attached (tax returns and W-2's are required for all requests):

- _____ 2024 Taxes (all in household), including all Schedules with the taxes (Schedules 1, 2, 3, C and/or F if applicable)
- _____ 2024 W-2's (all in household)
- _____ Proof of unemployment: Letter of approval or denial from appropriate agency.
- _____ Letter of termination/layoff/separation from employer showing date of job loss/termination
- _____ Loss of income (Child Support) Attach documentation from 2024 and/or 2025.
- _____ Loss of income (divorce or death in household) Attach documentation from court of separation/divorce, alimony, child support, and proof of separate addresses for both parties.
- _____ Death in the household, attach a copy of the death certificate.
- _____ One-time income: Give source and amount of income and attach an explanation.
- _____ Excessive Medical Expenses: This request must be for expenses already paid out of the household. Attach documentation such as medical statements paid, with proof of payment.
- _____ Other: If you have a special condition which will cause your family's 2026 income to be significantly less than in 2024 and the condition is not listed here, you may attach a page of explanation of these circumstances, as well as 2025 tax information.
- _____ Statement of monthly income and expenses (required for request to override Plus Loan approval)
- _____ Request for increase in Cost of Attendance – attach supporting documentation.

REQUEST FOR INDEPENDENT STATUS

A student is considered dependent unless they meet one of the following circumstances: 24 years of age, married, U.S. Veteran, support children, in foster care at any time since age 13, orphan/ward of the court, emancipated, in legal guardianship, or determined homeless. If you do not meet one of the criteria for an independent student, you are considered dependent. You may request an override with documentation of abandonment or neglect, or extenuating circumstances. Attach a letter from yourself explaining your situation. Attach three additional letters to support your request (they can be from a family member (not a parent), a guidance counselor, health counselor, or other professional).

READ AND SIGN

All the information on this form is true and complete to the best of my knowledge. If asked, I agree to provide additional proof of the information I have given on this form. **The student must always sign.** Parent(s) must sign if their information was included on the FAFSA application; only the parent(s) listed on the FAFSA must sign.

Student's signature _____

Date _____

(Parent signature(s) for dependent students only)

Parent 1 or Step-parent _____

Date _____

Parent 2 or Step-parent _____

Date _____